

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Agnes Queen, President
Rod Wyman, Commissioner
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
TUESDAY, SEPTEMBER 13, 2022**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order**
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, September 9, 2022.
(*action required*)

APPOINTMENTS **None**

CORRESPONDENCE

- 3. Upshur County Commission Meeting Agenda:** The Upshur County Commission Meeting Agenda for September 8, 2022 is presented for review. (*information only*)
- 4. Jane Lew Public Service District Meeting Agenda:** The Jane Lewis Public Service District September 8, 2022 Regular Meeting Agenda is presented for review. (*information only*)
- 5. West Virginia Regional Jail and Correctional Facility Monthly Invoice:** Lewis County has received the August 2022 West Virginia Regional Jail and Correctional Facility Invoice totaling: 1,405 inmate days X \$48.25 per diem equaling \$67,791.25. Last month the invoice was \$58,382.50. (*information only*)
- 6. West Virginia Economic Development Authority Notification of Financing Programs Available:** The West Virginia Economic Development Authority is notifying the county of loan funding for creditworthy manufacturing concerns, industrial processing operations, distribution centers, technology-based service companies and other business classifications currently targeted by the West Virginia Department of Economic Development. (*information only*)
- 7. Lewis Gilmer E911 Monthly Call Report:** The Lewis Gilmer E911 Monthly Call Report detailing number of calls and disposition by agency is presented for review. (*information only*)
- 8. Sheriff's Monthly Vehicle Mileage Report:** The August 2022 Sheriff's Monthly Vehicle Mileage Report detailing mileage for the fleet is presented for review. (*information only*)
- 9. Sheriff's Monthly Statement:** Lewis County Sheriff David Gosa presents the August 2022 Sheriff's Statement (reconciliation of accounts) for review. (*information only*)

BUSINESS

- 10. Board(s) and Committee Reports:** Commissioners will give report(s) on any board(s) or committee(s) meeting attended including: Ireland Neighborhood Watch; National Association of Counties Conference Call; Lewis County Park Board; Weston Neighborhood Watch; Opening of Bids for construction of new Lewis Gilmer E911 Center; Region VI Workforce Investment; Lewis Gilmer E911 Advisory Council. *(information only)*
- 11. Jane Lew Public Service District Board Appointment:** The Jane Lew Public Service District requests the County Commission appoint Bradley Foster to fill the unexpired term vacated by Elaine Flaxer. If appointed, his term of office will expire July 1, 2024. *(action required)*
- 12. Schedule Trick or Treat for the Unincorporated Areas of the County:** The Lewis County Commission will be asked to consider designating October 31, 2022 from 6 PM -7 PM as the date and time for Trick or Treat in the unincorporated areas of the county. This will coincide with the date and time set by the municipalities. *(action required)*
- 13. Bid Consideration for Construction of the New Lewis Gilmer E911 Center:** The Lewis County Commission advertised for bids for construction of the new Lewis Gilmer E911 Center. The bids were due and opened on September 8, 2022. These were reviewed by the Architect. A recommendation for bid award will be considered. *(action required)*
- 14. Approval of Emergency Absentee Voter Ballot Commissioners:** Lewis County Clerk Cynthia S. Rowan request the Lewis County Commission appoint Linda Kramm and Terri Walker as Emergency Absentee Ballot commissioners. *(action required)*
- 15. Approval of Poll Workers:** The Lewis County Commission will be asked to approve the Poll Workers for the November General Election. *(action required)*
- 16. Time Sheets and Leave Requests:** The Lewis County Commission will be asked to approve the following time sheets and leave requests: *(action required)*
 - a) Lucinda A. Whetsell August 2022 Monthly Time Sheet

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 17. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, September 9, 2022. *(action required)*
- 18. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, September 9, 2022. *(action required)*
- 19. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, September 9, 2022. *(action required)*
- 20. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, September 9, 2022. *(action required)*

ADJOURNMENT:

- 21. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.

The Commission controls meeting management, discussion and input.