

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of the said Commission on Wednesday, September 4, 2013.

This day came Albert A. Fisher, husband of Karen Louise Fisher, deceased, and moved the Clerk that he be appointed Administrator of the personal estate of her said decedent. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Albert A. Fisher as such Administrator.

THEREFORE, Albert A. Fisher as principal together with Western Surety Company as his surety, entered into an acknowledged a bond in the penalty of One Thousand (\$1,000.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Albert A. Fisher qualified as Administrator of the personal estate of Karen Louise Fisher, deceased, by taking the oath prescribed by law.

It is stated by said Administrator that Karen Louise Fisher departed this life on the 28th day of August, 2013, aged forty-seven years.

Attest:

 Clerk

State of West Virginia

County of Lewis, To-Wit;

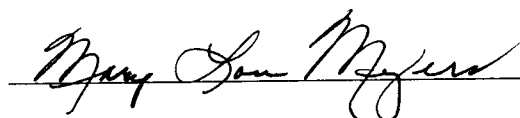
In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, September 6, 2013.

This day came Thomas E. Harris and moved the Clerk that he be appointed Administrator of the personal estate of Roy Lee Kennedy, deceased, since thirty days have lapsed and no person having qualified for the said estate. The Clerk is of the opinion to and doth hereby appoint the said Thomas E. Harris such Administrator.

THEREFORE, Thomas E. Harris as principal together with Eric Harris as his surety, entered into an acknowledged a bond in the penalty of Three Hundred (\$300.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Thomas E. Harris qualified as Administrator of the personal estate of Roy Lee Kennedy, deceased, by taking the oath prescribed by law.

It is stated by said Administrator that Roy Lee Kennedy departed this on the 20th day of April, 2010, aged seventy-three years.

Attest:

 Clerk

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, September 6, 2013.

This day came Thomas E. Harris and moved the Clerk that he be appointed Administrator of the personal estate of Barbara Ann Kennedy, deceased, since thirty days have lapsed and no person having qualified for the said estate. The Clerk is of the opinion to and doth hereby appoint the said Thomas E. Harris such Administrator.

THEREFORE, Thomas E. Harris as principal together with Eric Harris as his surety, entered into an acknowledged a bond in the penalty of Three Hundred (\$300.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Thomas E. Harris qualified as Administrator of the personal estate of Barbara Ann Kennedy, deceased, by taking the oath prescribed by law.

It is stated by said Administrator that Barbara Ann Kennedy departed this on the 17th day of August, 2010, aged sixty-three years.

Attest:

 Clerk

State of West Virginia;
County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of said Commission on Friday, September 6, 2013.

This day came Howard L. Workman, Jr., son of Howard L. Workman, Sr., deceased, and filed affidavits signed by the heirs of said decedent, requesting that he be appointed as such Administrator of their said decedent. Upon, consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Howard L. Workman, Jr. as such Administrator.

THEREFORE, Howard L. Workman, Jr. as principal together with Raymond D. Workman as his surety, entered into and acknowledged a bond in the penalty of Two Thousand (\$2,000.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Howard L. Workman, Jr. qualified as Administrator of the personal estate of Howard L. Workman, Sr., deceased, by taking the oath prescribed by law.

It is stated by said Administrator that Howard L. Workman, Sr. departed this life on the 21st day of August, 2013, aged eighty-one years.

Attest:

 Clerk

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013**

Commission sat pursuant to adjournment of Tuesday, September 3, 2013.
PRESENT: Honorable Patrick D. Boyle, President, Agnes G. Queen and Thomas V. Fealy,
Commissioners.

The foregoing proceedings of this Commission were approved and signed by the
President.

IN RE: EXONERATION REQUEST OF RED GAS, INC.

Discussion by Commission regarding the Exoneration of various oil & gas companies submitting
incorrect values to the assessor for taxation. According to Assessor, T. Chad Kelley, several companies
will be submitting requests for exoneration.

After discussion, the Exoneration Request by Red Gas, Inc., in the amount of \$1,152.02 was tabled
for the county administrator to obtain further information from the State Tax Department as to procedures
for addressing these exoneration upon motion of Agnes G. Queen, second by Thomas V. Fealy, vote
unanimous.

IN RE: APPLICATION FOR CONSOLIDATION OF LAND

Upon the application for consolidation of land for John M. Shaffer same was reviewed and
approved upon motion of Agnes G. Queen, second by Thomas V. Fealy, motion passing.

APPLICATION FOR CONSOLIDATION OF LAND

The undersigned hereby makes application to the County Commission of Lewis
County, West Virginia, as provided in Chapter 11, Article 4, Sections 17 and 18 of the West
Virginia Code for the consolidation of the following tracts or lots of land, situate in
Freeman's Creek City District, Lewis County.

The said tracts of land are presently assessed as follows:

Name: Shaffer, John M
Description of Tax Map and Parcels Involved: _____
08-4-116 Lot 3 150 x 88 x 150 x 4.1
08-4-117 Lots 4 & 5 80 x 150 x 25.21 x 57.2 x 150
Shadybrook Extension Weston

The undersigned respectfully requests that said entries be combined as follows:

Map: 4 Parcel: 110 Desc: Lots 3, 4, and 5
Shadybrook Extension Weston

Signed this _____ day of _____, 20____.

[Signature]
(OWNER)

(OWNER)

Approved and in the minutes of the Lewis County Commission this 9
day of September, 2013.

BY: [Signature]
(PRESIDENT)

ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013

IN RE: APPLICATION FOR CONSOLIDATION OF LAND

Upon the application for consolidation of land for Gregory L. and Allison S. St. Clair same was reviewed and approved upon motion of Agnes G. Queen, second by Thomas V. Fealy, motion passing.

<input type="checkbox"/>	County Commission
<input type="checkbox"/>	Computer/ CAMA Changes
<input type="checkbox"/>	Mapping Changes
<small>(Please check as COMPLETED)</small>	

APPLICATION FOR CONSOLIDATION OF LAND

The undersigned hereby makes application to the County Commission of Lewis County, West Virginia, as provided in Chapter 11, Article 4, Sections 17 and 18 of the West Virginia Code for the consolidation of the following tracts or lots of land, situate in HCR District, Lewis County.

The said tracts of land are presently assessed as follows:

Name: St. Clair, Gregory L. and Allison S.

Description of Tax Map and Parcels Involved: _____

04-8F-37.11 . 90 AC Surface Smith Run Tract C

04-8F-37.14 . 21 AC Surface Smith Run

The undersigned respectfully requests that said entries be combined as follows:

Map: 8F Parcel: 37.11 Desc. 1.11 AC Surface
Smith Run

Signed this 9 day of September, 2013.

X [Signature]
(OWNER)

(OWNER)

Approved and in the minutes of the Lewis County Commission this 9 day of September, 2013.

BY: [Signature]
(PRESIDENT)

ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013

IN RE: APPLICATION FOR CONSOLIDATION OF LAND

Upon the application for consolidation of land for Ballards Chevrolet, Olds, Pontiac, Buick same was reviewed and approved upon motion of Agnes G. Queen, second by Thomas V. Fealy, motion passing.

<input type="checkbox"/>	County Commission
<input type="checkbox"/>	Computer/ CAMA Changes
<input type="checkbox"/>	Mapping Changes
<small>(Please check as COMPLETED)</small>	

APPLICATION FOR CONSOLIDATION OF LAND

The undersigned hereby makes application to the County Commission of Lewis County, West Virginia, as provided in Chapter 11, Article 4, Sections 17 and 18 of the West Virginia Code for the consolidation of the following tracts or lots of land, situate in Hackers Creek Rural (04) District, Lewis County.

The said tracts of land are presently assessed as follows:

Name: Ballards Chevrolet, Olds, Pontiac, Buick

Description of Tax Map and Parcels Involved: _____

04-3-79 2.0 AC DEANVILLE

04-7F-5.1 .36 AC SURF/STRIP DEANVILLE

The undersigned respectfully requests that said entries be combined as follows:

Map: 3 Parcel: 79 Desc. 2.36 AC SURF DEANVILLE

Signed this 4th day of September, 2013.

X [Signature]
(OWNER)

(OWNER)

Approved and in the minutes of the Lewis County Commission this 9 day of September, 2013.

BY: [Signature]
(PRESIDENT)

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013**

IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE

1. **Upshur County Commission Agenda** – A copy of the agenda for the September 5, 2013 Upshur County Commission meeting. Commission directed Ms. Whetsell, County Administrator to contact the Upshur County Commission regarding fund raising by the Lewis Upshur Animal Control Facility and asked to be notified of anything relating to the Animal Control Facility.
2. **Jane Lew Public Service District 2011-2012 Audit** – A copy of the 2011-2012 Jane Lew Public Service District audit completed by Tetrick and Bartlett, PLLC was filed. The findings are as follows: 1) Segregation of duties 2) Pledging of collateral for cash account. The recommendation for this finding is to have the financial institution(s) holding Public Service District Funding increase the pledged securities to ensure all accounts are fully insured. No comments by commission.

IN RE: BOARD AND COMMITTEE REPORTS

No board or committee reports.

IN RE: ANNEX UPDATE

Lucinda Whetsell, County Administrator reported there had been some glitches, but they had been working through them. One of the elevators quit working, no one was in it at the time. The Elevator company came out the next day and repaired it. Mr. James Gum, 911 Center, spent the week working on the program access system. He said it was a problem of incorrect labeling. Ms. Whetsell reported she would not recommend the ASAP Company.

**IN RE: APPROVAL OF LEWIS COUNTY HAZARDOUS
MATERIALS TEAM BY-LAWS REVISION**

William Rowan, Lewis/Gilmer County Emergency 911/Office of Emergency Management Director presented a by-law revision for the Lewis County Hazardous Materials Team. He said the revision changed the by-laws back to what they were the previous year. On motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous, to approve the by-law revision as presented by Mr. Rowan. The By-Laws is recorded in Miscellaneous Record Book:15 Page:726, and is hereby incorporated in this order by reference.

**IN RE: APPROVAL OF LEWIS COUNTY HAZARDOUS
MATERIALS TEAM OPERATIONAL GUIDELINES**

William Rowan, Lewis/Gilmer County Emergency 911/Office of Emergency Management Director presented an operational guideline change for the Lewis County Hazardous Materials Team. The change was to take out Lewis County EMS as medical liaison. On motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous, to approve the operational guideline change as presented.

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013**

IN RE: APPROVAL OF HIRING ADMINISTRATIVE ASSISTANT FOR E911 CENTER

William Rowan, Lewis/Gilmer County Emergency 911/Office of Emergency Management Director presented a job description for an administrative assistant to replace Mr. Matthews. On motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous to advertise for an administrative assistant at the rate of \$12.00 per hour (\$24,960.00 Annually).

**IN RE: COUNTRY ROADS LEASING, LLC APPROVED FOR LEWIS COUNTY
EMERGENCY AMBULANCE SERVICE FINANCING**

Jeff Smell, County Roads Leasing, LLC appeared before the commission on behalf of the Lewis County Emergency Ambulance Service. The Lewis County Emergency Ambulance Service is projecting to finance \$60,000.00 (Sixty Thousand Dollars) with Country Roads Leasing LLC. Financing will be three (3) years at 3.59% interest. On motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous to approve the financing with Country Roads Leasing LLC, with the master lease-purchase agreement to be presented at a later time.

IN RE: RECEIPTS AND DISBURSEMENTS

Pursuant to the provisions of Chapter 44, Article 2, Section 1 of the 1981 Code of West Virginia, as amended by the acts of the Legislature, Regular Session, 1985, the following doth hereby declare that the time for filing of CLAIMS has expired; that no known and unpaid CLAIMS exist against said estate; and there having been no objections thereto, the same is hereby confirmed:

Jo Ann Lewis, Administratrix, Receipts and Disbursements of the Fiduciary Account of the Estate of JoAnn Wilson, deceased.

Melvin James, Administrator, Waiver of Settlement of the Fiduciary Account of the Estate of Jesse B. James, deceased.

DOG AND KENNEL CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, DOG AND KENNEL FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2544	United Bankcard Center	09/09/2013	
	AT&T Mobility		41.67
	Superior Car Wash LLC		10.00
	Tractor Supply Company		50.00
	Upshur Vet. Hospital, Inc		333.77
	WV Division of Highways		363.43
	Total United Bankcard		798.87
	DOG AND KENNEL	TOTAL	798.87

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013**

MAGISTRATE COURT CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, MAGISTRATE COURT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

1889	Michael Gissy	09/09/2013	24.95
1890	NTelos	09/09/2013	201.59
1891	Postmaster	09/09/2013	130.00
	MAGISTRATE COURT	TOTAL	356.54

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

69976	United Bankcard Center	09/09/2013	
	Appalachian Tire Prod,Inc		668.48
	Applebee's		33.33
	Aqua Filter Fresh, Inc.		115.80
	AT&T Mobility		944.70
	Bob Evans		23.46
	Buffalo Wild Wings		35.78
	Butcher Layfield Lumber		121.83
	CVS		14.58
	Darby Rentals		1,712.00
	Exxon Express		13.90
	Frontier		2,337.67
	Gall's, Inc.		74.65
	Global Science & Technolo		681.00
	Heaster - Hart, LLC		24,366.87
	Jargon Six Designs		37.50
	Jenkins Ford Mercury, Inc		1,640.67
	Johnstone Supply		35.63
	Lewis County Printing,LLC		100.00
	Little General		11.01
	Lowe's		135.40
	Marathon Petro		129.03
	Mom's Diner		27.00
	Ohio Turnpike		10.25
	Pickens Automotive Servic		526.28
	Pitney Bowes		2,409.00
	Postmaster		192.00
	Quill Corporation		1,606.91
	R. D. Wilson Sons & Co.		1,211.41
	R.E. Michael Company, Inc		42.54
	Radio Shack		302.95
	Safe Kids Worldwide		75.00
	Sauder Heritage Inn		203.30

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013**

	Sauder Village		49.50
	Scott Electric		144.96
	Staples		182.72
	Stonewall Jack. Mem. Hosp		13.50
	Stonewall Resort		1,147.68
	Superior Car Wash LLC		66.37
	Town Police Supply		696.25
	Walmart Community BRC		496.27
	Wendlings Food Service		736.96
	West Virginia Paging		4.73
	West Virginia Uniforms		296.93
	Weston Democrat, Inc.		623.75
	Weston Transfer, Inc.		366.90
	Wilson Lodge at Oglebay		714.00
	WV Division of Highways		194.24
	WV Secretary of State		330.00
	Total United Bankcard		45,904.69
69978	Division of Justice and Comm	09/09/2013	1,500.00
69979	CSSI, Inc.	09/09/2013	8,384.00
69980	Dominion Hope	09/09/2013	32.07
69981	Guttman Oil Company	09/09/2013	1,099.68
69982	Lewis County Building	09/09/2013	27,060.00
69983	Lewis County Park	09/09/2013	69.36
69984	James H. McAtte	09/09/2013	340.00
69985	Mon Power	09/09/2013	4,170.49
69986	Software Systems, Inc.	09/09/2013	4,812.57
69987	Weston Storage, Inc.	09/09/2013	150.00
69988	WV American Water Company	09/09/2013	73.61
	GENERAL COUNTY	TOTAL	93,596.47

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2838	United Bankcard Center	09/09/2013	
	AT&T Mobility		331.64
	Global Science & Technolo		203.99
	Go Mart		53.85
	Little General		52.43
	MCM Business Systems		70.00
	Staples		49.98
	Walmart Community BRC		85.79
	Weston Democrat, Inc.		134.10
	Total United Bankcard		981.78
	ASSESSOR VAL	TOTAL	981.78

**ORDERS---BOARD OF COMMISSIONERS, LEWIS COUNTY
REGULAR
SESSION: MONDAY, SEPTEMBER 9, 2013**

E-911 COMMUNICATIONS CLAIMS

ORDERED, that drafts be issued payable out of the 2014, Levy, E-911 COMMUNICATIONS FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

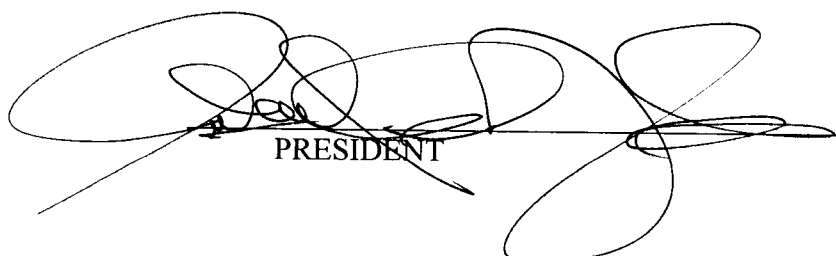
7460	United Bankcard Center	09/09/2013	
	Captain D's Seafood		9.52
	Frontier		1,640.74
	Mountainteer IT		1,710.00
	Shell		68.02
	Steak Escape 2		11.00
	Valley Security Systems		90.00
	Weston Transfer, Inc.		27.19
	Wvipay.com		150.00
	Total United Bankcard		3,706.47
7461	Guttman Oil Company	09/09/2013	140.16
7462	Staples	09/09/2013	219.73
	E-911	TOTAL	4,066.36

IN RE: CHECKS RECEIVED

Cortney L. Gissy	\$	15.00
Jackie Scarff		15.00
Lewis County Park		16,215.17
WV, State of		69.36
LC Emerg. Ambul Serv.		21,039.53

The minutes of this meeting were approved upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous.

ORDERED, That this Commission doth now adjourn until Monday, September 16th, 2013.


PRESIDENT