

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
RECESS  
SESSION:**

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State of West Virginia;  
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Tuesday, October 18, 2016.

This day came, Ronny Bonnell, husband of Barbara A. Bonnell, deceased, and moved the Clerk that he be appointed Administrator of the personal estate of his said decedent. It appearing to the Clerk that the said decedent, at the time of her death, had a known place of residence in the County of Lewis, State of West Virginia. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Ronny Bonnell, as such Administrator.

THEREFORE, Ronny Bonnell, as principal together with Sandy York as his surety, entered into and acknowledged a bond in the penalty of Three Hundred (\$300.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient.

NOW THEREUPON, the said Ronny Bonnell, qualified as Administrator of the personal estate of Barbara A. Bonnell, deceased, by taking the oath prescribed by law.

It is stated by said Administrator that Barbara A. Bonnell departed this life on the 13<sup>th</sup> day of October, 2016, aged seventy-four years.

Attest:

Cynthia S. Rowen Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
RECESS  
SESSION:**

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State of West Virginia;  
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Thursday, October 20, 2016.

This day came Mary Crouse, no relation of Johnny Carl Jenkins aka Johnny Jenkins, deceased, and presented and offered for probate a paper writing bearing date the 12<sup>th</sup> day of June, 2016 purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Donald Loudin and Steven Shaffer. The said affidavit set forth the fact that the said Johnny Carl Jenkins aka Johnny Jenkins, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said Donald Loudin and Steven Shaffer signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;  
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Thursday, October 20, 2016.

WHEREAS, Johnny Carl Jenkins aka Johnny Jenkins, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Mary Crouse as Executrix thereof and requested that no bond be required of her as such Executrix. THEREUPON, personally appeared the said Mary Crouse and qualified as Executrix of the Will of Johnny Carl Jenkins aka Johnny Jenkins, deceased, by taking the oath prescribed by law.

It is stated by said Executrix that Johnny Carl Jenkins aka Johnny Jenkins, departed this life on the 21<sup>st</sup> day of September, 2016, aged forty-one years.

Attest:

Cynthia S. Rowan Clerk

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
RECESS  
SESSION:

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State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, October 21, 2016.

This day came Tonya S. Moran, daughter of Byron Wayne Miller aka Bryon W. Miller, deceased, and presented and offered for probate a paper writing bearing date the 9<sup>th</sup> day of June, 2016 purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by James D. McCullough and Brian L. Osbourne. The said affidavit set forth the fact that the said Byron Wayne Miller aka Bryon W. Miller, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said James D. McCullough and Brian L. Osbourne signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
RECESS  
SESSION:**

---

State of West Virginia;  
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, October 21, 2016.

WHEREAS, Tonya S. Moran appeared this day and filed affidavits signed by Pamela K. Thompson, daughter, Paula Jo Smarr, daughter and Eric W. Miller, son of Byron W. Miller, deceased, requesting that she be appointed as such Administratrix of the personal estate of her said decedent. Upon consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Tonya S. Moran as such Administratrix.

WHEREAS, Byron W. Miller, whose Last Will and Testament was this day fully proved, probated and admitted to record, named no one as Executor thereof and requested that bond be required of them as such Executor. THEREFORE, Tonya S. Moran as principal together with Westfield Insurance Company as her surety, entered into and acknowledged a bond in the penalty of Three Hundred Seventy-five Thousand(\$375,000.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient.

THEREUPON, personally appeared the said Tonya S. Moran and qualified as Administratrix of the Will of Byron W. Miller, deceased, by taking the oath prescribed by law.

It is stated by said Administratrix that Byron W. Miller, departed this life on the 28<sup>th</sup> day of September, 2016, aged seventy-three years.

Attest:

Cynthia S. Rowan Clerk

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
RECESS  
SESSION:

State of West Virginia;  
County of Lewis, To-Wit

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, October 21, 2016.

This day came James Richard Carder, son of Kathryn R. Carder, deceased, and presented and offered for probate a paper writing bearing date the 20<sup>th</sup> day of November, 1992 purporting to be the Last Will and Testament of his said decedent.

And, it appearing to the Clerk that the said decedent, at the time of her death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Jennifer L. Myers and Mary N. McCartney. The said affidavit set forth the fact that the said Kathryn R. Carder, the Testatrix, signed and declared the said paper writing as and for her Last Will and Testament in their presence and at the time thereof, the said Testatrix was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testatrix, they, the said Jennifer L. Myers and Mary N. McCartney signed their names to said paper writing in the presence of the said Testatrix and in the presence of each other as the attesting witnesses thereto.

James Richard Carder also presented and offered for probate a paper writing bearing date 23<sup>rd</sup> day of February, 2011, purporting to be a Codicil No. 1 to the Last Will and Testament of Kathryn R. Carder, deceased.

The said affidavit set forth the fact that the said of Kathryn R. Carder, the Testatrix, signed and declared the said paper writing as and for a Codicil to her Last Will and Testament, and the said paper writing was wholly in one handwriting, thereupon came Kim Gum and Cynthia A. Cochran, they being of legal age, who after being first duly sworn, did depose and say that they were well acquainted with the handwriting of the said Kathryn R. Carder, deceased. Then, the witnesses examined the document and did further and severally depose and say that they verily believe that the writing and signature of the said instrument and every part thereof is in the proper and genuine handwriting of the said of Kathryn R. Carder, deceased. THEREUPON, the affidavits of the said witnesses are as follows:

United States of America

State of West Virginia      County of Lewis, W.V.

**Affidavit of Decedent/Witness's Signature**

I, the undersigned Affiant, being over the age of 18 years and after first being duly sworn upon oath affirm that I was personally acquainted with the decedent/witness, Kathryn Carder, during her life time and I am familiar with the decedent/witness's handwriting and signature, and in my opinion, based upon a reasonable degree of certainty, that the signature of the decedent/witness as signed on the decedent's Last Will and Testament in the true and genuine signature of the decedent/witness.

Kathryn Carder  
Affiant

Kim Gum  
Signature  
Kim Gum  
CYNTHIA A. COCHRAN  
CANDID  
Candace W. 20338

STATE OF West Virginia  
COUNTY OF Lewis  
The foregoing instrument was acknowledged before me this 21<sup>st</sup> day of October, 2016

My Commission expires April 22, 2022 Maureen  
Notary Public  
Notary Public

United States of America

State of West Virginia      County of Lewis, W.V.

**Affidavit of Witness to  
Codicil of Last Will and Testament**

On this 23<sup>rd</sup> day of February, 2016, before the undersigned Notary Public, came James Richard Carder, personally known, who being by me first duly sworn, gave oath and said:

I, Frances Fry Best, signed as a witness to the writing herein declared being the 23<sup>rd</sup> day of February, 2016. This I was signed in the presence of the said writing and saw the testatrix, KATHRYN R. CARDER, sign her name thereon. She said testatrix signed and acknowledged the said writing as the Codicil to her Last Will and Testament in my presence and in the presence of the other witness, that I signed the said writing in a written opinion, and that in the face of view and best recollection, she and KATHRYN R. CARDER was of sound mind and memory and not less than the age of eighteen (18) years.

Frances Fry Best  
Witness

STATE OF West Virginia  
COUNTY OF Lewis  
The foregoing instrument was acknowledged before me this 21<sup>st</sup> day of October, 2016

My Commission expires April 22, 2022 Maureen  
Notary Public  
Notary Public

James Richard Carder also presented and offered for probate a paper writing bearing date 20<sup>th</sup> day of May, 2013, purporting to be Codicil No. 2 to the Last Will and Testament of Kathryn R. Carder, deceased.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
RECESS  
SESSION:

The said affidavit set forth the fact that the said of Kathryn R. Carder, the Testatrix, signed and declared the said paper writing as and for a Codicil to her Last Will and Testament, and the said paper writing was wholly in one handwriting, thereupon came Kim Gum and Frances Kay Bush, they being of legal age, who after being first duly sworn, did depose and say that they were well acquainted with the handwriting of the said Kathryn R. Carder, deceased.

Then, the witnesses examined the document and did further and severally depose and say that they verily believe that the writing and signature of the said instrument and every part thereof is in the proper and genuine handwriting of the said of Kathryn R. Carder, deceased.

THEREUPON, the affidavits of the said witnesses are as follows:

United States of America  
State of West Virginia  
County of Boone, W. Va.

**Affidavit of Decedent/Witness's Signature**

I, the undersigned, affirm being over the age of 18 years, and after first being duly sworn, depose that the I was personally acquainted with the decedent, Kathryn Carder, living at the address and the fact that the decedent's handwriting and signature, and in no wise being under a reasonable degree of coercion, that the signature of the decedent, was or signed on the decedent's Last Will and Testament is the true and genuine signature of the decedent, Kathryn Carder.

\_\_\_\_\_  
Witness  
\_\_\_\_\_  
Witness  
5338 Churchville Rd  
Camden, WV 26038

STATE OF West Virginia  
COUNTY OF Lewis  
The foregoing instrument was acknowledged before me on 21 day of October, 2016.

My Commission expires April 2020 April 2020  
Notary Public

United States of America  
State of West Virginia  
County of Boone, W. Va.

**Affidavit of Witness to  
Codicil of Last Will and Testament**

On the 21<sup>st</sup> day of October, 2016, before the undersigned Notary Public came Cynthia S. Rowan, a the person named herein, who being by me first duly sworn, depose and testify that Cynthia S. Rowan, signed as a witness to the writing herein attached bearing the date of February, 2011, that I was present at the execution of the said writing and saw the decedent, KATHRYN R. CARDER, sign her name thereto; that the said decedent signed and acknowledged the said writing as The Codicil to her Last Will and Testament in my presence and in the presence of the other witnesses; that I signed the said writing as a witness thereto; and that at the time of signing the said writing, the said KATHRYN R. CARDER was of sound mind and memory and was over the age of eighteen (18) years.

\_\_\_\_\_  
Witness  
\_\_\_\_\_  
Witness

STATE OF West Virginia  
COUNTY OF Upshur  
The foregoing instrument was acknowledged before me on the 21<sup>st</sup> day of October, 2016.

My Commission expires April 2020 April 2020  
Notary Public

The said Will with Two Codicils being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:  
Cynthia S. Rowan Clerk

State of West Virginia;  
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, October 21, 2016.

WHEREAS, Kathryn R. Carder, whose Last Will and Testament with two Codicils was this day fully proved, probated and admitted to record, therein named James Richard Carder and Philip Dane Carder as Co-Executors thereof and requested that no bond be required of them as such Co-Executors.

HOWEVER, Philip Dane Carder declined to serve as such Co-Executor by signing a waiver relinquishing his right to do so.

THEREUPON, personally appeared the said James Richard Carder and qualified as Executor of the Will with two Codicils of Kathryn R. Carder, deceased, by taking the oath prescribed by law.

It is stated by said Executor that Kathryn R. Carder departed this life on the 10<sup>th</sup> day of October, 2016, aged eighty-six years.

Attest:  
Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

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Commission sat pursuant to adjournment of Monday, October 17, 2016.

PRESENT: Honorable Agnes G. Queen, President and Thomas V. Fealy, Commissioner and Patrick D. Boyle, Commissioner.

The foregoing proceedings of this Commission were approved and signed by the President.

**IN RE: TAX EXONERATIONS**

None presented

**IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE**

1. **Upshur County Commission Agendas** – The Upshur County Commission agenda for Thursday, October 20, 2016 was received.
2. **Lewis County 25% Coal Severance Tax Distribution** – Distribution of Coal Severance Tax for July 1, 2016 to September 30, 2016 for Lewis County was received in the amount of \$5,947.64. This is a decrease from the first quarter of 2015 of \$404.62.
3. **Lewis County Oil and Gas Severance Tax Distribution** – Distribution of Oil and Gas Severance Taxes for July 1, 2015 thru June 30, 2016 was received. The 75% distribution is \$68,778.40. This is a decrease of \$36,654.18 from the July 1, 2014 thru June 30, 2016 distribution. The 25% distribution is \$16,459.08. This is a decrease of \$8,987.58. Total decrease from last year is \$45,641.76.
4. **Lewis County Parks and Recreation Authority Fiscal Year 2015 Audit** – Audit for the 2015 fiscal year of the Lewis County Parks and Recreation Authority was received. The only audit finding was segregation of duties.
5. **West Virginia University Extension Service, Lewis County, Letter of Appreciation** – The West Virginia University, Lewis County, Extension Service thanks the Lewis County Commission for their support of the county 4-H program, particularly Lewis County 4-H Camp and Jamboree at the Mill.
6. **West Virginia Public Service Commission Disbursement of Wireless E-911 Subscriber Fees** – At the October 17, 2016 Lewis County Commission meeting, a letter identifying E-911 subscriber fee distribution was presented. The letter was addressed to Lincoln County. The County Commission tabled this item until the County Administrator could contact the West Virginia Public Service Commission. The amount previously reported was in fact for Lincoln County. The Public Service Commission confirmed that Lewis County's distribution of Wireless E-911 fees for the months of July, August, and September, 2016 is \$104,364.44. This is a decrease of \$4,576.35 from last quarter. The County Administrator and Director of Emergency 911 are investigating the reason for this decrease.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY****REGULAR****SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

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**IN RE: PRESENTATION OF CERTIFICATE****RICK STOUT FOR 25 YEARS OF SERVICE AS ASSISTANT DIRECTOR OF EMERGENCY  
MANAGEMENT AND ADVISORY COUNCIL BOARD MEMBER**

The commission and William Rowan, E-911/ Office of Emergency Management Director, presented a certificate of appreciation to Rick Stout for his voluntary service of 25 years as Assistant Director of Emergency Management and Advisory Council Board Member.

**IN RE: BOARD AND COMMITTEE REPORTS**

Commissioner Fealy and Commissioner Boyle attended the Farm Bureau dinner. It was a large turnout.

Commissioner Fealy attended the Walkersville Spaghetti dinner.

President Agnes G. Queen, Commissioner Thomas V. Fealy, and County Clerk Cindy Rowan tested the Automark voting machines, along with the appointed Ballot Commissioners.

President Agnes G. Queen and Commissioner Thomas V. Fealy attended Weston Neighborhood Watch and the Jane Lew BBQ.

President Agnes G. Queen and County Clerk Cynthia S. Rowan attended Breast Cancer Awareness Luncheon.

County Administrator Cindy Whetsell attended a conference call for the Central WV Community Action.

County Clerk Cindy Rowan reported the largest number of registered voters (10,311) since November, 1980.

**IN RE: APPROVAL OF SHERIFF'S DELINQUENT TAX LIST**

Sheriff Adam M. Gissy submitted the 2015 annual Sheriff's Delinquent Tax List for the commission's approval. On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the Delinquent Tax List and publication of such.

**IN RE: APPROVAL OF RESIGNATION OF TERRI CLEVINGER FROM THE LEWIS  
COUNTY EMERGENCY AMBULANCE SERVICE AUTHORITY**

Terri Clevenger submits her resignation from the Lewis County Emergency Ambulance Authority after 25 years of service. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve Ms. Clevenger's resignation. Ms. Clevenger is thanked and greatly appreciated for her many years of service

**IN RE: APPROVAL OF APPOINTMENT OF JAMES MARKLEY TO THE LEWIS COUNTY  
EMERGENCY AMBULANCE SERVICE AUTHORITY**

At their October 10, 2016 meeting the Lewis County Ambulance Authority voted to submit to the County Commission, James Markley for approval as a member of the Authority. On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the recommendation of James Markley to the Lewis County Ambulance Authority. His term will expire December 31, 2017.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**IN RE: APPROVAL OF GRANT APPLICATIONs FOR THE FISCAL YEAR 2017 RECORDS  
MANAGEMENT & PRESERVATION FOR THE CIRCUIT CLERK AND COUNTY CLERK**

Lewis County Circuit Clerk John Hinzman and Lewis County Clerk Cynthia Rowan request funding through the fiscal year 2017 Records Management and Preservation Grant. The Circuit Clerk's Office will use a temporary employee to continue scanning files into digital format. The County Clerk's Office will use employees, after normal working hours, to continue indexing books so that the information can be viewed on line. On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the application.

**COUNTY COMMISSION OF LEWIS COUNTY**

110 Carter Avenue  
PO Box 466  
Warren, WV 26452  
Phone: (304)289-4200  
Fax: (304)289-2416  
Email: [legis@lewiscounty.com](mailto:legis@lewiscounty.com)  
Website: [lewiscounty-wv.org](http://lewiscounty-wv.org)



COMMISSIONERS:  
AGNES G. QUEEN  
President  
PATRICK D. BOYLE  
Commissioner  
THOMAS V. FEALY  
Commissioner

**RESOLUTION**

WHEREAS: the West Virginia Division of Culture through the Records Management and Preservation grant has grant funds to eligible government or finance local projects, and

WHEREAS: the Lewis County Commission desires to obtain such funding, and

WHEREAS: the Lewis County Commission does authorize the application of West Records Management and Preservation Grant for the Lewis County Clerk's Office, and

WHEREAS: it is necessary for the Lewis County Commission to authorize the application for said funds for the Lewis County Clerk's Office, and

WHEREAS: the Lewis County Commission must give assurances that West Virginia Department Office OCP Grant regulations related to grant administration, civil rights, and other applicable state and federal laws will be followed, and

WHEREAS: the Lewis County Commission must designate an official representative to act in connection with the grant application and execute all necessary program documents.

**NOW THEREFORE BE IT RESOLVED THAT:**

- The Lewis County Commission authorizes the filing of an application for a West Virginia Records Management and Preservation Grant for the Lewis County Clerk's Office, and
- The Lewis County Commission will comply with all laws and regulations pertaining to the program, and
- The Lewis County Commission will utilize the funds for the Lewis County Clerk's Office, and
- Agnes G. Queen, President, or Lucinda A. Whetzel, Administrator is designated as the authorized official to act in connection with this application.

*Agnes G. Queen* \_\_\_\_\_  
Agnes G. Queen, President  
Lewis County Commission  
Date: October 24, 2016

*Cynthia S. Rowan* \_\_\_\_\_  
Cynthia S. Rowan, County Clerk  
Date: October 24, 2016

1. Cynthia S. Rowan, Clerk, do hereby certify that the above is a true copy of a resolution adopted this date at a meeting of the Commission. I further certify that a quorum of the Commission was present and a majority of its members voted affirmatively for this motion.

**Certification Form:**

I agree that funds granted under the Records Management and Preservation Board's Grant Program will be spent only in accordance with the plan of work and budgeted statement presented in this application or revised and agreed to in the Grant Agreement, and that any changes in the plan of work or budget will be submitted in writing for approval in advance.

I agree to enter into a binding contract to expend all grant funds awarded in accordance with state purchasing laws and rules, to administer the grant in compliance with standard financial management systems and general accounting standards for audit of government entities, and to participate in a grant administration workshop.

This document must be signed using blue ink by the County Commission President and all office holders who are applying for a Records Management and Preservation Board grant. Counties submitting applications from multiple offices must include a priority ranking as determined by the County Commission.

County: LEWIS COUNTY

Name of County Commission President: AGNES G. QUEEN

Signature of County Commission President: *Agnes G. Queen*

Date: OCTOBER 24, 2016

**PRIORITY 1**

Name of County Office Holder: JOHN HINZMAN

Title of County Office Holder: CIRCUIT CLERK

Signature of County Office Holder: \_\_\_\_\_

Date: OCTOBER 24, 2016

**PRIORITY 2**

Name of County Office Holder: CYNTHIA S. ROWAN

Title of County Office Holder: COUNTY CLERK

Signature of County Office Holder: \_\_\_\_\_

Date: OCTOBER 26, 2016

**PRIORITY 3**

Name of County Office Holder: \_\_\_\_\_

Title of County Office Holder: \_\_\_\_\_

Signature of County Office Holder: \_\_\_\_\_

Date: \_\_\_\_\_

**Project Budget (Attach Estimates):**

Digital Project (see Page 3)	Estimate of Total Cost	RMPB Request (total cost / 1.1)
Personnel Costs (\$10,000 maximum award)	\$11,000.00	\$10,000.00
Records Storage and Shelving		
Reformatting (\$10,000 maximum award)		
Equipment (\$10,000 maximum award)		
Conservation Binder (\$5,000 maximum award)		
<b>Total RMPB Request</b>		<b>\$ 10,000.00</b>

Applicants must provide a 10% cash match for all grant funds expended by the RMPB. After the Board awards funds for your project you will be notified of your cash match. Matches may only be applied to forward-billed portions of grants.

Provide a detailed explanation and breakdown of the project budget. Potential vendor bid estimates obtained within the past 60 days that are relevant to the project must be included.

Funding will be used to hire a temporary employee in accordance with the Lewis County Circuit Clerk's Office. This employee will be paid an hourly rate of \$9.16 plus benefits for a

**COUNTY COMMISSION OF LEWIS COUNTY**

110 Carter Avenue  
PO Box 466  
Warren, WV 26452  
Phone: (304)289-4200  
Fax: (304)289-2416  
Email: [legis@lewiscounty.com](mailto:legis@lewiscounty.com)  
Website: [lewiscounty-wv.org](http://lewiscounty-wv.org)



COMMISSIONERS:  
AGNES G. QUEEN  
President  
PATRICK D. BOYLE  
Commissioner  
THOMAS V. FEALY  
Commissioner

**RESOLUTION**

WHEREAS: the West Virginia Division of Culture through the Records Management and Preservation grant has grant funds to eligible government or finance local projects, and

WHEREAS: the Lewis County Commission desires to obtain such funding, and

WHEREAS: the Lewis County Commission does authorize the application of West Records Management and Preservation Grant for the Lewis County Circuit Clerk's Office, and

WHEREAS: it is necessary for the Lewis County Commission to authorize the application for said funds for the Lewis County Clerk's Office, and

WHEREAS: the Lewis County Commission must give assurances that West Virginia Department Office OCP Grant regulations related to grant administration, civil rights, and other applicable state and federal laws will be followed, and

WHEREAS: the Lewis County Commission must designate an official representative to act in connection with the grant application and execute all necessary program documents.

**NOW THEREFORE BE IT RESOLVED THAT:**

- The Lewis County Commission authorizes the filing of an application for a West Virginia Records Management and Preservation Grant for the Lewis County Circuit Clerk's Office, and
- The Lewis County Commission will comply with all laws and regulations pertaining to the program, and
- The Lewis County Commission will utilize the funds for the Lewis County Circuit Clerk's Office, and
- Agnes G. Queen, President, or Lucinda A. Whetzel, Administrator is designated as the authorized official to act in connection with this application.

*Agnes G. Queen* \_\_\_\_\_  
Agnes G. Queen, President  
Lewis County Commission  
Date: October 24, 2016

*Cynthia S. Rowan* \_\_\_\_\_  
Cynthia S. Rowan, County Clerk  
Date: October 24, 2016

1. Cynthia S. Rowan, Clerk, do hereby certify that the above is a true copy of a resolution adopted this date at a meeting of the Commission. I further certify that a quorum of the Commission was present and a majority of its members voted affirmatively for this motion.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR  
SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**Project Budget (Attach Estimates):**

Eligible Project (see Page 3)	Estimate of Total Cost	RMPB Request (total cost / 1.1)
Personnel Costs (\$10,000 maximum award)	\$11,000.00	\$10,000.00
Records Storage and Shelving		
Reformatting (\$10,000 maximum award)		
Equipment (\$10,000 maximum award)		
Conservation Riskery (\$5,000 maximum award)		
<b>Total RMPB Request</b>	<b>\$ 10,000.00</b>	

Applicants must provide a 10% cash match for all grant funds expended by the RMPB. After the Board awards funds for your project you will be notified of your cash match. Match may only be applied to board-funded portions of grant.

Provide a detailed explanation and breakdown of the project budget. Potential vendor bid estimates obtained within the past 60 days that are relevant to the project must be included.

*This grant will allow after normal business hours to index Deed Books 330-560 (10/2/1995 to 2/2/1998). Additionally Fiduciary Records will be indexed beginning with Fiduciary Book 1 (12/12/1871) through Fiduciary Book 10 (5/25/1960). An average salary for overtime (since the scope is after normal business hours) plus benefits for an employee in the Lewis County Clerk's Office is \$23.36/hour. The scope of the grant should allow 453 hours of scanning. It is anticipated approximately 12 hours of work coverage to properly index in detail one book.*

**Certification Form:**

I agree that funds granted under the Records Management and Preservation Board's Grant Program will be spent only in accordance with the plan of work and budgeted statement presented in this application or revised and agreed to in the Grant Agreement, and that any changes in the plan of work or budget will be submitted in writing for approval in advance.

I agree to enter into a binding contract to expend all grant funds awarded in accordance with state purchasing laws and rules, to administer the grant in compliance with standard financial management systems and general accounting standards for all of government entities, and to participate in a grant administration workshop.

This document must be signed upon submission by the County Commission President and all office holders who are applying for a Records Management and Preservation Board grant. Counties submitting applications from multiple offices must include a priority ranking as determined by the County Commission.

County: LEWIS COUNTY

Name of County Commission President: AGNES G. QUINN

Signature of County Commission President: *Agnes G. Quinn*

Date: OCTOBER 24, 2016

**PRIORITY 1**

Name of County Office Holder: JOHN HIRZEMAN

Title of County Office Holder: CIRCUIT CLERK

Signature of County Office Holder: *John Hirzeman*

Date: OCTOBER 24, 2016

**PRIORITY 2**

Name of County Office Holder: CYNTHIA S. ROWAN

Title of County Office Holder: COUNTY CLERK

Signature of County Office Holder: *Cynthia S. Rowan*

Date: OCTOBER 24, 2016

**PRIORITY 3**

Name of County Office Holder:

Title of County Office Holder:

Signature of County Office Holder:

Date:

**IN RE: GRANT PAYMENT REQUEST RECORDS MANAGEMENT AND PRESERVATION  
GRANT LEWIS COUNTY CIRCUIT CLERK AND COUNTY CLERK**

The following reimbursements were approved for signature on the County Records Management and Preservation Grant for the Lewis County Circuit Clerk in the amount of \$3,512.10 and Lewis County Clerk in the amount of \$3,106.99 for scanning and indexing of documents (\$6,619.09) upon motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous:

**INVOICE**  
County Records Management and Preservation Grant Program

Invoice No: RMPB1617  
Grant No: Lewis County 2016-17  
Amount Requested: \$6,619.09

To: Division of Culture and History  
Archives and History  
1500 Karama Blvd East, Box 9  
Charleston, WV 25305-0300

Purpose: Records Management and Preservation Board FY 17 Grants

Make check payable to:  
County Commission: LEWIS COUNTY COMMISSION  
Mailing Address: 110 CENTER AVENUE, WESTON, WV 26452  
F.E.I.N. #: 516000338

I certify the attached invoice for which reimbursable payment has been requested has been audited against and conforms to the terms and conditions of the referenced grant Agreement.

Signature: *Agnes G. Quinn*  
Name: AGNES G. QUINN  
Title: PRESIDENT  
Date: OCTOBER 24, 2016

Director, Archives and History \_\_\_\_\_ Date \_\_\_\_\_

County Records Management Grant Program  
**Project Status Report**  
Period Covered  
From: July 1, 2016 To: September 30, 2016  
Lewis County Circuit Clerk

- Describe progress made toward each project objective - work attempted, work completed, purchases, activities, etc.  
*This grant allowed the Lewis County Circuit Clerk's Office to scan 3,198 pages of Fealty and Domestic Records. This was done by a temporary employee hired for this purpose in a cumulative total of 379.5 hrs. All payments to for Hourly Rate \$9.16 + 2.65% WC + 3.9% Unemp/Workers Comp = \$19.18/hr. Antonio 379.5 hrs X 19.18 Benefited Hr. Rate = \$7282.89  
\$3,823.11 / 1.1 = \$3,512.10 Grant Reimbursement*
- Identify/Explain:
  - Any problems encountered in administering the grant - employing personnel, locating quality service contractor, locating/purchasing equipment or service, implementing work plan and time table, etc.  
None
  - Steps taken to alleviate problems or challenges cited above; potential impact of these on overall success of the project.  
N/A
- List and describe the major cumulative accomplishments and benefits of the project to this date.  
*This grant allowed a temporary employee of the Lewis County Circuit Clerk's Office to scan 3,198 pages of Fealty and Domestic Records in a cumulative time total of 379.5 hrs. This has protected the redundancy and user wear these records.*

*Thomas V. Fealy*  
Name: Thomas V. Fealy  
County Administrator  
10/24/2016  
Date

Received by \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

County Records Management Grant Program  
**Project Status Report**  
Period Covered  
From: July 1, 2016 To: September 30, 2016  
Lewis County Clerk

1. Describe progress made toward each project objective - work attempted, work completed, purchases, activities, etc.  
*This grant allowed the Lewis County Clerk's Office to index 10,130 pages of Fiduciary Records and deed books. This was done by five employees after normal working hours. Five employees logged a cumulative total of 138.75 hrs. All payments is for OT Rate (hourly X 1.5) + 12% Retirement + 7.65% WC + 3.4% Unempl Workers Comp*

- Justice 11.75 OT Hrs X 27.79 Benefited OT Hr. Rate = \$326.53
- Cole 31.5 OT Hrs X 24.03 Benefited OT Hr. Rate = \$767.51 Reg Hr X 16.03 Benefited Reg. Hr. Rate = 16.03 Total \$773.61
- Parks 26 OT Hrs X 24.05 Benefited Hr. Rate = \$625.30
- Kram 17 OT Hrs X 24.58 Benefited Hr. Rate = \$809.46
- Lockwood 31.5 OT Hrs X 24.85 Benefited Rate = \$782.78

GRANT TOTAL \$3,417.68 (1.14%) ~~10000~~ GRANT REIMBURSEMENT

2. Identify/Explain:

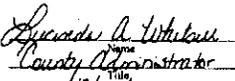
A. Any problems encountered in administering the grant - employing personnel, locating quality service contractor, locating/purchasing equipment or service, implementing work plan and time table, etc.

None

B. Steps taken to alleviate problems or challenges cited above; potential impact of these on overall success of the project.

None

3. List and describe the major cumulative accomplishments and benefits of the project to this date.  
*This grant allowed five employees of the Lewis County Clerk's Office to work after normal business hours to index 10,130 pages of Deeds and Fiduciary Records in a cumulative time total of 138.75 hrs. By indexing these documents they can now be added to the on line records management system for use by the public.*

  
 Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date 10/24/2016 \_\_\_\_\_  
 Date \_\_\_\_\_

**IN RE: MOUNTAIN VALLEY PIPELINE DRAFT TRANSPORTATION  
AND TRAFFIC MANAGEMENT PLAN**

Mountain Valley Pipeline submits the Traffic and Transportation Management Plan for their project. This plan details precautions and measures that will be taken by the Mountain Valley Pipeline team and their contractors during the construction of this project. The plan was forwarded to the Office of Emergency Management and Sheriff for their review. No comment on the plan was made.

**IN RE: AGREEMENT FOR STREAM RESTORATION, BLOCKAGE REMOVAL AND BANK  
STABILIZATION BETWEEN THE WEST VIRGINIA CONSERVATION AGENCY AND THE  
LEWIS COUNTY COMMISSION**

A draft agreement between the West Virginia Conservation Agency and the Lewis County Commission for stream restoration, bank stabilization and blockage removal services is presented for consideration. By signing this agreement it will assist the county in getting help more quickly during emergencies. William Rowan, Director of Emergency Management has reviewed and approved. After discussion emphasizing that this is at no cost to the commission and guidelines must be met, on motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the draft copy.

**IN RE: ADVERTISEMENT FOR LEGAL COUNSEL REQUEST FOR PROPOSALS TO  
COLLECT DELINQUENT PERSONAL PROPERTY TAXES**

A draft advertisement requesting proposals for legal counsel to collect delinquent personal property taxes is submitted for review. West Virginia Code §11A-2-2 allows counties to hire external legal counsel to collect delinquent personal property taxes. The cost for procurement of the external legal counsel is paid from collections before distribution. The County Administrator spoke with the Superintendent of Schools and he is in agreement to hire legal counsel. Proposals must be submitted no later than noon December 2, 2016. After discussion commission agreed the proposal should include

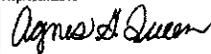
**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
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costs to be submitted as a percent of collections only. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve the advertisement with adjustments.

**IN RE: HELP AMERICA VOTE ACT (HAVA) GRANT APPLICATION**

A grant application through the Help America Vote Act (HAVA) to install a push button door for the handicapped entrance of the Lewis County Courthouse in the amount of \$6,857.54 was approved on motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous.

**State of West Virginia  
Federal Subrecipient Disbursement Agreement**

<p><b>1. Subrecipient's Name &amp; Address</b>  <i>Lewis County Commission                  110 Center Avenue                  Weston WV                  26452</i></p>	<p><b>2. Amount</b> <i>\$6,857.54</i></p> <p><b>3. Project Obligation Period</b>                  From: <i>11/1/2016</i> To: <i>11/1/2017</i></p> <p><b>4. End Project Date</b>  <i>11/2017</i></p>
<p><b>5. Scope and Conditions</b></p> <p>5.1 This disbursement authorizes expenditures in accordance with the Help America Vote Act of 2002 and U.S. Office of Budget and Management Circulars.</p> <p>5.2 Funds provided under this disbursement shall be used solely for the uses outlined in the original grant request according to documentation provided by the county commission.</p> <p>5.3 County Commission is responsible for disbursing funds according to request submitted to West Virginia Secretary of State.</p> <p>5.4 Funds will be used for project described during Project Obligation Period, or will be returned to the West Virginia Secretary of State to be returned to the West Virginia Federal Election Fund.</p> <p>5.5 Remaining funds will be returned to the West Virginia Secretary of State to be returned to the West Virginia Federal Election Fund.</p> <p>5.6 The disbursement of these funds is subject to monitoring by the West Virginia Secretary of State and the US Department of Health and Human Services.</p> <p>5.7 The completed project is subject to monitoring by the West Virginia Secretary of State and the US Department of Health and Human Services.</p> <p>5.8 Documentation of the completed project will be submitted by the county commission to the West Virginia Secretary of State by End Project Date.</p> <p>5.9 The Certification Regarding Lobbying (attachment A) must be signed and returned with this disbursement agreement.</p>	
<p><b>6. ACCEPTED</b>                  Signature of Authorized County Commission Representative                    Date <i>10/17/2016</i></p>	<p><b>7. APPROVED</b>                  Signature of Authorized Secretary of State Representative                   Date</p>

**IN RE: UNITED STATES DEPARTMENT OF AGRICULTURE  
COMMUNITY FACILITIES GRANT APPLICATION**

A grant application from the United State Department of Agriculture Community Facilities Grant to assist with the purchase of a vehicle for law enforcement in the amount of \$32,950.00 was approved on motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous. If approved the grant will provide 15% of the total cost (\$4,942.50) and Sheriff Adam Gissy has agreed to provide the balance (\$28,007.50).

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR  
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5. Cost Estimate

Development and construction	
Land and rights	
Legal fees	
Architect and engineer	
Contract	22,250.00
Subcontract	
Other (describe)	
Total	

4. Interest. List the sources and estimate the amount of expected revenues for a typical year.  
The Lewis County Sheriff's Department is supported by the county tax base. Our replacement inventory is oil and gas. Due to warmer than usual weather and the low price of natural gas, our tax base is declining. While this is problematic, it is even more so due to the increase in uncontrolled operating costs. For example, the county's cost to house inmates in the regional jail system is approximately one million dollars (\$1,000,000) annually. Declining revenues and increasing expenditures do not provide the necessary funds for vehicle replacement. (SEE PT 15, 16 and 17 SEVY ESTIMATES ATTACHED)

1. Other Funds. List the sources and amount of funds that may be available other than from (USDA), to fund part of the project (such as applicant's contributions, commercial loans, or loans or grants from other government agencies).  
The applicant will provide the \$70,000.00 match for the 15% USDA grant (\$1,560). Total project cost \$32,500.00

4. Operating History. If you have operated a similar facility, attach audits, financial statements, or lists of income and expenses for the past five years. ATTACHED

5. Owners and Title of a Political Official

Owner	Date
Approved: <i>Robert D. Quinn</i> President	10-17-2016

RD 1942-24 (Rev. 10-96)

Form RD 1942-24 (Rev. 10-96) U.S. Department of Agriculture Rural Development FORM APPROVED OMB No. 0378-0126

**APPLICANT'S FEASIBILITY REPORT**

1. Existing Facility. Briefly describe what facilities you currently have or how services are currently provided.  
The Lewis County Sheriff's Department fleet consists of sixteen (16) vehicles driven by fourteen (14) Deputies, the Sheriff and a process server.

2. Proposed Facility. Describe what you want to purchase or construct. Indicate what the facility will be used for, approximate size, and expected method of procurement. For buildings indicate location, basic materials or type of construction, and attach a sketch or working drawings. For items of major equipment, indicate size or cost, existing or custom-built, and any special features.  
The Lewis County Commission desires to purchase a 2016 Ford Police Interceptor Sedan and from the West Virginia Statewide Contract. The estimated cost of the vehicle including the "ready for road" package, emergency lights, siren, space partition, radio console, lockster and radio is \$ 22,950.00

3. Need for the Facility. Indicate why the proposed facility is needed.  
The sixteen vehicles in the Lewis County Sheriff's fleet range from 2007-2014 models. Currently there are six (6) vehicles in excess of 100,000 miles and four (4) in excess of 40,000. In fiscal year 2016, Lewis County spent over \$22,000.00 in vehicle repairs. Already in the first three (3) months of fiscal year 2017, the need to keep these vehicles operational has been in excess of \$6,500.00. Using the three month cost, the county estimates the fiscal year 2017 cost for vehicle repairs to be between \$20,000.00 and \$30,000.00

4. Service Area. Indicate what area the proposed facility will serve and, if known, the population or number of families served.  
Lewis County consists of thirty (30) miles of Interstate 77, thirty-five (35) miles of Corridor K, thirty-five (35) miles of US Hwy 18, and eight hundred (800) miles of county roadways. In addition to this nearly 1,000 miles of road, they protect and serve a population of 24,373 and an average daily traffic count in excess of thirty thousand (30,000) vehicles.

RD 1942-24 (Rev. 10-96)

**IN RE: QUOTE FOR FRONT STEPS AND SIDEWALK AT COURTHOUSE**

Lewis County Maintenance Director Rick Stout has obtained three (3) quotes for coating the front steps and sidewalk at the Lewis County Courthouse as requested by the Lewis County Commission.

Quote #1 - CTI – Concrete Technology Incorporated, Fairmont, WV

Sidewalk \$20,000.00 Steps \$4,500.00 Total \$24,500.00

Quote #2 – Creative Concrete Coverings, Lost Creek, WV

Sidewalk \$16,590.00 Steps \$7,450.00 Total \$24,040.00

Quote #3 – Milk Cow Concrete – Address unknown

Sidewalk \$17,000.00 Steps \$7,500.00 Total \$24,500.00

After discussion on durability and on motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to postpone the decision until further information is obtained.

**IN RE: SPAG'S SEALCOATING AWARDED FOR CONTRACT FOR SEALING OF THE COURTHOUSE AND E-911 CENTER PARKING LOTS**

Lewis Gilmer Emergency 911 Director William Rowan and Lewis County Maintenance Director Rick Stout have obtained three (3) quotes for sealing of the pavement on the parking lots at the Lewis County Courthouse and Emergency 911 Center.

Quote #1 – Miller Maintenance Services LLC – Fairmont, WV

Courthouse Sealing \$3,035.00 Lines \$335.00 Center Sealing \$1,510.00 Lines \$75.00  
Helo Pad Walkersville FD Seal \$400.00 Lines \$275.00 Total \$5,630.00

Quote #2 – Top Notch Sealcoating – Shinnston, WV

Courthouse Sealing and Lines \$2,650.00 Center Sealing and Lines \$1,975.00 Total \$4,625.00

Quote #3 – Spag's Sealcoating – Bridgeport, WV

Courthouse Sealing \$1,758.00 Lines \$290.00 Center Sealing \$1,083.60 Lines \$150.00 Total \$3,281.60

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY****REGULAR****SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

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After discussion and on motion of Thomas V. Fealy, second by Agnes G. Queen, motion passing (2 ayes 1 nay - Patrick D. Boyle) to award Spag's Sealcoating the contract.

**IN RE: ECONOMIC DEVELOPMENT AUTHORITY UPDATE**

Not Present

**IN RE: TIME SHEET APPROVAL**

Michael Herron's time sheet was presented for signature.

**IN RE: RECESS ORDERS**

On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve the following actions taken by the Lewis County Clerk, Cynthia S. Rowan, in recess of the County Commission from October 13, 2016 to October 19, 2016:

Wills Probated:

Hunter M. Bennett, Jr., deceased

Kenneth K. Sayre, deceased

Qualifications Orders Granted:

W. T. Weber, Jr. qualified with bond as Administrator of the estate of Charles W. White, deceased

W. T. Weber, Jr. qualified with bond as Administrator of the estate of Hazel May White, deceased

Phoebe Bennett qualified as Executrix of the estate of Hunter M. Bennett, Jr., deceased

Phoebe Bennett qualified with bond as Ancillary Administrator CTA of the estate of Alton Augustus Register, III, deceased

Lisa A. Kuhn qualified as Executrix of the estate of Kenneth K. Sayre, deceased

Ronny Bonnell qualified with bond as Administrator of the estate of Barbara A. Bonnell, deceased

**IN RE: ESTATE CLOSURES**

Pursuant to Chapter 44, Article 2, Section 1(b) of the West Virginia Code, as amended, the time for filing of claims has expired; that no known or unpaid claims exist and there having been no request or objections thereto, the same is hereby confirmed. On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve closure of the following estates:

*Stanley J. Craig, deceased*, Affidavit and Waiver of Final Settlement of said Estate, Iona L. Craig, Executrix

*Jerry McDaniel, deceased*, Affidavit and Waiver of Final Settlement of said Estate, Kathy McDaniel, Administratrix

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

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**IN RE: APPROVAL OF ORDERS (MINUTES) FOR OCTOBER 17, 2016 MEETING**

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous, to approve the orders (minutes) as presented.

**IN RE: APPROVAL OF EXPENSES FOR CURRENT PERIOD**

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous, to approve the following expenses (claims):

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2017, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

3129	WHAW Radio	10/24/2016	512.50
3130	WOTR Radio	10/24/2016	512.50
3131	WVRW Radio	10/24/2016	512.50
	ASSESSOR	TOTAL	1,537.50

CONCEALED WEAPON CLAIMS

ORDERED, that drafts be issued payable out of the 2017, Levy, WORTHLESS CHECK FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

888	United Bank Card	10/17/2016	109.25
	CONCEALED WEAPONS	TOTAL	109.25

E-911 EMERGENCY COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2017, Levy, E-911 EMERGENCY COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

8233	Guttman Oil Company	10/24/2016	41.69
8234	Weston Sanitary Board	10/24/2016	45.59
	E-911	TOTAL	87.28

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY****REGULAR****SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**MAGISTRATE COURT CLAIMS

ORDERED, that drafts be issued payable out of the 2017, Levy, MAGISTRATE COURT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2026	General County Fund	10/24/2016	1,689.00
	MAGISTRATE	TOTAL	1,689.00

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2017, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

72614	Division of Justice and Comm. Services	10/24/2016	1,500.00
72615	Guttman Oil Company	10/24/2016	849.80
72616	Ramsey Insurance Serv, Inc	10/24/2016	308.00
72617	Travelers	10/24/2016	4,719.00
72618	Weston Sanitary Board	10/24/2016	267.74
72619	WV American Water Company	10/24/2016	26.72
	GENERAL COUNTY	TOTAL	7,671.26

IN RE: CHECKS RECEIVED

Lewis County Park	2454.85
WV STATE	\$3,264.17
WV STATE	\$3,500.00
WV STATE	\$104,364.41
LC Development Auth	\$4,839.85

Lewis County Commission  
Pay Ending October 31, 2016 (Checks)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
40630	DeMoss, Garry L.	1,362.50	331.45	1,031.05
40631	Carroll, John W.	1,178.00	274.80	903.20
40632	Ryder, Nancy L.	827.67	232.59	595.08
40633	Shackleford, Rocky J	823.33	343.16	480.17
40634	Shaffer, John M.	675.00	138.27	536.73
40635	Grogg, Garrison L.	245.00	18.74	226.26
40636	Messenger, Daniel W.	350.35	105.64	244.71
40637	Oldaker, Caleb B	463.75	86.85	376.90
TOTAL		5,925.60	1,531.50	4,394.10
COUNT		8		

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

Lewis County Commission  
Pay Ending October 31, 2016 (Direct Deposit)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
813230	Queen, Agnes G.	1,663.21	572.52	1,090.69
813231	Boyle, Patrick D	1,663.21	547.91	1,115.30
813232	Corathers, Phyllis L	1,458.33	434.76	1,023.57
813233	Whetsell, Lucinda A.	2,354.17	706.31	1,647.86
813234	Fealy, Thomas V.	1,663.21	834.74	828.47
813235	Rowan, Cynthia S.	2,494.79	759.72	1,735.07
813236	Poling, Stella Wood	1,506.38	444.31	1,062.07
813237	Hull, Debra Ann	2,354.17	992.48	1,361.69
813238	Justice, Nancy A	1,300.00	407.72	892.28
813239	Lockwood, Rebekah A	1,162.50	404.86	757.64
813240	Kramm, Linda J	1,150.00	428.78	721.22
813241	Cole, Terri Leigh	1,125.00	358.33	766.67
813242	Parks, Lisa J	1,125.00	406.66	718.34
813243	Hinzman, John B.	2,494.79	1,031.27	1,463.52
813244	Smith, Sandra L.	1,715.54	616.16	1,099.38
813245	Simmons, Amy D.	1,406.38	449.95	956.43
813246	Riffle, Joan L.	1,406.38	524.49	881.89
813247	Posey, Michelle F	1,125.00	329.10	795.90
813248	Gissy, Adam M	2,048.21	549.20	1,499.01
813249	Butcher, Brittany Ly	1,520.83	561.98	958.85
813250	Stark, Debra A.	1,431.38	567.25	864.13
813251	Davidson, Roberta A.	1,431.38	462.07	969.31
813252	Revis, Crystal Haugh	1,453.13	376.55	1,076.58
813253	Flanigan, Christina	4,302.67	1,426.91	2,875.76
813254	Pritt, Amy M.	1,750.00	531.18	1,218.82
813255	Morris, Robert M.	2,100.00	535.40	1,564.60
813256	Jones, Tammy D	1,550.63	448.21	1,102.42
813257	Hall, Kurt W.	3,333.33	964.56	2,368.77
813258	Kelley, Timothy C.	2,048.21	802.72	1,245.49
813259	Foster, Gary B.	1,816.00	632.49	1,183.51
813260	Helmick, Vivian J.	1,863.54	583.17	1,280.37
813261	Mace, Paula G.	1,816.00	545.21	1,270.79
813262	Snyder, Richard R.	1,753.33	554.69	1,198.64
813263	Riffle, Timothy A.	1,753.33	644.90	1,108.43
813264	Ammons, Patrick W	1,529.17	396.73	1,132.44
813265	Allman, Cynthia Dawn	1,152.08	326.25	825.83
813266	Brown, Annie J.	1,152.08	332.93	819.15
813267	Fisher, Lindsey Rene	400.00	68.23	331.77
813268	Harris, Tammy C.	1,354.17	372.53	981.64
813269	Winans, Barbara E.	1,250.00	491.55	758.45
813270	Bragg, Crystal D.	1,431.38	458.13	973.25
813271	Attanasio, Harriett	512.96	119.15	393.81
813272	Stout, Ricky E.	1,654.17	533.56	1,120.61
813273	Frazier Jr, Joseph C	1,637.50	633.25	1,004.25
813274	Reed, David Wilson	1,025.00	293.07	731.93
813275	Herron, Michael D	2,341.67	755.89	1,585.78
813276	Hyre, Randall W	2,017.70	679.65	1,338.05
813277	Money Penny, Chadwick	1,734.37	509.38	1,224.99
813278	Carpenter, Elijah E	1,638.54	555.05	1,083.49
813279	Blake, Martha A.	1,406.38	369.93	1,036.45

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY  
REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

813280	Moran, Joseph R	1,638.54	496.92	1,141.62
813281	Lopez, Zachary M	1,638.54	496.92	1,141.62
813282	Tonkin, John S	1,628.13	551.38	1,076.75
813283	Clark Jr, Edward W	1,628.13	547.82	1,080.31
813284	Hendershot, Bo D	1,628.13	555.02	1,073.11
813285	Carey, Jason S	1,544.79	463.77	1,081.02
813286	Hummel, Abraham J	1,544.79	492.31	1,052.48
813287	Minney, Jacob Isac	1,544.79	492.31	1,052.48
813288	VanMeter, Jacob S	1,519.79	486.20	1,033.59
813289	Bush, Randall L.	1,386.83	436.44	950.39
813290	Godwin, Erin Lynn	1,275.00	485.11	789.89
813291	Rowan, William F.	2,625.75	1,062.60	1,563.15
813292	Gum, James W.	1,869.87	713.54	1,156.33
813293	Corathers, Robert M	975.00	261.12	713.88
813294	Lewis, James K	975.00	229.19	745.81
813295	Thomas, Charlene R.	1,689.50	453.57	1,235.93
813296	Shakespeare, Michael	953.33	295.65	657.68
813297	Stalnaker, Roberta J	1,310.54	412.10	898.44
813298	Tatman, Martha L.	1,238.21	401.39	836.82
813299	Moneypenny, Steven M	1,153.33	311.22	842.11
813300	Collins, Jaime Anne	1,196.67	318.39	878.28
813301	Moran, Patricia L	1,096.33	349.23	747.10
813302	Rogucki, Eric S.	1,096.33	347.48	748.85
813303	Slaughter, Lesley W.	1,065.00	310.77	754.23
813304	Tomey, Patrick L.	1,181.27	368.05	813.22
813305	Hughes, Thomas E.	1,430.00	485.31	944.69
813306	Spray II, Joseph R.	2,000.00	644.49	1,355.51
813307	Romel, Sheila A.	827.67	247.59	580.08
813308	Norman, Randall A.	827.67	294.17	533.50
813309	Roy, Kenneth E.	1,126.67	561.10	565.57
813310	Abbott, Kenneth R	1,430.00	457.90	972.10
813311	Taylor, James Clyde	2,250.00	879.96	1,370.04
813312	Starkey, Christopher	823.33	261.63	561.70
813313	Garvin II, Richard L	823.33	261.31	562.02
813314	Quinn, Damon Michael	823.33	238.56	584.77
813315	Queen, Meredith K	1,430.00	364.91	1,065.09
813316	Trippett, Donovan F.	823.33	448.65	374.68
813317	Simmons, Jeffrey W	1,343.33	422.84	920.49
813318	Snyder, John J.	1,406.37	497.49	908.88
813319	Cayton, Michael D.	1,734.37	581.99	1,152.38
813320	Kirkpatrick, Charles	1,642.70	564.17	1,078.53
813321	Bowyer, Marcia A.	1,372.41	462.23	910.18
813322	Bleigh Jr, Lester M	1,275.00	530.57	744.43
813323	McAtee, James H	1,570.83	568.61	1,002.22
813324	Williams, Brycen S	346.08	42.85	303.23
813325	Lough Jr, James C	576.80	86.75	490.05
813326	Franklin, Michael R	519.12	74.28	444.84
813327	Alkire, Thomas J.	1,362.50	455.16	907.34
813328	Stutler Jr., James R	400.00	82.60	317.40
TOTAL		146,945.63	48,185.46	98,760.17
COUNT		99		

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**

**REGULAR**

**SESSION: MONDAY, OCTOBER 24, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

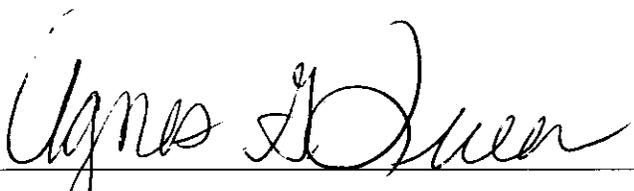
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**RE: MOTION TO ADJOURN MEETING**

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to adjourn the meeting at 11:32 AM.

Given under my hand this 24<sup>th</sup> day of October, 2016.

ORDERED, That this Commission doth now recess until Monday, October 24<sup>th</sup>, 2016 at 1:30 PM.

  
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President