

COUNTY COMMISSION OF LEWIS COUNTY

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Weston WV 26452
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COMMISSIONERS:
Bobby Stewart, President
Agnes Queen, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
Tuesday, June 18, 2024**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:00 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

APPOINTMENTS

No Appointments Scheduled

CORRESPONDENCE

- 3. Upshur County Commission Meeting Agenda:** The June 13, 2024 Upshur County Commission meeting agenda is presented for review. (*information only*)
- 4. Lewis County Sheriff's Monthly Financial Report:** The Amended May 2024 Sheriff's Monthly Financial Statement is presented for review. The April 2024, and the May 2023 statements are also included for review. (*information only*)
- 5. Lewis County Sheriff's Monthly Mileage Report:** The May 2024 Sheriff's Mileage Report is presented for review. (*information only*)
- 6. WV State Auditor Distribution of Public Utilities Tax and IRP Taxes:** The Auditor's Office has remitted the April 15, 2024 to May 8, 2024 distribution of Public Utilities and IRP Truck Taxes in the amount of \$32,382.24. The general county portion is \$10,512.05, the general county portion for the previous term was \$70,148.76. The general county portion for this time period last year was \$9,883.11. (*information only*)
- 7. Upshur County Commission:** Upshur County Commission submits a letter regarding properties purchased by Community Corrections. (*information only*)

- 8. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: National Association of Counties, Fire Board, Safe Sites and Structures Committee, Region VII Water meeting, Boys State, Jane Lew Lions Club 50th Anniversary, etc.

BUSINESS

- 9. Approval of County Depositories:** Per West Virginia Code §7-6-1, the County Commission must declare all financial institutions in the county that meet the requirements of West Virginia Code §31-A-1-2 as county depositories. The Lewis County Commission will declare Citizen's Bank of Weston, United Bank and Huntington Bank as county depositories. Additionally, per West Virginia Code §7-6-2 the County Commission will be asked to execute a depository security with Citizens Bank of Weston providing surety for county funds in excess of FDIC allowance. *(action required)*
- 10. Splash Pad Payment Schedule:** The Lewis County Park Splash Pad Project Payment Schedule is presented for consideration. *(action required)*
- 11. Time Sheets, Leave Requests:** Garry DeMoss Annual Leave, Joe Frazier Sick Leave, Sherry Rogers Sick Leave, Tina Helmick Time Sheet and Sick Leave *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 12. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 13. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 14. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
- 15. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

ADJOURNMENT:

- 16. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.

- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

Additional Notices

11:00 am

Brownfield Meeting
Project Updates

June 18, 2024

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: June 13, 2024

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• June 6, 2024

9:15 a.m. Conduct hearing to review Safe Sites and Structures Case Number 041124-02 (Banks Tax District – Tax Map 3P – Parcel Number 19, 20.1) located in Rock Cave. *

11:00 a.m. Discuss next steps concerning the real and personal property located in Warren Tax District – Tax Map 8D – Parcel Number 12,13,14 owned by Shelby and William Phillips as the subject property violates the Upshur County Safe Sites and Structures Ordinance. *

Items for Discussion / Action / Approval:

1. Consider accepting a Court Security Grant award and entering into a Contract, signing a Resolution, Standard Conditions & Assurances, and other related documents with the West Virginia Division of Administrative Services, Justice and Community Services for an award of \$23,349. The funds will be used for a duress alarm replacement project and to install cameras in the rear parking lot located behind the Courthouse and Annex. *
2. Approval of a Request for Proposals for Removing Slate Stair Treads and Rehabilitating Rear Stairwell Project in the Courthouse funded by the Courthouse Facilities Improvement Authority. A mandatory pre-bid conference will be held on Friday, June 28, 2024 at 1:00 pm. Sealed bids must be received no later than 4:00 pm on Wednesday, July 10, 2024, at the Administrative Annex located at 91 W. Main Street, Suite 101. Proposals received by the deadline will be publicly opened, reviewed, and read aloud by the Commission at 9:15 am on Thursday, July 11, 2024. *
3. Review and approve an electronic grant submission through the West Virginia Office of Energy for the West Virginia Energy Efficiency and Conservation Block Grant Program (EECBG). If awarded, these funds would be utilized to replace the arch shaped window above the main Courthouse entrance. *
4. Approval and signature of a Federal Aviation Administration Outlay Report and Request for Reimbursement for Construction Programs – Request No. 7 - in the amount of five thousand seven hundred thirty-one dollars and eighty-seven cents (\$5,731.87) for an Airport Improvement Program Project at the Upshur County Regional Airport. *
5. Approval and signature of a Letter of Support for the City of Buckhannon's Morton Avenue (WV County Route 13) Sidewalk and Lighting Project. This letter of support will address the construction phase of the

project that will construct safe, ADA-compliant sidewalks for community members to travel to residential, business, commercial and governmental areas of downtown Buckhannon. *

6. Review and signature of WV Communities Risk Pool Coversheet to Member Agreement. The total annual contribution including worker's compensation is \$230,413. *
7. Approval and signature of the esri renewal quote in the amount of \$4,940 for term period 10/01/2023 – 09/30/2024. Of this amount, \$1,400 is to be paid by the Assessor's Revaluation Fund. *
8. Consider the reappointment of Joyce Harris-Thacker to the Upshur County Solid Waste Authority. Upon approval, the term will be effective July 1, 2024 through June 30, 2028. *
9. Consider the re-appointment of Katie Loudin to the Upshur County Public Library Board of Trustees. Upon approval, the term will be for a period of five years, effective July 1, 2024.
10. Consider the appointment of Steve Linger to the Upshur County Enhanced Emergency Telephone Board as Fire Service representative. The term will begin July 1, 2024 and expire June 30, 2027. *
11. Approval of Lewis-Upshur Animal Control Facility Volunteer, Katelyn Stewart. * [Under Separate Cover](#)
12. Consider request from Sheriff J. Michael Coffman to hire Shanda R. Hoover as full-time Tax Deputy beginning July 1, 2024. *
Item may lead to Executive Session per WV Code §6-9A-4 [Under Separate Cover](#)
13. Approve the resignation of two Buckhannon-Upshur Recreational Park employees, per the request from Jeremiah McCourt, Upshur County Parks and Recreation Director. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) [Under Separate Cover](#)
14. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Proclamation made by Governor Jim Justice on June 7, 2024 permitting public employees of this State to generally cease business the entire workday of Wednesday, June 19, 2024, in acknowledgement of the historical significance of Juneteenth, and the fact it is to be recognized as an official federal holiday. This proclamation further reads that public employees of this State may be excused from their work duties the entirety of the day without charge against accrued annual leave. In accordance with subsection (c), section one, article two, chapter two of the WV Code, County Commissions may treat the day as if it were a legal holiday, and the Courts may do the same. The Courthouse and Annex will be closed per the 2024 Calendar Year Legal Holiday Schedule. *
2. Notification of a legal advertisement for Upshur Property LLC, Permit No. P-698 Increment No(s) 3 and 18 to be placed in the local newspaper in conjunction with applying to the West Virginia Department of Environmental Protection for a Phase 1,2, and 3 release. This site is located in Washington District of Upshur County.
3. Correspondence from the Department of Homeland Security – Division of Corrections & Rehabilitation providing the WV Regional Jail and Correctional Facility monthly invoice for Upshur County for May, 2024.

The invoice reflects 1,893 inmate days X \$65.38 per diem rate totaling \$123,764.34. The April 2024 invoice was \$133,636.72. This amount does not include credits and additional debits made during this period.

4. James W. Curry Quarterly Report for May 2024.
 5. Upshur County Building & Floodplain Permits for the month of May, 2024.
 6. Lewis-Upshur Animal Control Facility Reports for the month of May, 2024.
 - Revenue Report
 - Account of Animals Report
 - Animal Control/Humane Officer Animal Report
 7. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - None
 - b) Agendas and/or Notice of Meetings:
 - Buckhannon Upshur Airport Authority June 10, 2024
 - Upshur County Family Resource Network-
General Membership June 10, 2024
 - Elkins Road Public Service District June 11, 2024
 - Buckhannon City Council – Special Session June 11, 2024
 - Buckhannon City Council – Special Session June 18, 2024
 - Buckhannon City Council – Special Session June 27, 2024
 - c) Meeting Minutes:
 - Upshur County Family Resource Network March 11, 2024
 - Solid Waste Authority - Director’s Report March 12-April 8, 2024
 - Upshur County Public Library - Board of Trustees March 20, 2024
 - Upshur County Family Resource Network April 8, 2024
 - Upshur County Public Library – Board of Trustees April 18, 2024
 - Upshur County Family Resource Network May 13, 2024
 - Solid Waste Authority - Board Meeting May 13, 2024
- *Dates and times of monthly board meetings are viewable at:**
www.upshurcounty.org -- Upcoming events are listed on the main page.
8. Appointments Needed or Upcoming:
 - None

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

None

Next Regular Meeting of the Upshur County Commission

June 27, 2024 --- 9:00 a.m.

Upshur County Courthouse Annex

The meeting scheduled for June 20, 2024 has been CANCELLED.

Amended

Lewis County Financial Statement
Month Ending- May 2024

Lewis County
06/11/2024 @ 03:24:40 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,403,953.86	\$322,344.04	\$104,243.35	\$719,512.30	4,111,028.95
Coal Severance	62,149.81	\$158.35	\$0.00	\$0.00	62,308.16
General School	22,565.39	\$9,023.64	\$0.00	\$0.00	31,589.03
Magistrate Court	1,769.34	\$1,391.79	\$0.00	\$0.00	3,161.13
Worthless Check	12,402.65	\$43.70	\$0.00	\$0.00	12,446.35
Dog and Kennel	25,556.57	\$656.79	\$0.00	\$0.00	26,213.36
Home Detention	78,142.20	\$7,796.35	\$0.00	\$1,064.01	84,874.54
Emergency 911 Fund	3,799,034.47	\$217,107.69	\$0.00	\$135,807.91	3,880,334.25
Lewis County Aquatic Fund	573,784.56	\$1,461.97	\$9.17	\$0.00	575,255.70
Citizens Education	20,002.58	\$250.98	\$0.00	\$376.90	19,876.66
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$2,969.38	\$0.00	\$2,969.38	0.00
Sheriff Special Account-State	17,478.88	\$44.53	\$0.00	\$1,001.00	16,522.41
County Building	460,385.69	\$1,706.74	\$0.00	\$0.00	462,092.43
Board of Health	824,821.13	\$54,063.89	\$0.00	\$69,390.70	809,494.32
Tax Lien	146,845.33	\$0.00	\$0.00	\$0.00	146,845.33
Delinquent Nonentered	31,455.10	\$0.00	\$0.00	\$14,397.12	17,057.98
Concealed Weapons	52,805.65	\$714.50	\$0.00	\$1,651.00	51,869.15
Assessor Valuation	197,290.63	\$1,213.83	\$0.00	\$18,347.17	180,157.29
Voters Resistration	645.03	\$0.00	\$0.00	\$0.00	645.03
State Current	0.00	\$14.54	\$1,259.02	\$1,273.56	0.00
Criminal Charges	0.00	\$0.00	\$0.00	\$0.00	0.00
Court Reporter	0.00	\$25.00	\$0.00	\$25.00	0.00
State Police	0.00	\$725.00	\$0.00	\$700.00	25.00
Vehicle License - DMV	0.00	\$31,660.39	\$0.00	\$31,660.39	0.00
State Fines	0.00	\$503.00	\$0.00	\$503.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	497.50	\$580.00	\$0.00	\$493.00	584.50
General Current Expenses	0.00	\$17,041.34	\$130,211.98	\$147,253.32	0.00
Excess Levy	0.00	\$26,309.14	\$51,996.70	\$78,305.84	0.00
Weston Current	0.00	\$119.52	\$10,351.82	\$10,471.34	0.00
Jane Lew Current	0.00	\$5.69	\$493.22	\$498.91	0.00
County Clerk Election Administration	3,939.90	\$556.05	\$0.00	\$0.00	4,495.95
County Clerk Real Property E-Record	3,939.90	\$556.05	\$0.00	\$0.00	4,495.95
LC Blueprint Community	41,847.53	\$3,868.27	\$0.00	\$82.10	45,633.70
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$134,134.76	\$341.77	\$0.00	\$0.00	134,476.53
American Rescue Plan	\$2,861,149.45	\$920.19	\$0.00	\$0.00	2,862,069.64
Certified to State	\$138,419.23	\$4,943.42	\$0.00	\$0.00	143,362.65
Opioid Settlement	\$278,818.71	\$710.41	\$0.00	\$0.00	279,529.12
County Fire Protection	\$47.91	\$0.12	\$0.00	\$0.00	48.03
EMS Salary Enhancement	\$91,024.25	\$229.09	\$0.00	\$11,500.00	79,753.34
Financial Stabilization	\$1,740,765.05	\$0.00	\$0.00	\$0.00	1,740,765.05
Totals	\$16,025,673.77	\$741,030.93	\$298,565.26	\$1,278,257.72	\$15,787,012.24

Balance in county depositories - End of Month	\$16,342,951.44	Bank Errors	
Less: Orders Outstanding	\$826,475.25	Bank Errors	
Add: Deposits in Transit	\$267,036.05		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$15,787,012.24	Bank Errors	
		Total	
		True Balance	\$15,787,012.24

I, D. Gosca, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]
Sheriff & Treasurer, County

Difference

Dated and sworn to on this date.

Lewis County Financial Statement
Month Ending- April 2024

Lewis County
05/09/2024 @ 02:20:08 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,265,011.02	\$436,976.84	\$616,603.77	\$914,637.77	4,403,953.86
Coal Severence	48,744.66	\$13,405.15	\$0.00	\$0.00	62,149.81
General School	14,254.59	\$8,310.80	\$0.00	\$0.00	22,565.39
Magistrate Court	1,981.81	\$1,576.53	\$0.00	\$1,789.00	1,769.34
Worthless Check	12,370.12	\$32.53	\$0.00	\$0.00	12,402.65
Dog and Kennel	14,437.19	\$30,908.06	\$0.00	\$19,788.68	25,556.57
Home Detention	75,486.06	\$4,581.54	\$0.00	\$1,925.40	78,142.20
Emergency 911 Fund	3,733,661.84	\$191,411.62	\$0.00	\$126,038.99	3,799,034.47
Lewis County Aquatic Fund	572,279.39	\$1,505.17	\$0.00	\$0.00	573,784.56
Citizens Education	19,950.11	\$52.47	\$0.00	\$0.00	20,002.58
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$2,145.16	\$0.00	\$2,145.16	0.00
Sheriff Special Account-State	14,857.82	\$2,621.06	\$0.00	\$0.00	17,478.88
County Building	459,765.84	\$777.89	\$0.00	\$158.04	460,385.69
Board of Health	747,003.44	\$185,427.70	\$0.00	\$107,610.01	824,821.13
Tax Lien	146,845.33	\$0.00	\$0.00	\$0.00	146,845.33
Delinquent Nonentered	31,455.10	\$0.00	\$0.00	\$0.00	31,455.10
Concealed Weapons	52,314.18	\$491.47	\$0.00	\$0.00	52,805.65
Assessor Valuation	202,974.02	\$12,961.86	\$0.00	\$18,645.25	197,290.63
Voters Resistration	645.03	\$0.00	\$0.00	\$0.00	645.03
State Current	0.00	\$27.41	\$5,236.76	\$5,264.17	0.00
Criminal Charges	0.00	\$719.37	\$0.00	\$719.37	0.00
Court Reporter	0.00	\$25.00	\$0.00	\$25.00	0.00
State Police	0.00	\$440.00	\$0.00	\$440.00	0.00
Vehicle License - DMV	0.00	\$28,639.32	\$0.00	\$28,639.32	0.00
State Fines	0.00	\$250.00	\$0.00	\$250.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	575.00	\$493.00	\$0.00	\$570.50	497.50
General Current Expenses	0.00	\$16,530.70	\$832,772.25	\$849,302.95	0.00
Excess Levy	0.00	\$238,922.36	\$216,196.41	\$455,118.77	0.00
Weston Current	0.00	\$221.37	\$42,298.19	\$42,519.56	0.00
Jane Lew Current	0.00	\$24.39	\$4,661.20	\$4,685.59	0.00
County Clerk Election Administration	3,599.98	\$339.92	\$0.00	\$0.00	3,939.90
County Clerk Real Property E-Records	3,599.98	\$339.92	\$0.00	\$0.00	3,939.90
LC Blueprint Community	41,847.53	\$0.00	\$0.00	\$0.00	41,847.53
Small Cities BIK Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00
ARPA - PILT	\$133,782.89	\$351.87	\$0.00	\$0.00	134,134.76
American Rescue Plan	\$2,860,202.07	\$947.38	\$0.00	\$0.00	2,861,149.45
Certified to State	\$160,006.98	\$6,020.12	\$0.00	\$27,607.87	138,419.23
Opioid Settlement	\$278,087.30	\$731.41	\$0.00	\$0.00	278,818.71
County Fire Protection	\$47.79	\$0.12	\$0.00	\$0.00	47.91
EMS Salary Enhancement	\$144,224.32	\$273.53	\$0.00	\$53,473.60	91,024.25
Financial Stabilization	\$1,740,765.05	\$0.00	\$0.00	\$0.00	1,740,765.05
Totals	\$15,780,777.15	\$1,219,456.81	\$1,717,768.58	\$2,692,328.77	\$16,025,673.77

Balance in county depositories - End of Month	\$17,493,437.13	Bank Errors	
Less: Orders Outstanding	\$2,336,773.05	Bank Errors	
Add: Deposits in Transit	\$865,509.69		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$16,025,673.77	Bank Errors	
		Total	
		True Balance	\$16,025,673.77

I, D. Gosse Sheriff of Lewis Co West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

[Signature]
Sheriff & Treasurer, County

5-9-2024
Dated and sworn to on this date.

Difference

Lewis County Financial Statement
Month Ending- May 2023

Lewis County
06/06/2023 @ 02:36:09 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,471,179.70	\$353,666.35	\$72,779.85	\$698,499.99	4,199,125.91
Coal Severance	65,974.36	\$178.95	\$0.00	\$0.00	66,153.31
General School	35,714.96	\$6,328.74	\$0.00	\$0.00	42,043.70
Magistrate Court	1,969.94	\$1,780.65	\$0.00	\$1,889.00	1,861.59
Worthless Check	18,692.13	\$50.70	\$0.00	\$0.00	18,742.83
Dog and Kennel	28,011.27	\$88.57	\$0.00	\$21,305.70	6,794.14
Home Detention	18,141.95	\$5,069.14	\$0.00	\$1,288.00	21,923.09
Emergency 911 Fund	3,798,415.49	\$190,567.07	\$0.00	\$97,185.25	3,891,797.27
Lewis County Aquatic Fund	564,450.01	\$1,516.96	\$0.00	\$7,750.00	558,216.97
Citizens Education	19,022.72	\$405.13	\$0.00	\$118.99	19,308.86
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$1,095.27	\$0.00	\$1,095.27	0.00
Sheriff Special Account-State	21,097.79	\$271.47	\$0.00	\$1,886.23	19,483.03
County Building	498,125.61	\$1,263.26	\$0.00	\$0.00	499,388.87
Board of Health	756,526.82	\$23,341.54	\$0.00	\$30,952.85	748,915.51
Tax Lien	261,925.45	\$14,656.15	\$0.00	\$114,089.19	162,492.41
Delinquent Nonentered	31,171.40	\$0.00	\$0.00	\$0.00	31,171.40
Concealed Weapons	48,234.83	\$754.97	\$0.00	\$25.00	48,964.80
Assessor Valuation	242,032.17	\$1,146.38	\$0.00	\$21,513.17	221,665.38
Voters Resistration	4,849.69	\$0.00	\$0.00	\$0.00	4,849.69
State Current	0.00	\$12.37	\$1,121.86	\$1,134.23	0.00
Criminal Charges	0.00	\$552.60	\$0.00	\$552.60	0.00
Court Reporter	0.00	\$130.00	\$0.00	\$130.00	0.00
State Police	0.00	\$850.00	\$0.00	\$850.00	0.00
Vehicle License - DMV	0.00	\$42,045.50	\$0.00	\$42,045.50	0.00
State Fines	0.00	\$640.00	\$0.00	\$640.00	0.00
Jury Fund	0.00	\$91.25	\$0.00	\$91.25	0.00
WV Deputies Fund	611.00	\$577.00	\$0.00	\$606.50	581.50
General Current Expenses	0.00	\$18,536.63	\$87,272.16	\$105,808.79	0.00
Excess Levy	0.00	\$9,935.19	\$46,421.55	\$56,356.74	0.00
Weston Current	0.00	\$87.11	\$7,897.80	\$7,984.91	0.00
Jane Lew Current	0.00	\$17.87	\$1,620.00	\$1,637.87	0.00
COVID-19 PANDEMIC	0.00	\$0.00	\$0.00	\$0.00	0.00
LC Blueprint Community	46,878.99	\$590.00	\$0.00	\$75.00	47,393.99
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phase 1 Water Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E-911 Revenue Fund	\$0.00	\$30,973.77	\$0.00	\$30,973.77	\$0.00
E-911 Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Certified to State	235,125.78	\$563.01	\$0.00	\$0.00	235,688.79
ARPA - PILT	65,485.67	\$177.62	\$0.00	\$0.00	65,663.29
American Rescue Plan	2,833,549.16	\$7,685.52	\$0.00	\$0.00	2,841,234.68
Totals	\$14,067,187.60	\$715,646.74	\$217,113.22	\$1,246,485.84	\$13,753,461.72

Balance in county depositories - End of Month	\$14,300,925.54	Bank Errors	
Less: Orders Outstanding	\$727,123.82	Bank Errors	
Add: Deposits in Transit	\$176,160.00		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$13,753,461.72	Bank Errors	
		Total	
		True Balance	\$13,753,461.72

I, D. Gose, Sheriff of Lewis Co, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis Co, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

D. Gose Lewis
Sheriff & Treasurer, County
6-6-2023

Difference

Dated and sworn to on this date.

May 2024 MILEAGE REQUEST

UNIT LIC.

150 D. Gosa / Vin. A42305 / 1236 – 21 SUV 55142

151 M. Cayton / Vin. A42304 / 1235 – 21 SUV 50787

152 Z. Lopez / Vin. A18031 / 4105 – 20 SUV 38308

153 B. Hendershot / Vin. C19510 / 4913 – 23 SUV 2020

154 B. Newbrough / Vin. C20138 / 4912 – 23 SUV 5070

155 M. Ayoob / Vin. A40308 / 2966 – 22 SUV 36742

156 J. Johnmeyer / Vin. B04451 / 4220 – 21 SUV 54506

157 D. Cooley / Vin. A48451 / 1241 – 22 SUV 32430

158 E. Linger / Vin. 106495 / 3930 – 18 INTERCEPTOR 69228

159

160

161

170 C. Kirkpatrick / Vin. C62863 / 1234 – 20 SUV 38114

171 C. Matheny / Vin. B29979 / 3841 – 22 SUV 31448

172 T. Lafever / Vin. A42303 / 1696 – 20 SUV 25615

173 J. Jenkins / Vin. 572421 / 5YJ-355 - 17 JEEP 34942

174 R. Bush / Vin. 179324 / 4287 – 17 JEEP 37438

175 D. Cayton / Vin. 568479 / 6LB-698 – 17 JEEP 63676

1500 Dep. Reserves / Vin. 116126 / 1910 -13 INTERCEPTOR 117308

1500 Dep. Reserves / Vin. 553134 / 1233 – 10 NITRO 78502

1500 Dep. Reserves / Vin. 553135 / 2726 – 11 NITRO 64421

Spare / Vin. 106494 / 3929 - 18 INTERCEPTOR 74579

Spare / Vin. A78623 / 3370 – 15 EXPLORER 115358

Spare / Vin. 319897 / 3258 – 14 CHARGER 53193

Spare / Vin. A18030 / 1232 – 20 EXPLORER 46746

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You



State of West Virginia

Office of the State Auditor
County Collections Division
State Capitol, Building 1, Suite W-118
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

John B. McCuskey
State Auditor and
Commissioner of Delinquent
and Nonentered Lands

Toll Free: (888) 509-6568
www.wvsao.gov

May 29, 2024

Honorable David B. Gosa
Sheriff & Treasurer
Lewis County
110 Center Ave
Weston, WV 26452

Dear Sheriff & Treasurer:

You will be receiving a check in the amount of \$32,382.24 in the next few days from the State Auditor's Office representing the Public Utilities Tax and IRP Trucks Ad Valorem Fees collected by this office for the period of 04/15/2024 to 05/08/2024.

Please keep the following breakdown for your records:

	Public Utilities Tax	IRP Trucks Fee	Total
2023 County Current Expense	7.40	10,512.05	10,519.45
2023 School Current	10.04	14,261.09	14,271.13
2023 School Excess Levy	5.34	7,586.32	7,591.66
Totals	\$22.78	32,359.46	\$32,382.24

Any bond money collected is being forwarded to the Municipal Bond Commission for credit.

If this office can be of future assistance, please contact Russell Rollyson at (304) 558-2251, Extension 8535.

Sincerely,

John B. McCuskey
State Auditor

JBM/pu

6/11/24
82647

UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 ▪ Buckhannon, West Virginia 26201
Equal Opportunity Employer (EOE)

Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550
Emergency: 911

June 5, 2024

Lewis County Commission
Attn: Tina Helmick, County Administrator
110 Center Avenue
Weston, WV 26452

Ms. Helmick,

Per our previous discussions in April, I am attaching two deeds to be recorded in the Office of the County Clerk in Lewis County. These deeds convey the properties situated at Garton Plaza and 230 East 1st Street from the Lewis-Upshur Day Report Center, to the Lewis County Commission and contain appropriate reversionary provisions should the properties no longer be utilized for the intended purpose. Upon being recorded, please provide our office with a courtesy copy for the file. As discussed, once the Lewis County Commission adds these properties to your insurance policy, please remit an invoice to the Upshur County Commission to be reimbursed by Community Correction Funds.

If you have any questions, please feel free to contact our office.

Best Regards,



Tabatha R. Perry
County Administrator

Enclosures: Deeds, e-mail correspondence
Cc: Cheyenne Troxell, Community Corrections Project Director

PROJECT NAME: LEWIS COUNTY POOL SPLASH PAD
LOCATION: 257 SMITH RUN RD, WESTON, WV 26452

CONTACT/CLIENT : LEWIS COUNTY-JOSHUA HINCHMAN - 304-269-
6599 -JHINCHMAN@LEWISCOUNTYWV.ORG

SITE: COMMERCIAL/PUBLIC \$215,000.00



June 6th 2024

20% Manufacturing and Scheduling deposit
\$43,000.00

25% Excavation, Compaction, Installation of Base footings, Nozzle housings,
Water ring sets.
\$53,750.00

15% Piping installation, Drains and Tank installation, pressure tests with
approved inspections.
\$32,250.00

15% Approved inspections for bonding. Concrete pour for Splash Pad, dry
apron, and equipment area.
\$32,250.00

15% Completion of all equipment in Equipment area, above ground features,
nozzles, electrical. All inspections to completion.
\$32,250.00

10% Completion of Concrete coating with design, Maintenance instruction
submitted along with as-built CAD drawings, required signage, and complete
operational instruction given to Lewis County personnel.
\$21,500.00

Payment Schedule