

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Monday, January 9, 2017.

This day came Michael Dale Chapman, son of Lawrence Moore Chapman, deceased, and presented and offered for probate a paper writing bearing date the 30th day of November, 2012, purporting to be the Last Will and Testament of his said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by W. T. Weber, Jr. and Cynthia Angotti. The said affidavit set forth the fact that the said Lawrence Moore Chapman, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said W. T. Weber, Jr. and Cynthia Angotti signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Monday, January 9, 2017.

WHEREAS, Lawrence Moore Chapman, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Michael Dale Chapman as Executor thereof and requested that no bond be required of him as such Executor. 01/23/17 TLC

NOW THEREUPON, personally appeared the said Michael Dale Chapman and qualified as Executor of the Will of Lawrence Moore Chapman, deceased, by taking the oath prescribed by law.

It is stated by said Executor that Lawrence Moore Chapman departed this life on the 5th day of January, 2017, aged ninety-five years.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Monday, January 9, 2017.

WHEREAS, Tonya S. Moran qualified as Administratrix of the Personal estate of Byron Wayne Miller, deceased, on the 28th day of September, 2016; and

WHEREUPON, this day came Tonya S. Moran and filed a paper writing bearing date the 9th day of January, 2017, resigning as such Administratrix of the Last Will and Testament of Byron Wayne Miller, deceased.

NOW, THEREFORE, the resignation of Tonya S. Moran, Administratrix of the personal estate of Byron Wayne Miller, deceased, was accepted by the Clerk of the County Commission, effective this 9th day of January, 2017.

Attest:

Cynthia L. Rowan Clerk

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Monday, January 9, 2017.

Jaime Anne Collins, Lewis-Gilmer E-911 Supervisor, having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 317.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Monday, January 9, 2017.

Zachary M. Lopez, Deputy Sheriff, having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 318.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Tuesday, January 10, 2017.

Rickey L. Gould having being appointed as a member of the Lewis-Gilmer Solid Waste Authority and having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 319.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Wednesday, January 11, 2017.

Martha A. Blake, Law Enforcement Secretary, having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 320.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Wednesday, January 11, 2017.

Erin L. Godwin, Home Confinement Officer, having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 321.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Wednesday, January 11, 2017.

Tammy C. Harris, Home Confinement Secretary, having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 322.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
WORK**

SESSION: JANUARY 12, 2017, 9:00 A.M., LEWIS COUNTY COURTHOUSE

**LEWIS COUNTY COMMISSION
6 MONTH BUDGET REVIEW WORK SESSION
JANUARY 12, 2017
9:00 AM**

PRESENT: Patrick D. Boyle, President; Agnes G. Queen, Commissioner; Rod Wyman, Commissioner.

The Lewis County Commission convened a work session at 9:00 A.M. for the purpose of a six-month budget review with elected officials/department heads. General review of revenue and expenditures was conducted and it was noted that expenditures are in line and revenues are slightly low. All departments were in compliance on their overall budgets.

The Commission reviewed the budgets with each elected official/department head. The following concerns/comments were expressed:

Sheriff Adam Gissy: 84% of the Law Enforcement Overtime Line Item (700-103.3) has been expended. 93% of the Law Enforcement Repairs and Maintenance of Automobiles Line Item (700-217) has been expended. 73% of the Law Enforcement Contractual Service Line Item (700-230) has been expended. 89% of the Law Enforcement Uniform Line Item (700-345) has been expended. The Sheriff will make modifications to allow the department to stay within budget.

Sheriff Adam Gissy: 81% if the Tax Office Legal Publication Line Item (404-220) has been expended. The Sheriff informed the Commission that the delinquent tax sale list is paid from this account and that the balance would be sufficient to close the fiscal year.

Sheriff Adam Gissy: The Sheriff is working with the Home Confinement staff to increase revenues. After six (6) months, the Home Confinement Fund has collected \$40,677.68 and expended \$47,781.77.

Circuit Clerk Beth Burkhart: All line items are within limits.

Prosecuting Attorney Christina Flanigan: 64% of the Repairs and Maintenance of Equipment Line Item (404-216) has been expended. The Prosecutor will make adjustment within her budget if needed.

Assessor John Breen: All line items are within limits.

E 911/ Office of Emergency Management Director William Rowan: 75% of the Emergency Services Dues and Subscriptions (711-222) has been expended. 76% of the Emergency Services Contractual Service Line Item (711-230) has been expended. 70% of the Emergency Services Materials and Supplies Line Item (711-341) has been expended. Mr. Rowan stated interdepartmental revisions would be done to cover any line item deficit.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
WORK**

SESSION: JANUARY 12, 2017, 9:00 A.M., LEWIS COUNTY COURTHOUSE

E-911/ Office of Emergency Management Director William Rowan: Mr. Rowan informed the Commission that the Wireless E911 Revenue from Gilmer County was down.

E-911/ Office of Emergency Management Director William Rowan: Office of Emergency Management Line Items are within limits.

The County Commission recessed the work session at 12:05 P.M. on motion of Agnes Queen, second by Rod Wyman, vote unanimous.

The County Commission reconvened the work session at 1:40 P.M. on motion of Agnes Queen, second by Rod Wyman, vote unanimous.

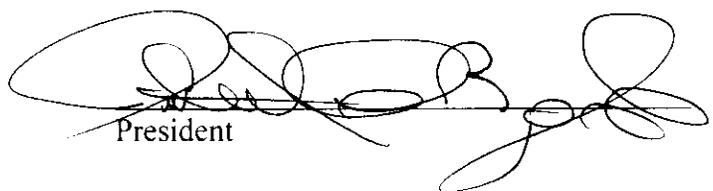
County Clerk Cynthia Rowan: 59% of the Legal Publications Line Item (402-222) has been expended. 58% of the Record Books Line Item (402-342) has been expended. The County Clerk will make adjustment within her budget if needed.

County Clerk Cynthia Rowan: The election budget has encumbered 57% of the overall department appropriation. The County Clerk indicated that the balance would be sufficient to close the year.

County Administrator Cindy Whetsell: All line items are within limits

Rick Stout, County Maintenance Director, inquired about the method by which compensatory time was deemed active or inactive. The commission will do research on this issue.

With no other business being required of the Commission, the work session was adjourned at 2:25 P.M. on motion of Agnes Queen, second by Rod Wyman, vote unanimous.


President

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Thursday, January 12, 2017.

Michael D. Cayton and Charles Kirkpatrick, both being Deputy Sheriff, having appeared this day to receive the oath of office by the Clerk of the County Commission, Cynthia S. Rowan. Recorded in the Oath of Office Book 2, page 323; 324.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Thursday, January 12, 2017.

This day came Debra E. Riffle, Wife of Steven J. Riffle, deceased, and moved the Clerk that she be appointed Administratrix of the personal estate of her said decedent. It appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Debra E. Riffle as such Administratrix.

THEREFORE, Debra E. Riffle as principal together with Patricia Leavitt as her surety, entered into and acknowledged a bond in the penalty of One Thousand (\$1,000.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient.

NOW THEREUPON, the said Debra E. Riffle qualified as Administratrix of the personal estate of Steven J. Riffle, deceased, by taking the oath prescribed by law.

It is stated by said Administratrix that Steven J. Riffle departed this life on the 1st day of January, 2017, aged sixty-one years.

Attest:

Cynthia S. Rowan Clerk