

**COUNTY COMMISSION  
OF LEWIS COUNTY**

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**COMMISSIONERS:**  
Agnes Queen, President  
Rod Wyman, Commissioner  
Bobby Stewart, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
AMENDA AGENDA  
TUESDAY, APRIL 19, 2022**

**9:45 AM**

**In accordance with West Virginia Code §11-8-10a, the Lewis County  
Commission will Lay the Fiscal Year 2023 Levy**

**SILENT MEDITATION and PLEDGE OF ALLEGIANCE**

1. 10:00 AM           **Call Meeting to Order**
2. 10:05 AM           **John Breen, Lewis County Assessor**  
**RE: Exonerations, Consolidations, Apportionments**  
Draft copies will be available for review on Friday, April 15, 2022.  
*(action required)*

**APPOINTMENTS           None**

**CORRESPONDENCE**

3. **Upshur County Commission Meeting Agenda:** The Upshur County Commission April 14, 2022 meeting agenda is presented for review. *(information only)*
4. **West Virginia State Auditor Notice of Approval of Levy Estimate:** The West Virginia State Auditor's Office has approved Lewis County's Fiscal Year 2023 Levy Estimate (budget). *(information only)*
5. **Lewis Gilmer E911 Monthly Report:** The Lewis Gilmer E911 Monthly Report detailing number of calls and disposition is presented for review. *(information only)*
6. **Lewis County Monthly Financial Statement:** Sheriff David Gosa presents the March 2022 Sheriff's Monthly Financial Statement (reconciliation of accounts) for review. *(information only)*
7. **West Virginia Department of Homeland Security Notification of Qualifications to Receive Regional Jail Operations Partial Reimbursement Funds:** The West Virginia Department of Homeland Security notifies counties that to be eligible for the Regional Jail Operations Partial Reimbursement Fund allocation the county must be current on the payment of their jail bill. *(information only)*

## **BUSINESS**

- 8. Boards and Committee Report(s):** Reports by Commissioners of any board(s) or committee(s) attended including: Lewis County Fire Board; Lewis County Chamber of Commerce Lunch and Learn; National Association of Counties Conference Call; West Virginia Association of Counties Conference Call; Lewis County Firefighter's Association. *(information only)*
- 9. Louis Bennett Library Request for Funding for Roof Repairs:** The Louis Bennett Public Library appeared before the county commission requesting funds for roof repairs. They were asked to bring 3 current estimates. The library has provided these and the Lewis County Commission is asked to consider approving funds for the roof repairs. *(action required)*
- 10. West Virginia Intermediate Court of Appeals Request for Potential Office Space:** The Lewis County Commission is asked to consider allowing the West Virginia Intermediate Court of Appeals to POTENTIALLY locate at the Lewis County Courthouse. *(action required)*
- 11. Resignation Lewis County Deputy Sheriff:** Lewis County Deputy Sheriff K. Brightbill has tendered his resignation of employment effective 4/19/2022. The Lewis County Commission is asked to consider acceptance of this resignation. *(action required)*
- 12. Reinstatement of Lewis County Deputy Sheriff:** Sheriff David B. Gosa requests Corey Matheny be reinstated as a Lewis County Deputy Sheriff effective 4/20/2022 to fill the recently vacated position. The Lewis County Commission is asked to consider this reinstatement. *(action required)*
- 13. Timesheet and Leave Requests:** The Lewis County Commission is asked to approve the following timesheets/leave requests: *(action required)* None

## **ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

- 14. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, April 1, 2022. *(action required)*
- 15. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, April 15, 2022. *(action required)*
- 16. Presentation by the County Clerk of the Orders of the Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, April 15, 2022. *(action required)*
- 17. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, April 15, 2022. *(action required)*

## **ADJOURNMENT:**

- 18.** With no further action being required by the Lewis County Commission, the meeting will be adjourned. *(action required)*

#### **LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission. e
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code sS6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- At any time during the meeting the need for the County Commission to enter an executive session may be present.

**Roberts Rules of Order is utilized as a guide only.**