

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Rod Wyman, President
Patrick Boyle, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION
110 Center Avenue, 2nd Floor
Weston, WV 26452
Meeting Agenda
Tuesday, December 8, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order**
- 2. 10:05 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, December 4, 2020
(*action required*)

APPOINTMENTS

- 3. 10:10 AM Oath of Office Deputy County Clerk:** Wendy Batts was hired as a Lewis County Deputy County Clerk at the December 1, 2020 Lewis County Commission meeting. The Oath of office will be administered.
(*action required*)
- 4. 10:20 AM Lou Ann Mick**
RE: Road Name
The Mick family is the only resident on the road accessing their home and have no plans to add additional residential structures. Their home faces Copley Road. The address they are currently using is 5927 Copley Road.
Two weeks ago the post office assigned them 25 Rat Run Road as an address. This road name was given in 2013 and has never been used. The Micks request the Lewis County Commission allow them to continue using 5927 Copley Road as their address. (*action required*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda:** The Upshur County Commission Meeting Agenda for December 3, 2020 is presented for review. (*information only*)
- 6. Lewis County Assessor John Breen Monitoring Report:** John Breen, Lewis County Assessor has received the monitoring report for his office. All areas passed monitoring. (*information only*)

7. West Virginia Regional Jail and Correctional Facility Monthly Invoice:

The November 2020 monthly invoice for Lewis County inmates housed in the Regional Jail is 1,203 inmate days X \$ 48.25 per diem totaling \$58,044.75. *(information only)*

BUSINESS

8. **Board(s) and Committee(s) Report(s):** The Lewis County Commission will give report(s) on any board(s) and/or committee(s) attended including but not limited to: COVID 19 Conference Calls; Election Certification. *(information only)*
9. **Lease Purchase Agreement with Country Roads Leasing for a Law Enforcement Vehicle:** The Lewis County Commission will be asked to enter into a lease purchase agreement with County Roads Leasing for the purchase of a law enforcement vehicle. This is a replacement for a totaled vehicle that had been leased. *(action required)*
10. **Approval of State Budget Revision #3:** The Lewis County Commission is asked to execute State Budget Revision #3 including increases of the following: *(action required)*

REVENUES

<u>Account Number</u>	<u>Approved</u>	<u>Increase</u>	<u>Revision</u>
322(Fed Grants)	513,917	833,460	1,347,377
324(Other Grants)	70,973	38,235	109,208
<u>382 (Refunds/Reimbursements)</u>	<u>165,133</u>	<u>8,324</u>	<u>171,457</u>
TOTAL INCREASE			\$ 878,019

EXPENDITURES

<u>Account Number</u>	<u>Approved</u>	<u>Increase</u>	<u>Revision</u>
413(Elections)	71,240	8,851	80,091
424(Courthouse)	3,588,371	865,480	4,453,851
700(Sheriff Law Enf)	675,155	215	675,370
<u>722(Local Law Grant)</u>	<u>130,412</u>	<u>3473</u>	<u>133,885</u>
TOTAL INCREASE			\$878,019

11. **Timesheets/Annual or Sick Leave Requests:** None

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

12. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Wednesday, December 4, 2020. *(action required)*
13. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Wednesday, December 4, 2020. *(action required)*
14. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Wednesday, December 4, 2020. *(action required)*
15. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request December 4, 2020. *(action required)*

ADJOURNMENT:

16. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two (2) commissioners are in attendance.

OATH OF OFFICE AND CERTIFICATE

STATE OF WEST VIRGINIA

COUNTY OF LEWIS, TO-WIT:

I, **Wendy Batts**, do solemnly swear that I will support the
Constitution of the United States and the Constitution of the State of West Virginia,
and that I will faithfully discharge the duties of serving as a Deputy County Clerk
in the Lewis County Clerk's office to the best of my skill and judgment,

SO HELP ME GOD.

Signature _____
WENDY BATTS

Subscribed and sworn to before the Lewis County Commission in said County
and State, this 8th day of December 2020.

President
Lewis County Commission

Attest: _____
Cynthia S. Rowan
Lewis County Clerk



Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452
Phone 304-269-6567 or 304-462-4346

*Lou Anne
Mick
10:20*

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203

E-mail • addressing@LCE-911.com

March 27, 2013

Lewis County Commission,

The Lewis/Gilmer County Addressing Office requests approval of a road name for a new private road located 5.9 miles Left off of Copley Rd

The proposed names submitted via petition where:

1) Rat Rod Run

2) Grumpy Ln

3) Platypus Ln

4) ~~Micks Place~~

NOTE: Choice 3 spelling was corrected based upon telephone conversation. Choice 4 is not acceptable as it is a family name

Driving directions: FROM US HWY 19 S AT CITY LIMITS GO 4.5 MILES, TURN RIGHT ONTO COPLEY RD, GO 5.9 MILES TURN RIGHT

Additional Information:

Postal Community: WESTON
MSAG Community: WESTON
Address Range: 1 – 35

Please notify the Addressing Office in writing at the contact information listed above of your decision as soon as possible. If you have any questions or concerns, please do not hesitate to call.

Thank you for your assistance in this matter.
Sincerely,

X David Matthews

David Matthews
Address Coordinator

X [Signature]
Commission President



Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452
Phone 304-269-6567 or 304-462-4346

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203
E-mail • addressing@LCE-911.com

OWNER / RESIDENT INFORMATION PAGE

If you will need additional space for resident information please copy this page.

ROAD NAME CHOICES IN ORDER OF PREFERENCE (must match choices on page 2)

1. <u>Rat Rod Run</u>	3. <u>PLATYUS LANE</u>
2. <u>Grumpy Lane</u>	4. <u>MICKS PLACE</u>

NAME Howard R - LouAnn Mick
 MAILING ADDRESS 5927 Copley Rd
 CITY Weston ST WV ZIP 26452
 TELEPHONE (304) 269 - 1293
 SIGN LouAnn Mick DATE 3/25/13

NAME _____
 MAILING ADDRESS _____
 CITY _____ ST _____ ZIP _____
 TELEPHONE () _____
 SIGN _____ DATE _____

NAME _____
 MAILING ADDRESS _____
 CITY _____ ST _____ ZIP _____
 TELEPHONE () _____
 SIGN _____ DATE _____

NAME _____
 MAILING ADDRESS _____
 CITY _____ ST _____ ZIP _____
 TELEPHONE () _____
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NAME _____
 MAILING ADDRESS _____
 CITY _____ ST _____ ZIP _____
 TELEPHONE () _____
 SIGN _____ DATE _____

NAME _____
 MAILING ADDRESS _____
 CITY _____ ST _____ ZIP _____
 TELEPHONE () _____
 SIGN _____ DATE _____

Date 3/19/2013



Lewis ~ Gilmer E-911 Addressing

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Phone 304-269-6567 or 304-462-4346

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E-mail • addressing@LCE-911.com

APPLICATION FOR NEW ROAD NAME / NAME CHANGE N/A 892.

Community: Weston Zip Code: 26452 Route #: ~~147~~ 17

CURRENT ROAD NAME: None

ROAD LOCATION: 5.9mi (2) off Copley Rd

DRIVING DIRECTIONS: From US HWY 19 S @ City Limits go 4.5mi turn (R) onto Copley Rd go 5.9mi turn (L)

DOA 5927 Copley Rd Weston

- ROAD NAME CHOICES IN ORDER OF PREFERENCE (Please READ road naming criteria)
- | | |
|-----------------------|------------------------|
| 1. <u>Rat Rod Run</u> | 3. <u>PLATYUS LANE</u> |
| 2. <u>GRUMPY LANE</u> | 4. <u>MICKS PLACE</u> |

Lewis-Gilmer Addressing reserves the right to refuse any names that do not meet the adopted county ordinance.

Liaison Information

Expires 30 Days from date issued.

NAME: Amy Gay Mick TELEPHONE: 304-517-1245

ADDRESS: 103 Cambridge H+ Dr CITY: Backhannon STATE: WV ZIP: 26201

Signature: Amy Gay Mick Date: 3/25/2013

Before signing please verify that this form is complete and correct to the best of your knowledge.

For Office Use Only

RECEIVED BY: _____ DATE: _____

NEW ROAD NAME: _____

ROAD NAME CHANGE: _____

APPLICATION RECEIVED BY: _____ DATE: _____

Date 3/19/2013

Upshur County Commission
Meeting Agenda

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call
- Date of Meeting: December 3, 2020
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
 - 2020 Board of Assessment Appeals (BOAA) meeting minutes
 - 2020 General Election Canvassing minutes
 - November 19, 2020
- 9:05 a.m. Certification of Election Results
- 9:15 a.m. Discuss Gardner Case Number 010920-01 (Warren Tax District – Tax Map 8D – Parcel Number 12,13,14) The Order Setting Forth Findings of Fact and Conclusions of Law entered on October 1, 2020, provided the property owners with sixty (60) calendar days to take corrective action with respect to the property at issue. *
- 9:30 a.m. Discuss Riffle Case Number 61319-02 (Banks Tax District – Tax Map 3P – Parcel Number 20.1) The Order Setting Forth Findings of Fact and Conclusions of Law entered on November 19, 2020, provided the property owners with fourteen (14) calendar days to store or remove and properly dispose of any unlicensed vehicles owned by the property tenants. *

Items for Discussion / Action / Approval:

1. Correspondence from Governor Jim Justice announcing the Victims of Crime Act (VOCA) Grant Award in the amount of \$37,815 to be used to provide direct services to crime victims in Upshur County. Approval for Terry B. Cutright, Commission President, to sign the Contract Agreement, Revised Standard and Federal Conditions and Assurances, Certifications and Resolution for this grant award. * Page 5-28
2. Correspondence from Sheriff David H. Coffman requesting approval to hire Kirsten D. Howes as a fill-in Court Security Officer. Upon approval, Ms. Howes will begin employment on December 6, 2020 at the pay wage rate of \$11 per hour. Due to her current position as a COVID-19 sanitation employee, all hours accrued in this position will be counted towards her 1040 allowable hours per year. * Page 29
Item may lead to Executive Session per WV Code §6-9A-4
3. Correspondence from Sheriff David H. Coffman requesting approval to transfer Amber Powers from fill-in Court Security Officer to part-time Court Security Officer. Upon approval, the change in employment will be effective December 6, 2020 at her current pay wage rate of \$11 per hour. * Page 30
Item may lead to Executive Session per WV Code §6-9A-4
4. Approval of Lewis-Upshur Animal Control Facility Volunteer Savanna Kay King. * Under separate cover

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off, Remote Work Request(s).

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notice from the City of Buckhannon Waste Collection Board providing notification of amended rates, effective January 1, 2021. Page 31-32
2. Tennerton Public Service District Operating Budget for July 1, 2020 through June 30, 2021. Page 33-34
3. Assessor's Certificate of Compliance from Kent A. Leonhardt, Commissioner of Agriculture, regarding Dustin Zickefoose's completion of the Farm Census of 2020, satisfactorily complying with the requirements of the Farm Statistics Law and being eligible to receive compensation from the County Court according to Chapter 7, Article 7, Section 6C of the New Code of West Virginia. Page 35
4. Upshur County Fire Board, Incorporated Financial Statements and Independent Auditor's Report for the fiscal year ended June 30, 2020. Under separate cover
5. WV Secretary of State 2020 HAVA CARES Act Sub-Grant Application and required statements and supporting documentation for the reimbursement of additional election expenses related to COVID-19. The reimbursement request is in the amount of \$10,104.18. Page 36-38
6. Correspondence from Governor Jim Justice approving a Justice Assistance Grant (JAG) award in the amount of \$15,000 to be utilized to support the position of the Prevention Resource Officer. Page 39
7. Upshur County Sheriff's Financial Statement for period ending October, 2020 Page 40-41
8. Lewis-Upshur Animal Control Facility Reports for the month of October, 2020 Page 42-46
 - Adoption Financial Transactions
 - Cat Report
 - Animal Report
 - Animal Control/Humane Officer Animal Report
9. Upshur County Mileage Reports – October, 2020 Page 47-57
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
10. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - b) Agendas and/or Notice of Meetings:

- Buckhannon-Upshur Airport Authority November 9, 2020 Page 58
- Upshur County Fire Board, Inc. November 17, 2020 Page 59
- Upshur County Public Library November 18, 2020 Page 60
- Elkins Road PSD December 1, 2020 Page 61
- City Council of Buckhannon December 3, 2020 Page 62

3

c) Meeting Minutes:

- Upshur County Safe Structures and Sites Enforcement Board August 20, 2020 Page 63-64
- Upshur County Fire Board October 20, 2020 Page 65
- Upshur County Public Library Board of Trustees October 21, 2020 Page 66-68

d) Meetings:

- 12/08/20 5:00 p.m. Elkins Road PSD
- 12/01/20 4:00 p.m. Hodgesville PSD
- 12/03/20 7:00 p.m. Banks District VFD
- 12/03/20 7:00 p.m. City Council of Buckhannon
- 12/03/20 7:00 p.m. Selbyville VFD
- 12/14/20 12:00 p.m. Upshur County Family Resource Network
- 12/14/20 4:30 p.m. Upshur County Solid Waste Authority
- 12/14/20 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 01/11/21 6:00 p.m. Lewis-Upshur Community Corrections Board – Lewis Co.
- 12/08/20 7:30 p.m. Adrian VFD
- 01/07/21 6:00 p.m. Buckhannon-Upshur Board of Health
- 01/20/21 7:00 a.m. Upshur County Development Authority – Full Board
- 12/09/20 12:00 p.m. Upshur County Senior Center Board
- 12/09/20 3:00 p.m. Upshur County Conventions & Visitors Bureau
- 12/09/20 7:00 p.m. Warren District VFD
- 12/03/20 3:00 p.m. Adrian PSD
- 12/09/20 3:00 p.m. Tennerton PSD
- 12/17/20 3:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
- 12/10/20 7:30 p.m. Buckhannon VFD
- 12/14/20 4:00 p.m. Buckhannon Upshur Airport Authority
- 12/17/20 6:30 p.m. Upshur County Youth Camp Board
- 12/13/20 6:00 p.m. Washington District VFD
- 12/21/20 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 12/16/20 4:00 p.m. Upshur County Public Library Board
- 12/18/20 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 12/15/20 6:30 p.m. Upshur County Fire Board, Inc.
- 11/24/20 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 12/09/20 7:00 p.m. Ellamore VFD
- 12/16/20 12:00 p.m. Lewis Upshur LEPC
- 12/09/20 1:15 p.m. Upshur County Farmland Protection Board – Special Meeting
- 12/28/20 7:00 p.m. Upshur County Fire Fighters Association
- 12/09/20 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 12/28/20 10:00 a.m. Mountain CAP of WV, Inc., a CDC

11. Appointments Needed or Upcoming:

- Upshur County Fire Board, Inc. (Linn Baxa – 6-30-2020) – Fire Association Representative

Lewis County
Monitoring 2020

Comments and recommendations:

Reviewed 20 parcels for data collection review. A combination of Residential and Commercial parcels. The data collection review meets standards.

The Residential, Commercial and Ag land Tables meet standards with recommendations. Recommendation is that the assessor only use 5 years back on his study. The majority of the studies were within that year range with a few outliers.

The Residential Cost Study does meet standards.

The Commercial Cost Study does meet standards.

The Appraisal Uniformity (sold vs unsold) did meet standards. Reviewed 10 valid sale parcels and three comparable properties to each valid sale, and it was determined that Lewis County is not treating the sold properties differently from unsold. Recommendation on this particular area is to make notes when viewing sold properties and noticing any issues.

Sales Validity (Sales Listing Form) did meet standards. Reviewed 30 sales and all were entered and were keyed correctly. Multiple parcels were all keyed.

Lewis County is on schedule regarding their real estate review as outlined in their three-year plan.

The Sales Ratio Report for Lewis County indicates that they meet standards.

Exit Conference-TY2020

Lewis County

Monitoring Summary

	Satisfactory (√)	Unsatisfactory (√)
Mapping		
A. Design & Content	N/A	
B. Map Maintenance Up to Date	N/A	
C. Map Submission	N/A	
Real Estate		
Quality (Data Collection)	X	
Procedures (Land Tables/Modifiers)		
A. Residential Land	XR	
B. Commercial Land	XR	
C. Ag Use Land	X	
Residential Modifier	X	
Commercial Modifier	X	
Sales Validity (Sales Listing Form)	X	
Appraisal Uniformity (Sold vs Unsold)	XR	
On-Schedule (County Three Year Plan)	X	
Appraisal Evaluation (Sales Ratio)	X	

Comments:


Assessor's Signature


Monitor's Signature



STATE OF WEST VIRGINIA
DEPARTMENT OF HOMELAND SECURITY
DIVISION OF CORRECTIONS
AND REHABILITATION



BETSY C. JIVIDEN
COMMISSIONER

JEFF S. SANDY, CFE, CAMS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 – Telephone
304-558-5367 – Fax

THE HONORABLE AGNES QUEEN, PRESIDENT
LEWIS COUNTY COMMISSION
LEWIS COUNTY COURTHOUSE
WESTON, WV 26452

Statement Number: 111202a8e
Statement Date: 12/2/2020
Month Of Service: November, 2020

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for LEWIS for the month of November, 2020. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: November
NUMBER OF INMATE DAYS: 1203
PER DIEM RATE: \$48.25
AMOUNT DUE - November, 2020 \$58,044.75

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
P O Box 40258
Charleston, WV 25364

Budget Resolution

At a regular session of the County Commission, held **December 8, 2020** the following order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget of the **GENERAL COUNTY FUND, FY 2020/2021**, for the County of **LEWIS**. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number **3 (three)**, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____ the vote thereon was as follows:

(circle one)

Roderick B. Wyman

yes no

Agnes G. Queen

yes no

Patrick D. Boyle

yes no

WHEREUPON, Roderick B. Wyman, President, declared said resolution duly adopted, and it is therefore **ADJUDGED AND ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the President is authorized to affix his signature on the attached "*Request for Revision to Approved Budget*" to be sent to the State Auditor for approval.

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2020/2021
 Fund: 1
 Rev. No. 3
 Pg. of No. 1

Lewis County Commission

GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: Crystal Haught

110 Center Avenue

STREET OR PO BOX

COUNTY

Phone: (304) 269-8215

Fax: (304) 269-8202

Weston

26452

Government Type

CITY

ZIP CODE

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants	513,917	833,460		1,347,377
324	Other Grants	70,973	38,235		109,208
382	Refunds/Reimbursements (External Sources)	165,133	6,324		171,457
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

878,019

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
413	Elections-County Clerk	71,240	8,851		80,091
424	Courthouse	3,588,371	865,480		4,453,851
700	Sheriff-Law Enforcement	675,155	215		675,370
722	Local Law Enforcement Grant	130,412	3,473		133,885
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

878,019

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Div.

Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

EXPENSES

Account Number	Account Name	Explanation	Amount
001-413-104.0	Elections - FICA	HAVA #2 - Election Reimbursement	\$ 300.00
001-413-106.0	Elections - Retirement	HAVA #2 - Election Reimbursement	\$ 300.00
001-413-108.0	Elections - OT/Extra Help	HAVA #2 - Election Reimbursement	\$ 2,569.65
001-413-223.0	Elections - Professional Services	HAVA #2 - Election Reimbursement	\$ 5,029.65
001-413-341.0	Elections - Supplies & Materials	HAVA #2 - Election Reimbursement	\$ 652.55
TOTAL 413:			\$ 8,851.85
001-424-103.2	Courthouse - Blueprint Employee Salary	Temporary/Part-Time Employee Grant	\$ 18,500.00
001-424-104.2	Courthouse - Blueprint Employee FICA	Temporary/Part-Time Employee Grant	\$ 1,500.00
001-424-215.1	Courthouse - RM Buildings/Grounds	HAVA #2 - Election Reimbursement	\$ 2,830.00
001-424-218.0	Courthouse - Postage	HAVA #2 - Election Reimbursement	\$ 6,553.20
001-424-240.0	Courthouse - Reimbursement	COVID Fund Reimbursement	\$ 1,310.85
001-424-240.1	Courthouse - CARES Reimbursement	Payroll Reimbursements	\$ 829,987.61
001-424-341.0	Courthouse - Supplies & Materials	COVID Fund Reimbursement	\$ 4,799.07
TOTAL 424:			\$ 865,480.73
001-700-233.0	Law Enforcement - Investigation	Sheriff's Restituition	\$ 215.00
TOTAL 700:			\$ 215.00
001-722-103.1	PRO Officer - Salaries	C. Kirkpatrick PR Adjustment	\$ 2,900.00
001-722-104.2	PRO Officer - FICA	C. Kirkpatrick PR Adjustment	\$ 224.00
001-722-106.2	PRO Officer - Retirement	C. Kirkpatrick PR Adjustment	\$ 349.00
TOTAL 722:			\$ 3,473.00
TOTAL EXPENSES			\$ 878,020.58

REVENUES

Account Number	Account Name	Explanation	Amount
001-322-014.0	Cares Act	Salary Reimbursement/August	\$ 185,802.67
		Salary Reimbursement/March	\$ 84,734.11
		Salary Reimbursement/September	\$ 201,252.96
		Salary Reimbursement/July	\$ 107,230.70
		Salary Reimbursement/June	\$ 138,341.44
		Salary Reimbursement/April	\$ 116,098.73
		TOTAL 322:	\$ 833,460.61
001-324-005.0	Other Grants - Misc	HAVA #2 - Election Reimbursement	\$ 18,235.05
001-324-006.0	Other Grants - Blueprint	Temporary/Part-Time Employee Grant	\$ 20,000.00
		TOTAL 324:	\$ 38,235.05
001-382-002.0	Reimbursements	Sheriff's Restitution	\$ 65.00
		Sheriff's Restitution	\$ 150.00
		COVID-19 Fund Reimbursement	\$ 4,799.07
		COVID-19 Fund Reimbursement	\$ 1,310.85
		TOTAL 382:	\$ 6,324.92

TOTAL REVENUE	\$ 878,020.58
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