

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Rod Wyman, President
Patrick Boyle, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION

110 Center Avenue, 2nd Floor

Weston, WV 26452

Meeting Agenda

Tuesday, October 27, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00 AM **Call Meeting to Order**
2. 10:05 AM **John Breen, Lewis County Assessor**
 RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, October 23, 2020
(*action required*)

APPOINTMENTS

3. NONE

CORRESPONDENCE

4. **Upshur County Commission Meeting Agenda:** The Upshur County Commission meeting agenda for Thursday, October 22, 2020 is presented for review. (*information only*)
5. **Public Service Commission of West Virginia Disbursement of E911 Wireless Subscriber Fees:** The Public Service District has disbursed the July, August and September 2020 Wireless E-911 Subscriber Fees to Lewis County in the amount of \$111,522.23. Last quarter the county received \$156,638.65. (*information only*)
6. **25% Coal Severance Tax Distribution:** Lewis County has received the 25% of Coal Severance Tax Distribution for the first quarter of 2020 in the amount \$4,420.60. Last quarter the county received \$5,174.35. (*information only*)
7. **City of Weston Parking Notice:** With the removal of the parking meters, the City of Weston will have 2 hour parking on designated streets in downtown. Bank Alley will have 15 minute parking near the Sheriff's Department and the Weston Post Office will have 10 minute parking. (*information only*)

BUSINESS

8. **Board(s) and Committee(s) Report(s):** The Lewis County Commission will give report(s) on any board(s)/committee(s) attending including: NACo Virtual Policy Seminar; County Commissioner's Association of West Virginia Regional Roundtable; West Virginia Association of Counties Committee Meeting; COVID 19 Conference Calls; Region VI Planning and Development Council; Blueprint. *(information only)*
9. **Resignation from the Lewis County Civil Service Commission:** Jeremy Garton representing the Lewis County Bar Association has submitted his resignation from the Lewis County Civil Service Commission. The County Commission will be asked to consider this resignation. *(action required)*
10. **Lewis County Clerk Advice and Consent to Hire for a Vacant Position:** Lewis County Clerk Cynthia S. Rowan requests advice and consent per West Virginia Code §7-7-7 to hire an employee to fill the vacancy created by the retirement of an employee. If approved the employee's first day of employment will be November 1, 2020. (Tabled from the 10/20/2020 meeting) *(action required)*
11. **Timesheets/Annual or Sick Leave Requests:** None

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

12. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, October 23, 2020. *(action required)*
13. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, October 23, 2020. *(action required)*
14. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, October 23, 2020. *(action required)*
15. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, October 23, 2020. *(action required)*

ADJOURNMENT:

16. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.