

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Rod Wyman, President
Patrick Boyle, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION

110 Center Avenue, 2nd Floor

Weston, WV 26452

Meeting Agenda

Tuesday, December 8, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, December 4, 2020
(*action required*)

APPOINTMENTS

3. **10:10 AM** **Oath of Office Deputy County Clerk:** Wendy Batts was hired as a Lewis County Deputy County Clerk at the December 1, 2020 Lewis County Commission meeting. The Oath of office will be administered.
(*action required*)
4. **10:20 AM** **Lou Ann Mick**
RE: Road Name
The Mick family is the only resident on the road accessing their home and have no plans to add additional residential structures. Their home faces Copley Road. The address they are currently using is 5927 Copley Road. Two weeks ago the post office assigned them 25 Rat Run Road as an address. This road name was given in 2013 and has never been used. The Micks request the Lewis County Commission allow them to continue using 5927 Copley Road as their address. (*action required*)

CORRESPONDENCE

5. **Upshur County Commission Meeting Agenda:** The Upshur County Commission Meeting Agenda for December 3, 2020 is presented for review. (*information only*)
6. **Lewis County Assessor John Breen Monitoring Report:** John Breen, Lewis County Assessor has received the monitoring report for his office. All areas passed monitoring. (*information only*)

7. **West Virginia Regional Jail and Correctional Facility Monthly Invoice:**
The November 2020 monthly invoice for Lewis County inmates housed in the Regional Jail is 1,203 inmate days X \$ 48.25 per diem totaling \$58,044.75. *(information only)*

BUSINESS

8. **Board(s) and Committee(s) Report(s):** The Lewis County Commission will give report(s) on any board(s) and/or committee(s) attended including but not limited to: COVID 19 Conference Calls; Election Certification. *(information only)*
9. **Lease Purchase Agreement with Country Roads Leasing for a Law Enforcement Vehicle:** The Lewis County Commission will be asked to enter into a lease purchase agreement with County Roads Leasing for the purchase of a law enforcement vehicle. This is a replacement for a totaled vehicle that had been leased. *(action required)*
10. **Proclamation and Resolution Honoring William F. Rowan:** The Lewis County Commission will execute a proclamation and resolution honoring the life and service of William F. Rowan, Lewis County Office of Emergency Management and E911 Director. *(action required)*
11. **Approval of State Budget Revision #3:** The Lewis County Commission is asked to execute State Budget Revision #3 including increases of the following: *(action required)*

REVENUES

<u>Account Number</u>	<u>Approved</u>	<u>Increase</u>	<u>Revision</u>
322(Fed Grants)	513,917	833,460	1,347,377
324(Other Grants)	70,973	38,235	109,208
382 (Refunds/Reimbursements)	165,133	8,324	171,457
TOTAL INCREASE			\$ 878,019

EXPENDITURES

<u>Account Number</u>	<u>Approved</u>	<u>Increase</u>	<u>Revision</u>
413(Elections)	71,240	8,851	80,091
424(Courthouse)	3,588,371	865,480	4,453,851
700(Sheriff Law Enf)	675,155	215	675,370
722(Local Law Grant)	130,412	3473	133,885
TOTAL INCREASE			\$878,019

12. **Timesheets/Annual or Sick Leave Requests:** None

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

13. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Wednesday, December 4, 2020. *(action required)*
14. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Wednesday, December 4, 2020. *(action required)*
15. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Wednesday, December 4, 2020. *(action required)*
16. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request December 4, 2020. *(action required)*

ADJOURNMENT:

- 17. With no further action being required by the Lewis County Commission the meeting will be adjourned. (*action required*)**

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.