

**ORDERS--BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, NOVEMBER 4, 2013**

Commission sat pursuant to adjournment of Monday, October 28th, 2013.
PRESENT: Honorable Patrick D. Boyle, President, Agnes G. Queen and Thomas V. Fealy,
Commissioners.

The foregoing proceedings of this Commission were approved and signed by the
President.

IN RE: TAX EXONERATIONS

Upon application of the following, approved by the Prosecuting Attorney, it appears that they were
erroneously assessed and should therefore be, released the following amounts, as so ordered. Upon motion of
Thomas V. Fealy, second by Agnes G. Queen, motion passing, the following amounts were released.

Roberta R. Lamb - 2012	\$	21.50
Roberta R. Lamb - 2013	\$	21.86
James Layfield, AIF - 2012	\$	4.96
James Layfield, AIF - 2013	\$	5.14

IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE

1. **Upshur County Agenda** – A copy of the Upshur County Commission agenda for October 31, 2013 was filed. No comments.
2. **Lewis County Board of Health** – A copy of the audit report for the fiscal year dending June 30, 2013 was filed. No comments.
3. **Suddenlink Communications** – A copy of the Suddenlink Communications franchise fee remittance for the quarter ending September 2013 was filed. No comments.
4. **NACo Prescription Drug Discount Card Program** – A copy of the NACo Prescription Drug Discount Card Usage for Lewis County thru September, 2013 was filed. 65 citizens used the card with a savings of 26.57% or \$1,531.50.

IN RE: BOARD AND COMMITTEE REPORTS

Commissioner Agnes G. Queen attended the Lewis County Park Board meeting. The new stage was being built by Keith Blake. The canopy for the big slide is still to be installed by Paddock Pools. The tennis courts are being pressured washed and the park is being winterized.

Commissioner Queen also attended the Synergy meeting. She reported they are encouraging students to attend a technology school instead of college. Technology schools give more hands on training and also offer a drug testing program with a certificate being presented at the end of the course for drug free.

Commissioners Queen and Boyle attended the cash bash held by the Jane Lew and Jackson Mill Volunteer Fire Departments.

Commissioner Queen attended a service for Oakley Kirkpatrick on Friday evening.

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IN RE: QUARTERLY REPORT OF MOUNTAIN LAKE CONVENTION AND VISITORS BUREAU

Elaine Massey, Director of the Mountain Lake Convention and Visitors Bureau presented a quarterly report including monthly minutes and financial reports for July, August and September. A copy is available for viewing in the county clerk's office upon request.

**IN RE: AMERICAN LEGION POST NUMBER 4 REQUEST TO DESIGNATE THE WEEK OF
NOVEMBER 10 THRU 16TH AS VETERAN'S APPRECIATION WEEK**

The commission received a letter from American Legion Post No. 4 requesting the commission designate the week of November 10th thru 16th as Veteran's Appreciation Week. On motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous to designate the Week of November 10th thru November 16th as Veteran's Appreciation Week. The post is having a parade and dinner on November 11, 2013.

IN RE: AUDIT CONTRACT, FISCAL YEAR JUNE 30, 2013

Letter of engagement for audit contract on Fiscal Year ending on June 30, 2013 by WV State Auditor's Office, Chief Inspector's Division, was approved for signature upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous.

IN RE: ANNEX UPDATE

Lucinda Whetsell, County Administrator reported that ASAP Security had done a walk thru the annex on Friday. Several problems pointed out had solutions available. The exterior lighting was not functioning and had been sent back to the manufacturer for repairs. Commissioner Queen requested an update on the electrical outage affecting the annex locks. Ms. Whetsell reported that when the electric goes out the locks go to manual lock. Keys have been left at the 911 Center and have to be signed out in the case of an emergency.

IN RE: BRUCE LOYD, WEST VIRGINIA EXTENSION SERVICE, BUILDING REPAIRS

Mr. Bruce Loyd appeared before the commission requesting an update on status of repairs to the West Virginia Extension Service building. Mr. Loyd questioned the need for the building to be painted and HVAC. Commission reported that all building will be painted next year. Mr. Loyd, Ms. Liz Post and Mr. Rick Stout, Maintenance Director will get together and create a list of repairs to be made and prioritize items. Mr. Stout reported that the retaining wall will need to be done this year, weather permitting.

IN RE: EDA REPORT

Mr. Michael Herron, Executive Director for the EDA reported he is working on a new and updated website, Corridor H expansion and the new industrial park road.

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IN RE: BUDGET REVISION – FY 2013/2014
GENERAL COUNTY (001) REVISION #04

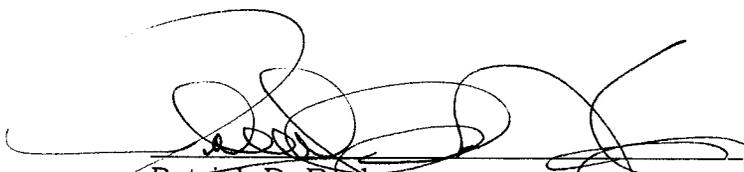
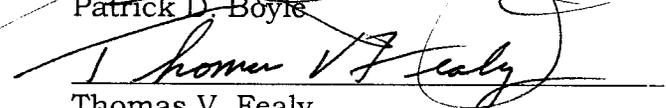
Budget Resolution

At a regular session of the County Commission, held **November 4, 2013**, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget of the **GENERAL COUNTY FUND, FY 2013/2014**, for the County of **LEWIS**. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS,** as shown on budget revision number **4 (Four)**, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Agnes G. Queen, and duly seconded by Thomas V. Fealy the vote thereon was as follows: (circle one)

 Patrick D. Boyle	<input checked="" type="radio"/> yes <input type="radio"/> no
 Thomas V. Fealy	<input checked="" type="radio"/> yes <input type="radio"/> no
 Agnes G. Queen	<input checked="" type="radio"/> yes <input type="radio"/> no

WHEREUPON, Patrick D. Boyle, President, declared said resolution duly adopted, and it is therefore **ADJUDGED AND ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the President is authorized to affix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

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LGSD BR 1180 (Rev. 2010)

Ora Ash, Director
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

Lewis County Commission
GOVERNMENT ENTITY

CONTROL NUMBER

2013/2014

FY

1

FUND

4

REV. NO.

1 of 1

PG. OF NO.

Person To Contact Regarding

Budget Revision: **Debra A. Hull**

Phone: **304-269-8215**

Fax: **304-269-8202**

PO Box 87

STREET OR PO BOX

Weston

CITY

26452

ZIP CODE

County

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants	268,224	100,000		368,224
323	State Grants	291,199	18,000		309,199
324	Other Grants	65,560	2,800		68,360
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

120,800

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
442	Federal Grants	176,959	100,000		276,959
443	State Grants	405,040	18,000		423,040
699	Contingencies	1,067,309		579	1,066,730
729	Local Law Enforcement Grant	8,687	3,379		12,066
	#N/A				

NET INCREASE/(DECREASE) Expenditures

120,800

APPROVED BY THE STATE AUDITOR

BY: Director, Local Government Services Division

Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

11/4/13

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
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IN RE: LEAVE REQUESTS APPROVED

The following leave request was approved upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous:

BARBARA WINANS	Annual Leave November 18 & 19, December 5, 6, 12 (1/2 day), December 13, 16, 17, 18, 19 & 20, 2013
TOM ALKIRE	Annual Leave November 25, 26, & 27, December 9, 10, 11, 12, December 13, 23, 24 (1/2 day), 26, 27, 30 & 31 (1/2 day), 2013

IN RE: RECEIPTS AND DISBURSEMENTS

Pursuant to the provisions of Chapter 44, Article 2, Section 1 of the 1981 Code of West Virginia, as amended by the acts of the Legislature, Regular Session, 1985, the following doth hereby declare that the time for filing of CLAIMS has expired; that no known and unpaid CLAIMS exist against said estate; and there having been no objections thereto, the same is hereby confirmed:

Joseph Zane Stalnaker, et al, Trustees, Receipts and Disbursements of the Fiduciary Account of the Mt. Gilead Cemetery Endowment Fund.

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

70081	ING National Trust	10/31/2013	220.00
70082	Mapother & Mapother, PSC	10/31/2013	211.88
70083	Nationwide Retr Solutions	10/31/2013	1,060.00
70084	Consolidated Pub Retr Bd	10/31/2013	166.50
99426	Elec.Fed.Tax Pymt System	10/31/2013	37,357.40
190103	WV Public Emp Retr System	10/31/2013	41,311.85
200054	Bureau for Child Support	10/31/2013	131.97
210031	WV Emerg Med Svs Ret Sys	10/31/2013	7,008.53
220020	WV Deputy Shf Retr System	10/31/2013	10,139.17
230013	WV Dept of Tax & Revenue	10/31/2013	13,288.51
	General County Fund	Total	110,895.81

E-911 COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, E-911 COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

7497	General County Fund	10/31/2013	49,007.45
	E911 Fund	Total	49,007.45

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ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2853	General County Fund	10/31/2013	14,301.08
	Assessor Valuation Fund	Total	14,301.08

Lewis County Commission
October 31, 2013 PR Checks

CHECK NO	NAME	Gross Pay	TD	Net Pay
38495	Boyle, Patrick D	1,457.50	452.24	1,005.26
38496	Myers, Mary L.	2,214.75	1,298.19	916.56
38497	Wolfe, Donna S.	1,568.75	495.19	1,073.56
38498	Bailey, Brian W	2,625.00	916.21	1,708.79
38499	DeMoss, Garry L.	1,337.50	276.89	1,060.61
38500	Carroll, John W.	1,140.00	216.93	923.07
38501	Beane, Donald L.	1,095.00	290.16	804.84
38502	Romel, Sheila A.	741.00	211.98	529.02
38503	Ryder, Nancy L.	741.00	211.12	529.88
38504	Shackleford, Vera C.	741.00	278.91	462.09
38505	Sprouse, Shane Hunter	352.00	90.26	261.74
38506	Shackleford, Rocky J	226.88	24.17	202.71
38507	Starkey, Christopher	396.00	72.60	323.40
38508	Clevenger, James D.	1,545.83	454.55	1,091.28
38509	Thomas, Joshua P	519.12	103.51	415.61
38510	Shaffer, John M.	580.00	118.49	461.51
38511	Hawkins Jr, William	724.80	130.69	594.11
38512	Messenger, Daniel W.	832.00	184.17	647.83
38513	Stutler Jr., James R	481.25	91.90	389.35
	TOTAL	19,319.38	5,918.16	13,401.22

Lewis County Commission
Pay Ending October 31, 2013 (Direct Deposit)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
806201	Queen, Agnes G.	1,457.50	506.88	950.62
806202	Corathers, Phyllis L	1,433.33	431.61	1,001.72
806203	Whetsell, Lucinda A.	2,329.16	775.50	1,553.66
806204	Fealy, Thomas V.	1,457.50	488.50	969.00
806205	Rowan, Cynthia S.	1,652.08	428.57	1,223.51
806206	Poling, Stella Wood	1,481.37	457.70	1,023.67
806207	Hull, Debra Ann	2,329.16	919.75	1,409.41
806208	Justice, Nancy A	1,275.00	398.49	876.51
806209	Gant, Rebekah Annabelle	1,125.00	417.14	707.86
806210	Davis, Christine Ann	1,108.33	305.92	802.41
806211	Hinzman, John B.	2,214.75	948.77	1,265.98

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806212	Saeler, Deena D.	1,587.50	552.65	1,034.85
806213	Smith, Sandra L.	1,537.50	552.92	984.58
806214	Simmons, Amy D.	1,381.37	657.24	724.13
806215	Riffle, Joan L.	1,381.37	518.16	863.21
806216	Gissy, Adam M	1,815.00	476.01	1,338.99
806217	Posey, Diana L.	1,690.54	642.00	1,048.54
806218	Miller, Brittany Lyn	1,298.00	414.81	883.19
806219	Stark, Debra A.	1,406.37	547.97	858.40
806220	Davidson, Roberta A.	1,406.37	442.45	963.92
806221	Smith, Michael Clay	3,750.00	1,431.80	2,318.20
806222	Pritt, Amy M.	1,725.00	524.42	1,200.58
806223	Morris, Robert M.	2,075.00	531.19	1,543.81
806224	Jones, Tammy D	1,525.62	419.24	1,106.38
806225	Kelley, Timothy C.	1,815.00	536.81	1,278.19
806226	Foster, Gary B.	1,790.99	675.27	1,115.72
806227	Helmick, Vivian J.	1,838.54	575.37	1,263.17
806228	Mace, Paula G.	1,790.99	541.42	1,249.57
806229	Snyder, Richard R.	1,603.33	521.18	1,082.15
806230	Riffle, Timothy A.	1,653.33	604.43	1,048.90
806231	Gillespie, Brianne C	1,504.16	439.35	1,064.81
806232	Todd, Marcia K.	1,741.00	528.69	1,212.31
806233	Riley, Jody L	1,141.66	410.99	730.67
806234	Allman, Cynthia Dawn	1,127.08	319.03	808.05
806235	Brown, Annie J.	1,127.08	325.93	801.15
806236	Harris, Tammy C.	1,329.16	385.49	943.67
806237	Winans, Barbara E.	1,225.00	511.23	713.77
806238	Bragg, Crystal D.	1,406.37	446.82	959.55
806239	Stout, Ricky E.	1,629.16	510.99	1,118.17
806240	Frazier Jr, Joseph C	1,250.00	438.73	811.27
806241	Parsons, Homer F.	1,000.00	318.78	681.22
806242	Herron, Michael D	2,300.00	751.48	1,548.52
806243	Hyre, Randall W	1,986.45	672.68	1,313.77
806244	Parks, David S.	1,778.12	682.23	1,095.89
806245	Moneypenny, Chadwick	1,653.12	615.97	1,037.15
806246	Holcomb, Judd S.	1,653.12	640.49	1,012.63
806247	Posey, Michael S.	1,653.12	545.69	1,107.43
806248	Ryan, Robert Eugene	1,628.12	552.22	1,075.90
806249	Kirkpatrick, Charles	1,628.12	615.63	1,012.49
806250	Carpenter, Elijah E	1,519.79	487.16	1,032.63
806251	Turansky IV, Frank J	1,628.12	539.53	1,088.59
806252	Blake, Martha A.	1,381.37	362.07	1,019.30
806253	Moran, Joseph R	1,660.11	504.76	1,155.35
806254	Lopez, Zachary M	1,660.11	504.76	1,155.35
806255	Bush, Randall L.	1,363.47	401.77	961.70
806256	Rowan, William F.	2,600.74	1,065.17	1,535.57
806257	Gum, James W.	1,803.20	673.35	1,129.85
806258	Whitehair, Janice L.	1,664.53	577.02	1,087.51
806259	Thomas, Charlene R.	1,664.53	451.82	1,212.71
806260	Heater, Kimberly D.	1,601.86	490.68	1,111.18
806261	Stalnaker, Roberta J	1,285.53	408.13	877.40
806262	Tatman, Martha L.	1,213.20	375.30	837.90
806263	Moneypenny, Steven M	1,128.33	300.10	828.23
806264	Collins, Jaime Anne	1,171.66	313.08	858.58
806265	Horner, Sheena M	1,172.20	354.01	818.19
806266	Moran, Patricia L	985.00	392.52	592.48

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806267	Rogucki, Eric S.	985.00	316.51	668.49
806268	Tomey, Patrick L.	1,095.00	324.60	770.40
806269	Hughes, Thomas E.	1,300.00	409.75	890.25
806270	Spray II, Joseph R.	420.00	77.59	342.41
806271	McCall, Christopher	1,646.67	574.04	1,072.63
806272	Barker, Edward J.	268.00	48.15	219.85
806273	Norman, Randall A.	741.00	266.65	474.35
806274	Roy, Kenneth E.	1,040.00	315.56	724.44
806275	Abbott, Kenneth R	300.00	75.21	224.79
806276	Taylor, James Clyde	1,213.33	381.44	831.89
806277	Johnson, Tyler B.	220.00	72.53	147.47
806278	Lusk, Christopher D	1,256.66	394.99	861.67
806279	Snyder, John J.	1,381.37	466.92	914.45
806280	Senter, Dwight	579.05	88.28	490.77
806281	Cayton, Michael D.	1,653.12	548.02	1,105.10
806282	Browning, James E.	1,653.12	550.30	1,102.82
806283	Hoskins, Gregory P.	1,628.12	539.66	1,088.46
806284	Bowyer, Marcia A.	1,347.41	422.77	924.64
806285	Renzelli, Erin Lynn	1,250.00	410.89	839.11
806286	Bleigh Jr, Lester M	1,250.00	349.60	900.40
806287	McAtee, James H	576.80	118.87	457.93
806288	Alkire, Thomas J.	1,337.50	448.02	889.48
806289	Waugh, Robert G.	1,225.00	366.88	858.12
	TOTAL	129,566.74	42,725.05	86,841.69

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

70096	American Heritage Life	11/04/2013	2,143.82
70097	Guttman Oil Company	11/04/2013	996.71
70098	Lewis County Building	11/04/2013	27,060.00
70099	Mon Power	11/04/2013	3,714.81
70100	NTelos	11/04/2013	206.75
70101	NTelos	11/04/2013	224.18
70102	Software Systems, Inc.	11/04/2013	364.40
70103	U S Bank Equip Finance	11/04/2013	310.00
70104	U S Bank Equip Finance	11/04/2013	1,508.00
	GENERAL COUNTY	TOTAL	36,528.67

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2854	Guttman Oil Company	11/04/2013	90.64
	ASSESSOR VAL	TOTAL	90.64

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E-911 COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, E-911 COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

7504	Century Link	11/04/2013	20.37
7505	Guttman Oil Company	11/04/2013	69.72
7506	Mon Power	11/04/2013	607.61
7507	Verizon Business Service	11/04/2013	150.00
	E-911	TOTAL	847.70

DOG AND KENNEL CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, DOG AND KENNEL FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2551	Weston Veterinary Hospital	11/04/2013	49.96
	DOG AND KENNEL	TOTAL	49.96

MAGISTRATE COURT CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, MAGISTRATE COURT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

1897	Ntelos	11/04/2013	189.41
	MAGISTRATE COURT	TOTAL	189.41

IN RE: CHECKS RECEIVED

J. Myers	\$ 15.00	Shentel	\$8,647.49
Gilmer County Sheriff	3,885.36	Frontier	7,142.41
Shentel	1,987.71	MetTel	25.46
Mcimetro Access	1.75	Weston, City of	3,000.00
Vonage Tax Account	127.75	Compliance Sol., Inc.	26.25
Level 3 Comm., LLC	24.50	AT&T	169.75
Granite Telecomm.	253.75	IDT Corp.	5.25
Compliance Sol., Inc.	87.50	Dan Hardway Law Off.	18.50
Compliance Sol., Inc.	229.25	Digital Connections, Inc.	15.45
Lumos	788.09	Frontier	1,349.94

The minutes of this meeting were approved upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous.

ORDERED, That this Commission doth now adjourn until Tuesday, November 12th, 2013.


PRESIDENT *acting*