

# COUNTY COMMISSION OF LEWIS COUNTY

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Weston WV 26452  
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**COMMISSIONERS:**  
Bobby Stewart, President  
Agnes Queen, Commissioner  
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
MEETING AGENDA  
Tuesday, July 9, 2024**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order** (*action required*)
- 2. 10:00 AM**      **John Breen, Lewis County Assessor**  
**RE:** Exonerations, Consolidations, Apportionments  
Draft copies will be available for review two business days prior to the meeting date. (*action required*)

## **APPOINTMENTS**

- 3.**      **Lewis County Economic Development Authority Quarterly Report:**  
Director, Ray Smith will present the quarterly report for the Economic Development Authority. (*information only*)

## **CORRESPONDENCE**

- 4. Upshur County Commission Meeting Agenda:** The July 4, 2024 Upshur County Commission meeting was canceled. The next meeting is scheduled for July 11, 2024. (*information only*)
- 5. Lewis-Gilmer E-911 Monthly Report:** The June 2024 Lewis-Gilmer E-911 report is presented for review. (*information only*)
- 6. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Independence Day Celebration, Stonewall Resort Firework Display, Building Commission, 911 Advisory Board etc.

## **BUSINESS**

- 7. Lewis County Park Request to Hire:** The Lewis County Park Director, Josh Hinchman, requests to hire Brooklyn Burkhammer as a Lifeguard working up to 40 hours a week at \$10.25 an hour starting Wednesday, July 10, 2024. (*action required*)

8. **Lewis-Gilmer E-911 Bid Consideration and Potential Award:** The Commission will consider the bids that were submitted for the radio console equipment for the new E-911 Center. This item was postponed at the June 25, 2024 Commission meeting for further review and research. *(action required)*
9. **Time Sheets, Leave Requests:** No Leave Requests

**ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

10. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
11. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
12. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*
13. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request two business days prior to the meeting date. *(action required)*

**ADJOURNMENT:**

14. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

**LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

## Additional Notices

No additional Meetings Scheduled

2024 LEWIS-GILMER E-911 TELETYPE REPORT

| LEWIS              |           | JAN. | FEB. | MAR. | APR. | MAY. | JUN. | JULY. | AUG. | SEP. | OCT. | NOV. | DEC. | TOTAL |
|--------------------|-----------|------|------|------|------|------|------|-------|------|------|------|------|------|-------|
| LC SHERIFF         | 10-27     | 83   | 72   | 70   | 62   | 70   | 53   |       |      |      |      |      |      | 410   |
|                    | 10-28     | 72   | 70   | 60   | 54   | 61   | 50   |       |      |      |      |      |      | 367   |
|                    | III & CIB | 66   | 57   | 59   | 58   | 59   | 57   |       |      |      |      |      |      | 356   |
|                    | OTHER     | 14   | 17   | 45   | 46   | 18   | 4    |       |      |      |      |      |      | 144   |
|                    | DVP       | 17   | 15   | 27   | 35   | 34   | 29   |       |      |      |      |      |      | 157   |
| WESTON PD          | 10-27     | 66   | 54   | 44   | 38   | 57   | 52   |       |      |      |      |      |      | 311   |
|                    | 10-28     | 43   | 40   | 40   | 31   | 34   | 44   |       |      |      |      |      |      | 232   |
|                    | III & CIB | 12   | 15   | 13   | 15   | 13   | 12   |       |      |      |      |      |      | 80    |
|                    | OTHER     | 2    | 27   | 19   | 4    | 7    | 0    |       |      |      |      |      |      | 59    |
|                    | DVP       | 12   | 13   | 7    | 15   | 4    | 7    |       |      |      |      |      |      | 58    |
| WVSP               | 10-27     | 19   | 11   | 11   | 0    | 17   | 21   |       |      |      |      |      |      | 79    |
|                    | 10-28     | 11   | 11   | 9    | 0    | 11   | 13   |       |      |      |      |      |      | 55    |
|                    | III & CIB | 8    | 2    | 13   | 10   | 8    | 11   |       |      |      |      |      |      | 52    |
|                    | OTHER     | 0    | 7    | 19   | 1    | 1    | 0    |       |      |      |      |      |      | 28    |
|                    | DVP       | 7    | 17   | 7    | 7    | 23   | 5    |       |      |      |      |      |      | 66    |
| NRP                | 10-27     | 2    | 6    | 0    | 2    | 3    | 4    |       |      |      |      |      |      | 17    |
|                    | 10-28     | 0    | 5    | 1    | 0    | 1    | 1    |       |      |      |      |      |      | 8     |
|                    | III & CIB | 0    | 2    | 0    | 5    | 0    | 0    |       |      |      |      |      |      | 7     |
|                    | OTHER     | 0    | 1    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 1     |
|                    | DVP       | 6    | 21   | 4    | 6    | 6    | 1    |       |      |      |      |      |      | 44    |
| PROSECUTOR         | 10-27     | 28   | 12   | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 40    |
|                    | 10-28     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | III & CIB | 16   | 14   | 14   | 11   | 16   | 21   |       |      |      |      |      |      | 92    |
|                    | OTHER     | 1    | 2    | 0    | 2    | 1    | 0    |       |      |      |      |      |      | 6     |
|                    | DVP       | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
| PROBATION          | 10-27     | 8    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 8     |
|                    | 10-28     | 0    | 0    | 1    | 0    | 0    | 0    |       |      |      |      |      |      | 1     |
|                    | III & CIB | 36   | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 36    |
|                    | OTHER     | 6    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 6     |
|                    | DVP       | 2    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 2     |
| SWJS PARK          | 10-27     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | 10-28     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | III & CIB | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | OTHER     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | DVP       | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
| FAMILY COURT       | III & CIB | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
| DAY REPORT         | 10-27     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | 10-28     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | III & CIB | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | OTHER     | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
|                    | DVP       | 0    | 0    | 0    | 0    | 0    | 0    |       |      |      |      |      |      | 0     |
| TOTAL TRANSACTIONS |           |      |      |      |      |      |      |       |      |      |      |      | 2722 |       |

**LEWIS-GILMER E-911 YEARLY TOTALS**

| CAD # DATE 2024     | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC   | TOTALS |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-------|--------|
| <b>LEWIS COUNTY</b> |     |     |     |     |     |     |     |     |      |     |     |       |        |
| 15 LEWIS SHERIFF    | 308 | 354 | 351 | 379 | 434 | 421 |     |     |      |     |     |       | 2247   |
| 10 WESTON PD        | 263 | 284 | 314 | 327 | 312 | 279 |     |     |      |     |     |       | 1779   |
| 250 WVSP WESTON     | 158 | 181 | 183 | 197 | 187 | 135 |     |     |      |     |     |       | 1041   |
| 230 LEWIS NRP       | 26  | 46  | 47  | 28  | 31  | 17  |     |     |      |     |     |       | 195    |
| 208 LEWIS EMS       | 252 | 249 | 249 | 222 | 288 | 274 |     |     |      |     |     |       | 1534   |
| 201 WESTON FD       | 141 | 108 | 102 | 75  | 124 | 113 |     |     |      |     |     |       | 663    |
| 202 JANE LEW FD     | 68  | 47  | 47  | 31  | 59  | 58  |     |     |      |     |     |       | 310    |
| 203 PRICETOWN FD    | 22  | 20  | 14  | 13  | 30  | 22  |     |     |      |     |     |       | 121    |
| 204 WALKERSVILLE FD | 21  | 11  | 27  | 12  | 26  | 15  |     |     |      |     |     |       | 112    |
| 205 JACKSON MILL FD | 28  | 15  | 18  | 18  | 30  | 23  |     |     |      |     |     |       | 132    |
| 206 MIDWAY FD       | 6   | 6   | 3   | 6   | 4   | 6   |     |     |      |     |     |       | 31     |
| ANIMAL CONTROL      | 39  | 62  | 44  |     |     |     |     |     |      |     |     |       | 145    |
| DOGS PICKED UP      | 26  | 21  | 23  |     |     |     |     |     |      |     |     |       | 70     |
| OTHERS PICKED UP    | 3   | 3   | 21  |     |     |     |     |     |      |     |     |       | 27     |
|                     |     |     |     |     |     |     |     |     |      |     |     | Total | 8310   |

|                      |    |     |    |    |    |     |  |  |  |  |  |       |      |
|----------------------|----|-----|----|----|----|-----|--|--|--|--|--|-------|------|
| <b>GILMER COUNTY</b> |    |     |    |    |    |     |  |  |  |  |  |       |      |
| 104 GILMER SHERIFF   | 23 | 41  | 72 | 96 | 77 | 27  |  |  |  |  |  |       | 336  |
| 102 GLENVILLE PD     | 82 | 103 | 22 | 20 | 15 | 26  |  |  |  |  |  |       | 268  |
| 103 GSU PD           | 6  | 6   | 7  | 4  | 1  | 1   |  |  |  |  |  |       | 25   |
| 150 WVSP GLENVILLE   | 46 | 58  | 37 | 28 | 53 | 32  |  |  |  |  |  |       | 254  |
| 130 GILMER NRP       | 1  | 7   | 5  | 2  | 1  | 6   |  |  |  |  |  |       | 22   |
| 175 GILMER EMS       | 96 | 93  | 87 | 76 | 78 | 112 |  |  |  |  |  |       | 542  |
| 101 GLENVILLE FD     | 31 | 29  | 25 | 41 | 34 | 22  |  |  |  |  |  |       | 182  |
| 105 NORMANTOWN FD    | 2  | 4   | 5  | 8  | 8  | 8   |  |  |  |  |  |       | 35   |
| 106 SAND FORK FD     | 26 | 23  | 18 | 36 | 30 | 17  |  |  |  |  |  |       | 150  |
| 107 CEDARVILLE FD    | 1  | 3   | 2  | 4  | 2  | 1   |  |  |  |  |  |       | 13   |
| 108 TROY FD          | 6  | 8   | 11 | 14 | 7  | 1   |  |  |  |  |  |       | 47   |
| ANIMAL CONTROL       | 1  | 3   | 0  | 0  | 0  | 0   |  |  |  |  |  |       | 4    |
|                      |    |     |    |    |    |     |  |  |  |  |  | Total | 1878 |

Total by Month                    1682   1785   1734   1637   1831   1616       0       0       0       0       0       0

**DATE 2024**                    JAN   FEB   MAR   APR   MAY   JUN   JUL   AUG   SEPT   OCT   NOV   DEC   TOTALS  
 \*\*\*\*\*

|                       |    |   |   |   |   |   |    |
|-----------------------|----|---|---|---|---|---|----|
| ZACH'S COUNTY         | 7  | 5 | 4 | 4 | 4 | 3 | 27 |
| ZACH'S OWNER          | 4  | 1 | 3 | 2 | 2 | 2 | 14 |
| ZACH'S SERVICE        | 1  | 1 | 1 | 1 | 1 | 3 | 8  |
| ZACH'S TOTAL          | 12 | 7 | 8 | 7 | 7 | 8 | 49 |
|                       |    |   |   |   |   |   |    |
| A & S COUNTY          | 6  | 5 | 5 | 3 | 3 | 3 | 25 |
| A & S OWNER           | 0  | 3 | 1 | 2 | 3 | 1 | 10 |
| A & S SERVICE         | 1  | 1 | 1 | 1 | 1 | 3 | 8  |
| A & S LARGE           | 1  | 0 | 1 | 0 | 0 | 2 | 4  |
| A & S TOTAL           | 8  | 9 | 8 | 6 | 7 | 9 | 47 |
|                       |    |   |   |   |   |   |    |
| HITT'S COUNTY         | 7  | 4 | 5 | 4 | 4 | 3 | 27 |
| HITT'S OWNER          | 2  | 1 | 1 | 0 | 2 | 2 | 8  |
| HITT'S SERVICE        | 1  | 0 | 2 | 1 | 1 | 3 | 8  |
| HITT'S TOTAL          | 10 | 5 | 8 | 5 | 7 | 8 | 43 |
|                       |    |   |   |   |   |   |    |
| LIPP'S COUNTY         | 7  | 4 | 5 | 4 | 3 | 4 | 27 |
| LIPP'S OWNER          | 2  | 1 | 0 | 1 | 1 | 0 | 5  |
| LIPP'S SERVICE        | 0  | 1 | 1 | 2 | 0 | 3 | 7  |
| LIPP'S LARGE          | 1  | 1 | 1 | 0 | 0 | 2 | 5  |
| LIPP'S TOTAL          | 10 | 7 | 7 | 7 | 4 | 9 | 44 |
|                       |    |   |   |   |   |   |    |
| TOLANDS COUNTY        | 7  | 4 | 5 | 4 | 3 | 4 | 27 |
| TOLANDS OWNER         | 0  | 2 | 1 | 1 | 0 | 0 | 4  |
| TOLANDS SERVICE       | 0  | 1 | 2 | 1 | 0 | 4 | 8  |
| TOLANDS TOTAL         | 7  | 7 | 8 | 6 | 3 | 8 | 39 |
|                       |    |   |   |   |   |   |    |
| VALLEYCHAPEL COUNTY   | 7  | 4 | 5 | 4 | 3 | 4 | 27 |
| VALLEY CHAPEL OWNER   | 1  | 0 | 2 | 1 | 1 | 0 | 5  |
| VALLEY CHAPEL SERVICE | 0  | 1 | 2 | 1 | 0 | 4 | 8  |
| VALLEY CHAPEL LARGE   | 1  | 1 | 0 | 1 | 0 | 1 | 3  |
| VALLEY CHAPEL TOTAL   | 9  | 6 | 9 | 7 | 4 | 9 | 44 |
|                       |    |   |   |   |   |   |    |
| LOVETT'S COUNTY       |    |   |   |   | 4 | 3 | 4  |
| LOVETT'S OWNER        |    |   |   |   | 0 | 1 | 0  |
| LOVETT'S SERVICE      |    |   |   |   | 1 | 3 | 1  |
| LOVETT'S TOTAL        |    |   |   |   | 6 | 7 | 6  |
|                       |    |   |   |   |   |   |    |
| GILMER COUNTY         |    |   |   |   |   |   |    |
|                       |    |   |   |   |   |   |    |
| GLEN- AUTO COUNTY     | 4  | 3 | 2 | 3 | 4 | 2 | 18 |
| GLEN- AUTO OWNERS     | 5  | 1 | 0 | 4 | 2 | 2 | 14 |
| GLEN- AUTO SERVICE    | 0  | 1 | 1 | 1 | 0 | 0 | 3  |
| GLEN- AUTO TOTALS     | 9  | 5 | 3 | 8 | 6 | 4 | 35 |
|                       |    |   |   |   |   |   |    |
| A and S COUNTY        | 4  | 4 | 2 | 2 | 5 | 1 | 18 |
| A and S OWNERS        | 0  | 2 | 0 | 1 | 0 | 0 | 3  |
| A and S SERVICE       | 0  | 0 | 1 | 0 | 0 | 0 | 1  |
| A and S LARGE         | 0  | 0 | 0 | 1 | 0 | 0 | 1  |
| A and S TOTAL         | 4  | 6 | 3 | 4 | 5 | 1 | 23 |



# Lewis - Gilmer E-911

James W. Gum, Director

TTY -- Phone: (304) 269-8243 • Fax: (304) 269-8203 • Email: LCE911@LCE-911.com

201 Orchard Street • Weston, WV 26452

To: Lewis County Commission

From: James Gum

Ref: Radio console bids

Commissioners, Keith Talbert and I have went over the three (3) proposed radio RFP's. We have determined that all solutions would work for the 911 center and appear to meet the requirements set forth in the RFP. I have broken down the results and have them listed below.

1. Lauttamus Communications- bid a Avtec radio solution

|                         |              |
|-------------------------|--------------|
| Equipment-              | \$220,794.92 |
| Labor-                  | \$214,480.00 |
| Maint/warranty year 1   | included     |
| Maint/warranty year 2-5 | \$176,807.40 |
| Total                   | \$612,082.32 |

2. Motorola Solutions- bid a Avtec Radio solution

|                         |                |
|-------------------------|----------------|
| Equipment-              | \$345,242.00   |
| Labor-                  | \$138,291.00   |
| Maint/warranty year 1   | \$ 26,987.00   |
| Maint/warranty year 2-5 | \$351,427.00   |
| Minus discount          | - \$183,070.00 |
| Total                   | \$678,868.00   |

3. Unified Solutions- bid a Mindshare Radio solution

|                         |              |
|-------------------------|--------------|
| Equipment-              | \$189,250.00 |
| Labor-                  | included     |
| Maint/warranty year 1   | included     |
| Maint/warranty year 2-5 | \$ 65,980.00 |
| Total                   | \$255,230.00 |

We recommend that the Lewis-Gilmer E-911 purchase our new radio system from Unified Solutions.

  
James W. Gum, Director

  
Keith Talbert, Assistant Director