

**ORDERS - - - BOARD OF COMMISSIONERS, LEWIS COUNTY
RECESS
SESSION:**

State of West Virginia;

County of Lewis, To-Wit;

In the office of the Clerk of the County Commission of the said County of Lewis, in the recess of the said Commission on Thursday, May 30, 2013.

This day came Sharon M. Cunningham, mother of Craig Alan Cunningham, deceased, and moved the Clerk that she be appointed Administratrix of the personal estate of her said decedent. Upon consideration of which, the Clerk is of the opinion to and doth hereby appoint the said Sharon M. Cunningham as such Administratrix.

THEREFORE, Sharon M. Cunningham as principal together with Shannon A. Cunningham as her surety, entered into an acknowledged a bond in the penalty of One Thousand Three Hundred (\$1,300.00) Dollars, payable to the State of West Virginia, conditioned according to law, which bond is hereby approved and deemed sufficient. And, thereupon, the said Sharon M. Cunningham qualified as Administratrix of the personal estate of Craig Alan Cunningham, deceased, by taking the oath prescribed by law.

It is stated by said Administratrix that Craig Alan Cunningham departed this life on the 18th day of May, 2013, aged forty-five years.

Attest:

 Clerk

Commission sat pursuant to adjournment of Monday, May 28, 2013.
PRESENT: Honorable Patrick D. Boyle, President, Thomas V. Fealy and Agnes G. Queen, Commissioners
The foregoing proceedings of this Commission were approved and signed by the President.

IN RE: MINUTES, INVITATIONS, NOTIFICATIONS, CORRESPONDENCE

1. **Upshur County Commission Agenda** – A copy of the Upshur County Commission Agenda for May 30, 2013 was filed.
2. **Lewis County Health Department**– A copy of the newly amended Lewis County Clean Indoor Air Regulation to take effect on July 1, 2013 was filed. This newly amended regulation eliminates indoor smoking in all enclosed places of employment and public places in Lewis County.
3. **Lewis County Convention and Visitor's Bureau**–The minutes of April 2, 2013 and meeting agenda for June 4, 2013 was filed.

IN RE: BOARD AND COMMITTEE REPORTS

No Board or Committee reports filed.

IN RE: JANITORIAL SERVICE FOR ANNEX BIDS

County Administrator Lucinda Whetsell reported that there was a mandatory pre-bid meeting for the cleaning services for the Lewis County Judicial Annex. Two companies attended the bid meeting. Bids were received as follows:

1. Varsity – Company from Georgia – National Company - \$2,442.00 per month for routine cleaning
2. Sunshine Cleaning Services – Weston, WV - \$5,500.00 per month for routine cleaning

On the suggestion of County Administrator Lucinda Whetsell and upon the motion of Thomas V. Fealy second by Agnes G. Queen, vote unanimous to table for further review.

IN RE: RENTAL OF STORAGE BUILDING, WESTON STORAGE

After discussion and upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous to rent a 10 feet by 20 feet storage building from Weston Storage for \$75.00 per month for a period of six months to store left over material from the annex in. Contract for 6 (six) months will be signed at later date and will be recorded at that time.

IN RE: OATH OF OFFICE, ERIN RENZELLI

Erin Renzelli being approved for the position of Lewis County Court Security appeared before the commission to take her oath of office. Oath of office was given by President Patrick D. Boyle. Oath of Office is recorded in Oath of Office Book 2 Page 125. At the request of Chief James D. Clevenger and upon motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous to waive the probationary period for benefits for Ms. Renzelli.

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IN RE: FUNDING FOR THE JAMBOREE AT THE MILL

Upon motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous to approve the funding request from the Jamboree at the Mill in the amount of \$2,500.00. Funding to come from the fairs and festivals line 001-905-568.0, if the line needs extra funds, funds to be transferred from the contingencies line 001-699-000.0.

**IN RE: RIDE-ALONG REQUESTS APPROVED FOR LEWIS COUNTY SHERIFF
DEPARTMENT**

Clara Nycole Wymer, college intern, filed a request for ride along with a deputy sheriff of Lewis County for the purpose of "to better understand the patrolling aspects of a deputy sheriff". The request for Clara Nycole Wymer was approved for a thirty (30) day period upon motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous. The effective date of the request starts on 06/03/13 to 07/03/13.

IN RE: HIRING OF PART TIME SECURITY OFFICERS

At the recommendation of Chief Security Officer James Clevenger and upon motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous to approve the hiring of Lester Bleigh, Jr. and Robert A. Wilt as part time security officers at the rate of \$14.42 per hour. Mr. Wilt will start June 15, 2013.

IN RE: ANNEX UPDATE

County Administrator Lucinda Whetsell updated the commission on the annex. They are working on a punch list, the furniture has been ordered. A survey was sent to the prosecuting attorney, sheriff and circuit clerk on equipment needs for the new annex. After discussion it was decided that 4 (four) inches of composite was plenty for the space between annex and court house. A tentative move in date is the middle of July. Ms. Whetsell reported that the maintenance director Rick Stout was getting prices to replace the ramp at the back of the court house. He felt it should be replace before the parking lot was paved.

IN RE: EDA UPDATE

County Administrator Lucinda Whetsell handed out a report from Michael Herron. Mr. Herron could not be present. He is working on a couple of sensitive issues that are not available to the public. He is working on funding the Alum Fork and Laurel Lick water projects. The award of the contract for Bloody Run water project is June 24 and June 26 is the regular monthly meeting of the EDA board.

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IN RE: MINI GRANT FOR LEWIS COUNTY 4-H LEADERS

Upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous to approve the mini grant application from the Lewis County 4-H Leaders for \$1,000.00 for funds to help with funding the WV 150th Birthday Celebration.

Lewis County Commission Mini-Grant Application

1. Entity or group requesting aid: *Lewis County 4-H Camp Leaders*
2. Address: *C/O WVU Lewis County Extension Service
P.O. Box 447 Weston 26452*
3. Phone#: *304-269-4660*
4. Home, address and phone number (work and home) of person responsible for filing any report for this grant: *Leg Post
149 Wagon Wheel Road
Jane Lew 26378*
4. Amount of aid requested: *1,000-* Date: *May 28, 2013*
5. Name of Project: *WV 150th Birthday Celebration*
6. Briefly state your need for this Grant: *Provide 150 Campers and 25 volunteer staff with state color T-shirts; educational activities; party!*
7. How will this project help Lewis County: *Encourage youths to participate in history of County and the state / Civil War mile. Stonewall Jackson*
8. Anticipated date of project completion: *July 4, 2013*
9. Have you requested funds from other sources for this project?
No (This is the first time in at least 10 years that camp funds have been requested.)
- Please List :
10. Have you received any other funds? if so, please list:
No
11. Does your organization have an annual audit? Financial Statement?: *Yes*

FOR COMMISSION USE ONLY

Amount Approved \$ 1000 Date: 6-3-13 Order Book 67 Page # 556

[Signature]
President, Lewis County Commission

6-3-13
Date

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IN RE: LEAVE REQUESTS APPROVED

The following leave request was approved upon motion of Agnes G. Queen, second by Thomas V. Fealy, vote unanimous:

Rick E. Stout	Annual	July 15, 16, 17, 18 and 19, 2013
Thomas Alkire	Annual	June 7 and 11, 2013

**IN RE: 911 ADDRESSING, ROAD NAME APPROVAL
FOR THE WILDLIFE MANAGEMENT AREA**

The following request for approval of trail names (Gordon Hall Trail, Strip Road, and Friendship Trails) in the Stonewall Jackson Wildlife Management Area, was approved upon motion of Thomas V. Fealy, second by Agnes G. Queen, vote unanimous:



Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452
Phone 304-269-6567 or 304-462-4346

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203
E-mail • addressing@LCE-911.com

Dear Lewis County Commission,

Recently a list of names were accepted for trails and roads on the Stonewall Jackson Wildlife Management Area there were three names that were not on that list, but are being used and were supplied in the mapping data to us. These roads and trails are already existing and named by the WV Division of Natural Resources; therefore normal road naming criteria does not apply.

The following names are now being submitted for your approval.

- GORDON HALL TRAIL
- FRIENDSHIP TRAIL
- STRIP ROAD

Respectfully Submitted

Steve Money Penny
Lewis- Gilmer Addressing

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IN RE: MAPPING AND ADDRESSING UPDATE

Mr. William Rowan, E911 Director reported that the changes on addressing would soon be updated. He reported that Roberta Stalnaker did the paper work, while Steve Money Penny did the change on the computer. He reported that Mr. Money Penny had a good handle on the computer changes. The 34 residents on Broad Street that had their addresses changed had been informed that their addresses would be changed back.

IN RE: AFFIDAVIT OF UNADMINISTERED ESTATES

Pursuant to Chapter 44, Article 2, Section 1 (b) of the West Virginia Code as amended, the following doth hereby declare that they are the sole beneficiary of said estate; that the time for filing of CLAIMS has expired; that no known or unpaid CLAIMS exist and there having been no objections thereto, the same is hereby confirmed;

Linda Marsh, Administratrix, Affidavit of Personal Representative,
Unadministered Estate of Douglas Bruce Marsh, deceased.

MISCELLANEOUS CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

69641	ING National Trust	05/31/2013	\$	170.00
69642	Mapother & Mapother, PSC	05/31/2013	\$	211.88
69643	Nationwide Retr Solutions	05/31/2013	\$	1,060.00
69644	Consolidated Pub Retr Bd	05/31/2013	\$	166.50
99415	Elec.Fed.Tax Pymt System	05/31/2013	\$	35,730.92
99416	Elec.Fed.Tax Pymt System	05/31/2013	\$	219.98
190098	WV Public Emp Retr System	05/31/2013	\$	38,689.72
200044	Bureau for Child Support	05/31/2013	\$	432.47
210026	WV Emerg Med Svs Ret Sys	05/31/2013	\$	6,435.66
220015	WV Deputy Shf Retr System	05/31/2013	\$	10,349.59
230007	WV Dept of Tax & Revenue	05/31/2013	\$	13,035.03
230008	WV Dept of Tax & Revenue	05/31/2013	\$	42.20
	General County Fund	Total	\$	106,543.95

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2810	General County Fund	05/31/2013	\$	12,119.64
	Assessor Valuation Fund	Total	\$	12,119.64

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E-911 EMERGENCY COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, E-911 EMERGENCY COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

7385	General County Fund	05/31/2013	\$ 53,037.58
	E911 Fund	Total	\$ 53,037.58

Lewis County Commission
Pay Ending May 31, 2013 (Checks)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
38087	Boyle, Patrick D	1,457.50	453.81	1,003.69
38088	Myers, Mary L.	2,214.75	1,298.19	916.56
38089	Wolfe, Donna S.	1,529.16	482.43	1,046.73
38090	Bailey, Brian W	1,975.00	608.72	1,366.28
38091	DeMoss, Garry L.	1,312.50	270.02	1,042.48
38092	Hitt, Hali R	525.00	76.58	448.42
38093	Carroll, John W.	840.00	145.86	694.14
38094	Beane, Donald L.	1,095.00	290.39	804.61
38095	Romel, Sheila A.	741.00	211.98	529.02
38096	Ryder, Nancy L.	741.00	211.12	529.88
38097	Shackleford, Vera C.	741.00	279.22	461.78
38098	Sprouse, Shane Hunter	620.00	173.07	446.93
38099	Clevenger, James D.	1,520.83	446.70	1,074.13
38100	Shaffer, John M.	1,814.80	441.83	1,372.97
38101	Hawkins Jr, William	660.63	113.51	547.12
38102	Culver, Jacob Joseph	620.00	130.39	489.61
38103	Watson, Barbara A.	305.25	30.02	275.23
38104	Messenger, Daniel W.	704.00	149.45	554.55
38105	Stutler Jr., James R	481.25	91.90	389.35
FINAL	TOTALS			
TOTAL		19,898.67	5,905.19	13,993.48

Lewis County Commission
Pay Ending May 31, 2013 (Direct Deposit)

CHECK NO	NAME	Gross Pay	T. D.	Net Pay
805341	Queen, Agnes G.	1,457.50	506.88	950.62
805342	Corathers, Phyllis L	1,408.33	424.12	984.21
805343	Whetsell, Lucinda A.	2,120.83	700.35	1,420.48
805344	Fealy, Thomas V.	1,457.50	488.89	968.61
805345	Rowan, Cynthia S.	1,612.50	433.22	1,179.28
805346	Poling, Stella Wood	1,439.70	448.40	991.30
805347	Hull, Debra Ann	2,120.83	794.65	1,326.18
805348	Justice, Nancy A	1,250.00	390.71	859.29

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805349	Gant, Rebekah Annabelle	1,091.66	408.04	683.62
805350	Davis, Christine Ann	1,083.33	298.24	785.09
805351	Hinzman, John B.	2,214.75	950.16	1,264.59
805352	Saeler, Deena D.	1,562.50	544.59	1,017.91
805353	Smith, Sandra L.	1,512.50	542.16	970.34
805354	Simmons, Amy D.	1,356.37	649.20	707.17
805355	Riffle, Joan L.	1,356.37	480.44	875.93
805356	Gissy, Adam M	1,815.00	476.01	1,338.99
805357	McKee, Wilma E.	1,690.83	537.91	1,152.92
805358	Posey, Diana L.	1,482.20	575.15	907.05
805359	Stark, Debra A.	1,381.37	534.59	846.78
805360	Davidson, Roberta A.	1,381.37	434.96	946.41
805361	Smith, Michael Clay	3,750.00	1,431.80	2,318.20
805362	Pritt, Amy M.	1,700.00	525.84	1,174.16
805363	Morris, Robert M.	2,050.00	523.02	1,526.98
805364	Jones, Tammy D	1,500.62	411.18	1,089.44
805365	Kelley, Timothy C.	1,815.00	825.34	989.66
805366	Foster, Gary B.	1,925.99	879.71	1,046.28
805367	Helmick, Vivian J.	1,868.79	642.19	1,226.60
805368	Mace, Paula G.	1,863.49	659.18	1,204.31
805369	Snyder, Richard R.	1,898.33	926.20	972.13
805370	Riffle, Timothy A.	1,601.83	610.46	991.37
805371	Gillespie, Brianne C	1,494.16	498.94	995.22
805372	Todd, Marcia K.	1,738.75	549.90	1,188.85
805373	Riley, Jody L	1,181.66	486.34	695.32
805374	Allman, Cynthia Dawn	1,102.08	311.91	790.17
805375	Brown, Annie J.	1,102.08	317.87	784.21
805376	Harris, Tammy C.	1,304.16	379.51	924.65
805377	Winans, Barbara E.	1,200.00	504.73	695.27
805378	Bragg, Crystal D.	1,381.37	438.77	942.60
805379	Miller, Brittany Lyn	1,273.00	406.77	866.23
805380	Turansky IV, Frank J	1,603.12	531.26	1,071.86
805381	Stout, Ricky E.	1,604.16	506.43	1,097.73
805382	Frazier Jr, Joseph C	1,250.00	438.73	811.27
805383	Herron, Michael D	2,300.00	752.33	1,547.67
805384	Hyre, Randall W	1,778.12	578.98	1,199.14
805385	Parks, David S.	1,753.12	659.06	1,094.06
805386	Money Penny, Chadwick	1,628.12	607.47	1,020.65
805387	Fisher Jr., Robert C	1,628.12	667.10	961.02
805388	Holcomb, Judd S.	1,628.12	631.65	996.47
805389	Posey, Michael S.	1,628.12	538.43	1,089.69
805390	Ryan, Robert Eugene	1,603.12	543.37	1,059.75
805391	Kirkpatrick, Charles	1,603.12	610.30	992.82
805392	Carpenter, Elijah E	1,551.79	528.33	1,023.46
805393	Blake, Martha A.	1,356.37	354.60	1,001.77
805394	Bush, Randall L.	1,308.33	358.38	949.95
805395	Rowan, William F.	2,392.41	982.65	1,409.76
805396	Gum, James W.	1,778.20	665.17	1,113.03
805397	Whitehair, Janice L.	1,639.53	569.74	1,069.79
805398	Thomas, Charlene R.	1,639.53	478.47	1,161.06
805399	Heater, Kimberly D.	1,576.86	482.64	1,094.22
805400	Stalnaker, Roberta J	1,260.53	400.43	860.10
805401	Tatman, Martha L.	1,188.20	367.26	820.94
805402	Matthews, David R.	1,203.87	397.06	806.81
805403	Money Penny, Steven M	1,103.33	292.62	810.71

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805404	Collins, Jaime Anne	1,146.66	305.02	841.64
805405	Horner, Sheena M	1,147.20	345.96	801.24
805406	Goldsmith, Patricia	960.00	352.11	607.89
805407	Rogucki, Eric S.	960.00	308.94	651.06
805408	Tomey, Patrick L.	1,095.00	324.60	770.40
805409	Hughes, Thomas E.	1,300.00	409.75	890.25
805410	Spray II, Joseph R.	90.00	9.59	80.41
805411	McCall, Christopher	1,646.67	574.04	1,072.63
805412	Barker, Edward J.	416.00	89.22	326.78
805413	Norman, Randall A.	741.00	266.65	474.35
805414	Roy, Kenneth E.	1,040.00	315.56	724.44
805415	Abbott, Kenneth R	607.50	168.89	438.61
805416	Taylor, James Clyde	1,213.33	381.44	831.89
805417	Johnson, Tyler B.	693.33	226.39	466.94
805418	Snyder, John J.	1,356.37	459.23	897.14
805419	Senter, Dwight	125.20	13.34	111.86
805420	Cayton, Michael D.	1,628.12	539.18	1,088.94
805421	Browning, James E.	1,628.12	541.44	1,086.68
805422	Hoskins, Gregory P.	1,603.12	554.84	1,048.28
805423	Bowyer, Marcia A.	1,322.41	417.29	905.12
805424	Alkire, Thomas J.	1,312.50	443.50	869.00
805425	Waugh, Robert G.	1,200.00	465.15	734.85
FINAL	TOTALS			
TOTAL		123,785.47	42,402.92	81,382.55

ASSESSOR VALUATION CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, ASSESSOR VALUATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

2812	Guttman Oil Company	06/03/2013	89.44
2813	Timothy C. Kelley	06/03/2013	209.00
2814	Paula Mace	06/03/2013	209.00
	ASSESSOR VAL	TOTAL	507.44

E-911 EMERGENCY COMMUNICATION CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, E-911 EMERGENCY COMMUNICATION FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

7390	Guttman Oil Company	06/03/2013	76.37
7391	Verizon Business Service	06/03/2013	150.00
	E-911	TOTAL	226.37

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MAGISTRATE COURT CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, MAGISTRATE COURT FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

1881	NTelos	06/03/2013	148.53
	MAGISTRATE COURT	TOTAL	148.53

GENERAL COUNTY CLAIMS

ORDERED, that drafts be issued payable out of the 2013, Levy, GENERAL COUNTY FUND for the following amounts and to the parties hereinafter named, account of CLAIMS filed for payment as following:

69661	American Heritage Life	06/03/2013	2,403.16
69662	Companion Life	06/03/2013	124.46
69663	Guttman Oil Company	06/03/2013	1,083.46
69664	NTelos	06/03/2013	212.56
69665	NTelos	06/03/2013	259.65
69666 69747	Sheriff of Lewis Count	06/03/2013	2.80
69667	Software Systems, Inc.	06/03/2013	34,429.50
69668	State Tax Department	06/03/2013	14,497.19
69669	U S Bank Equip Finance	06/03/2013	1,508.00
69670	Winans Dozer Service	06/03/2013	1,600.00
	GENERAL COUNTY	TOTAL	56,120.78

IN RE: CHECKS RECEIVED

Bruce Morrison	\$15.00	Lewis County Park	\$6,321.82
LC Emerg. Ambul. Serv.	29,503.03	WV, State of	1,666.67
WV, State of	4,013.91	AT&T	0.05
Clarksburg, City of	672.88	WV, State of	1,105.32
WV, State of	2,597.75	LC Bd of Education	3,795.63
WV, State of	367.16	WV, State of	12,206.16

The minutes of this meeting were approved upon motion of Thomas V. Fealy, second by Agnes G. Queen, motion passing.

ORDERED, That this Commission doth now adjourn until Monday, June 10, 2013.

acting Thomas V Fealy
PRESIDENT