

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Tuesday, January 12, 2016.

This day came Delores Kathryn Evans, wife of Allan Hunter Evans, deceased, and presented and offered for probate a paper writing bearing date the 24th day of July, 1987, purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Debra M. Wilson and Tina M. Brown. The said affidavit set forth the fact that the said Allan Hunter Evans, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said Debra M. Wilson and Tina M. Brown signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Tuesday, January 12, 2016.

WHEREAS, Allan Hunter Evans, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Delores Kathryn Evans as Executrix thereof and requested that no bond be required of her as such Executrix. THEREUPON, personally appeared the said Delores Kathryn Evans and qualified as Executrix of the Will of Allan Hunter Evans, deceased, by taking the oath prescribed by law.

It is stated by said Executrix that Allan Hunter Evans departed this life on the 5th day of January, 2016, aged eighty years.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of the said Commission on Tuesday, January 12, 2016.

This day came James T. Palmer, son of James Ellis D. Vaughn Palmer, deceased, and moved the Clerk that he be appointed Administrator of the personal estate of his said decedent. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said James T. Palmer as such Administrator.

THEREFORE, James T. Palmer as principal together with Western Surety Company as his surety, entered into an acknowledged a bond in the penalty of Thirty Thousand (\$30,000.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said James T. Palmer qualified as Administrator of the personal estate of James Ellis D. Vaughn Palmer, deceased, by taking the oath prescribed by law.

It is stated by said Administrator that James T. Palmer departed this life on the 28th day of December, 2014, aged sixty-five years.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
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State of West Virginia;
County of Lewis, To-Wit;

In the office of the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Tuesday, January 16, 2016.

WHEREAS, on this day an Exemplified Copy of Last Will and Testament of Ray Forest Waldeck aka Ray F. Waldeck, deceased, was fully proved, probated and admitted to record, therein named Valery L. Burns or Gary W. Kittle as Executrix/Executor thereof with no bond required of them as such Executrix/Executor. Whereas, the said Valery L. Burns and Gary W. Kittle, by paper writing, declined to serve as such Executrix/Executor, and requested that Rodney Rohr be appointed as Administrator CTA of the Estate of his said decedent. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Rodney Rohr as such Administrator CTA of the estate of Ray Forest Waldeck aka Ray F. Waldeck, deceased.

THEREUPON, Rodney Rohr as principal together with Francis M. Rohr as his surety, entered into an acknowledged a bond in the penalty of Three Hundred (\$300.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Rodney Rohr qualified as Administrator CTA of the estate of Ray Forest Waldeck aka Ray F. Waldeck, deceased, by taking the oath prescribed by law.

It is stated by said Administrator CTA that Ray Forrest aka Ray F. Waldeck departed this life on the 24th day of January 2013, aged seventy-three years.

Attest:

Cynthia A. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, January 15, 2016.

This day came Nina Sue Ramsey, wife of Garrett D. Ramsey, deceased, and presented and offered for probate a paper writing bearing date the 7th day of June, 1993, purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Jessica J. Squires, Gina L. Hardman and Frances J. Thoms. The said affidavit set forth the fact that the said Garrett D. Ramsey, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said Jessica J. Squires, Gina L. Hardman and Frances J. Thoms signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, January 15, 2016.

WHEREAS, Garrett D. Ramsey, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Nina Sue Ramsey as Executrix thereof and requested that no bond be required of her as such Executrix. THEREUPON, personally appeared the said Nina Sue Ramsey and qualified as Executrix of the Will of Garrett D. Ramsey, deceased, by taking the oath prescribed by law.

It is stated by said Executrix that Garrett D. Ramsey departed this life on the 2nd day of December, 2015, aged seventy four years.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, January 15, 2016.

This day came Rita Ellen Turner, wife of George W. Turner, deceased, and presented and offered for probate a paper writing bearing date the 28th day of September, 1999, purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Tina M. McHenry and Joan L. Riffle. The said affidavit set forth the fact that the said George W. Turner, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said Tina M. McHenry and Joan L. Riffle signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, January 15, 2016.

WHEREAS, George W. Turner, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Rita Ellen Turner as Executrix thereof and requested that no bond be required of her as such Executrix. THEREUPON, personally appeared the said Rita Ellen Turner and qualified as Executrix of the Will of George W. Turner, deceased, by taking the oath prescribed by law.

It is stated by said Executrix that George W. Turner departed this life on the 9th day of January, 2016, aged eighty-one years.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

Commission sat pursuant to adjournment of Monday, January 11, 2016.

PRESENT: Honorable Agnes G. Queen, President and Thomas V. Fealy and
Patrick D. Boyle, Commissioners.

The foregoing proceedings of this Commission were approved and signed by the
President.

IN RE: TAX EXONERATIONS

Upon application of the following, approved by the Prosecuting Attorney, it appears that they were erroneously assessed and should therefore be, released the following amounts, as so ordered. Upon motion of Thomas V. Fealy second by Patrick D. Boyle, vote unanimous, the following amounts were released.

Buddy W. Pitts	\$1,721.17
S & R Gas Ventures Ltd	\$ 4.60

The commission wishes to commend T. Chad Kelley, Assessor for his help in the renovation of the old law enforcement offices to serve as the new assessor's offices. Both Commission and Mr. Kelley commended each other on working together for the benefit of the citizens of Lewis County.

IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE

- 1. Upshur County Commission Agenda** – The Upshur County Commission agenda for Thursday, January 14, 2016 was filed.
- 2. Sheriff's Monthly Settlement** – The sheriff's monthly settlement (reconciliation) of Lewis County financial accounts for December 2015 was filed.
- 3. Jane Lew Public Service District meeting Agenda** – The agenda for the January 14, 2016 regular meeting of the Jane Lew Public Service District was received.
- 4. West Virginia Division of Justice and Community Services On-Site Grant Review** – The West Virginia Division of Justice and Community Services conducted an on-site program review of Grant #15-JAG-024, Lewis County High School Prevention Resource Officer. All areas were in compliance and no recommendations were given.
- 5. SuddenLink Cable Rate Increase** – Beginning with the February 2016 SuddenLink Cable billing cycle the following rate increases will be in effect: \$1.00 per month increase to the standard rate for HBO; \$2.90 per month increase to the broadcast surcharge; \$2.15 per month increase to the sports programming surcharge; \$3.50 monthly increase to some internet customers (January 2016 billing cycle.)
- 6. 2016 Lewis Upshur Emergency Planning Committee Chairman** – James Gum, Operations Director for the Lewis-Gilmer Emergency 911 Center has been appointed as Chairman of the Lewis Upshur Emergency Planning Committee for 2016.
- 7. Lewis-Gilmer Emergency 911 Advisory Board Meeting Minutes** – The minutes of the January 11, 2016 Lewis-Gilmer Emergency 911 Advisory Board meeting were received.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR****SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**IN RE: APPROVAL TO RELOCATE PRECINCTS #18 AND #19
TO LEWIS COUNTY SENIOR CITIZENS CENTER**

Cynthia S. Rowan, County Clerk requested permission to move Precincts #18 and #19 from the Broad Street United Methodist Church to the Lewis County Senior Citizens Center. The Broad Street United Methodist Church informed the County Clerk the facility would not be available for use. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to move Precincts #18 and #19 from the Broad Street United Methodist Church to the Lewis County Senior Citizens Center.

IN RE: AMEND AGENDA TO OPEN AND AWARD BID FOR RADIOS FOR 911 CENTER

The Lewis County Commission advertised for bids for the upgrade of a Zetron model 4000 fully integrated CRT Radio Computer system located at the Lewis-Gilmer E911 Center. Bids were to be received by the commission by 4:00 PM on January 15, 2016. Due to an error the opening of the bids were erroneously omitted from the January 19, 2016 meeting agenda. On motion of Thomas V. Fealy, second by Patrick D. Boyle to amend the agenda to include the opening of the bids and award for the Lewis-Gilmer E911 Center radio upgrade.

**IN RE: AWARD OF THE RADIO UPGRADE FOR
LEWIS-GILMER E911 CENTER RADIO UPGRADE**

After being duly advertised, the Lewis County Commission has received one bid on the upgrade of a Zetron model 4000 fully integrated CRT radio system. The bid was received from Miller Communications Inc. in the amount of \$38,320.00. The bid was given to William Rowan, Director of the E911 Center and James Gum, Operations Director for review. After review the bid was approved as meeting all required criteria. On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve Miller Communications, Inc. bid of \$38,320.00.

**IN RE: MOTION TO AMEND THE AGENDA TO INCLUDE RICK METZGAR, SHARON
ROSS AND ARNOLD MCCARTNEY TO BE APPOINTED TO THE LEWIS COUNTY FIRE
BOARD**

Due to an error the following names were omitted from the agenda for appointment to the Lewis County Fire Board, Sharon Ross, Rick Metzgar and Arnold McCartney. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to amend the agenda to include the following names for consideration to be appointed to the Lewis County Fire Board; Sharon Ross, Rick Metzgar and Arnold McCartney.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

**IN RE: RE-APPOINTING SHARON ROSS AND JESSE SHACKLEFORD AND APPOINTING
RICK METZGAR AND ARNOLD MCCARTNEY TO THE LEWIS COUNTY FIRE BOARD**

At the request of the Lewis County Fire Board and on motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to re-appoint Sharon Ross to the Lewis County Fire Board for a three year term to expire in 2018.

At the request of the Lewis County Firefighters Association and on motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to re-appoint Jesse Shackelford to the Lewis County Fire Board for a three year term to expire in 2018.

At the request of the Lewis County Firefighters Associations and on motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to appoint Rick Metzgar to replace R. Gary Hall to the Lewis County Fire Board for a three year term to expire in 2017.

At the request of the Lewis County Fire Board and on motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to appoint Arnold McCartney to replace Clara Mae Spray to the Lewis County Fire Board for a three year term to expire in 2017.

IN RE: BOARD AND COMMITTEE REPORTS

Commissioner Patrick D. Boyle and Frank Lydon attended the Lewis County Fire Board meeting. They are busy working on the fire levy. Collection of the current fire fee is \$20,000.00 down from last year. The monthly software maintenance fee was discussed.

Commissioner Thomas V. Fealy attended the 26th Judicial Circuit Community Correction meeting. A quorum was not present. There are 160 clients on the program.

President Agnes G. Queen, Commissioner Thomas V. Fealy, County Administrator Cindy Whetsell and County Clerk Cynthia S. Rowan attended a work session with the elected officials and department heads on the six month budget review. Minutes of this work session are included with the January 11, 2016 orders.

President Agnes G. Queen and Michael Herron, Executive Director of the Lewis County Economic Development Authority, met with individuals on potential land for development. It is anticipated in the next two to ten years Lewis County will see a growth in development.

County Clerk Cindy Rowan reported that filing for public office started Monday, January 11, 2016. The executive committees have been given their respective list of poll workers and were made aware of the upcoming changes in precincts. Filing period for candidacy ends January 30, 2016 at midnight.

APPROVAL OF CANCELLATION OF JANUARY 25, 2016 COMMISSION MEETING

Discussion was conducted reference cancellation of the January 25, 2016 Lewis County Commission meeting due to the question of a quorum being present. The commission will be at a training seminar out of town; therefore, a quorum will not be available. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve cancellation of the January 25, 2016 meeting.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
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IN RE: APPROVAL OF MASTER SERVICE FOR GENERATOR

The Lewis County commission was awarded a grant in the amount of \$54,910.00 to install a generator to provide auxiliary power to the Sheriff's Department, Magistrate Court and holding cell areas of the Lewis County Judicial Annex. Bids were sought and presented to the County Commission for review and possible acceptance. The county must pay 25% of the cost and the grant will assume 75% of the cost not to exceed the maximum grant award. Bids were as follows:

Master Service Mid Atlantic (dba Mountaineer Generator Service), Elkins, WV \$36,400.00

Tri-County Electric, Morgantown, WV \$54,200.00

Joe's Contracting LLC, Jane Lew, WV \$43,500.00

After discussion and on motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to accept the bid from Master Service Mid Atlantic (dba Mountaineer Generator Service) for \$36,400.00.

**IN RE: RIDE-ALONG REQUEST APPROVED FOR
LEWIS COUNTY ANIMAL CONTROL OFFICER**

Katelyn Squires filed a request for ride along with the Lewis County animal control officer for credits to fulfill her college course of study. The request for Katelyn Squires was approved for a 30 (thirty) day period upon motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous.

**IN RE: PLANNING AND PREPARATION FOR
LEWIS COUNTY'S 200TH BIRTHDAY CELEBRATION**

Lewis County was created December 18, 1816 from Harrison County. 2016 will be the 200th Birthday of our county. The Commission will appoint a special committee to plan celebrations in all areas of the county in observance of this event. The Commission is considering a traveling program that encompasses all of Lewis County. The time capsule at the courthouse is to be opened sometime in 2016. Any member of the public interested in participating should contact the County Commission Office.

IN RE: APPROVAL OF TRANSFER OF COMPENSATORY/ANNUAL TIME TO SICK TIME

As per the Lewis County Personnel Policies and Procedures Handbook the following employees request compensatory time and/or annual leave be converted to sick leave:

Joseph Moran – 4 hours annual leave to sick leave

Lester Bleigh – 20 hours annual leave and 40 hours of compensatory time to sick leave

James McAtee – 14.5 hours annual leave to sick leave

Joan Riffle – 16 hours annual leave to sick leave

Sandra Smith – 64 hours annual leave to sick leave

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the requested conversion of hours.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**IN RE: RESIGNATION OF PAT VANKIRK AS A
MEMBER OF THE LEWIS COUNTY BOARD OF HEALTH**

Pat VanKirk submits a letter of resignation from the Lewis County Board of Health due to relocation. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to approve the resignation.

IN RE: ECONOMIC DEVELOPMENT AUTHORITY UPDATE

None

IN RE: RECESS ORDERS

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the following actions taken by the Lewis County Clerk, Cynthia S. Rowan, in recess of the County Commission from January 7, 2016 to January 13, 2016:

Wills Probated:

Helen Sue Markley, deceased
Robert Skinner, deceased
Allan Hunter Evans, deceased
Ray Forest Waldeck aka Ray F. Waldeck, deceased

Qualifications Orders Granted:

Sharon Saunders qualified with bond as Administratrix of the estate of Robert Russell Saunders, deceased

David Johnston qualified as Executor of the estate of Helen Sue Markley, deceased

Judy Huntz qualified with bond as Administratrix of the estate of Marjorie A. Cook, deceased

Joanna L. Conrad qualified as Executrix of the estate of Robert Skinner, deceased

Delores Kathryn Evans qualified as Executrix of the estate of Allan Hunter Evans, deceased

James T. Palmer qualified as Administrator with bond of the estate of James Ellis D. Vaughn Palmer, deceased

Rodney Rohr qualified as Administrator CTA with bond of the estate of Ray Forest Waldeck aka Ray F. Waldeck, deceased

IN RE: ESTATE CLOSURES

Pursuant to Chapter 44, Article 2, Section 1(b) of the West Virginia Code, as amended, the time for filing of claims has expired; that no known or unpaid claims exist and there having been no request or objections thereto, the same is hereby confirmed;

Mildred G. Wickland, deceased, Affidavit and Waiver of Final Settlement, Maryanne Postlethwait, Co-Executrix and John E. Wickland, Co-Executor

George W. Adams, Jr. aka George W. Adams, deceased, Waiver of Settlement, Lisa A. Adamsky, Executrix

Robert Lee Marsh, deceased, Affidavit and Waiver of Final Settlement, James H. Marsh, III, Executor

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**IN RE: PROBATING THE LAST WILL AND TESTAMENT OF
JOSEPHINE E. JARVIS, DECEASED**

This day came Eileen Reilly Jarvis, daughter-in-law of Josephine E. Jarvis, deceased, and presented and offered for probate a paper writing bearing date the 3rd day of September, 2013, purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of her death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Nancy A. Justice and Debra A. Hull. The said affidavit set forth the fact that the said Josephine E. Jarvis, the Testatrix, signed and declared the said paper writing as and for her Last Will and Testament in their presence and at the time thereof, the said Testatrix was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testatrix, they, the said Nancy A. Justice and Debra A. Hull signed their names to said paper writing in the presence of the said Testatrix and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

**IN RE: QUALIFICATION OF EILEEN REILLY JARVIS, EXECUTRIX OF THE
WILL OF JOSEPHINE E. JARVIS, DECEASED**

WHEREAS, Josephine E. Jarvis, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Eileen Reilly Jarvis as Executrix thereof and requested that no bond be required of her as such Executrix. THEREUPON, personally appeared the said Eileen Reilly Jarvis and qualified as Executrix of the estate of Josephine E. Jarvis, deceased, by taking the oath prescribed by law.

It is stated by said Executrix that Josephine E. Jarvis departed this life on the 3rd day of July, 2014, aged ninety-three years.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

IN RE: APPROVAL OF EXPENSES FOR CURRENT PERIOD

On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous, to approve the following expenses (claims):

DOG AND KENNEL CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, DOG AND KENNEL FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

NUMBER	VENDOR NAME	DATE	AMOUNT
2700	Guttman Oil Company	01/19/2016	45.36
	Dog and Kennel	TOTAL	45.36

E-911 EMERGENCY COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, E-911 EMERGENCY COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

8069	Glenville Democrat/Pthfnd	01/19/2016	40.00
8070	Guttman Oil Company	01/19/2016	33.09
8071	Daniel Johnston Trucking	01/19/2016	100.00
8072	Mead and Hunt, Inc.	01/19/2016	2,700.00
8073	Prescription Pest Control	01/19/2016	20.00
8074	Solitary Solutions, Inc.	01/19/2016	561.50
8075	WV American Water Company	01/19/2016	44.81
	E-911	TOTAL	3,499.40

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

72116	Washington Ntl Ins Co.	01/19/2016	418.80
72117	Cynthia S. Rowan, Clerk	01/19/2016	52.44
72118	Guttman Oil Company	01/19/2016	719.14
72119	Lombardi Development Co	01/19/2016	36,995.69
72120	Prescription Pest Control	01/19/2016	165.00
72121	WV Reg.Jail &Corr.FacAuth	01/19/2016	83,038.25
72122	Richards Heating & AC	01/19/2016	33,625.00
72123	Silling Architects & Plnr	01/19/2016	837.65
72124	Software Systems, Inc.	01/19/2016	1,112.50
72125	Solitary Solutions, Inc.	01/19/2016	531.50
72126	Super Splash	01/19/2016	81.00
72127	WV Bureau of Employment	01/19/2016	6,532.86
72128	WV American Water Company	01/19/2016	479.67

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72129	84 Lumber	01/19/2016	42.63
346	Donald Beane	01/25/2016	133.60
347	John Carroll	01/25/2016	66.60
348	Dave Coffman	01/25/2016	264.45
349	Sam Hicks	01/25/2016	123.60
350	Gary Morris	01/25/2016	614.25
351	Michael Smith	01/25/2016	807.00
352	Mary Lou Myers	01/25/2016	64.35
353	David Parks	01/25/2016	11.60
354	Diana Posey	01/25/2016	219.70
355	Bob Rinehart	01/25/2016	65.05
356	Deena Saeler	01/25/2016	187.85
357	Debbie Scarff	01/25/2016	74.60
358	Marcia Todd	01/25/2016	11.60
359	Janice Whitehair	01/25/2016	328.95
360	Donna Wolfe	01/25/2016	162.76
150019	American Heritage Life Ins	01/14/2016	1,949.60
1017	LC Building Comm	01/15/2016	27,060.00
99488	Elec Fed Tax Pymt Sys	01/15/2016	11.24
120150	WV Pub Empl Ins Agency	01/14/2016	50,087.20
	General County	TOTAL	246,876.13

CONCEALED WEAPONS CLAIMS

ORDERED, that drafts be issued payable out of the 2016 Levy, CONCEALED WEAPONS FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

872	Green Valley Storage	01/16/2016	3,600.00
	Concealed Weapons	TOTAL	3,600.00

IN RE: CHECKS RECEIVED

Dog and Kennel	\$170.00
LC Development Authority	\$4,900.74
LC Park	\$958.13
City of Clarksburg	\$396.32
LC EMS	\$55,722.01

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

**IN RE: APPROVAL OF ORDERS (MINUTES) FOR JANUARY 11, 2016 AND THE
AMENDMENT TO THE DECEMBER 28, 2015 MEETING**

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the orders (minutes) as presented, including an amendment due to prior omission to the December 28, 2015 meeting minutes.

IN RE: MOTION TO ADJOURN MEETING

On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to adjourn the meeting at 11:37 AM.

IN RE: AFTERNOON WORK SESSIONS

Present: President Agnes G. Queen, Commissioner Thomas V. Fealy

Others Present: Cynthia S. Rowan, County Clerk, Cindy Whetsell, County Administrator, Debra Hull, Deputy County Clerk/Bookkeeper

IN RE: MEETING WITH THE 26TH JUDICIAL CIRCUIT COMMUNITY CORRECTIONS

Present: Cheyenne Walters, Director 26th Judicial Circuit Community Corrections Office, Upshur County Home Confinement Deputy Rodney Rollison and Upshur County Sheriff David Coffman.

The topic of transfer of the grant administration from Upshur County to Lewis County was discussed. Insurance costs, contract labor employees, maximum number of part time hours, pay raises for community correction employees and saving to Lewis County were the issues discussed.

IN RE: SIX MONTH BUDGET REVIEW WORK SESSION CONTINUED

Present: President Agnes Queen, Commissioner Thomas V. Fealy

Others Present: Cynthia S. Rowan, County Clerk, Cindy Whetsell, County Administrator, Debra Hull, Deputy County Clerk/Bookkeeper

The Lewis County Commission met in a work session with Elected Officials/Department Heads to review the Fiscal Year 2016 budget balances at the conclusion of the second quarter. The County Commission reviewed revenues with all attendees. It was noted that revenues are receipting slowly this year. The need to be conscientious about staying within the office budget was stressed.

Any line item with expenditures greater than 50% was reviewed in detail. Elected officials/department heads either had a justification for a larger portion being spent through this 6 month period or will handle any line item shortages with interdepartmental budget revisions.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: TUESDAY, JANUARY 19, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

Meeting times conducted:

2:00 PM County Clerk Tabled from the January 11, 2016

Cynthia S. Rowan, County Clerk, discussed the shortage in her travel/training line item. There are funds available for an interdepartmental budget revision.

The line 402-222.0 was at 75%. This is the publications line item. It includes the cost of the County financial statement publication, which is a onetime fee at \$2,881.00. The other publication fees are estate publications, done monthly, which are reimbursed by the estate and deposited in the General County Fund. Funds are available for an interdepartmental budget revision.

2:00 PM County Commission Tabled from the January 11, 2016

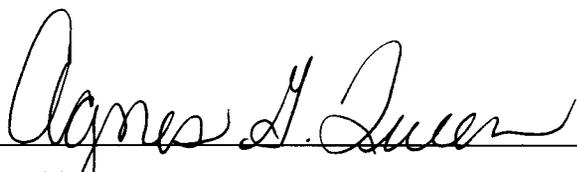
The county commission had reviewed several line items contained within the courthouse budget at the prior meeting. This account is overall within perimeters.

The county commission 401 budget was reviewed. All line items are within perimeters. Legal publications and dues and subscription were slightly over 50% (58.67% and 60%). There are funds available for an interdepartmental transfer. Overall, the 401 was at 43.94%.

The work session was adjourned at 3:10 PM.

Given under my hand this 19th day of January, 2016.

ORDERED, That this Commission doth now adjourn until Monday, February 1, 2016.



President