

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of the said Commission on Tuesday, March 22nd, 2010.

WHEREAS, the appraisalment of Thomas Everet Courtney, deceased, was this day filed; and

WHEREAS, the estate of said Thomas Everet Courtney, deceased, exceeded the sum of Two Hundred Thousand (\$200,000.00) Dollars and more than one heir; and

THEREFORE, the estate of Thomas Everet Courtney, deceased, is hereby referred to W.T. Weber, Jr., Fiduciary Commissioner.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

**WORKS SESSION
MARCH 22, 2016
LEWIS COUNTY COMMISSION AND WESTON CITY OFFICIALS**

6:00 PM KANE'S PUB AND GRUB, MAIN AVENUE, WESTON, WV 26452

WORKS SESSION

MARCH 22, 2016

LEWIS COUNTY COMMISSION AND WESTON CITY OFFICIALS

6:00 PM KANE'S PUB AND GRUB, MAIN AVENUE, WESTON, WV 26452

PRESENT: County Commissioners Agnes Queen, Tom Fealy and Patrick Boyle; County Clerk Cindy Rowan; County Administrator Cindy Whetsell; Weston Mayor Julia Spelsberg; Weston City Councilmembers Justin Roy, Eric Dever and John Wyllie, III; Weston City Recorder Kristen Droplemen; Weston City Employee Linda Heater.

The work session was called to order at 6:00 PM. Introductions were given. The Lewis County Commission and City of Weston addressed current issues and goals of each body for the upcoming fiscal year. Common to both entities was the decline in tax base due to the slowdown of the oil and gas industry. The City is currently working on an application for Home Rule, interviewing for a new finance director and having their legal counsel look at the application for annexation. The county is working on plans for the 200th birthday of Lewis County, keeping the county pool open longer and business development. Both entities will look at ways to address the parking issues surrounding the courthouse complex and hold their annual "Make It Shine" clean up days on April 9, 2016.

The next joint work session will be held June 28, 2016 at Thyme Bistro located on West 2nd Second Street, Weston. The work session was adjourned at 8:00 PM.

Attest:



Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Wednesday, March 23rd, 2016.

This day came Diana F. Wimer and Dana M. Finster, and presented and offered for probate a paper writing bearing date the 9th day of February, 2009, purporting to be the Last Will and Testament of Ruth Grace Finster, deceased; and

THEREFORE, it further appearing to the Clerk that the said decedent at the time of her death was a late resident of County of Lewis, State of West Virginia, and it further appearing that the witnesses to said Will namely, Rita L. Wamsley and Ben W. Wamsley are residents of the State of West Virginia.

THEREUPON, the affidavits of the said witnesses are as follows:

United States of America

State of West Virginia



County of Lewis, ss:

**Affidavit of Witness to
Last Will and Testament**

On the 23 day of March, 2016, before the undersigned Notary Public came RITA L WAMSLEY to me personally known, who being by me first duly sworn, upon oath states:

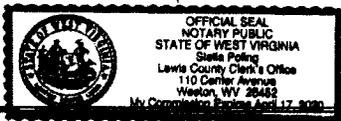
I, RITA L WAMSLEY, was a witness to the writing hereto attached bearing the date of the 9th day of February, 2009; that I was present at the execution of the said writing and saw the testator/rix, RUTH GRACE FINSTER, sign her name thereto; that the said testator/rix signed and acknowledged the said writing as and for her Last Will and Testament in my presence and in the presence of the other witness; that I signed the said writing as a witness thereto; and that at the time of signing the said writing, the said RUTH GRACE FINSTER was of sound mind and memory and was over the age of eighteen (18) years.

Rita L. Wamsley
(Signature)

STATE OF West Virginia
COUNTY OF Lewis

The foregoing instrument was acknowledged before me this 23rd day of March, 2016

My Commission expires: April 17, 2020 Stella Polina
Notary Public



ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:

United States of America

State of West Virginia



County of Lewis, ss:

Affidavit of Decedent/Witness's Signature

I, the undersigned Affiant, being over the age of 18 years, and after first being duly sworn upon oath states that, I was personally acquainted with the decedent/witness, Ben W. Wamsley III, during his/her lifetime and I am familiar with the decedent/witness's handwriting and signature; and it is my opinion, based upon a reasonable degree of certainty, that the signature of the decedent/witness as signed on the decedent's Last Will and Testament is the true and genuine signature of the decedent/witness

Ben W. Wamsley III

And further Affiant saith not.

Rita L. Wamsley-Cum

(Signature)

Rita L. Wamsley-Cum

(Print Name)

312 Hickory Lane

(Address)

Weston, WV 26452

STATE OF West Virginia

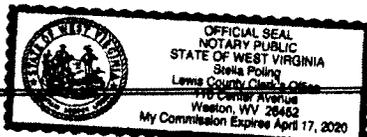
COUNTY OF Lewis

The foregoing instrument was acknowledged before me this 23 day of March, 2016

My Commission expires: April 17, 2020

Stella Polign

Notary Public



WitnessSignature rpt

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan

Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

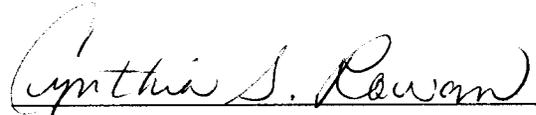
In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Wednesday, March 23rd, 2016.

WHEREAS, Ruth Grace Finster, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Dana M. Finster and Diana F. Wimer as Co-Executor and Co-Executrix thereof with no bond being required of them as such Co-Executor and Co-Executrix.

THEREUPON, personally appeared the said Dana M. Finster and Diana F. Wimer and qualified as Co-Executor and Co-Executrix of the Will of Ruth Grace Finster, deceased, by taking the oath prescribed by law.

It is stated by said Co-Executor and Co-Executrix that Ruth Grace Finster departed this life on the 10th day of March, 2016, aged ninety-two years.

Attest:

 Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Thursday, March 24, 2016.

This day came Wesley Clark Marsh, son of Linda Marie Marsh, deceased, and moved the Clerk that he be appointed Administrator of the personal estate of his said decedent. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Wesley Clark Marsh as such Administrator.

THEREFORE, Wesley Clark Marsh as principal together with Carolyn Hamric as his surety, entered into and acknowledged a bond in the penalty of Five Thousand Five Hundred (\$5,500.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient.

NOW THEREUPON, the said Wesley Clark Marsh qualified as Administrator of the personal estate of Linda Marie Marsh, deceased, by taking the oath prescribed by law.

It is stated by said Administrator that Linda Marie Marsh departed this life on the 18th day of March, 2016, aged forty-nine years.

Attest:

Cynthia S. Rowan Clerk

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

Commission sat pursuant to adjournment of Monday, March 21, 2016.
 PRESENT: Honorable Agnes G. Queen, President and Thomas V. Fealy and
 Patrick D. Boyle, Commissioners.

The foregoing proceedings of this Commission were approved and signed by the
 President.

IN RE: TAX EXONERATIONS

Upon application of the following, approved by the Prosecuting Attorney, it appears that they were erroneously assessed and should therefore be, released the following amounts, as so ordered. Upon motion of Thomas V. Fealy second by Patrick D. Boyle, vote unanimous, the following amounts were released.

Meagan Kiser \$153.74

IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE

1. **Upshur County Commission Agenda** – The Upshur County Commission agenda for Thursday, March 24, 2016 was filed.
2. **Lewis County 911 Subscriber Fee Monthly Remittance from Vonage** – Remittance for February, 2016 in the amount of \$19.25 for 911 subscriber fees from Vonage was received.
3. **Lewis County 911 Subscriber Fee Monthly Remittances from BullsEye Telecom** – Remittance for February, 2016 in the amount of \$5.25 for 911 subscriber fees from BullsEye Telecom was received.
4. **Jane Lew Pubic Service District Meeting Minutes** – The minutes of the regular meeting of the Jane Lew Public District meeting for February 11, 2016 was received.

IN RE: BOARD AND COMMITTEE REPORTS

Commissioners Boyle and Fealy, and President Agnes Queen attended the City of Weston work session. Commission felt it would be better to have in a quieter place. It was a good meeting.

Commission Thomas V. Fealy attended the TALA Easter Egg Hunt.

President Agnes G. Queen attended the EDA meeting on water projects.

President Agnes G. Queen attended the Chamber luncheon.

President Agnes G. Queen attended lunch with a prospective engineering firm.

**IN RE: APPROVAL OF APPLICATION FOR THE
 PREVENTION RESOURCE OFFICER GRANT**

Sergeant Michael Cayton presented the fiscal year 2016-2017 Prevention Resource Office Grant application to the commission for approval. The grant is in the amount of \$20,000.00. It requires a match of \$6,667.00. Funds will assist to offset the costs of the Prevention Resource Office at Lewis County High School. This is a joint venture between the Lewis County Commission and the Lewis County Board of Education. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve the application. This is a ten month grant.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY

REGULAR

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

**IN RE: APPROVAL OF REQUEST FOR REIMBURSEMENT FOR THE NORTHWEST
LEWIS WATER LINE EXTENSION PROJECT #14SCBG0001
IN THE AMOUNT OF \$25,288.80**

On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve the request for reimbursement as follows:

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
PO Box 466
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lccommission@yahoo.com
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

March 23, 2016

Mr. Tony O'Leary
Community Development Representative
WV Development Office
1900 Kanawha Boulevard, East
Charleston, WV 25305

**RE: Lewis County Commission—Northwest Lewis Water Line Extension Project
Small Cities Block Grant Project #14SCBG0001
Request for Funds #2**

Dear Mr. O'Leary:

In accordance with the drawdown procedures established by the State, this letter of transmittal contains a progress report on the above-referenced project to support the enclosed Request for Payment:

1. **Administration**— Region VII continues to progress with the project and is preparing to submit the binding commitment request to IJDC now that SCBG monies have been awarded. Amount requested is \$0.00.
2. **Engineering**— Preliminary and final design of the project is 100% complete. Amount requested is \$25,288.80.

The total amount of this request is \$25,288.80. If you have any questions or comments, please contact our project administrators at 304-472-6564.

Sincerely,


Agnes G. Queen
President

Enclosure

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**Community Development Block Grant -Small Cities Block Grant Program
REQUEST FOR PAYMENT**

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25306-0311
304-558-2234 304-558-3248

FROM: Lewis County Commission
110 Center Avenue
Weston, WV 26452

Project Name	Northwest Lewis Water Line Extension Project		Project #	14SCBG0001		
Drawdown #	2		% of Project Complete	3.0%		
Time Period Covered by this Request:		10/6/2015	TO	3/23/2016		
Amount of CDBG Funds on hand at the time of this Request				\$ -		
POSTAL CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	BALANCE
Administration	\$ 55,000.00			\$ -		\$ 55,000.00
Arch/Engineering	\$ 195,000.00	\$ 117,011.20	\$ 25,288.80	\$ 142,300.00		\$ 52,700.00
Land Acquisition				\$ -		\$ -
Construction				\$ -		\$ -
Permits/Fees				\$ -		\$ -
Other				\$ -		\$ -
Other				\$ -		\$ -
SUB-TOTAL:	\$ 250,000.00	\$ 117,011.20	\$ 25,288.80	\$ 142,300.00	\$ -	\$ 107,700.00
Less Income						
TOTAL:	\$ 250,000.00	\$ 117,011.20	\$ 25,288.80	\$ 142,300.00	\$ -	\$ 107,700.00

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.

Engineering - Preliminary design and final design are 100% complete.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county, or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract

Agnes A. Queen
Chief Elected Official

03/28/2016
Date

Original Signature Required

Copies of Invoices Required

ATTACHMENT 3-4

**IN RE: DISPATCH AGREEMENT BETWEEN LEWIS/GILMER E-911 AND
CITY OF WESTON**

The Letter of Agreement E-911 and Dispatch Services for the year 2016-2017 between the Lewis County Commission and the City of Weston was approved upon motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous. The agreement was recorded in the Miscellaneous Records at Book 18 Page 263. The annual compensation to be paid by the City of Weston for dispatch services is \$36,000.00.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY

REGULAR

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

**IN RE: APPROVAL OF COURT SECURITY FUND GRANT APPLICATION IN THE
AMOUNT OF \$20,676.00**

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the West Virginia Division of Justice & Community Services, Court Security Fund Grant application in the amount of \$20,676.00:

WEST VIRGINIA DIVISION OF JUSTICE & COMMUNITY SERVICES COURT SECURITY FUND GRANT PROGRAM	GRANT APPLICATION PAGE - 1
1. Applicant: <u>Lewis County Commission</u> Address: <u>110 Center Avenue</u> <u>Weston, WV 26452</u> Phone/Fax: <u>(304)269-8200/(304)269-2416</u> FEIN# <u>556000338</u>	5. Grant Funds Requested: \$: <u>20,676.00</u> Matching Funds: \$: <u>-0-</u>
2. Project Director: <u>Cindy Whetsell, Administrator</u> Address: <u>110 Center Avenue</u> <u>Weston, WV 26452</u> Phone/Fax: <u>(304)269-8200/(304)269-2416</u> Email: <u>lwhetsell@lewiscountywv.org</u>	6. Staff Use Only Court Security Plan Approved _____
3. Fiscal Officer: <u>Debra Hull, Deputy Clerk</u> Address: <u>110 Center Avenue</u> <u>Weston, WV 26452</u> Phone/Fax: <u>(304)269-8215/(304)269-8202</u> Email: <u>dhull@lewiscountywv.org</u>	7. Project Period: Beginning Date: <u>July 1, 2016</u> Ending Date: <u>June 30, 2017</u>
4. Geographic Area Served: <u>Lewis County</u> Population: <u>16,372</u>	8. Type of Application: <input checked="" type="checkbox"/> <i>Initial</i> <input type="checkbox"/> <i>Continuation</i> <input type="checkbox"/> <i>Revision</i>
9. Project Title and Description: <u>Lewis County Judicial Annex Remote Video Link</u>	
10. Certification: <p>To the best of my knowledge, the information contained in this application is true and correct. The submission thereof has been duly authorized by the governing body, and the applicant will comply with the attached Special Conditions and Assurances if grant assistance is provided.</p>	
Authorized Official: <u>Agnes G. Queen</u> COUNTY COMMISSION PRESIDENT	Title: <u>President</u>
Signature: <u>Agnes G. Queen</u>	Date: <u>March 28, 2016</u>

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY

REGULAR

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

IN RE: FAIR HOUSING RESOLUTION

The following Resolution declaring April, 2016 as Fair Housing Month was approved for signature upon motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous:

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lcommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

FAIR HOUSING RESOLUTION

Whereas, the Lewis County Commission desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States, and to encourage and bring about mutual self-respect and understanding among all citizens and groups in Lewis County and,

Whereas, under Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin; and

Whereas, under the West Virginia State Fair Housing Law, Title 49-2-305, MCA, it is illegal to deny housing to any person because race, color, age, physical or mental handicap or national origin;

Therefore, be it resolved that the Lewis County Commission, West Virginia makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing.

Therefore, be it also resolved that a Fair Housing Law poster, which has the "Equal Housing Opportunity" logo, will be displayed at Lewis County Courthouse.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The Lewis County Commission shall inform all Lewis County Courthouse employees of the Lewis County Commission's commitment to fair housing.
2. The Lewis County Commission will post this resolution in the Lewis County Courthouse Complex and other public places and publicize it.
3. The Lewis County Commission shall direct all its employees to forward immediately to the Commission any reports they receive of housing discrimination.
4. The Lewis County Commission shall forward such complaints to the West Virginia Human Rights Commission, 1321 Plaza East, Room 108A, Charleston, West Virginia, 25301-1400, within 10 days of receipt of said complaint.

Attest: Cynthia S. Rowan
Cynthia S. Rowan
Lewis County Clerk

Date: 3/28/2016

Signature: Agnes G. Queen
Agnes G. Queen, President

Signature: Patrick D. Boyle
Patrick D. Boyle, Commissioner

Signature: Thomas V. Fealy
Thomas V. Fealy, Commissioner



**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**IN RE: ACCEPTANCE OF SMALL CITIES BLOCK GRANT FOR THE NORTHWEST
WATER PROJECT IN THE AMOUNT OF \$1,250,000.00**

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to accept the Small Cities Block Grant for the Northwest Water project in the amount of \$1,250,000.00.

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lcommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

RESOLUTION

RESOLUTION OF THE COUNTY COMMISSION OF LEWIS COUNTY, WEST VIRGINIA TO ACCEPT ALL TERMS AND CONDITIONS OF THE CONTRACT WITH THE WEST VIRGINIA DEVELOPMENT OFFICE FOR THE PURPOSE OF THE FISCAL YEAR 2016 SMALL CITIES BLOCK GRANT FOR CONSTRUCTION AND ADMINISTRATION OF NORTHWEST LEWIS COUNTY WATERLINE EXTENSION PROJECT #14SCBG001: \$1,500,000.00

WHEREAS; The County Commission of Lewis County, West Virginia finds it necessary and desirable to accept all terms and conditions of the contract with the West Virginia Development Office, and

WHEREAS; The financial assistance from the Small Cities Block Grant Program will be used to begin the construction and administration to enable the Lewis County Commission to expand their water system.

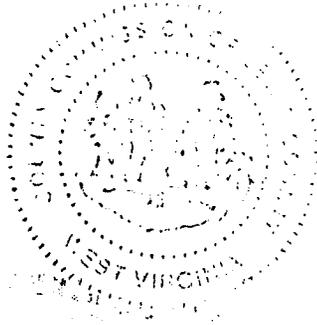
NOW THEREFORE BE IT RESOLVED; The Lewis County Commission authorizes its President Agnes G. Queen to accept all terms and conditions of the contract with the West Virginia Development Office, including understandings and assurance therein; and further directs the President to act as the official representative for the Lewis County Commission, West Virginia and to provide such additional information as may be required.

This resolution was passed with a quorum of the membership present and voting in the affirmative this 28th of March, 2016.

Agnes G. Queen
Agnes G. Queen, President
Lewis County Commission

ATTEST:

Cynthia S. Rowan
Cynthia S. Rowan
Lewis County Clerk



ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY

REGULAR

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

**West Virginia CDBG-Small Cities Block Grant Program
REQUEST FOR APPROVAL OF EVIDENTIARY MATERIALS**

Grantee	Lewis County Commission	Project #	14SCBG0001X
Project Name		Amount	\$1,250,000
Prepared By		Agency	
Project Description			
Indicate below any documents previously submitted to the WVDO as part of the Design Grant for this project. Provide date of submittal for all documents.		Design Grant	Fully Funded
		WVDO APPROVAL Initial/Date	
	Grantee Debarment Review Form www.sam.gov	Date:	Date:
	Signed Grant Agreement and Resolution (Due within 30 Days)		
1.	Project Performance Schedule indicating project completion within 36 months. (Attachment 1-1)		
2.	Financial Management Compliance with Common Rule 24 CFR Part 85 (Attachment 1-2)		
3.	Residential Anti-Displacement and Relocation Assistance Plan (Attachment 1-3)		
4.	Environmental Determination: 24 CFR Part 58 Environmental Review Record Checklist (Attachment 2-4)	Date: 03/28/2016	Date: 03/28/2016
5.	FFATA Form Due within 30 Days (Attachment 1-5)		
6.	Commitments of Other Funds		
7.	Disclosure Form Update		
8.	Procurement Code and Standards		
9.	Legally Binding Agreements between the Grantee, Sub-recipients and Project Administrator		
10.	Other Documents as Requested		
The Following Documents are Retained by the Grantee in the Project Files: Attachment 1-6: Sample Equal Employment Opportunity (EEO) Policy Attachment 1-7: Hatch Act Resolution Attachment 1-8: Section 504 and ADA Complaint Resolution Procedures Attachment 1-9: Request for Project Amendment Budget Change Form			

James H. Queen
 Signature of Chief Elected Official

03/28/2016
 Date

Agnes G. Queen President
 Typed Name of Chief Elected Official

The Grantee is hereby advised that no funds may be obligated, expended or disbursed prior to the written authorization of the WVDO.

**IN RE: APPROVAL OF APPLICATION FOR THE
VICTIM OF CRIMES ADVOCATE GRANT**

Marcia Boyles, Victims of Crime Advocate presented the 2016-2017 Victims of Crimes Advocate Grant for approval. The amount of the grant request was \$36,673.00 with a match of \$13,594.54. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve the application.

ORDERS - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE****IN RE: APPROVAL OF WORK SESSION ITEMS**

During the March 14 and 15, 2016 work session the county commission discussed some items they would like to address for implementation. Consideration will be given to the following: 1) space heaters will not be allowed; 2) temperature in all offices will be set at a limit of 72 degrees for air conditioning and 70 degrees for heat; 3) the sally port door of the annex is not for foot traffic; 4) key cards access will be amended to limit access to buildings to only the employees working in those facilities; 5) renovations for the expansion of the county clerk's offices on the first floor of the historic courthouse. On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the above items.

IN RE: UNIFIRST CORPORATION

Brittany Thompson, Unifirst representative, informed the commission of her meeting with Rick Stout, Maintenance Director. They discussed uniforms for maintenance workers (to be paid by each employee, no cost to the county), rug rentals and supplies. Unifirst requires a five year contract. Commission informed Ms. Thompson that they could only sign a contract for one year per West Virginia State Code. Ms. Thompson was directed to return to her company and see if they would honor the five year contract price on a one year contract.

IN RE: LEAVE REQUESTS APPROVED

The following leave request was approved upon motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous:

GARRY DEMOSS

8 hours annual – April 1, 2016

IN RE: TABLED REQUEST TO PURCHASE WATT SAVER

County Administrator Cindy Whetsell informed the commission of a request by the maintenance department. Some of the lights in the annex are not working properly, do not turn off automatically. County Electrician Joe Frazier determined that a part called wattsaver was bad. Cost is a little over \$2,000.00. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous, to table the request until research to see if the part can be bought cheaper from another supplier.

IN RE: ECONOMIC DEVELOPMENT AUTHORITY UPDATE

Michael Herron, Executive Director, EDA reported the following:

1. Roanoke School Water Project is under construction.
2. North West Water Project received grant.
3. 5G proposal – today is the deadline.
4. Laptop overview of Corridor H – utility services.
5. Business retention calls.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

IN RE: RECESS ORDERS

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the following actions taken by the Lewis County Clerk, Cynthia S. Rowan, in recess of the County Commission from March 16, 2016 to March 23, 2016:

Wills Probated:

Ruth Grace Finster, deceased

Qualifications Orders Granted:

Amber Ferguson qualified with bond as Administratrix of the estate of Linda D. Oldaker, deceased

Dana M. Finster and Diana F. Finster qualified as Co-Executor and Co-Executrix of the estate of Ruth Grace Finster, deceased

Estate Referrals:

Estate of Kevin Phillips, deceased, referred to Charles C. Hathaway, Fiduciary Commissioner

Estate of Thomas Everet Courtney, deceased, referred to W. T. Weber, Jr., Fiduciary Commissioner

IN RE: ESTATE CLOSURES

Pursuant to Chapter 44, Article 2, Section 1(b) of the West Virginia Code, as amended, the time for filing of claims has expired; that no known or unpaid claims exist and there having been no request or objections thereto, the same is hereby confirmed;

Flossie Marie Barnett, deceased, Receipts, Disbursements and Distributions,
Richard Barnett, Executor

Edsel (nmi) Stalnaker, deceased, Affidavit and Waiver of Final Settlement, Keith
(nmi) Stalnaker, Executor

Carl Francis Foster, deceased, Affidavit and Waiver of Final Settlement, Threca
Isabelle Foster, Executrix

Leonard T. Mick, deceased, Affidavit and Waiver of Final Settlement, Della E. Mick,
Executrix

Alex A. Durbin, Jr., deceased, Affidavit and Waiver of Final Settlement, Sondra B.
Durbin, Executrix

Denver W. Moneyppenny, deceased, Affidavit and Waiver of Final Settlement,
Emogene E. Moneyppenny, Executrix

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

IN RE: APPROVAL OF ORDERS (MINUTES) FOR MARCH 21, 2016 MEETING

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous, to approve the orders (minutes) as presented.

IN RE: APPROVAL OF EXPENSES FOR CURRENT PERIOD

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous, to approve the following expenses (claims):

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

3073	WV Assoc. of Counties	03/28/2016	900.00
	ASSESSOR	TOTAL	900.00

DOG AND KENNEL CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, DOG AND KENNEL FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2715	Guttman Oil Company	03/28/2016	96.45
	DOG AND KENNEL	TOTAL	96.45

E-911 EMERGENCY COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, E-911 EMERGENCY COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

8114	EmergiTech, Inc.	03/28/2016	425.00
8115	Guttman Oil Company	03/28/2016	101.66
8116	Staples	03/28/2016	430.60
8117	Verizon Business Services	03/28/2016	10.00
8118	Weston Sanitary Board	03/28/2016	40.52
	E-911	TOTAL	1,007.78

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

376	Donald Beane	03/25/2016	133.60
377	John W. Carroll	03/25/2016	66.60
378	David H. Coffman	03/25/2016	264.45
379	Samuel U. Hicks	03/25/2016	123.60
380	G. W. Morris, II	03/25/2016	614.25
381	Michael Smith	03/25/2016	807.00
382	Mary Lou Myers	03/25/2016	64.35
383	David Parks	03/25/2016	11.60
384	Diana Posey	03/25/2016	219.70
385	Robert A. Rinehart	03/25/2016	65.05
386	Deena D. Saeler	03/25/2016	187.85
387	Debbie Scarff	03/25/2016	74.60
388	Marcia Todd	03/25/2016	11.60
389	Janice Whitehair	03/25/2016	328.95
390	Donna S. Wolfe	03/25/2016	162.76
72225	Advanced Alarm Technolog.	03/28/2016	240.00
72226	WV Association of Circuit	03/28/2016	350.00
72227	Election Syst.&Sftwar,Inc	03/28/2016	13.05
72228	Guttman Oil Company	03/28/2016	682.20
72229	Mary E. Marteney	03/28/2016	9,726.53
72230	Ronald D. Pearse, ED,D	03/28/2016	150.00
72231	Shenandoah Valley Group	03/28/2016	618.00
72232	Travelers	03/28/2016	58,754.75
72233	Weston Sanitary Board	03/28/2016	273.64
72234	WV Assoc. of Counties	03/28/2016	1,125.00
	GENERAL COUNTY	TOTAL	75,069.13

Lewis County Commission
Pay Ending March 31, 2016 (Checks)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
40080	Boyle, Patrick D	1,663.21	545.14	1,118.07
40081	DeMoss, Garry L.	1,362.50	329.76	1,032.74
40082	Carroll, John W.	1,302.00	260.32	1,041.68
40083	Ryder, Nancy L.	827.67	235.32	592.35
40084	Shackleford, Vera C.	827.67	289.97	537.70
40085	Shackleford, Rocky J	823.33	345.51	477.82
40086	Miller, James David	567.00	66.08	500.92
TOTAL		7,373.38	2,072.10	5,301.28

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

Lewis County Commission
March 31, 2016 Payroll (Direct Deposit)

CHECK NO	NAME	Gross Pay	TD	Net Pay
811842	Queen, Agnes G.	1,663.21	570.52	1,092.69
811843	Corathers, Phyllis L	1,458.33	432.34	1,025.99
811844	Whetsell, Lucinda A.	2,354.17	706.81	1,647.36
811845	Fealy, Thomas V.	1,663.21	834.18	829.03
811846	Rowan, Cynthia S.	2,494.79	762.44	1,732.35
811847	Poling, Stella Wood	1,506.38	451.23	1,055.15
811848	Hull, Debra Ann	2,354.17	957.07	1,397.10
811849	Justice, Nancy A	1,300.00	407.57	892.43
811850	Gant, Rebekah A	1,162.50	377.75	784.75
811851	Kramm, Linda J	1,150.00	427.28	722.72
811852	Cole, Terri Leigh	1,125.00	363.57	761.43
811853	Parks, Lisa J	1,125.00	403.10	721.90
811854	Hinzman, John B.	2,494.79	1,035.52	1,459.27
811855	Smith, Sandra L.	1,715.54	586.52	1,129.02
811856	Simmons, Amy D.	1,406.38	448.62	957.76
811857	Riffle, Joan L.	1,406.38	520.63	885.75
811858	Posey, Michelle F	1,125.00	327.34	797.66
811859	Gissy, Adam M	2,048.21	549.20	1,499.01
811860	Butcher, Brittany Lynn	1,520.83	560.15	960.68
811861	Stark, Debra A.	1,431.38	570.73	860.65
811862	Davidson, Roberta A.	1,431.38	460.44	970.94
811863	Revis, Crystal Haugh	1,453.13	376.55	1,076.58
811864	Flanigan, Christina	4,302.67	1,428.19	2,874.48
811865	Pritt, Amy M.	1,750.00	531.96	1,218.04
811866	Morris, Robert M.	2,100.00	535.40	1,564.60
811867	Jones, Tammy D	1,550.63	453.39	1,097.24
811868	Hall, Kurt W.	3,333.33	966.06	2,367.27
811869	Kelley, Timothy C.	2,048.21	802.59	1,245.62
811870	Foster, Gary B.	1,816.00	630.08	1,185.92
811871	Helmick, Vivian J.	1,863.54	581.10	1,282.44
811872	Mace, Paula G.	1,816.00	543.86	1,272.14
811873	Snyder, Richard R.	1,753.33	565.04	1,188.29
811874	Riffle, Timothy A.	1,753.33	642.15	1,111.18
811875	Riley, Jody L	1,529.17	596.89	932.28
811876	Ammons, Patrick W	1,250.00	318.66	931.34
811877	Allman, Cynthia Dawn	1,152.08	327.43	824.65
811878	Brown, Annie J.	1,152.08	332.93	819.15
811879	Fisher, Lindsey Rene	400.00	68.23	331.77
811880	Harris, Tammy C.	1,354.17	395.09	959.08
811881	Winans, Barbara E.	1,250.00	489.52	760.48
811882	Bragg, Crystal D.	1,431.38	457.09	974.29
811883	Stout, Ricky E.	1,654.17	532.47	1,121.70
811884	Frazier Jr, Joseph C	1,637.50	544.72	1,092.78
811885	Reed, David Wilson	1,025.00	271.79	753.21
811886	Herron, Michael D	2,341.67	758.91	1,582.76
811887	Hyre, Randall W	2,017.70	679.65	1,338.05
811888	Money Penny, Chadwick	1,734.37	509.38	1,224.99
811889	Kirkpatrick, Charles	1,642.70	561.90	1,080.80
811890	Carpenter, Elijah E	1,638.54	554.58	1,083.96
811891	Blake, Martha A.	1,406.38	369.76	1,036.62
811892	Moran, Joseph R	1,638.54	497.81	1,140.73
811893	Lopez, Zachary M	1,638.54	497.81	1,140.73

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY

REGULAR

SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

811894	Tonkin, John S	1,628.13	549.47	1,078.66
811895	Clark Jr, Edward W	1,628.13	547.42	1,080.71
811896	Hendershot, Bo D	1,544.79	524.49	1,020.30
811897	Carey, Jason S	1,519.79	455.80	1,063.99
811898	Hummel, Abraham J	1,519.79	483.47	1,036.32
811899	Minney, Jacob Isac	1,544.79	492.31	1,052.48
811900	Bush, Randall L.	1,386.83	432.64	954.19
811901	Godwin, Erin Lynn	1,275.00	480.90	794.10
811902	Rowan, William F.	2,625.75	1,067.18	1,558.57
811903	Gum, James W.	1,869.87	713.98	1,155.89
811904	Corathers, Robert M	975.00	258.26	716.74
811905	Lewis, James K	975.00	229.19	745.81
811906	Thomas, Charlene R.	1,689.50	456.97	1,232.53
811907	Heater, Kimberly D.	1,626.88	495.73	1,131.15
811908	Shakespeare, Michael	953.33	185.07	768.26
811909	Hamilton, Trisha Lis	953.33	234.20	719.13
811910	Stalnaker, Roberta J	1,310.54	414.63	895.91
811911	Tatman, Martha L.	1,238.21	403.60	834.61
811912	Money penny, Steven M	1,153.33	308.81	844.52
811913	Collins, Jaime Anne	1,196.67	319.16	877.51
811914	Moran, Patricia L	1,096.33	351.15	745.18
811915	Rogucki, Eric S.	1,096.33	347.35	748.98
811916	Slaughter, Lesley W.	1,065.00	310.81	754.19
811917	Tomey, Patrick L.	1,181.27	372.49	808.78
811918	Hughes, Thomas E.	1,386.67	472.98	913.69
811919	Spray II, Joseph R.	2,000.00	648.02	1,351.98
811920	Romel, Sheila A.	827.67	247.59	580.08
811921	Norman, Randall A.	827.67	296.84	530.83
811922	Roy, Kenneth E.	1,126.67	561.10	565.57
811923	Abbott, Kenneth R	1,386.67	448.79	937.88
811924	Taylor, James Clyde	2,250.00	881.65	1,368.35
811925	Starkey, Christopher	823.33	263.41	559.92
811926	Quinn, Damon Michael	823.33	238.56	584.77
811927	Queen, Meredith K	1,430.00	366.55	1,063.45
811928	Trippett, Donovan F.	736.67	420.07	316.60
811929	Simmons, Jeffrey W	1,300.00	408.28	891.72
811930	Snyder, John J.	1,406.37	498.25	908.12
811931	Senter, Dwight	187.80	19.99	167.81
811932	Cayton, Michael D.	1,734.37	578.49	1,155.88
811933	Ryan, Robert Eugene	1,651.04	558.07	1,092.97
811934	Bowyer, Marcia A.	1,372.41	457.91	914.50
811935	Bleigh Jr, Lester M	1,275.00	472.13	802.87
811936	McAtee, James H	1,570.83	526.88	1,043.95
811937	Williams, Brycen S	461.44	67.81	393.63
811938	Lough Jr, James C	576.80	86.75	490.05
811939	Franklin, Michael R	576.80	86.75	490.05
811940	Alkire, Thomas J.	1,362.50	459.33	903.17
811941	Stutler Jr., James R	460.00	89.42	370.58
TOTAL		147,978.44	48,164.70	99,813.74
COUNT		100		

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, MARCH 28, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

IN RE: CHECKS RECEIVED

City of Clarksburg	\$592.95
State of West Virginia	\$6,187.50
Lewis County Park	\$409.07

IN RE: MOTION TO ADJOURN MEETING

On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to adjourn the meeting at 11:30 AM.

Given under my hand this 28th day of March, 2016.

ORDERED, That this Commission doth now adjourn until Monday, April 4th, 2016.



President