

COUNTY COMMISSION OF LEWIS COUNTY

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Weston WV 26452
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COMMISSIONERS:
Bobby Stewart, President
Agnes Queen, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
Tuesday, December 17, 2024**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:00 AM** **John Breen, Lewis County Assessor**

RE: Exonerations, Consolidations, Apportionments

Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

- 3. No Appointments Scheduled**

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agenda:** The December 12, 2024 Upshur County Commission meeting agenda is presented for review. (*information only*)
- 5. Lewis County Sheriff's Financial Statement:** Lewis County Sheriff, David Gosa, presents the Amended November 2024 Sheriff's Monthly Financial Statement for review. The October 2024 monthly statement and the November 2023 statement are also presented for review. (*information only*)
- 6. Lewis County Sheriff's Mileage Report:** The Lewis County Sheriff's Mileage Report for the month of November 2024 is presented for review. (*information only*)
- 7. State of West Virginia Division of Corrections & Rehabilitation:** The Regional Jail invoice for the month of November 2024 in the amount of \$52,267.89 is presented for review. The invoice amount for October 2024 was \$47,073.28. The invoice amount for November 2023 was \$51,598.72. The current daily bed rate is \$45.97. Lewis County has been billed for 4,650 beds during the current fiscal year. (*information only*)
- 8. WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the October 9, 2024 to November 6, 2024 distribution of Public Utilities and IRP Truck

Taxes in the amount of \$80,648.84. The general county portion is \$19,482.76. The general county portion for the last reporting period was \$519,042.42. The general county portion for this time period last year was \$70,022.86. *(information only)*

- 9. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Lewis County Courthouse Employee Christmas Lunch, National Association of Counties, Lewis County Chamber of Commerce Leadership Lewis, Jane Lew Volunteer Fire Department Christmas Dinner, Lewis County High School Business Classes, etc.

BUSINESS

- 10. American Rescue Plan Act Subrecipient Agreement:** The Commission will consider the final agreement with the Lewis County Economic Development Authority. *(action required)*
- 11. Region VII Phase I Water Extension Project Amendment:** Region VII submits a request for Project Amendment for the Phase I Water Project for consideration. The amended project proposes to serve potable water to approximately 187 residents in the Oil Creek, Copley, Wolfpen, Wheeler Fork, Crooked Fork and Arnold Road areas of Lewis County. *(action required)*
- 12. Region VII Agreement for Phase I Water Extension Project:** The Commission will consider giving the Commission President authority to sign Requests for Payment (RFP), for the Lewis County Phase I Water Extension Project, as necessary throughout the project. RFPs will be included as an informational item on the following Commission meeting agendas for the record. Additionally, RFPs will be reviewed in full during the Lewis County Economic Development Authority meetings which the Commissioners regularly attend as members of the Board. *(action required)*
- 13. Lewis County Sheriff, Dave Gosa, Employee Promotion Request:** Sheriff Gosa submits a letter of request to promote an employee in the Sheriff's Department. *(action required)*
- 14. Guttman Holdings:** In compliance with federal tax regulations, Guttman Holdings must have on file a signed Federal Tax Exemption Certificate, annually, to confirm the Lewis County Commission status as a tax-free purchaser for the fuel purchased using a fuel card. *(action required)*
- 15. Silling Associates, Inc.:** Silling Architects submit Change Order number 9 for consideration. *(action required)*
- 16. Bid Award for the Lewis County Park Miniature Golf Course:** The Commission will consider the bid award for the miniature golf course project at the Lewis County Park. *(action required)*
- 17. Time Sheets, Leave Requests:** Barbara Winans Leave Request *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 18. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 19. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 20. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

21. Expenses for the Current Period Presented for Consideration of Payment: Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

22. With no further action being required by the Lewis County Commission the meeting will be adjourned. *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

No Additional Meetings Scheduled

No meeting scheduled for Tuesday, December 24, 2024. The Lewis County Commission meeting scheduled for Tuesday, December 31, 2024 has been canceled due to the holiday. The next Commission meeting is scheduled for Tuesday, January 7, 2025.

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: December 12, 2024

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• December 5, 2024

9:15 a.m. Robert Karnes, State Senator - LEDA check presentation for projects at Tenmile Community Building, Fidler's Mill, Pringle Tree Park and the Bailey Schoolhouse.

10:00 a.m. First Reading of the draft Ordinance to Prohibit Vicious and/or Dangerous Dogs and to Restrict Dogs from Running at Large.

Items for Discussion / Action / Approval:

1. Consider executing a continuation of a lease agreement by and between the Upshur County Commission and Appalachian Impact, concerning the use and lease of the Hampton Community Building located at 156 Hampton Road. The term of the lease shall be for one year, commencing January 1, 2025, and terminating on the 31st day of December 2025, unless renewed. *
2. Approval of Board of Review & Equalization (BORE) Publication Notice; the County Commission will sit as the Board of Review and Equalization beginning at 1:00 p.m. on the 31st day of January, 2025, and shall continue until the work is complete but will adjourn no later than the close of business on the 18th day of February, 2025. *
3. Approval and signature of correspondence to the Upshur County Assessor and Property Tax Division of the State Tax Department, giving authorization to correct valuations for real property, personal property, and/or mineral property. Any adjustments made after January 23, 2025, must be forwarded to the Commission sitting as the Board of Review and Equalization. *
4. Review and approval of an Interagency Agreement with the Parks and Recreation Department obligating State and Local Fiscal Recovery Funds in the amount of \$41,500 for the pool heater replacement project. *
5. Review and signature of a Notice of Award and related documents from the West Virginia Department of Environmental Protection REAP Dilapidated Properties Program (DLAP). The 2024 DLAP Phase 2b award obligation is in the amount of \$13,000 and designated to assist with expenses to raze a condemned structure within Upshur County. *
6. Approval and signature of the following Federal Aviation Administration Outlay Reports and Requests for Reimbursement for Construction Programs for ongoing funding projects located at the Upshur County Regional Airport:

- a) Request No. 4 –in the amount of six hundred sixty-three dollars and forty-eight cents (\$663.48) for the beacon project. *
 - b) Request No. 4 - in the amount of five hundred sixty-three dollars and ninety-four cents (\$563.94) for the beacon project. *
7. Approval and signature of a Resolution of Participation for the West Virginia Certified Development Community (CDC) Program for the Upshur County Development Authority. *
 8. Consider executing a lease agreement by and between the Upshur County Commission, the James W. Curry Advisory Board, and the Trustees of the Brooks Hill Community Building. The term of the lease shall be for a period of one year, commencing December 15, 2024 and continuing through December 14, 2025 unless renewed. *
 9. Consider adopting a Resolution in support of the Voluntary Farmland Protection Act. This request comes from the WV State Farmland Association. *
 10. Consider replacement of a heating unit at the Upshur County EMS building. Upon approval, move forward with estimate provided by ComforTech in the amount of \$4,172.06. *
 11. Consider the appointment of Richard D. Trent to fill a vacancy on the Upshur County Building Commission, effective immediately through November 10, 2029. * [Under Separate Cover](#)
 12. Consider the reappointment of Steven B. Nanners to serve as Bar Association Representative on the Upshur County Civil Service Board. The term will be from January 1, 2025 through December 31, 2028. *
 13. Approval of an Upshur County Department of Homeland Security & Emergency Management Volunteer, Tessa N. Grisez. * [Under Separate Cover](#)
 14. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Reminder -- The Upshur County Courthouse and Annex will be closing to the public at 12 p.m. on Friday, December 13, 2024.
2. Correspondence from the United States Postal Service regarding the final decision to relocate the Rock Cave, WV Post Office location. The temporary location will continue providing services until the replacement facility is open and operating.
3. Correspondence from the Department of Homeland Security – Division of Corrections & Rehabilitation providing the WV Regional Jail and Correctional Facility monthly invoice for Upshur County for November, 2024. The invoice reflects 1,369 inmate days X \$45.97 per diem rate totaling \$62,932.93. The October invoice was \$72,080.96. This amount does not include credits and additional debits made during this period.
4. Submission of required American Rescue Plan report by Tabatha Perry, County Administrator.
5. Elkins Road PSD ARP project update, obligation of a portion of the appropriated funding and de-obligation of remaining funds.

6. Freedom of Information Act (FOIA) request and fulfillment from AJ Springfield.
7. Lewis-Upshur Animal Control Facility Reports for the month of November 2024. During this period, 109 animals were received by the Facility.
 - Revenue Report
 - Account of Animals Report
 - Animal Control/Humane Officer Animal Report
8. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - None
 - b) Agendas and/or Notice of Meetings:

• Buckhannon Upshur Airport Authority	December 9, 2024
• Upshur County Safe Structures and Sites	December 12, 2024
• Region VII – Special Meeting	December 13, 2024
• Upshur County Farmland Protection Board	December 17, 2024
• Upshur County Fire Board	December 17, 2024
 - c) Meeting Minutes:

• Elkins Road Public Service District	November 6, 2024
• Adrian Public Service District	November 7, 2024
• 26 th Judicial Circuit Community Corrections	December 9, 2024

***Dates and times of monthly board meetings are viewable at:**
www.upshurcounty.org -- Upcoming events are listed on the main page.

9. Appointments Needed or Upcoming:
 - Upshur County Building Commission (5-year term)

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Tabled 8-1-2024: Review a Resolution from the Upshur County Fire Board requesting the Upshur County Commission to consider an increase in the Fire Protection Service Fees by the next ballot referendum, as provided in WV Senate Bill 872. Consider taking action, per W.Va. Code §7-17-12(c)(2).

Next Regular Meeting of the Upshur County Commission
 December 19, 2024 --- 9:00 a.m.
 Upshur County Courthouse Annex

**The Commission Meeting Scheduled for December 26, 2024 has been cancelled. **

Amended

Lewis County Financial Statement
Month Ending- November 2024

Lewis County
12/10/2024 @ 02:17:18 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	6,532,495.78	\$364,312.69	\$225,879.27	\$1,125,647.83	5,997,039.91
Coal Severance	33,797.99	\$80.56	\$0.00	\$0.00	33,878.55
General School	54,691.47	\$5,109.49	\$0.00	\$0.00	59,800.96
Magistrate Court	3,475.49	\$1,370.96	\$0.00	\$50.00	4,796.45
Worthless Check	6,256.11	\$105.02	\$0.00	\$0.00	6,361.13
Dog and Kennel	16,090.29	\$512.61	\$0.00	\$1,170.13	15,432.77
Home Detention	92,462.09	\$5,701.80	\$0.00	\$4,270.91	93,892.98
Emergency 911 Fund	3,777,250.76	\$228,316.68	\$0.00	\$154,169.28	3,851,398.16
Lewis County Aquatic Fund	582,526.18	\$1,388.49	\$0.57	\$0.00	583,915.24
Citizens Education	23,830.63	\$5,341.53	\$0.00	\$95.91	29,076.25
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$1,078.86	\$0.00	\$1,078.86	0.00
Sheriff Special Account-State	22,683.27	\$1,297.16	\$0.00	\$0.00	23,980.43
County Building	466,222.84	\$1,712.36	\$0.00	\$0.00	467,935.20
Board of Health	794,107.46	\$99,295.85	\$0.00	\$111,899.39	781,503.92
Tax Lien	49,591.41	\$0.00	\$0.00	\$0.00	49,591.41
Delinquent Nonentered	18,269.98	\$0.00	\$0.00	\$0.00	18,269.98
Concealed Weapons	53,463.14	\$322.65	\$0.00	\$0.00	53,785.79
Assessor Valuation	210,483.61	\$3,555.00	\$0.00	\$21,079.15	192,959.46
Voters Resistration	654.76	\$0.00	\$0.00	\$0.00	654.76
State Current	0.00	\$25.56	\$1,294.33	\$1,319.89	0.00
Criminal Charges	0.00	\$681.52	\$0.00	\$681.52	0.00
Court Reporter	0.00	\$70.00	\$0.00	\$70.00	0.00
State Police	0.00	\$315.00	\$0.00	\$315.00	0.00
Vehicle License - DMV	0.00	\$18,611.51	\$0.00	\$18,611.51	0.00
State Fines	0.00	\$0.00	\$0.00	\$0.00	0.00
Jury Fund	0.00	\$240.00	\$0.00	\$240.00	0.00
WV Deputies Fund	738.00	\$471.00	\$0.00	\$733.50	475.50
General Current Expenses	0.00	\$9,367.44	\$333,654.72	\$343,022.16	0.00
Excess Levy	0.00	\$129,659.75	\$53,444.51	\$183,104.26	0.00
Weston Current	0.00	\$154.41	\$7,817.44	\$7,971.85	0.00
Jane Lew Current	0.00	\$16.32	\$826.15	\$842.47	0.00
County Clerk Election Administration	10,132.72	\$1,708.68	\$0.00	\$0.00	11,841.40
County Clerk Real Property E-Records	10,132.72	\$1,708.68	\$0.00	\$0.00	11,841.40
LC Blueprint Community	51,806.72	\$0.00	\$0.00	\$0.00	51,806.72
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$136,176.14	\$324.59	\$0.00	\$0.00	136,500.73
American Rescue Plan	\$2,855,333.68	\$846.96	\$0.00	\$0.00	2,856,180.64
Certified to State	\$281,984.13	\$2,159.14	\$0.00	\$0.00	284,143.27
Opioid Settlement	\$267,961.94	\$638.70	\$0.00	\$0.00	268,600.64
County Fire Protection	\$118.11	\$0.28	\$0.00	\$0.00	118.39
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Financial Stabilization	\$1,740,765.05	\$0.00	\$0.00	\$0.00	1,740,765.05
Totals	\$18,093,503.18	\$917,475.02	\$622,916.99	\$2,007,347.39	\$17,626,547.80

Balance in county depositories - End of Month
Less: Orders Outstanding
Add: Deposits in Transit
Cash in Office at End of Month
Misc. Adjustments (+ or-)

\$18,553,397.85
\$1,320,455.31
\$390,105.26
\$3,500.00

Bank Errors	
Bank Errors	
Bank Errors	
Total	

Total in county Depositories and Office

\$17,626,547.80

True Balance **\$17,626,547.80**

I, D. G. [Signature], Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories

[Signature]
Sheriff & Treasurer, County

Difference

12-10-2024
Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending- October 2024

Lewis County
11/12/2024 @ 08:09:43 AM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	6,214,801.49	\$1,331,639.64	\$712,995.35	\$1,726,940.70	6,532,495.78
Coal Severance	22,992.14	\$10,805.85	\$0.00	\$0.00	33,797.99
General School	49,586.36	\$5,105.11	\$0.00	\$0.00	54,691.47
Magistrate Court	2,228.73	\$1,296.76	\$0.00	\$50.00	3,475.49
Worthless Check	12,672.29	\$23.82	\$0.00	\$6,440.00	6,256.11
Dog and Kennel	39,644.06	\$2,397.74	\$0.00	\$25,951.51	16,090.29
Home Detention	91,922.37	\$4,609.20	\$0.00	\$4,069.48	92,462.09
Emergency 911 Fund	3,755,378.54	\$197,401.62	\$0.00	\$175,529.40	3,777,250.76
Lewis County Aquatic Fund	581,045.71	\$1,480.47	\$0.00	\$0.00	582,526.18
Citizens Education	24,033.20	\$361.77	\$0.00	\$564.34	23,830.63
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$2,674.98	\$0.00	\$2,674.98	0.00
Sheriff Special Account-State	22,625.62	\$57.85	\$0.00	\$0.00	22,683.27
County Building	465,612.79	\$610.05	\$0.00	\$0.00	466,222.84
Board of Health	773,736.25	\$207,148.48	\$0.00	\$178,168.42	802,716.31
Tax Lien	49,591.41	\$0.00	\$0.00	\$0.00	49,591.41
Delinquent Nonentered	17,769.98	\$500.00	\$0.00	\$0.00	18,269.98
Concealed Weapons	52,894.15	\$568.99	\$0.00	\$0.00	53,463.14
Assessor Valuation	226,184.50	\$5,133.26	\$0.00	\$20,834.15	210,483.61
Voters Resistration	654.76	\$0.00	\$0.00	\$0.00	654.76
State Current	0.00	\$82.13	\$2,892.47	\$2,974.60	0.00
Criminal Charges	0.00	\$875.99	\$0.00	\$875.99	0.00
Court Reporter	0.00	\$25.00	\$0.00	\$25.00	0.00
State Police	0.00	\$400.00	\$0.00	\$400.00	0.00
Vehicle License - DMV	0.00	\$26,125.65	\$0.00	\$26,125.65	0.00
State Fines	0.00	\$500.00	\$0.00	\$500.00	0.00
Jury Fund	0.00	\$240.00	\$0.00	\$240.00	0.00
WV Deputies Fund	528.00	\$733.50	\$0.00	\$523.50	738.00
General Current Expenses	0.00	\$13,444.13	\$1,011,797.02	\$1,025,241.15	0.00
Excess Levy	0.00	\$430,310.02	\$119,423.85	\$549,733.87	0.00
Weston Current	0.00	\$401.97	\$14,156.16	\$14,558.13	0.00
Jane Lew Current	0.00	\$160.98	\$5,669.36	\$5,830.34	0.00
County Clerk Election Administration	9,181.95	\$950.77	\$0.00	\$0.00	10,132.72
County Clerk Real Property E-Record	9,181.95	\$950.77	\$0.00	\$0.00	10,132.72
LC Blueprint Community	51,806.72	\$0.00	\$0.00	\$0.00	51,806.72
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$3.06	\$30,970.71	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$135,830.05	\$346.09	\$0.00	\$0.00	136,176.14
American Rescue Plan	\$2,854,430.61	\$903.07	\$0.00	\$0.00	2,855,333.68
Certified to State	\$328,685.93	\$4,719.63	\$0.00	\$51,421.43	281,984.13
Opioid Settlement	\$267,280.92	\$681.02	\$0.00	\$0.00	267,961.94
County Fire Protection	\$98.70	\$19.41	\$0.00	\$0.00	118.11
EMS Salary Enhancement	\$74,885.92	\$0.00	\$0.00	\$74,885.92	0.00
Financial Stabilization	\$1,740,765.05	\$0.00	\$0.00	\$0.00	1,740,765.05
Totals	\$17,876,053.92	\$2,284,656.23	\$1,866,934.21	\$3,925,532.33	\$18,102,112.03

Balance in county depositories - End of Month	\$20,089,532.13	Bank Errors	
Less: Orders Outstanding	\$2,962,999.60	Bank Errors	
Add: Deposits in Transit	\$972,079.50		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$18,102,112.03	Bank Errors	
		Total	
		True Balance	\$18,102,112.03

I, D. Gosse, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]
Sheriff & Treasurer,
County

Difference

Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending- November 2023

LEWIS COUNTY
12/08/2023 @ 09:32:27 AM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	6,822,262.19	\$451,860.80	\$127,863.89	\$750,607.29	6,651,379.59
Coal Severance	35,792.05	\$88.25	\$0.00	\$0.00	35,880.30
General School	64,019.38	\$4,832.07	\$0.00	\$0.00	68,851.45
Magistrate Court	2,020.60	\$1,478.06	\$0.00	\$100.00	3,398.66
Worthless Check	12,069.35	\$79.85	\$0.00	\$0.00	12,149.20
Dog and Kennel	25,656.54	\$956.47	\$0.00	\$24,389.59	2,223.42
Home Detention	47,534.44	\$7,081.45	\$0.00	\$69.11	54,546.78
Emergency 911 Fund	3,666,323.90	\$194,264.92	\$0.00	\$134,197.34	3,726,391.48
Lewis County Aquatic Fund	565,273.20	\$1,393.82	\$0.00	\$0.00	566,667.02
Citizens Education	25,261.79	\$4,240.23	\$0.00	\$2,840.15	26,661.87
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$1,295.15	\$0.00	\$1,295.15	0.00
Sheriff Special Account-State	37,036.41	\$1,272.33	\$0.00	\$4,663.66	33,645.08
County Building	503,422.76	\$1,225.44	\$0.00	\$0.00	504,648.20
Board of Health	733,764.49	\$123,454.60	\$0.00	\$105,279.20	751,939.89
Tax Lien	153,187.24	\$0.00	\$0.00	\$6,341.91	146,845.33
Delinquent Nonentered	31,335.40	\$0.00	\$0.00	\$0.00	31,335.40
Concealed Weapons	51,280.26	\$461.72	\$0.00	\$0.00	51,741.98
Assessor Valuation	243,957.21	\$3,615.93	\$0.00	\$24,468.63	223,104.51
Voters Resistration	5,044.47	\$0.00	\$0.00	\$0.00	5,044.47
State Current	0.00	\$14.23	\$1,097.00	\$1,111.23	0.00
Criminal Charges	0.00	\$768.77	\$0.00	\$768.77	0.00
Court Reporter	0.00	\$85.00	\$0.00	\$85.00	0.00
State Police	0.00	\$275.00	\$0.00	\$275.00	0.00
Vehicle License - DMV	0.00	\$23,361.34	\$0.00	\$23,361.34	0.00
State Fines	0.00	\$1,915.00	\$0.00	\$1,915.00	0.00
Jury Fund	0.00	\$9,214.72	\$0.00	\$9,214.72	0.00
WV Deputies Fund	401.50	\$423.50	\$0.00	\$397.00	428.00
General Current Expenses	0.00	\$7,738.94	\$172,200.85	\$179,939.79	0.00
Excess Levy	0.00	\$51,121.52	\$45,297.59	\$96,419.11	0.00
Weston Current	0.00	\$89.10	\$6,869.77	\$6,958.87	0.00
Jane Lew Current	0.00	\$8.87	\$683.86	\$692.73	0.00
County Clerk Election Administration	1,713.56	\$421.27	\$0.00	\$0.00	2,134.83
County Clerk Real Property E-Record	1,713.56	\$421.27	\$0.00	\$0.00	2,134.83
LC Blueprint Community	43,710.32	\$0.00	\$0.00	\$0.00	43,710.32
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$11,241.47	\$0.00	\$11,241.47	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$132,145.66	\$325.84	\$0.00	\$0.00	\$132,471.50
American Rescue Plan	\$2,831,695.10	\$6,982.26	\$0.00	\$0.00	2,838,677.36
Certified to State	\$216,230.17	\$2,437.25	\$0.00	\$37,266.30	181,401.12
Opioid Settlement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
County Fire Protection	\$0.00	\$28,336.80	\$0.00	\$0.00	28,336.80
EMS Salary Enhancement	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Totals	\$16,252,852.26	\$973,757.01	\$354,012.96	\$1,454,872.13	\$16,125,750.10

Balance in county depositories - End of Month	\$16,772,971.49	Bank Errors	
Less: Orders Outstanding	\$962,714.42	Bank Errors	
Add: Deposits in Transit	\$311,993.03	Bank Errors	
Cash in Office at End of Month	\$3,500.00	Bank Errors	
Misc. Adjustments (+ or -)		Bank Errors	
Total in county Depositories and Office	\$16,125,750.10	Total	
		True Balance	\$16,125,750.10

I, D. Gosa, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]
Sheriff & Treasurer, Lewis County

12-8-2023
Dated and sworn to on this date.

Difference

November 2024 MILEAGE REQUEST

UNIT LIC.

150 D. Gosa / Vin. A42305 / 1236 – 21 SUV 62733

151 M. Cayton / Vin. A42304 / 1235 – 21 SUV 56840

152 Z. Lopez / Vin. A18031 / 4960 – 20 SUV 45011

153 B. Hendershot / Vin. C19510 / 4913 – 23 SUV 6641

154 B. Newbrough / Vin. C20138 / 4912 – 23 SUV 11635

155 C. Matheny / Vin. B29979 / 3841 – 22 SUV 39069

156 M. Ayoob / Vin. A40308 / 4961 – 22 SUV 44061

157 D. Cooley / Vin. A48451 / 1241 – 22 SUV 42148

158 E. Linger / Vin. A18030 / 1232 – 20 SUV 48556

159

160

165 R. Bowman / Vin. C99333 / B54761 – 22 TRK 56300

170 C. Kirkpatrick / Vin. C62863 / 1234 – 20 SUV 42899

171 T. Lafever / Vin. A42303 / 1696 – 20 SUV 33400

172 J. Johnmeyer / Vin. B04451 / 4220 – 21 SUV 63460

173 J. Jenkins / Vin. 572421 / 5YJ-355 - 21 JEEP 44856

174 R. Bush / Vin. 179324 / 4287 – 17 JEEP 41451

175 D. Cayton / Vin. 568479 / 6LB-698 – 17 JEEP 66636

1500 Dep. Reserves / Vin. 319897 / 3258 – 14 CHARGER 53583

1500 Dep. Reserves / Vin. 553134 / 1233 – 10 NITRO 78575

1500 Dep. Reserves / Vin. 553135 / 2726 – 11 NITRO 64487

Spare / Vin. 106494 / 3929 - 18 INTERCEPTOR 76458

Spare / Vin. A78623 / 3370 – 15 EXPLORER 115358

Spare / Vin. 106495 / 3930 – 18 INTERCEPTOR 72933

Spare / Vin. 116126 / 1910 -13 INTERCEPTOR 117308

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

STATE OF WEST VIRGINIA
DEPARTMENT OF HOMELAND SECURITY
DIVISION OF CORRECTIONS & REHABILITATION



WILLIAM K MARSHALL III
COMMISSIONER

MARK A SORSAIA
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 -- Telephone
304-558-5367 -- Fax

DISCOUNTED RATE FY25 LEWIS COUNTY
PO BOX 466
WESTON, WV 26452

Invoice Number: 11124EBEF

Invoice Date: 12/4/2024 2:07:58 PM

Month of Service: November, 2024

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for Discounted Rate FY25 Lewis County for the month of November, 2024. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: November

Number of Inmate Days: 1,137

Per Diem Rate: \$45.97

Amount Due: November, 2024

\$52,267.89

This invoice amount is due and payable upon receipt.

Please Remit Payment to:
WV Division of Corrections and Rehabilitation
PO Box 40258
Charleston, WV 25364

131134



State of West Virginia

Office of the State Auditor
County Collections Division
State Capitol, Building 1, Suite W-118
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

John B. McCuskey
State Auditor and
Commissioner of Delinquent
and Nonentered Lands

Toll Free: (888) 509-6568
www.wvsao.gov

November 20, 2024

Honorable David B. Gosa
Sheriff & Treasurer
Lewis County
110 Center Ave
Weston, WV 26452

County Current 17,836.65
County Excess Levy 0.68
School Current 25,757.50
School Excess Levy 13,701.91

Dear Sheriff & Treasurer:

You will be receiving a check in the amount of \$80,648.84 in the next few days from the State Auditor's Office representing the Public Utilities Tax and IRP Trucks Ad Valorem Fees collected by this office for the period of 10/09/2024 to 11/06/2024.

Please keep the following breakdown for your records:

	Public Utilities Tax	IRP Trucks Fee	Total
2013 County Current Expense	2.10	0.00	2.10
2013 County Excess Levy	0.23	0.00	0.23
2013 School Current	2.86	0.00	2.86
2013 School Excess Levy	1.52	0.00	1.52
2016 County Current Expense	3.99	0.00	3.99
2016 County Excess Levy	0.45	0.00	0.45
2016 School Current	5.40	0.00	5.40
2016 School Excess Levy	2.88	0.00	2.88
2017 County Current Expense	0.03	0.00	0.03
2017 School Current	0.04	0.00	0.04
2017 School Excess Levy	0.02	0.00	0.02
2019 County Current Expense	184.79	0.00	184.79
2019 School Current	250.69	0.00	250.69
2019 School Excess Levy	133.34	0.00	133.34
2020 County Current Expense	380.82	0.00	380.82
2020 School Current	516.65	0.00	516.65
2020 School Excess Levy	274.84	0.00	274.84
2021 County Current Expense	0.08	0.00	0.08
2021 School Current	0.11	0.00	0.11
2021 School Excess Levy	0.06	0.00	0.06



State of West Virginia

Office of the State Auditor
County Collections Division
State Capitol, Building 1, Suite W-118
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

John B. McCuskey
State Auditor and
Commissioner of Delinquent
and Nonentered Lands

Toll Free: (888) 509-6568
www.wvsao.gov

2022 County Current Expense	4.58	0.00	4.58
2022 School Current	6.22	0.00	6.22
2022 School Excess Levy	3.31	0.00	3.31
2023 County Current Expense	5,363.48	0.00	5,363.48
2023 School Current	7,276.34	0.00	7,276.34
2023 School Excess Levy	3,870.71	0.00	3,870.71
2024 County Current Expense	11,896.78	7,585.98	19,482.76
2024 School Current	17,699.19	10,291.47	27,990.66
2024 School Excess Levy	9,415.23	5,474.65	14,889.88
Totals	\$57,296.74	23,352.10	\$80,648.84

Any bond money collected is being forwarded to the Municipal Bond Commission for credit.

If this office can be of future assistance, please contact Russell Rollyson at (304) 558-2251, Extension 8535.

Sincerely,

John B. McCuskey
State Auditor

JBM/pu



Form Number: 14

West Virginia Department of Economic Development

Community Development Block Grant (CDBG)

Request for Project Amendment – Update/ Change of Scope/Activity

Subrecipient: Lewis County Commission; Amendment #: 1

Project Name: Phase I Water Extension

Project Number: 20CDBG0009; Date: 12/10/2024

Table with 3 columns: Project Type, Original/Proposed/Current Activity, Amended Activity Requested. Row 1: Water Extension, 167 residents, 187 residents.

Reason for Proposed Change: The project experienced a significant bid under-run, allowing these additional areas to be served.

Contact Person: Carrie Wallace; Phone: 304-472-6564; Email: cwallace@regionvii.com

Subrecipient Approval; WVDED Approval

Signature

Typed Name: Robert S. Stewart III

Date: 12/17/2024

Not Approved; Reason

GUTTMAN HOLDINGS

AN EMPLOYEE-OWNED COMPANY



GUTTMAN ENERGY



SOURCE ONE



GUTTMAN RENEWABLES

December 3, 2024

RE: Federal Tax Exemption Certificate(s)

Dear Customer,

In compliance with federal tax regulations, Guttman Energy must have on file a signed Federal Tax Exemption Certificate annually to confirm your status as a tax-free purchaser for the fuel purchased using your fuel card.

Please complete and return the enclosed 2025 Federal Exemption Certificate(s). Failure to provide the appropriate certificates will require the applicable Federal Excise Tax related to your fuel purchases to be billed to you.

Please return the completed certificate(s) as soon as possible but before January 1, 2025. If not received by January 1, 2025, Federal Excise Tax will be assessed to your purchases.

Forms can be returned via email to tcharlier@guttmanenergy.com or via hard copy to:

Guttman Energy

c/o Tara Charlier

200 Speers Street

Belle Vernon, PA 15012

Please see Exhibit A (Diesel) and Exhibit B (Gas) for sample of completed forms.

GUTTMAN HOLDINGS

AN EMPLOYEE-OWNED COMPANY



GUTTMAN ENERGY



GUTTMAN RENEWABLES

Exhibit A – Diesel Certificate. Please ensure all information is completed. As sampled below. All items highlighted in yellow need to be completed or the form will not be accepted by the Federal Government.

SAMPLE CERTIFICATE OF STATE USE
(To support vendor's claim for credit or payment under section 6427 of the Internal Revenue Code.)

Guttman Energy, Inc. DBA Guttman Oil Company 25-0956510
200 Speers Street Belle Vernon, Pa. 15012
Name, Address, and Employer Identification Number of Vendor

The undersigned buyer ("Buyer") hereby certifies the following under penalties of perjury:

A. Buyer will use the diesel fuel or kerosene to which this certificate relates for the exclusive use of a state or local government, or the District of Columbia.

B. This certificate applies to the following (complete as applicable):

- If this is a single purchase certificate, check here and enter:
 - Invoice or delivery ticket number _____
 - Number of gallons _____
- If this is a certificate covering all purchases under a specified account or order number, check here and enter:
 - Effective date 01/01/2025
 - Expiration date 12/31/2025
(period not to exceed 1 year after effective date)
 - Buyer's account or order number 1234567

Buyer will provide a new certificate to the vendor if any information in this certificate changes.

If Buyer uses the diesel fuel or kerosene to which this certificate relates for a purpose other than stated in the certificate, Buyer will be liable for any tax.

Buyer acknowledges that it has not and will not claim any credit or payment for the diesel fuel or kerosene to which this certificate relates.

Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Pepper Potts
Printed or typed name of person signing
Controller
Title of person signing
Stark Industries
Name of Buyer
99-9999999
Employer identification number
99 Sunshine Lane Belle Vernon PA 15012
Address of Buyer
[Signature] 01/01/2025
Signature and date signed

GUTTMAN HOLDINGS

AN EMPLOYEE-OWNED COMPANY



Exhibit B – Gasoline Certificate. Please make sure all fields highlighted in yellow are completed. If you are a state or local government, please check the line for the exclusive use of a state or local government. If you are a nonprofit educational organization, please check the line that states for the exclusive use of nonprofit educational organization.

SAMPLE CERTIFICATE FOR STATE USE OR NONPROFIT EDUCATIONAL ORGANIZATION USE

(To support vendor's claim for a credit or payment under § 6416(a)(4) of the Internal Revenue Code.)

Guttman Energy, DBA Guttman Oil Company 25-0956510

200 Speers Street
Belle Vernon, Pa. 15012

Name, address, and employer identification number of ultimate vendor

The undersigned ultimate purchaser ("Buyer") hereby certifies the following under the penalties of perjury:
Buyer will use the gasoline or aviation gasoline to which this certificate relates (check one):

For the exclusive use of a state or local government; or

For the exclusive use of a nonprofit educational organization.

This certificate applies to the following (complete as applicable):

This is a single purchase certificate:

1. _____ Invoice or delivery ticket number
2. _____ Number of gallons

This is a certificate covering all purchases under a specified account or order number:

1. Effective date 01/01/2025
2. Expiration date 12/31/2025 (period not to exceed 1 year after the effective date)
- * 3. Buyer's account number 1234567

Buyer will provide a new certificate to the vendor if any information in this certificate changes.

Buyer understands that by signing this certificate, Buyer gives up its right to claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.

Buyer acknowledges that it has not and will not claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.

Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Jane Doe
Printed or typed name of person signing
Controller
Title of person signing

Strange Industries
Name of Buyer
99-9999999
Employer identification number
177a Bleecker Street, New York, NY 10112
Address of Buyer

Signature and date signed 01/01/2025

CERTIFICATE OF STATE USE

(To support vendor's claim for credit or payment under section 6427 of the Internal Revenue Code.)

Guttman Energy, Inc. DBA Guttman Oil Company 25-0956510

200 Speers Street Belle Vernon, Pa. 15012

Name, Address, and Employer Identification Number of Vendor

The undersigned buyer ("Buyer") hereby certifies the following under penalties of perjury:

A. Buyer will use the diesel fuel or kerosene to which this certificate relates for the exclusive use of a state or local government, or the District of Columbia.

B. This certificate applies to the following (complete as applicable):

1. If this is a single purchase certificate, check here and enter:

a. Invoice or delivery ticket number _____

b. Number of gallons _____

2. If this is a certificate covering all purchases under a specified account or order number, check here and enter:

a. Effective date 01/01/2025

b. Expiration date 12/31/2025
(period not to exceed 1 year after effective date)

c. * Buyer's account or order number _____

Buyer will provide a new certificate to the vendor if any information in this certificate changes.

If Buyer uses the diesel fuel or kerosene to which this certificate relates for a purpose other than stated in the certificate, Buyer will be liable for any tax.

Buyer acknowledges that it has not and will not claim any credit or payment for the diesel fuel or kerosene to which this certificate relates.

Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer

Employer identification number

Address of Buyer

Signature and date signed

CERTIFICATE FOR STATE USE OR NONPROFIT EDUCATIONAL
ORGANIZATION USE

(To support vendor's claim for a credit or payment under § 6416(a)(4) of the Internal Revenue Code.)

Guttman Energy, DBA Guttman Oil Company 25-0956510

200 Speers Street
Belle Vernon, Pa. 15012

Name, address, and employer identification number of ultimate vendor

The undersigned ultimate purchaser ("Buyer") hereby certifies the following under the penalties of perjury:

Buyer will use the gasoline or aviation gasoline to which this certificate relates (check one):

For the exclusive use of a state or local government; or

For the exclusive use of a nonprofit educational organization.

This certificate applies to the following (complete as applicable):

This is a single purchase certificate:

1. _____ Invoice or delivery ticket number

2. _____ Number of gallons

This is a certificate covering all purchases under a specified account or order number:

1. Effective date 01/01/2025

2. Expiration date 12/31/2025 (period not to exceed 1 year after the effective date)

3. Buyer's account number _____

Buyer will provide a new certificate to the vendor if any information in this certificate changes.

Buyer understands that by signing this certificate, Buyer gives up its right to claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.

Buyer acknowledges that it has not and will not claim any credit or payment for the gasoline or aviation gasoline to which this certificate relates.

Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

Printed or typed name of person signing

Title of person signing

Name of Buyer

Employer identification number

Address of Buyer

Signature and date signed



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Lewis-Gilmer 911
476 US Route 19 North
Weston, WV 26452

CONTRACT INFORMATION:
Contract For: General Construction
Date: 03-28-2023

CHANGE ORDER INFORMATION:
Change Order Number: 009
Date: 12-11-2024

OWNER: *(Name and address)*
County Commission of Lewis County
110 Center Avenue
Weston, WV 26452

ARCHITECT: *(Name and address)*
Silling Associates, Inc.
405 Capitol Street, Upper Atrium
Charleston, WV 25301

CONTRACTOR: *(Name and address)*
Danhill Construction Company
PO Box 685 Gauley Bridge WV 25085

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order Proposal #17 - Miscellaneous Adds - Sheet Metal Flashing & Trim. Access Controls and CCTV - Added access controls and CCTV systems to the project. Parking Lot/Entrance - Site Stabilization - Labor and Equipment to bridge soft area at site entrance discovered during asphalt preparation. Lewis County Commission purchased all material required for the bridging (large stone capped with smaller stone) per the direction of Lewis County Commission.

DHC has also voluntarily reduced their mark up from 10% to 5% on all work associated with this Change Order Proposal.

The original Contract Sum was	\$ 6,038,942.00
The net change by previously authorized Change Orders	\$ 177,111.53
The Contract Sum prior to this Change Order was	\$ 6,216,053.53
The Contract Sum will be increased by this Change Order in the amount of	\$ 81,573.58
The new Contract Sum including this Change Order will be	\$ 6,297,627.11

The Contract Time will be unchanged by (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*

BY: Jeremy Jones, AIA - Project Architect

(Printed name, title, and license number if required)

12.11.24

Date

CONTRACTOR *(Signature)*

BY: Danhill Construction Company

(Printed name and title)

Date

OWNER *(Signature)*

BY: Lewis County Commission

(Printed name and title)

Date

Danhill Construction Company

Client: LG911 - Change Order Proposal #13
Property: 476 US Route 19 North
Weston, WV 26452

Operator: JUSTIN_D

Estimator: Justin Dozier
Company: Danhill Construction Company
Business: P.O. Box 685
Gauley Bridge, WV 25085

Cellular: (304) 663-9065
E-mail: justin.
dozier@danhillconstruction.
com

Type of Estimate:

Date Entered: 10/17/2024

Date Assigned:

Price List: WVCH8X_OCT24

Labor Efficiency: Restoration/Service/Remodel

Estimate: 2024-10-17-1512

Change Order Proposal #17 - Miscellaneous Adds

- Sheet Metal Flashing & Trim
 - Added flashing at lower clerestory windows per direction of Architect
- Access Controls and CCTV
 - Added access controls and CCTV systems to the project. These items were not included in the original pricing as Project Specifications were not provided.
- Parking Lot/Entrance - Site Stabilization
 - Labor and Equipment to bridge soft area at site entrance discovered during asphalt preparation. Lewis County Commission purchased all material required for the bridging (large stone capped with smaller stone) per the direction of Lewis County Commission.

In an effort to assist Lewis County Commission, Danhill Construction Company has not included any additional cost for General Requirements other than Bonds and Insurance. DHC has also voluntarily reduced their mark up from 10% to 5% on all work associated with this Change Order Proposal.

Respectfully,

Justin Dozier
Project Manager
Danhill Construction Company

Danhill Construction Company

2024-10-17-1512

General Requirements (DHC)*

CAT	SEL	ACT DESCRIPTION	REMOVE	REPLACE	TAX	TOTAL
	CALC	QTY				
1. FEE	TIPF	+ Bonds (2%)				
	0.02	0.02 EA [*]	0.00+	81,502.37 =	0.00	1,630.05
2. FEE	TIPF	+ Insurance (1%)				
	0.01	0.01 EA [*]	0.00+	81,502.37 =	0.00	815.02
Totals: General Requirements (DHC)*					0.00	2,445.07

Sheet Metal Flashing & Trim (J&J Drywall)

*

CAT	SEL	ACT DESCRIPTION	REMOVE	REPLACE	TAX	TOTAL
	CALC	QTY				
3. MPR	AGP	+ Furnish & Install Break Metal at Lower Level Window Sills (Material & Labor) (J&J Drywall)				
	1	1.00 EA [*]	0.00+	2,992.00 =	0.00	2,992.00
4. FEE	TIPF	+ General Contractor's Overhead & Profit (5%)				
	0.05	0.05 EA [*]	0.00+	2,992.00 =	0.00	149.60
Totals: Sheet Metal Flashing & Trim (J&J Drywall)*					0.00	3,141.60

Access Controls and CCTV (Rogers & NewTech)*

CAT	SEL	ACT DESCRIPTION	REMOVE	REPLACE	TAX	TOTAL
	CALC	QTY				
5. ELS	AGP	+ Electronic Access Control (Newtech Systems)				
	1.06	1.06 EA [*]	0.00+	23,188.69 =	0.00	24,580.01
6. ELS	AGP	+ Digital Video Surveillance System (Newtech Systems)				
	1.06	1.06 EA [*]	0.00+	22,914.60 =	0.00	24,289.48
7. ELS	AGP	+ Electronic Access Control and Digital Surveillance System - Rough-in (Rogers Electric)				
	1	1.00 EA [*]	0.00+	18,394.00 =	0.00	18,394.00
8. FEE	TIPF	+ General Contractor's Overhead & Profit (5%)				
	0.05	0.05 EA [*]	0.00+	67,263.49 =	0.00	3,363.17
Totals: Access Controls and CCTV (Rogers & NewTech)*					0.00	70,626.66

Danhill Construction Company

**Parking Lot Gravel (Labor & Equipment)
(Parrotta)***

CAT	SEL	ACT DESCRIPTION			TAX	TOTAL
		CALC	QTY	REMOVE		
9. EQU	DTRUK					
	8	8.00 HR [*]	0.00+	110.00 =	0.00	880.00
10. EQU	TRHOE					
	8	8.00 HR [*]	0.00+	135.00 =	0.00	1,080.00
11. EQU	SKID					
	4	4.00 HR [*]	0.00+	110.00 =	0.00	440.00
12. EQU	DTRUK					
	5	5.00 HR [*]	0.00+	110.00 =	0.00	550.00
13. EQU	TRHOE					
	5	5.00 HR [*]	0.00+	135.00 =	0.00	675.00
14. EQU	SKID					
	7	7.00 HR [*]	0.00+	110.00 =	0.00	770.00
15. EQU	DTRUK					
	2	2.00 HR [*]	0.00+	110.00 =	0.00	220.00
16. EQU	TRHOE					
	2	2.00 HR [*]	0.00+	135.00 =	0.00	270.00
17. EQU	SKID					
	2	2.00 HR [*]	0.00+	110.00 =	0.00	220.00
18. FEE	TIPF					
	0.05	0.05 EA [*]	0.00+	5,105.00 =	0.00	255.25
Totals: Parking Lot Gravel (Labor & Equipment) (Parrotta)*					0.00	5,360.25
Line Item Totals: 2024-10-17-1512					0.00	81,573.58

Danhill Construction Company

Summary

Line Item Total	81,573.58
Replacement Cost Value	<u>\$81,573.58</u>
Net Claim	<u>\$81,573.58</u>

Justin Dozier 10-27-2024
Justin Dozier

J&J Drywall Inc.

2411 Pike Drive
Fairmont WV 26554
(304)367-0443

Change Order

Order#: 3

Order Date: 09/23/2024

License: WV024640

To: DanHill Construction Co.
P.O. Box 685
Gauley Bridge WV 25085

Project: 8794
Lewis-Gilmer 911 Call Center
479 US Highway 19 North
Weston WV 26452

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 983 Connie Haun

Customer Order:

Specifications Attached

Description of Work	Amount
LABOR	2,431.59
MATERIAL	560.41

CALL CENTER

Notes

Furnish and install break metal @ sills of lower windows to hide window frames on call center as per Jeremy's request on 8-22-2024

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

2,992.00

The original Contract Sum was	344,442.00
Net change by previous Change Orders	-1,934.00
The Contract Sum prior to this Change Order	342,508.00
The Contract Sum will be changed by this Change Order	2,992.00
The new Contract Sum including this Change Order will be	345,500.00
The Contract Time will be changed by	0 Days

Contractor: _____ Date: _____

Subcontractor: _____ Date: _____



October 1, 2024

PCO #5 / Supply-Install Access Control & CCTV Systems

Project: Lewis-Gilmer 911 Center
Architect: Silling Architects
General Contractor: Danhill Construction Company

Rogers Electrical Contracting Company is pleased to offer Supply/Install of Access Control & CCTV Systems. Systems are based on drawings and specifications forwarded to vendor from architect for pricing purposes.

~~Proposed Change Order #5: \$139,508.00~~

Pricing Break Down:

Systems Price:	\$131,204.00
Installation Materials:	\$ 6,922.00
Installation Labor:	\$ 11,472.00

Proposed Change Order includes:

- Use of Underground Spare Conduits already installed between buildings & light poles

Clarifications:

- If Additional Digging Required for Installation - Digging by GC
- Owner Is Welcome to Purchase System Direct from Vendor to avoid Contractor Markup & Sales Tax for Cost Savings (~~Quote from Vendor is \$98,500.00~~)

*Vendor Quote Attached.

Jason Tomaro
Project Manager
O: 304-367-2985
C: 304-207-3000
jtomaro@r-ecci.com



QUOTATION: 37753

BILL TO:		JOB LOCATION:			
COMPANY:	Electrical Contractor	COMPANY:	Electrical Contractor	DATE:	October 14, 2024
ADDRESS:		ADDRESS:		SALES REP:	Shawn Schrader
				PHONE:	
	, WV		, WV	EMAIL:	sschrader@newtech-sys.com
CONTACT:		CONTACT:			
PHONE:		PHONE:		EXPIRES:	90 DAYS

TITLE:
Lewis Gilmer Access Control and Camera VE

SCOPE OF WORK:

This proposal is for the Lewis Gilmer 911 Call Center in Weston WV.

- Data rack requested in the specs was removed, can use existing data racks.
- Used IPro cameras with Avigilon software.
- Used a smaller 24tb Video recorder for video retention. Proper configuration will allow 90 days of recordings.
- Used Tripplite Switches in 3 locations instead of Cisco switches.
- Removed the Avigilon Enterprise access control server and used a Avigilon Professional server.
- Replaced the gate reader and car tags with a single gang standard reader.
- Used a Smaller 1500VA Battery backup instead of a 2200VA
- Used a smaller 32" inch tv instead of a 55".
- Basic card readers with 200 keytags.
- Field Device Installation by Electrical Contractor

Professional Services include Head End Installation, Programming, Training and Testing.

Freight is included.

QTY	PART NUMBER	PART DESCRIPTION
<u>SECTION 281300 - ELECTRONIC ACCESS CONTROL</u>		
1.00	AVI-AC-MER-CONT-LP1502	Intelligent Controller; Linux Based with 2 doors; 8 inputs and 4 outputs; expandable up to 64 doors
2.00	AVI-AC-MER-CONT-LP1501	Intelligent Controller; Linux Based with 1 door; 2 inputs and 2 outputs; PoE+ Support; expandable up
3.00	AVI-AC-MER-CON-MR52	Series 3 Two-Reader Interface Module (Mercury Part #: MR52-S3)
1.00		Altronix TM250 Compact Enclosure for Power and Mercury/Lenel Boards
1.00	ATX-EFLOW6NB	Power Supply/Charger Board, 12/24vdc At 6a
1.00	ATX-TROVE2M2	Access And Power Integration Kit
1.00	ATX-TROVE1M1	Access And Power Integration
2.00	ATX-eFlow102NB	EFLOW102NB Single Output Power Supply Charger, 12VDC at 10A, 115VAC, Board
1.00		UA7 Professional Appliance
1.00		UA7 Base Package License (includes 20 doors)
1.00	DELL-GDYYX	OptiPlex 5090 - SFF - Core i5 10505 3.2 GHz - 8 GB - HDD 1 TB
1.00	DEL-E2222HS	Dell E2222HS 21.5" 16:9 VA Monitor
9.00	RS2-P-500-H-R	Alps Pyramid Series Proximity 125-kHz Proximity Reader
200.00	RS2-PSK-3	Pyramid Series Proximity 125-kHz Credential
1.00	AIP-IXS-HBDV	Aiphone IXS Series Door Kit
1.00	FREIGHT	Freight
1.00		Professional Services
SECTION 281300 - ELECTRONIC ACCESS CONTROL Total: \$23,188.69		
<u>SECTION 282300 - DIGITAL VIDEO SURVEILLANCE SYSTEM</u>		
5.00		1080P INDOOR DOME CAMERA, H.265/H.264/MJPEG, 3.2MM FIXED LENS, IR LED, 5 YEAR WARRANTY, VIDEO INSIGH
5.00		4MP OUTDOOR VANDAL RESISTANT DOME CAMERA, H.265/H.264/MJPEG, 3.2MM FIXED LENS, IR LED, IP66, IK10, 5



QUOTATION: 37753

- 5.00 PNS-WV-QWL500-W Intergrated Wall Mount Bracket, Gray for Indoor/Outdoor Domes
- 3.00 IPR-i-PRO WV-S15700-V2LN 4K OUTDOOR VANDAL RESISTANT BULLET CAMERA WITH AI ENGINE, H.265/H.264/MJPEG, 4.3-8.6MM 2.0X MOTORIZE
- 1.00 BCD-BCD104-VAL-236-24TB (1) Xeon E-2236 - 16GB (2x8GB) (2) 240GB M.2 SSD BOSS Card (4) 8TB SATA HDD - RAID 5 (2) 1GbE RJ45 (
- 13.00 AVI-ACC7-STD-BUNDLE-3YR ACC7 Standard camera channel w/ Smart Plan; 3Yr
- 1.00 TRP-SMART1500LCDXL Tripp Lite 1500VA UPS Smart LCD AVR 120V Ext Run USB DB9 RJ11 RJ45 2U RM
- 1.00 DELL-GDYXX OptiPlex 5090 - SFF - Core i5 10505 3.2 GHz - 8 GB - HDD 1 TB
- 1.00 SMG-HG32NF693GFXZA 32" TV
- 3.00 TRENDnet TPE-1021WS 10-Port Gigabit Web Smart PoE+ Switch
- 1.00 FREIGHT Freight
- 1.00 Professional Services

SECTION 282300 - DIGITAL VIDEO SURVEILLANCE SYSTEM Total: \$22,914.60

SUBTOTAL:	\$46103.29
TAX:	\$2748.42
TOTAL:	\$48851.71

IF YOU WISH TO ACCEPT THIS PROPOSAL AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN

BUYER: _____ BUYER SIGNATURE: _____ DATE: _____
(Print Name)



(304) 292-0905

Morgantown, WV

Parrotta Paving Co. Inc.
 P.O. Box 1259 | Dellslow, WV 26531
 Contractors License #WV 001946

Office 304.292.0905 | Fax 304.292.8885
Web ParrottaPaving.com

Prepared By Dominick Parrotta
Email domp@parrottapaving.com

SPECS AND ESTIMATES

We hereby submit specs and estimates for:

Lewis-Gilmer County 911 Call
 Center

Item 1

~~Stone Increase~~

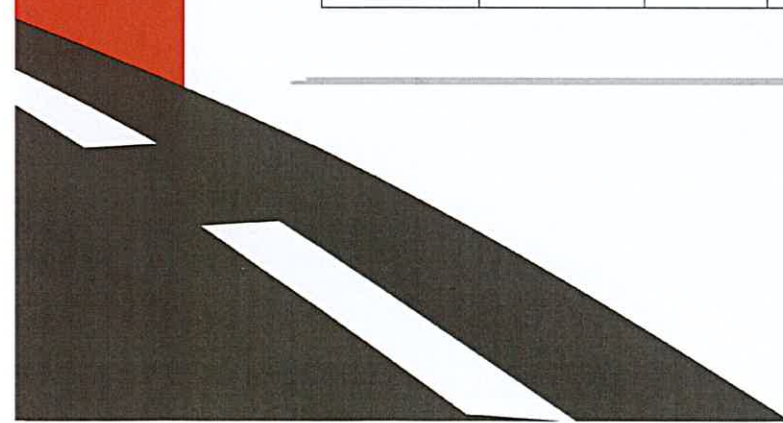
~~Cost \$4,200.00~~

Item2

Time and Material Undercut

Date	Machine	Hours	Rate	
10/16/2024	Truck	8	\$110	\$880
	323 Excavator	8	\$135	\$1,080
	Bobcat	4	\$110	\$440
10/17/2024	Truck	5	\$110	\$550
	323 Excavator	5	\$135	\$675
	Bobcat	7	\$110	\$770
10/18/2024	Truck	2	\$110	\$220
	323 Excavator	2	\$135	\$270
	Bobcat	2	\$110	\$220
				\$5,105

Cost \$5,105.00



Randall Parrotta

10/25/2024

Randall Parrotta, President
Parrotta Paving Co. Inc.

Date

Following are the clauses that go along with the attached quote for: Lewis – Gilmer County 911 Center

- Price does not include a 2% B&O tax or any permit fees
- Price does not include any layout or compaction testing
- Price does not include any importing of fill material
- Price is based on a non prevailing wage rate
- Materials prices are based on index as of October 25,2024. Both index and pricing are subject to change as per petroleum price fluctuations. (As per our material Supplier)



Daily Work Sheet



PARROTTA
PAVING COMPANY, INC

Extra

Employee Name: Joe

Date: 10-18-24

Time In: _____

Time Out: _____

Jobsite: GII center / west

Work Performed

Dig out soft spot in front of main entry way
 & haul material away
 roll out tarmac in hole & put stone in hole

Shelby Road LLC
 Kellan R. Inc DHC

Equipment Used

323 exc. - 2 hrs	labor - 1 hrs
trach - 2 hrs	
Bobcat - 2 hrs	
	total -

Material Used

Weather

<input checked="" type="checkbox"/> Sunny	<input type="checkbox"/> Clear	<input type="checkbox"/> Overcast	<input type="checkbox"/> Snow	Temperature: 0-32	32-50	<input checked="" type="checkbox"/> 50-70	70-85	85+
Wind: <input type="checkbox"/> Still	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> High		Humidity: <input type="checkbox"/> Dry	<input checked="" type="checkbox"/> Moderate	<input type="checkbox"/> Humid		

Foreman's Signature: Joe M...

Date: 10-18-24

