

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, January 8, 2016.

This day came David Johnston, son of Helen Sue Markley, deceased, and presented and offered for probate a paper writing bearing date the 8th day of February, 1969, purporting to be the Last Will and Testament of his said decedent.

And, it appearing to the Clerk that the said decedent, at the time of her death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Vorriss R. Scott and Kenneth G. Hines. The said affidavit set forth the fact that the said Helen Sue Markley, the Testatrix, signed and declared the said paper writing as and for her Last Will and Testament in their presence and at the time thereof, the said Testatrix was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testatrix, they, the said Vorriss R. Scott and Kenneth G. Hines signed their names to said paper writing in the presence of the said Testatrix and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

Attest:

Cynthia S. Rowan Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, January 8, 2016.

WHEREAS, Helen Sue Markley, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named David Johnston as Executor thereof and requested that no bond be required of him as such Executor. THEREUPON, personally appeared the said David Johnston and qualified as Executor of the Will of Helen Sue Markley, deceased, by taking the oath prescribed by law.

It is stated by said Executor that Helen Sue Markley departed this life on the 4th day of January, 2016, aged eighty-five years.

Attest:

Cynthia S. Rowan Clerk

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of the said Commission on Friday, January 8, 2016.

This day came Judy Huntz, sister of Marjorie A. Cook, deceased, and moved the Clerk that she be appointed Administratrix of the personal estate of her said decedent. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Judy Huntz as such Administratrix.

THEREFORE, Judy Huntz as principal together with State Farm Fire and Casualty Company as her surety, entered into an acknowledged a bond in the penalty of Twenty Five Hundred (\$2,500.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Judy Huntz qualified as Administratrix of the personal estate of Marjorie A. Cook, deceased, by taking the oath prescribed by law.

It is stated by said Administratrix that Marjorie A. Cook departed this life on the 4th day of December, 2015, aged eighty-one years.

Attest:

Cynthia S. Rouan Clerk

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

Commission sat pursuant to adjournment of Monday, January 4, 2016.

PRESENT: Honorable Agnes G. Queen, President and Thomas V. Fealy and
Patrick D. Boyle, Commissioners.

The foregoing proceedings of this Commission were approved and signed by the President.

IN RE: LANDMARK FORESTRY LLC FULLFILLED CONTRACT

Assessor T. Chad Kelley reported meeting with Landmark Forestry LLC to work on Landmark updating and maintaining the data base for the GIS system. The commission requested the following statement be amended into the December 28, 2015 orders. Landmark Forestry LLC has upheld and completed their contract with the Lewis County Commission. The commission was misinformed by a prior employee that Landmark was required to complete tasks not in the contract. Landmark Forestry is a reputable company that the County wishes to continue having as a vendor. The commission offered sincerest apologies to Landmark Forestry for any prior erroneous statements based upon misinformation from a prior employee.

IN RE: LIQUIDATED DAMAGES TO BE IMPOSED ON LOMBARDI

County Administrator Cindy Whetsell reported to the commission that the balancing of the heating and air conditioning units for the Assessor's new offices has not been completed. It is the final item on the punch list. We have been waiting over three weeks. Contract completion date was December 4, 2015. On motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous to send a letter to Lombardi invoking liquidated damages of \$500.00 per day until completion of contract.

IN RE: ANNUAL E911 CALL REPORT

William Rowan, Director 911, and James Gum, Operations, gave the annual E911 call report. The report is available for review from the Lewis County Clerk's office upon request.

IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE

1. **Upshur County Commission Agenda** – The Upshur County Commission agenda for Thursday, January 7, 2016 was filed.
2. **26th Judicial Circuit Community Corrections Meeting Agenda** – The 26th Judicial Circuit Community Corrections meeting agenda for January 11, 2016 at 6 PM to be held at the Upshur County Day Report Center was received.
3. **Finalization of Sale of Cequel III Communications to Altice** – The sale of Cequel Corporation, parent company of Cequel III Communications II, LLC d/b/a SuddenLink Communications, the cable franchise serving portions of Lewis County, has been finalized.
4. **Lewis County Animal Control Monthly Report** – The monthly report for December 2015 including the number of complaints, animals picked up, bounty collected and vehicle mileage was received.
5. **Lewis County Sheriff's Department Monthly Vehicle Report** – The report of mileage and maintenance for the sheriff's department vehicle fleet for the month of December, 2015 was received.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
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IN RE: 911 ADDRESSING, ROAD APPROVAL
TURNOUT ROAD

The following request for approval of a road name for a new private road located from West Second Street, turn right onto Gee Lick, go 2/10 mile turn left onto Lights Trailer Court, go less than 1/10 mile turn right, go less than 1/10 mile turn left onto new road, was approved upon motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous:



Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452
Phone 304-269-6567 • 304-269-4346

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203

January 11, 2016

Dear Lewis County Commission,

The addressing office has received a request to name a new Private Road located at 88 Lights Ln. This road is eligible because of the length of the drive way and possible future development.

Directions are: FROM WEST 2ND ST, TURN R ONTO GEE LICK, GO 2/10 MILE TURN L ONTO LIGHTS TRAILER COURT, GO LESS THAN 1/10 MILE TURN R, GO LESS THAN 1/10 MILE TURN L

The road name choices supplied by the land owner were:

- 1. Turnout Road
- 2. Backdraft Drive

Both choices are acceptable for

Respectfully Submitted

Steve Moneypenny
Steve Moneypenny

Addressing

APPROVED

Agnes H. Queen

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
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IN RE: BOARD AND COMMITTEE REPORTS

Commissioner Patrick D. Boyle attended the Lewis County Convention and Visitor's Bureau meeting. The CVB is on tract attending several travel shows. Election of officers is being discussed.

President Agnes G. Queen attended the Economic Development Authority Board meeting for finalization of the bond for the Roanoke School water project.

County Administrator Cindy Whetsell has been investigating a loud booming noise in the Pricetown- Jane Lew area. The gas pipe line construction has been ruled out. It could possibly be a new type of firearm target that is extremely loud.

County Clerk Cindy Rowan reported that Precincts #18 and #19 located at the Broad Street United Methodist Church would need to be relocated. The Church has a conflict with scheduling. After discussion with the director of the Lewis County Senior Center, it was agreed the Senior Center could be used as the new location for Precinct #18 and #19. This item will be put on the agenda for next week.

IN RE: EMPLOYEES MILEAGE REIMBURSEMENT RATE

The Internal Revenue Service mileage reimbursement rate effective January 1, 2016 is 54 cents per mile, a decrease from 57.5 cents per mile. Upon motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to follow the Internal Revenue Service mileage reimbursement rate of 54 cents per mile.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

IN RE: GRANT PAYMENT REQUEST RECORDS MANAGEMENT AND PRESERVATION
GRANT - LEWIS COUNTY CIRCUIT CLERK

The following reimbursement was approved for signature on the County Records Management and Preservation Grant for the Lewis County Circuit Clerk in the amount of \$3,692.57 scanning of documents upon motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous:

INVOICE

County Records Management and Preservation Grant Program

To: Division of Culture and History
Archives and History
1900 Kanawha Blvd. East, Bldg 9
Charleston, WV 25305-0300

Invoice No: RMPB1614
Grant No.: Lewis County 2015-16
Amount Requested: \$3,692.57

Purpose: Records Management and Preservation Board **FY 16** Grants

Make check payable to:

County Commission: LEWIS COUNTY COMMISSION

Mailing Address: 110 CENTER AVENUE, WESTON, WV 26452

F.E.I.N.: 556000338

I certify the attached invoice for which reimbursable payment has been requested has been audited against and conforms to the terms and conditions of the referenced grant Agreement.

Signature: Agnes A. Queen
(Blue Ink)

Title: PRESIDENT

Date: JANUARY 11, 2016

Director, Archives and History

Date

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

**County Records Management Grant Program
Project Status Report**

Period Covered
From: October 1, 2015 To: December 31, 2016
Lewis County

- 1. Describe progress made toward each project objective - work attempted, work completed, purchases, activities, etc.

This quarter 35, 207 pages of criminal files were scanned. This was done in 399 hours of work by a temporary employee hired solely for this project.

Attanasio Hr. Rate \$10.18 Worked 399 hrs X \$10.18=\$4,061.82

\$4,061.82/1.1=\$3,692.57

Hourly Rate includes benefits: FICA/MED 7.65% Unemp/WC 3.4%

- 2. Identify/Explain:

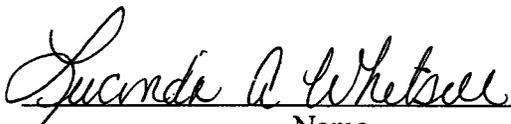
- A. Any problems encountered in administering the grant - employing personnel, locating quality service contractor, locating/purchasing equipment or service, implementing work plan and time table, etc.

There have been no problems encountered.

- A. Steps taken to alleviate problems or challenges cited above; potential impact of these on overall success of the project.

N/A

- 3. List and describe the major cumulative accomplishments and benefits of the project to this date. During this quarter 35, 207 pages of criminal files were scanned encompassing 399 hrs. To date this grant has provided 704.5 hours yielding 57,054 pages of criminal files that have been imaged.



Name

County Administrator

Title

January 11, 2016

Date

Received by

Title

Date

REGULAR

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

IN RE: GRANT PAYMENT REQUEST #12LEDA0748N

LEWIS COUNTY BASEBALL

The following resolution for change of scope from construction of a building to purchase of pitching machines for both boys and girls programs was approved for signature on the Grant #12LEDA0748N in the amount of \$3,426.00 for Lewis County Baseball upon motion of Patrick D. Boyle, second by Thomas V. Fealy, vote unanimous:

GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM

**REQUEST FOR PROJECT AMENDMENT
SCOPE/ACTIVITY CHANGE (FORM 2)**

Grantee: Lewis County Commission Amendment No.: 1 Date: 01/11/2016
 Project Title: Lewis County Baseball Project No.: 12LEDA0748N

Activity Number	Activity	Original Amount	Amended Amount
A.	Construction	\$	\$
B.	Other:	\$5,000.00	\$3,426.00
C.	Other:		
D.	Other:		
Total		\$ 5,000.00	\$ 3,426.00

Original Scope: (Attach additional page if necessary.)
 Construction of a building

Reasons for Proposed Changes:

The league was fortunate to have many of the materials for the building donated; thus, freeing up funding. The league requests funding be transferred to allow purchase of pitching machines for both boys and girls programs to be installed in the building to allow usage all year round

Formal resolution must be attached to this Request for Project Amendment

Contact: President
304-269-8200
 Telephone: Lewis County Commission
 Grantee: _____
 Signature: *Agnes A. Luce*
 Must be signed by Chief Elected Official
 (PLEASE USE BLUE INK)
 Date: 01/11/2016

WVDO Approval: _____
 Signature: _____
 Date: _____

ORDERS --- BOARD OF COMMISSIONERS, LEWIS COUNTY

REGULAR

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
PO Box 466
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lccommission@yahoo.com
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

RESOLUTION

WHEREAS: the West Virginia Development Office will grant funds to eligible governments to finance local projects, and

WHEREAS: the Lewis County Commission obtained such funding, and

WHEREAS: the Lewis County Commission does authorize the change of scope of the GCP grant for the Lewis County Baseball Association, and

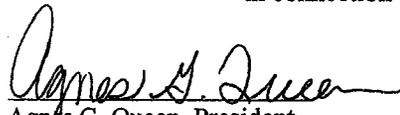
WHEREAS: is it necessary for the Lewis County Commission to authorize the change of scope of said funds for the Lewis County Baseball Association, and

WHEREAS: the Lewis County Commission must give assurances that West Virginia Development Office GCP Grant regulations related to grant administration, civil rights, and other applicable state and federal laws will be followed, and

WHEREAS: the Lewis County Commission must designate an official representative to act in connection with the grant application and execute all necessary program documents,

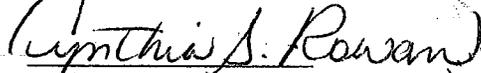
NOW THEREFORE BE IT RESOLVED THAT:

1. The Lewis County Commission authorizes the filing of an change of scope for the Lewis County Baseball Association, and
2. The Lewis County Commission will comply with all laws and regulations pertaining to the program, and
3. The Lewis County Commission will utilize the funds for the Lewis County Baseball Association, and
4. Agnes G. Queen, President, or Lucinda A. Whetsell, Administrator is designated as the authorized official to act in connection with this change of scope.

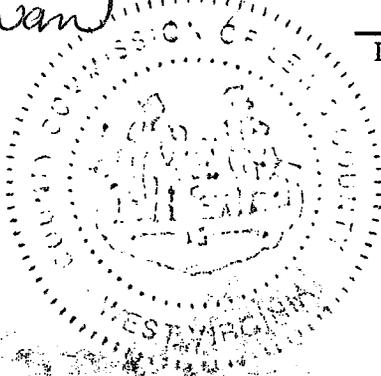

Agnes G. Queen, President
Lewis County Commission

January 11, 2016
Date

I, Cynthia S. Rowan, Clerk, do hereby certify that the above is a true copy of a resolution adopted this date at a meeting of the Commission. I further certify that a quorum of the Commission was present and a majority of its members voted affirmatively for this resolution.


Cynthia S. Rowan, County Clerk

January 11, 2016
Date



**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

IN RE: APPROVAL OF TRANSFER OF COMPENSATORY/ANNUAL TIME TO SICK TIME

As per the Lewis County Personnel Policies and Procedures Handbook the following employees request compensatory time and/or annual leave be converted to sick leave:

Michael Herron – 44 hours annual leave
 Debra A. Hull – 6.5 hours annual leave
 Thomas Alkire – 40 hours annual leave
 Garry Demoss – 152 hours annual leave
 Barbara Winans – 43 hours annual leave
 Ricky Stout – 95 hours comp time
 Joyce Helmick – 24 hours annual time
 Gary Foster – 16 hours annual time
 Richard Snyder – 20 hours annual time
 Erin Godwin – 41 hours annual time
 Randall Hyre – 81.25 hours comp time
 Randall Bush – 76 hours annual time and 45 hours comp time
 Kim Heater – 33 hours annual time
 Cynthia Allman – 39.5 hours annual time
 Annie Brown – 59.5 hours annual time

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the requested conversion of hours.

IN RE: ECONOMIC DEVELOPMENT AUTHORITY UPDATE

None

IN RE: RECESS ORDERS

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the following actions taken by the Lewis County Clerk, Cynthia S. Rowan, in recess of the County Commission from January 1, 2016 to January 6, 2016:

Wills Probated:

Junior George Hefner, deceased

Qualifications Orders Granted:

Penny Syrews, qualified as Executrix of the estate of Junior George Hefner, deceased

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR****SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

IN RE: ESTATE CLOSURES

Pursuant to Chapter 44, Article 2, Section 1(b) of the West Virginia Code, as amended, the time for filing of claims has expired; that no known or unpaid claims exist and there having been no request or objections thereto, the same is hereby confirmed:

Stephanie Renee Saeler, deceased, Affidavit and Waiver of Final Settlement, Tracy B. Byrd, Executor

**IN RE: PROBATING THE LAST WILL AND TESTAMENT OF
ROBERT SKINNER, DECEASED**

This day came Joanna L. Conrad, sister of Robert Skinner, deceased, and presented and offered for probate a paper writing bearing date the 5th day of November 2015, purporting to be the Last Will and Testament of her said decedent.

And, it appearing to the Clerk that the said decedent, at the time of his death, had a known place of residence in the County of Lewis, State of West Virginia, and it further appearing that the said paper writing had attached thereto, an affidavit signed by Minnie Pritt and Coy Pritt, Jr. The said affidavit set forth the fact that the said Robert Skinner, the Testator, signed and declared the said paper writing as and for his Last Will and Testament in their presence and at the time thereof, the said Testator was of sound mind and disposing memory and over the age of eighteen. And, at the request of the said Testator, they, the said Minnie Pritt and Coy Pritt, Jr., signed their names to said paper writing in the presence of the said Testator and in the presence of each other as the attesting witnesses thereto.

The said Will being thus proved, is admitted to probate and ordered to be filed and recorded as directed by law.

**IN RE: QUALIFICATION OF JOANNA L. CONRAD, EXECUTRIX OF THE
WILL OF ROBERT SKINNER, DECEASED**

WHEREAS, Robert Skinner, whose Last Will and Testament was this day fully proved, probated and admitted to record, therein named Joanna L. Conrad as Executrix thereof and requested that no bond be required of her as such Executrix. THEREUPON, personally appeared the said Joanna L. Conrad and qualified as Executrix of the Will of Robert Skinner, deceased, by taking the oath prescribed by law.

It is stated by said Executrix that Robert Skinner departed this life on the 6th day of January, 2016, aged seventy-five years.

IN RE: APPROVAL OF ORDERS (MINUTES) FOR JANUARY 4, 2016 MEETING

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to approve the orders (minutes) as presented.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

IN RE: APPROVAL OF EXPENSES FOR CURRENT PERIOD

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous, to approve the following expenses (claims):

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

3058	United Bankcard Center	01/11/2016	2,502.77	
	Casto & Harris, Inc.			1,978.05
	MCM Business Systems			140.00
	Postmaster			88.00
	Staples			107.98
	Weston Democrat, Inc.			188.74
3059	WHAW Radio	01/11/2016	247.50	
3060	WOTR Radio	01/11/2016	247.50	
3061	WVRW Radio	01/11/2016	247.50	
	Assessor	TOTAL	3,245.27	

DOG AND KENNEL CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, DOG AND KENNEL FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2699	United Bankcard Center	01/11/2016	132.85	
	AT&T Mobility			76.87
	Staples			55.98
	Dog and Kennel	TOTAL	132.85	

E-911 EMERGENCY COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, E-911 EMERGENCY COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

8061	United Bankcard Center	01/11/2016	4,449.04	
	APCO International, Inc.			145.00
	ESRI, Inc			1,200.00
	Foster Feed Company			15.82
	Frontier			115.78
	Heaster - Hart, LLC			913.00
	LongHorn 5275			77.85
	Mountain State Waste			27.16
	Olive Garden			56.54
	OutBack SteakHouse			55.79
	Pickens Automotive Service			102.93
	Shell			33.00
	Sheraton			838.98

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	Valley Security Systems			275.00
	Walmart Community BRC			253.17
	Weston Democrat, Inc.			190.83
	Weston Shop N Save			42.38
	Winking Lizard Tavern			105.81
8062	Centennial Office Machine	01/11/2016	550.00	
8063	Dominion Hope	01/11/2016	22.51	
8064	Frontier	01/11/2016	1,596.13	
8065	Mon Power	01/11/2016	947.52	
8066	Kathryn Ann Ruppert	01/11/2016	275.00	
8067	Verizon Business Services	01/11/2016	150.00	
8068	WV ENHANCED 9-1-1 Council	01/11/2016	70.00	
	E-911	TOTAL	8,060.20	

HOME CONFINEMENT CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, HOME CONFINEMENT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2463	United Bankcard Center	01/11/2016	156.84	
	NTelos			156.84
	Home Confinement	TOTAL	156.84	

MAGISTRATE COURT CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, MAGISTRATE COURT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

1986	United Bankcard Center	01/11/2016	185.25	
	NTelos			185.25
1987	Michael Gissy	01/11/2016	24.95	
	Magistrate Court	TOTAL	210.20	

CONCEALED WEAPONS CLAIMS

ORDERED, that drafts be issued payable out of the 2016 Levy, CONCEALED WEAPONS FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

871	John Perdue	12/31/2015	585.00	
	Concealed Weapons	TOTAL	585.00	

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
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DEPUTY SHERIFF'S RETIREMENT CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, DEPUTY SHERIFF'S RETIREMENT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

230045	WV Dep Shf Retirement	01/05/2016	577.50
	Dep Shf Ret Fund	TOTAL	577.50

CITIZENS ED CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, CITIZENS ED FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

503	United Bank Card	12/15/2015	104.19
504	United Bank Card	12/18/2015	218.00
	Citizens Ed	TOTAL	322.19

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

72100	United Bankcard Center	01/11/2016	15,609.54
	Alternate Force		50.60
	Amazon.com		112.88
	Aqua Filter Fresh, Inc.		16.75
	AT&T Mobility		346.51
	Brewer & Company of WV		600.00
	Embassy Suites		312.00
	Frontier		3,423.39
	Gall's, Inc.		41.96
	Global Science & Technology		2,201.58
	Heaster - Hart, LLC		495.89
	Jenkins Ford Mercury, Inc		80.00
	Lewis County Printing, LLC		150.00
	Lexis Publishing - Michie		497.61
	Lowe's		254.04
	Michigan Company Inc		133.84
	Mountain State Waste		377.10
	Pickens Automotive Service		588.51
	Postmaster		200.38
	Quill Corporation		398.26
	R. D. Wilson Sons & Co.		150.27
	Scott Electric		38.40

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Sherwin Williams	52.75	
Sig Sauer, Inc	659.80	
Sprint	515.15	
Stonewall Jack. Mem. Hosp	245.00	
Taser International	38.86	
Toner Store	86.00	
Tractor Supply Company	9.99	
Trapuzzano's Uniforms	1,773.80	
Walmart Community BRC	233.70	
Wendlings Food Service	278.68	
Weston Democrat, Inc.	734.52	
Wicklander-Zulawski Assoc	450.00	
7-Eleven	61.32	
72102 Cynthia S. Rowan, Clerk	01/11/2016	44.00
72103 Companion Life	01/11/2016	152.90
72104 Dominion Hope	01/11/2016	1,262.53
72105 Guttman Oil Company	01/11/2016	512.24
72106 Lewis County Park	01/11/2016	10,773.50
72107 LC Conven. & Visitors Bur	01/11/2016	20,718.27
72108 Louis Bennett Pub. Library	01/11/2016	4,143.65
72109 Mon Power	01/11/2016	5,161.55
72110 Ronald D. Pearse, ED,D	01/11/2016	225.00
72111 Town of Jane Lew	01/11/2016	5,801.12
72112 WV American Water Company	01/11/2016	78.82
General County	TOTAL	64,483.12

Lewis County Commission
January 15, 2016 Payroll (Checks)

CHECK NO	NAME	Gross Pay	TD	Net Pay
40041	Boyle, Patrick D	1,663.21	545.14	1,118.07
40042	DeMoss, Garry L.	1,362.50	329.76	1,032.74
40043	Attanasio, Harriett	577.08	136.25	440.83
40044	Carroll, John W.	1,736.00	385.84	1,350.16
40045	Ryder, Nancy L.	1,658.81	504.67	1,154.14
40046	Shackleford, Vera C.	1,897.59	655.76	1,241.83
40047	Shackleford, Rocky J	2,243.58	1,121.61	1,121.97
40048	Miller, James David	90.00	9.59	80.41
TOTAL		11,228.77	3,688.62	7,540.15

Lewis County Commission
Pay Ending January 15, 2016 (Direct Deposit)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
811355	Queen, Agnes G.	1,663.21	570.52	1,092.69
811356	Corathers, Phyllis L	1,458.33	348.33	1,110.00
811357	Whetsell, Lucinda A.	2,354.17	706.81	1,647.36
811358	Fealy, Thomas V.	1,663.21	834.27	828.94
811359	Rowan, Cynthia S.	2,494.79	762.45	1,732.34
811360	Poling, Stella Wood	1,506.38	451.23	1,055.15

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

811361	Hull, Debra Ann	2,354.17	957.07	1,397.10
811362	Justice, Nancy A	1,300.00	407.57	892.43
811363	Gant, Rebekah A	1,162.50	377.75	784.75
811364	Kramm, Linda J	1,150.00	397.28	752.72
811365	Cole, Terri Leigh	1,125.00	363.57	761.43
811366	Parks, Lisa J	1,125.00	403.10	721.90
811367	Hinzman, John B.	2,494.79	1,035.52	1,459.27
811368	Smith, Sandra L.	1,715.54	586.52	1,129.02
811369	Simmons, Amy D.	1,406.38	448.62	957.76
811370	Riffle, Joan L.	1,406.38	520.63	885.75
811371	Posey, Michelle F	1,125.00	327.34	797.66
811372	Gissy, Adam M	2,048.21	549.20	1,499.01
811373	Butcher, Brittany Ly	1,520.83	560.15	960.68
811374	Stark, Debra A.	1,431.38	570.73	860.65
811375	Davidson, Roberta A.	1,431.38	460.44	970.94
811376	Revis, Crystal Haugh	1,453.13	376.55	1,076.58
811377	Flanigan, Christina	4,302.67	1,428.19	2,874.48
811378	Pritt, Amy M.	1,750.00	531.96	1,218.04
811379	Morris, Robert M.	2,100.00	535.40	1,564.60
811380	Jones, Tammy D	1,550.63	453.39	1,097.24
811381	Hall, Kurt W.	3,333.33	966.06	2,367.27
811382	Kelley, Timothy C.	2,068.61	607.17	1,461.44
811383	Foster, Gary B.	1,816.00	630.08	1,185.92
811384	Helmick, Vivian J.	1,863.54	581.10	1,282.44
811385	Mace, Paula G.	1,816.00	543.86	1,272.14
811386	Snyder, Richard R.	1,753.33	565.04	1,188.29
811387	Riffle, Timothy A.	1,753.33	642.15	1,111.18
811388	Riley, Jody L	1,529.17	514.89	1,014.28
811389	Ammons, Patrick W	1,250.00	217.26	1,032.74
811390	Allman, Cynthia Dawn	1,152.08	327.43	824.65
811391	Brown, Annie J.	1,152.08	332.93	819.15
811392	Fisher, Lindsey Rene	580.00	56.77	523.23
811393	Harris, Tammy C.	1,354.17	395.09	959.08
811394	Winans, Barbara E.	1,250.00	536.48	713.52
811395	Bragg, Crystal D.	1,431.38	457.09	974.29
811396	Stout, Ricky E.	1,654.17	532.47	1,121.70
811397	Reed, David Wilson	1,025.00	271.79	753.21
811398	Herron, Michael D	2,341.67	758.91	1,582.76
811399	Hyre, Randall W	2,017.70	679.65	1,338.05
811400	Money Penny, Chadwick	1,734.37	509.38	1,224.99
811401	Holcomb, Judd S.	1,934.47	1,058.27	876.20
811402	Kirkpatrick, Charles	1,898.57	656.18	1,242.39
811403	Carpenter, Elijah E	2,026.14	708.55	1,317.59
811404	Blake, Martha A.	1,406.38	369.76	1,036.62
811405	Moran, Joseph R	1,752.02	538.03	1,213.99
811406	Lopez, Zachary M	2,092.44	668.19	1,424.25
811407	Tonkin, John S	1,740.89	589.64	1,151.25
811408	Clark Jr, Edward W	1,924.13	653.01	1,271.12
811409	Hendershot, Bo D	1,544.79	524.49	1,020.30
811410	Carey, Jason S	1,737.85	638.24	1,099.61
811411	Hummel, Abraham J	1,519.79	483.47	1,036.32
811412	Bush, Randall L.	1,389.83	436.46	953.37
811413	Godwin, Erin Lynn	1,275.00	480.90	794.10

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE

811414	Rowan, William F.	2,625.75	1,067.18	1,558.57
811415	Gum, James W.	2,096.39	806.99	1,289.40
811416	Corathers, Robert M	975.00	258.26	716.74
811417	Lewis, James K	1,245.08	311.31	933.77
811418	Thomas, Charlene R.	2,781.10	813.73	1,967.37
811419	Heater, Kimberly D.	3,842.08	1,229.10	2,612.98
811420	Moran, David M	585.08	131.49	453.59
811421	Stalnaker, Roberta J	1,310.54	414.63	895.91
811422	Tatman, Martha L.	1,495.37	486.41	1,008.96
811423	Moneypenny, Steven M	1,153.33	308.81	844.52
811424	Collins, Jaime Anne	1,583.27	443.71	1,139.56
811452	Moran, Patricia L	1,691.01	542.71	1,148.30
811426	Rogucki, Eric S.	2,380.59	804.47	1,576.12
811427	Slaughter, Lesley W.	1,065.00	310.81	754.19
811428	Tomey, Patrick L.	1,897.00	611.27	1,285.73
811429	Hughes, Thomas E.	3,054.67	1,153.17	1,901.50
811430	Spray II, Joseph R.	3,661.76	1,386.73	2,275.03
811431	Romel, Sheila A.	1,782.95	570.84	1,212.11
811432	Norman, Randall A.	2,177.03	802.52	1,374.51
811433	Roy, Kenneth E.	3,057.17	1,363.78	1,693.39
811434	Abbott, Kenneth R	1,706.67	549.86	1,156.81
811435	Taylor, James Clyde	2,250.00	881.65	1,368.35
811436	Starkey, Christopher	2,236.46	782.74	1,453.72
811437	Quinn, Damon Michael	2,661.58	950.79	1,710.79
811438	Queen, Meredith K	3,447.13	1,558.22	1,888.91
811439	Trippett, Donovan F.	1,599.42	720.28	879.14
811440	Simmons, Jeffrey W	2,886.25	1,072.63	1,813.62
811441	Snyder, John J.	1,417.37	501.65	915.72
811442	Senter, Dwight	219.10	23.33	195.77
811443	Cayton, Michael D.	1,734.37	578.49	1,155.88
811444	Ryan, Robert Eugene	1,651.04	558.07	1,092.97
811445	Bowyer, Marcia A.	1,372.41	457.91	914.50
811446	Bleigh Jr, Lester M	1,275.00	472.13	802.87
811447	McAtee, James H	1,570.83	526.88	1,043.95
811448	Williams, Brycen S	692.16	119.93	572.23
811449	Lough Jr, James C	757.05	126.44	630.61
811450	Alkire, Thomas J.	1,362.50	459.33	903.17
811451	Stutler Jr., James R	480.00	91.75	388.25
TOTAL		169,952.86	57,132.97	112,819.89
COUNT	97			

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2016, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

72113	Javitch Block LLC	01/15/2016	478.79
72114	Helen M Morris, Trustee	01/15/2016	100.50
72115	Nationwide Retr Solutions	01/15/2016	697.50
99487	Elec.Fed.Tax Pymt System	01/15/2016	47,096.53
99488	Elec.Fed.Tax Pymt System	01/15/2016	11.24
200107	Bureau for Child Support	01/15/2016	1,011.51
	General County Fund	Total	49,396.07

IN RE: CHECKS RECEIVED

David S. Parks

\$44.00

**IN RE: CERTIFIED PACKET REFERENCING THE BOARD OF EQUALIZATION AND
REVIEW MEETING**

Cynthia S. Rowan, County Clerk reported receiving a packet containing the hearing material from Steptoe and Johnson on the Board of Equalization and Review Assessment Appeal. After consulting the County Administrator Cindy Whetsell and Asst. Prosecuting Attorney Robert Morris, Ms. Rowan certified the documents and sent them to the Lewis County Circuit Clerk.

IN RE: REQUEST FOR ADDITIONAL TRAVEL HOURS FROM 911 EMPLOYEES

County Administrator Cindy Whetsell reported at the October 13, 2015 commission meeting the commission approved three 911 telecommunicators to attend training at the Emergitech facilities in Ohio. Four hour travel time each way was approved and eight hours for classroom training. Timesheets turned in for the training exceeded the approved four hours. After discussion commission decided to approve only the approved time.

IN RE: MOTION TO ADJOURN MEETING

On motion of Thomas V. Fealy, second by Patrick D. Boyle, vote unanimous to adjourn the meeting at 11:25 AM.

ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY**REGULAR****SESSION: MONDAY, JANUARY 11, 2016, 10:00 AM, LEWIS COUNTY COURTHOUSE**

IN RE: SIX MONTH BUDGET REVIEW WORK SESSION

Present: President Agnes Queen, Commissioner Thomas V. Fealy

Others Present: Cynthia S. Rowan, County Clerk, Cindy Whetsell, County Administrator, Debra Hull, Deputy County Clerk/Bookkeeper

The Lewis County Commission met in a work session with Elected Officials/Department Heads to review the Fiscal Year 2016 budget balances at the conclusion of the second quarter. The County Commission reviewed revenues with all attendees. It was noted that revenues are receipting slowly this year. The need to be conscientious about staying within the office budget was stressed.

Any line item with expenditures greater than 50% was reviewed in detail. Elected officials/department heads either had a justification for a larger portion being spent through quarter or will handle any line item shortages with interdepartmental budget revisions.

Meeting times conducted:

3:00 PM Prosecuting Attorney Present: Christina Flanigan, Prosecuting Attorney

All line items are within perimeters. The newly created Drug Court is requiring weekly trips to Upshur County. She will be contacting the West Virginia Supreme Court regarding mileage reimbursement since this program is to be fully funded by the state. For Fiscal Year 2017, the Prosecuting Attorney anticipates no additional funding needed. This may change if the attorneys in her department require more continuing education next year than this year.

3:15 PM Assessor Present: T. Chad Kelley, Assessor

All line items are within perimeters. The Assessor does not foresee any budget issues for the current fiscal year. Mr. Kelley's 2017 budget requests for his General County Budget will not increase. He will use the Assessor's Valuation Fund to fund any additions.

3:30 PM Circuit Clerk Present: John B. Hinzman, Circuit Clerk

All line items are within perimeters. Mr. Hinzman questioned the need for additional funding in the current fiscal budget to attend West Virginia Association of Counties Meeting, but he has adequate funding in his current budget to cover by interdepartmental line item revisions.

3:45 PM Sheriff (Law Enforcement and Tax)

Present: Adam M. Gissy, Sheriff

Brittany Butcher and Crystal Revis, Tax Deputies

Overall budgets for both law enforcement and tax office are within perimeters. The tax office line item for publications may be short depending upon the size of the May delinquent list (currently 75.94%). The law enforcement line item for repair and maintenance of vehicles has expended 74.57%. Currently the fleet has three vehicles in excess of 100,000 miles. Presently, there are funds in both tax and law enforcement accounts to do interdepartmental budget revisions.

Other department under the supervision of the Sheriff are Court Security and Home Confinement. The overall court security budget is within perimeters. There are funds that can be transferred with the interdepartmental budget. The Commission and Sheriff agreed that when creating the Home Confinement

Program the profitability of this department would be difficult to access based on savings provided from regional jail per diem. There is no budget for this department so perimeters cannot be measured. The Sheriff will look at the number of bracelets in stock and the shelf fee charged for those not in use by the company to try and reduce some of the department overhead.

The County Commission questioned the purchase of vehicles from the Sheriff's Concealed Weapon Fund. Sheriff Gissy explained he relies heavily on this account to provide equipment for his officers. There is fear at any time the legislature could pass law negating the need for a concealed carry permit in the State; thus, eliminating this fund. The Sheriff said he would open for discussion of vehicle purchase from the Concealed Weapon Fund only as a last resort.

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR**

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For fiscal year 2017, Sheriff Gissy stated he would like the county to consider replacing any aging vehicle if feasibly possible. He is not replacing the Lieutenant and one Sergeants rank and would like the county commission to consider using the savings generated from rank reductions to re-implement the step pay increases that were instituted in fiscal year 2015 but were unable to be provided due to budget constraints in fiscal year 2016.

4:00 PM Office of Emergency Management and E911
Present: William F. Rowan, Director
James Gum, Operations

All budgets are within perimeters. For fiscal year 2017, plans are to replace the telephone system. It was requested the county commission consider possible expansion of the facility if funding will allow.

4:15 PM County Clerk Tabled to January 19, 2016 at 2:00 PM

4:30 PM County Commission Tabled to January 19, 2016 at 2:15 PM

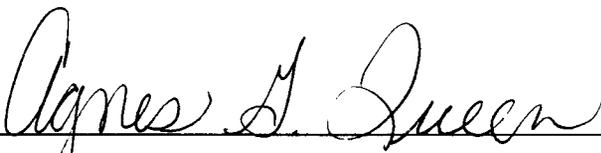
Between scheduled sessions, the county commission reviewed several line items contained within the courthouse budget. This account is overall within perimeters. It was noted that budget revenue revisions has not been done for the automobile repairs and maintenance, and contractual services line items. When completed, these revenue revisions will bring the line items into balance. The cost of hiring, outfitting and training new law enforcement officers was discussed. These line items can be supplemented by interdepartmental revisions if needed.

The meetings scheduled with the County Clerk and County Commission were tabled for another work session January 19, 2016 at 2:00 PM due to time constraints.

The work session was adjourned at 5:12 PM.

Given under my hand this 11th day of January, 2016.

ORDERED, That this Commission doth now adjourn until Tuesday, January 19, 2016.



President