

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Rod Wyman, President
Patrick Boyle, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION

110 Center Avenue, 2nd Floor

Weston, WV 26452

Meeting Agenda

Tuesday, August 18, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00 AM Call Meeting to Order
2. 10:05 AM John Breen, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, August 14, 2020
(*action required*)

APPOINTMENTS

3. 10:15AM Keith Talbert, Lewis County Firefighter's Association
RE: Funding for Lewis County Fire Departments
4. 10:30 AM Cynthia S. Rowan, County Clerk
RE: Request to hire an employee
5. 10:40 AM Chris Richards, Executive Director
Lewis County Convention and Visitors Bureau
RE: Ms Richreds will present the April, May and June 2020 quarterly report of activities by the Lewis County Convention and Visitors Bureau and the annual report as required by West Virginia State Code. (The annual report was received on August 12, 2020).

CORRESPONDENCE

6. Upshur County Commission Meeting Agendas: The Upshur County Commission Meeting Agendas for Thursday, July 30, 2020 and Thursday, August 6, 2020 are presented for review. (*information only*)
7. West Virginia Regional Jail and Correctional Facility Monthly Invoice: The July 2020 monthly invoice for Lewis County inmates housed in the Regional Jail is 785 inmate days X \$48.25 per diem totaling \$37,876.25 is presented for review. (*information only*)

8. **Sheriff's Monthly Vehicle Report:** The Sheriff's July Monthly Vehicle Report of fleet mileage is presented for review. *(information only)*
9. **Building and Rebuilding Monuments to American Heroes:** President Donald Trump has signed an Executive Order that has created a task force to propose options for the creation of a national garden of statues. They are requesting any Lewis County locations that meet the criteria be submitted for review. *(information only)*
10. **SHENTEL Cable Franchise Fee Remittance:** SHENTEL Cable remits the Quarterly Franchise Fee for the months of April, May and June 2020 in the amount of \$9,846.62. Last quarter the county received \$9,107. 58. *(information only)*
11. **Monongalia County Solid Waste Authority:** Request by the Mon County Solid Waste Authority to support SB 139 in the 2020 Legislative session. SB139 is to shift \$1.00 from the current \$3.50 fee of WV Department of Environmental Protection (DEP) Landfill Closure Assistance Program and distribute the \$1.00 to the 55 Solid Waste Authorities based upon their 2010 population. The shift of funds would mean no new taxes or fees for county residents. *(information only)*
12. **Small Cities Block Grant Application Notification:** The West Virginia Development Office has notified the Lewis County Commission that the application Fiscal Year 2019 Small Cities Block Grant Funding for the Phase I Waterline Extension has not been funded. *(information only)*
13. **Sheriff's Monthly Financial Statement:** Sheriff Dayton Whitt submits the July 2020 Sheriff Financial Statement (reconciliation of accounts) for review. *(information only)*
14. **Lewis Gilmer E911 Monthly Call Report:** The Lewis Gilmer E911 monthly call report of call totals and disposition by agency is presented for review. *(information only)*
15. **Invitation to Congressman Mooney's Virtual Public Safety Workshop:** Congressman Alex Mooney invites the local governments, law enforcement, fire departments and public safety agencies to participate in Virtual Pubic Safety Workshop on August 20, 2020 from 10 AM until 12:30 PM. *(information only)*
16. **Jane Lew Public Service District Meeting Agenda:** The Jane Lew Public Service District August 13, 2020 regular meeting agenda is presented for review. *(information only)*

BUSINESS

17. **Board(s) and Committee(s) Reports:** West Virginia State Auditor's Office Annual Training; County Commissioner's Association of West Virginia Annual Meeting; Oath of Office Ceremony for Sheriff Whitt; Lewis County Health Department and First Responder COVID19 Conference Calls; Lewis Gilmer E911. *(information only)*
18. **Resignation of James McAtee, Lewis County Court Security:** James McAtee has tendered his resignation as a court security officer effective July 31, 2020. The Lewis County Commission is asked to accept his resignation. *(action required)*
19. **Corridor H Highway Authority Annual Contribution Request:** The Corridor H Highway Authority requests the Lewis County Commission remit an annual contribution to the Authority. In the past, the County has split the \$5,000 annual contribution with the Lewis County Economic Development Authority. The County Commission will be asked to consider the annual contribution. *(action required)*
20. **Request to Advertise for Lewis Gilmer E911 Telecommunicators:** William F. Rowan, Lewis Gilmer E911 and Office of Emergency Management Director requests permission to advertise for telecommunicators. The center presently has two vacant position. *(action required)*

21. **Appointment of Michael Cayton as Lewis County Sheriff's Department Chief Deputy:** Lewis County Sheriff Dayton Whitt appointed Michael Cayton as his Chief Deputy effective August 1, 2020. Chief Cayton will hold this position until December 31, 2020 then will return to his position as Sergeant assigned as the Prevention Resource Officer at Lewis County High School. The Lewis County Commission is asked to approve this job reassignment. *(action required)*
22. **Request for Carry Over of Unused Sick Leave for Michael Francis:** The Lewis County Commission is asked to consider allowing the transfer of unused sick leave from the Lewis County Board of Education to the Lewis County Commission for Michael Francis. At the close of employment Mr. Francis had 5.5 days of sick leave. *(action required)*
23. **Lewis County Board of Health Member Reappointment:** The Lewis County Board of Health respectfully requests Melinda Law be reappointed as a member of the Board. If reappointed her term of office will expire 6/30/2025. *(action required)*
24. **Request to Hire a Full Time Court Security Employee:** Sheriff Dayton Whitt requests permission to advertise for a full time court security officer. This is to fill the vacancy in his department. *(action required)*
25. **Software Systems Maintenance Renewal:** Software Systems has submitted the Fiscal Year 2021 Maintenance Renewal Costs. The County Commission will be asked to consider approval. The cost comparison from Fiscal Year 2020 to Fiscal Year 2021 is presented for review. *(action required)*

a. Tax Internet Inquiry	2020-\$102.00	2021-Same
b. Tax collection	2020-\$461.00	2021-\$434.00
c. On line Tax Payment	2020-\$96.00	2021-\$101.00
d. DMV Processing	2020-\$53.00	2021-\$56.00
e. System Hardware	2020-\$59.00	2021-Same
f. Assessor Supplemental Tax	2020-\$79.00	2021-\$66.00
g. Sheriff's Accounting	2020-\$ 339.00	2021-\$375.00
h. Budget and Accounting	2020-\$2.00	2021-\$8.00
i. System Hardware	2020-\$59.00	2021-\$59.00
j. Circuit Clerk Processing	2020-\$490.00	2021-\$450.00
26. **Application from A&S Recovery to be Added to the Lewis County Wrecker Rotation:** A&S Recovery has submitted an application to be added to the Lewis County Wrecker Rotation. Lewis County E911 and Office of Emergency Management Director, William Rowan, has reviewed the application and will provide a recommendation to the County Commission. *(action required)*
27. **Timesheets and Leave Requests:** *(action required)*
 - a. Rick Stout 8 hours Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

28. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, August 14, 2020. *(action required)*
29. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, August 14, 2020. *(action required)*
30. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, August 14, 2020. *(action required)*

31. Expenses for the Current Period Presented for Consideration of Payment: Draft copies will be available for review upon request Friday, August 14, 2020. *(action required)*

ADJOURNMENT:

32. With no further action being required by the Lewis County Commission the meeting will be adjourned. *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial [1-717-275-8940](tel:1-717-275-8940) or [1-712-832-8330](tel:1-712-832-8330)
Access Code: [898 8882](tel:898-8882) to enter the conference call

Date of Meeting: August 13, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• August 6, 2020

9:05 a.m. Upshur County Census Incentive Drawing

9:15 a.m. Discuss Riffle Case Number 61319-02 (Banks Tax District – Tax Map 3P – Parcel Number 20.1)
The Order Setting Forth Findings of Fact and Conclusions of Law entered on August 13, 2020 provided the property owner with thirty (30) calendar days to have all debris and trash removed from the property.

9:30 a.m. Larry Brown – Discuss non-compliance with Upshur County Floodplain and Building Permit Ordinances

9:45 a.m. Theresa Servetas – Request for the adoption of a Nuisance Ordinance pertaining to “dog barking” outside of Corporate limits

10:00 a.m. Kenneth “Brian” Shreves, UCDHSEM Director -- Discuss adding a private line to the existing fire frequency to decrease interference

Items for Discussion / Action / Approval:

1. Consider signing a Declaration of Support Regarding Staying a Change to the Ballot Order Prior to the Upcoming Election. In *Nelson v. McCormick, et al.*, the United States District Court for the Southern District of WV ruled that WV Code §3-6-2(c)(3) (the Ballot Order Statute) is unconstitutional and initially stayed the execution of this order and any relief until after the 2020 election; however, the Court has since lifted the stay and ordered the Ballot Order to be changed. *
2. Request from Pastor J. Edward McDaniels to use the Courthouse steps/plaza for a county wide worship service and walk on Saturday, September 26, 2020 from 1:00 p.m. until 3:00 p.m. A certificate of Liability Insurance will be provided. *
3. Correspondence from Software Systems, Inc. regarding changes in maintenance contract amounts. Review and approval of 2020-2021 maintenance levels. This maintenance includes program updates, telephone support and time spent performing data conversions and other on-site tasks depending upon which level is requested for each system. *

4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Nesco, Inc. providing notice of blasting activities in accordance with all State and Federal Laws and as approved by the Department of Environmental Protection, commencing August 27, 2020 and continuing through August 28, 2021 from sunrise to sunset.
2. Stanton Foundation COVID-19 Emergency Fund Application submitted on behalf of the Lewis-Upshur Animal Control Facility. In response to the ongoing coronavirus pandemic, the Stanton Foundation is providing funds, ranging from \$500 to \$1,000, for the purchase of preventative veterinary medicine for non-emergency treatment of dogs being housed in the shelter.
3. Upshur County E911 Communication Reports – July, 2020 Under separate cover
 - Monthly Department Summary Report
 - Monthly Wrecker Report
 - YTD Wrecker Report
4. Appointments Needed or Upcoming:
 - Upshur County Fire Board, Inc. (Linn Baxa – 6-30-2020) – Fire Association Representative
 - Elkins Road PSD (Larry Heater – 9-30-2020)
 - Upshur County Solid Waste Authority (Mary L. Gower – 6-30-2020) --- Conservation District
 - Buckhannon-Upshur Parks & Recreation Advisory Board (Brett Robinson – 6-30-2020) – BOE
 - Buckhannon-Upshur Parks & Recreation Advisory Board (6-30-2021) – BOE

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

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Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
August 20, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-717-275-8940 or 1-712-832-8330
Access Code: 898 8882 to enter the conference call

Date of Meeting: August 6, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• July 23, 2020

9:15 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau – Annual Report

9:30 a.m. Kevin Nicholson on behalf of the Upshur County Youth Soccer Association, Inc. – Request to renew Wellness Complex Property Use Agreement per the initial lease agreement dated September 28, 2017. *

9:45 a.m. Consider Request for Hearing filed by Chester Chewning --- Case Number 101019-02 (Warren Tax District – Tax Map 7C – Parcel Number 42.10) *

Items for Discussion / Action / Approval:

1. Approval of “Request for Bids” and Minimum Vehicle Specifications for one police sport utility vehicle. Sealed Proposals must be received no later than 4:00 p.m. on September 2, 2020 at the Administrative Annex located at 91 W. Main Street, Suite 101. Proposals received by the deadline will be publicly opened, reviewed and read aloud by the Commission at 10:00 a.m. on Thursday, September 3, 2020. *
2. Approval and signature of an Order to Permit the Lawful Holding of Upshur County Circuit Court at the Event Center at Brushy Fork for Jury Selection in August, September, October, November and December, 2020, pursuant to WV Code §51-3-7. Occupying the existing Court space is not feasible for the purpose of a jury selection without creating a substantially increased risk of transmission of the COVID-19 virus. *
3. Approval and signature of the Help America Vote Act (HAVA) Subgrant Agreement in the amount of \$23,591.28. These emergency funds have been made available for the purpose of preventing, preparing for, and responding to COVID-19, for the 2020 federal election cycle. *
4. Approval and signature of the FY21 Community Corrections Day Report Center Grant (Project No. 21-CC-27) Contract Agreement, Resolution, Certifications and Standard and Federal Conditions and Assurances. The grant award is in the sum of \$161,500 to be used for the continued operation of a community corrections program in Upshur and Lewis Counties. *

5. Approval and signature of the esri renewal quote in the amount of \$4,450 for term period October 1, 2020 to September 30, 2021. Of this amount, \$1,200 is to be paid by the Assessor's Revaluation Fund. *
6. Approval and signature of verifications for Answers/Responses to various First Sets of Interrogatories on Liability to County and Municipal Plaintiffs in the consolidated opioid litigation. *
7. Adopt Policy Extending Emergency Absentee Voting. *
8. Signature of Order to approve the Number of Election Officials and Election Commissioners for the November 3, 2020 General Election. *
9. Signature of Order to approve the Number of Sets of Emergency Absentee Voting Commissioners for the November 3, 2020 General Election. *
10. Consider Resignation of Employee * Under separate cover
Item may lead to Executive Session per WV Code §6-9A-4
11. Consider Resignation of Employee * Under separate cover
Item may lead to Executive Session per WV Code §6-9A-4
12. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Timothy P. Bennett as a part-time Court Security Officer. Upon approval, Mr. Bennett will begin employment on August 9, 2020 at the pay wage rate of \$11 per hour. *
Item may lead to Executive Session per WV Code §6-9A-4
13. Correspondence from Kimbra Wachob, Upshur County Emergency Communications Center Assistant Director, requesting the employment of Evan Carpenter as full-time telecommunicator, effective August 17, 2020. Upon approval, Mr. Carpenter's rate of pay will be \$11.00 per hour. *
Item may lead to Executive Session per WV Code §6-9A-4
14. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Katie Loudin announcing her resignation from the Buckhannon Upshur Parks and Recreation Advisory Board, effective immediately. Ms. Loudin is a Board of Education representative and this term expires on June 30, 2021.
2. Upshur County Sheriff's Settlement, Reconciliation of Cash and Commission – Fiscal Year Ending June 30, 2020
3. Correspondence from 26th Judicial Circuit Court Judge Kurt W. Hall to WV Supreme Court of Appeals Court Administrator Joseph Armstrong requesting the approval of an expenditure in the amount of eight thousand six hundred ten dollars (\$8,610) from the Upshur County Worthless Check Fund to cover the cost of bailiff services for the Upshur County Magistrate Court for fiscal year 2020.

4. Correspondence from WV Supreme Court of Appeals Court Administrator Joseph Armstrong approving the request to expend eight thousand six hundred ten dollars (\$8,610) from the Upshur County Worthless Check Fund to cover the cost of bailiff services for the Upshur County Magistrate Court for fiscal year 2020.
5. Correspondence from Samantha L. Woods, Assistant Director of the WV State Auditor Chief Inspector Division, enclosing the Report on Applying Agreed-Upon Procedures of the Upshur County Magistrate Court for the period ending December 31, 2019. Report is available for public review in the Upshur County Commission Office. Under separate cover
6. Upshur County Building Permits for July, 2020
7. Upshur County Mileage Reports – June, 2020
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
8. Appointments Needed or Upcoming:
 - Upshur County Fire Board, Inc. (Linn Baxa – 6-30-2020) – Fire Association Representative
 - Hodgesville PSD (Roger Ward – 8-5-2020)
 - Elkins Road PSD (Larry Heater – 9-30-2020)
 - Upshur County Solid Waste Authority (Mary L. Gower – 6-30-2020) --- Conservation District
 - Buckhannon-Upshur Parks & Recreation Advisory Board (Brett Robinson – 6-30-2020) – BOE

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Tabled Items

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Next Regular Meeting of the Upshur County Commission
August 13, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex



STATE OF WEST VIRGINIA
DEPARTMENT OF HOMELAND SECURITY
DIVISION OF CORRECTIONS
AND REHABILITATION



BETSY C. JIVIDEN
COMMISSIONER

JEFF S. SANDY, CFE, CAMS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-538-2036 - Telephone
304-538-5367 - Fax

THE HONORABLE AGNES QUEEN, PRESIDENT
LEWIS COUNTY COMMISSION
LEWIS COUNTY COURTHOUSE
WESTON, WV 26452

Statement Number: 71202a8e
Statement Date: 8/4/2020
Month Of Service: July, 2020

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for LEWIS for the month of July, 2020. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: July
NUMBER OF INMATE DAYS: 785
PER DIEM RATE: \$48.25
AMOUNT DUE - July, 2020 \$37,876.25

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
P O Box 40258
Charleston, WV 25364

JULY 2020 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 33,090

151

152 Lopez Temp / 18 POLICE INTERCEPTOR 24,743

153 Hendershot 3929 / 18 POLICE INTERCEPTOR 18,425

154 Newbrough 3170 / 18 POLICE INTERCEPTOR 27,312

155 Brightbill 1910 / 13 POLICE INTERCEPTOR 109,871

156 Jones ⁴⁰⁶ / 20 EXPLORER 2503

157 Matheny 2727 / 11 TAHOE 122,522

158 Cutright 1643 / 11 TAHOE 102,941

158 Cutright 3370 / 14 EXPLORER 92,058

159 Shipman 2829 / 11 TAHOE 116,000

160

161

170 Cayton 2868 / 09 TAHOE 103,571



THE SECRETARY OF THE INTERIOR
WASHINGTON

JUL 23 2020

Board of Commissioners
Lewis County
110 Center Avenue
Weston, West Virginia 26452-1964

Dear County Commissioners:

On July 3, 2020, President Donald J. Trump signed an Executive Order (EO) on Building and Rebuilding Monuments to American Heroes. Recently, many statues and monuments that preserve the memory of our collective American story have been vandalized, destroyed, or removed. President Trump has made clear that this Administration will not stand for anarchy and allow our Nation's history to be erased. We must preserve the story of America's heroes.

The President has directed me to lead a Task Force that will propose options for the creation of a National Garden of American Heroes, including potential locations for the site. The National Garden will feature the statues of the greatest Americans to ever live and express our noblest ideals: respect for our ancestors, love of freedom, and striving for a more perfect Union. These works of beauty, created as enduring tributes, will show reverence for our past, dignify our present, and inspire those who come to visit this majestic place in the future.

As outlined in the enclosed EO, the "National Garden should be located on a site of natural beauty that enables visitors to enjoy nature, walk among the statues, and be inspired to learn about great figures of America's history." The site should be proximate to at least one major population center and not cause significant disruption to the local community. My preference is that the site be on lands already in Federal ownership.

The Task Force will also develop a process for accepting donations or loans of statues and monuments by States, localities, civic organizations, businesses, religious organizations, and individuals for display at the National Garden of American Heroes. Statues and monuments will include the Founding Fathers, former Presidents of the United States, those who fought for the abolition of slavery, and other great Americans.

I ask that you respond to this letter in your capacity as county officials, and provide any recommendations that answer the following questions:

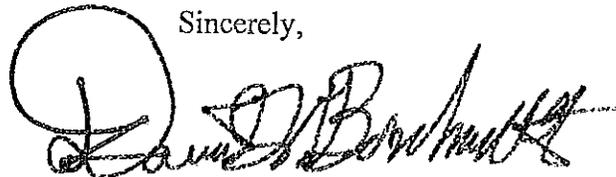
1. Are there locations of natural beauty within your unit of local government that would serve as a reputable location for these monuments, statues, and the National Garden of American Heroes? Please list and describe any such locations consistent with the EO.

2. Are there any statues or monuments your locality can donate or loan to this effort that will honor our nation's heroes? Please list and describe any such statues or monuments consistent with the EO.
3. In addition to the 31 individuals listed in the EO, are there any other American heroes who should be recognized in the National Garden of American Heroes? Please list and describe any such individuals consistent with the EO.

The Task Force intends to provide recommendations to the President expeditiously and would ask that you provide your response by July 31, 2020. Please send an electronic copy of your response to Mr. Jeffrey Small at jeffrey_small@ios.doi.gov.

America's heroes are embedded in our hearts and as a result of the President's leadership will forever be embedded in American history. This worthy and appropriate tribute to the legendary figures of the United States of America will transmit our national story to future generations.

Sincerely,

A handwritten signature in black ink, appearing to read "David D. Bonchuck". The signature is written in a cursive style with a large, prominent initial "D".

Secretary of the Interior

Enclosure

EXECUTIVE ORDERS

Executive Order on Building and Rebuilding Monuments to American Heroes

Issued on: July 3, 2020

By the authority vested in me as President by the Constitution and the laws of the United States of America, it is hereby ordered as follows:

Section 1. Purpose. America owes its present greatness to its past sacrifices. Because the past is always at risk of being forgotten, monuments will always be needed to honor those who came before. Since the time of our founding, Americans have raised monuments to our greatest citizens. In 1784, the legislature of Virginia commissioned the earliest statue of George Washington, a “monument of affection and gratitude” to a man who “unit[ed] to the endowment[s] of the Hero the virtues of the Patriot” and gave to the world “an Immortal Example of true Glory.” 1 Res. H. Del. (June 24, 1784). In our public parks and plazas, we have erected statues of great Americans who, through acts of wisdom and daring, built and preserved for us a republic of ordered liberty.

These statues are silent teachers in solid form of stone and metal. They preserve the memory of our American story and stir in us a spirit of responsibility for the chapters yet unwritten. These works of art call forth gratitude for the accomplishments and sacrifices of our exceptional fellow citizens who, despite their flaws, placed their virtues, their talents, and their lives in the service of our Nation. These monuments express our noblest ideals: respect for our ancestors, love of freedom, and striving for a more perfect union. They are works of beauty, created as enduring tributes. In preserving them, we show reverence for our past, we dignify our present, and we inspire those who are to come. To build a monument is to ratify our shared national project.

To destroy a monument is to desecrate our common inheritance. In recent weeks, in the midst of protests across America, many monuments have been vandalized or destroyed. Some local governments have responded by taking their monuments down. Among others, monuments to Christopher Columbus, George Washington, Thomas Jefferson, Benjamin Franklin, Francis Scott Key, Ulysses S. Grant, leaders of the abolitionist movement, the first all-volunteer African-American regiment of the Union Army in the Civil

War, and American soldiers killed in the First and Second World Wars have been vandalized, destroyed, or removed.

These statues are not ours alone, to be discarded at the whim of those inflamed by fashionable political passions; they belong to generations that have come before us and to generations yet unborn. My Administration will not abide an assault on our collective national memory. In the face of such acts of destruction, it is our responsibility as Americans to stand strong against this violence, and to peacefully transmit our great national story to future generations through newly commissioned monuments to American heroes.

Sec. 2. Task Force for Building and Rebuilding Monuments to American Heroes. (a) There is hereby established the Interagency Task Force for Building and Rebuilding Monuments to American Heroes (Task Force). The Task Force shall be chaired by the Secretary of the Interior (Secretary), and shall include the following additional members:

- (i) the Administrator of General Services (Administrator);
- (ii) the Chairperson of the National Endowment for the Arts (NEA);
- (iii) the Chairperson of the National Endowment for the Humanities (NEH);
- (iv) the Chairman of the Advisory Council on Historic Preservation (ACHP); and
- (v) any officers or employees of any executive department or agency (agency) designated by the President or the Secretary.

(b) The Department of the Interior shall provide funding and administrative support as may be necessary for the performance and functions of the Task Force. The Secretary shall designate an official of the Department of the Interior to serve as the Executive Director of the Task Force, responsible for coordinating its day-to-day activities.

(c) The Chairpersons of the NEA and NEH and the Chairman of the ACHP shall establish cross-department initiatives within the NEA, NEH, and ACHP, respectively, to advance the purposes of the Task Force and this order and to coordinate relevant agency operations with the Task Force.

Sec. 3. National Garden of American Heroes. (a) It shall be the policy of the United States to establish a statuary park named the National Garden of American Heroes (National Garden).

(b) Within 60 days of the date of this order, the Task Force shall submit a report to the President through the Assistant to the President for Domestic Policy that proposes options for the creation of the National Garden, including potential locations for the site. In identifying options, the Task Force shall:

(i) strive to open the National Garden expeditiously;

(ii) evaluate the feasibility of creating the National Garden through a variety of potential avenues, including existing agency authorities and appropriations; and

(iii) consider the availability of authority to encourage and accept the donation or loan of statues by States, localities, civic organizations, businesses, religious organizations, and individuals, for display at the National Garden.

(c) In addition to the requirements of subsection 3(b) of this order, the proposed options for the National Garden should adhere to the criteria described in subsections (c)(i) through (c)(vi) of this section:

(i) The National Garden should be composed of statues, including statues of John Adams, Susan B. Anthony, Clara Barton, Daniel Boone, Joshua Lawrence Chamberlain, Henry Clay, Davy Crockett, Frederick Douglass, Amelia Earhart, Benjamin Franklin, Billy Graham, Alexander Hamilton, Thomas Jefferson, Martin Luther King, Jr., Abraham Lincoln, Douglas MacArthur, Dolley Madison, James Madison, Christa McAuliffe, Audie Murphy, George S. Patton, Jr., Ronald Reagan, Jackie Robinson, Betsy Ross, Antonin Scalia, Harriet Beecher Stowe, Harriet Tubman, Booker T. Washington, George Washington, and Orville and Wilbur Wright.

(ii) The National Garden should be opened for public access prior to the 250th anniversary of the proclamation of the Declaration of Independence on July 4, 2026.

(iii) Statues should depict historically significant Americans, as that term is defined in section 7 of this order, who have contributed positively to America throughout our history. Examples include: the Founding Fathers, those who fought for the abolition of slavery or participated in the underground railroad, heroes of the United States Armed Forces, recipients of the Congressional Medal of Honor or Presidential Medal of Freedom, scientists and inventors, entrepreneurs, civil rights leaders, missionaries and religious leaders, pioneers and explorers, police officers and firefighters killed or injured in the line of duty, labor leaders, advocates for the poor and disadvantaged, opponents of national socialism or international socialism, former Presidents of the United States and other elected officials, judges and justices,

astronauts, authors, intellectuals, artists, and teachers. None will have lived perfect lives, but all will be worth honoring, remembering, and studying.

(iv) All statues in the National Garden should be lifelike or realistic representations of the persons they depict, not abstract or modernist representations.

(v) The National Garden should be located on a site of natural beauty that enables visitors to enjoy nature, walk among the statues, and be inspired to learn about great figures of America's history. The site should be proximate to at least one major population center, and the site should not cause significant disruption to the local community.

(vi) As part of its civic education mission, the National Garden should also separately maintain a collection of statues for temporary display at appropriate sites around the United States that are accessible to the general public.

Sec. 4. Commissioning of New Statues and Works of Art. (a) The Task Force shall examine the appropriations authority of the agencies represented on it in light of the purpose and policy of this order. Based on its examination of relevant authorities, the Task Force shall make recommendations for the use of these agencies' appropriations.

(b) To the extent appropriate and consistent with applicable law and the other provisions of this order, Task Force agencies that are authorized to provide for the commissioning of statues or monuments shall, in expending funds, give priority to projects involving the commissioning of publicly accessible statues of persons meeting the criteria described in section 3(b)(iii) of this order, with particular preference for statues of the Founding Fathers, former Presidents of the United States, leading abolitionists, and individuals involved in the discovery of America.

(c) To the extent appropriate and consistent with applicable law, these agencies shall prioritize projects that will result in the installation of a statue as described in subsection (b) of this section in a community where a statue depicting a historically significant American was removed or destroyed in conjunction with the events described in section 1 of this order.

(d) After consulting with the Task Force, the Administrator of General Services shall promptly revise and thereafter operate the General Service Administration's (GSA's) Art in Architecture (AIA) Policies and Procedures, GSA Acquisition Letter V-10-01, and Part 102-77 of title 41, Code of Federal Regulations, to prioritize the commission of works of art that portray historically significant Americans or events of American historical significance or illustrate the ideals upon which our Nation was founded. Priority should be given to public-facing monuments to former Presidents of the United States and to individuals and events relating to the discovery

of America, the founding of the United States, and the abolition of slavery. Such works of art should be designed to be appreciated by the general public and by those who use and interact with Federal buildings. Priority should be given to this policy above other policies contained in part 102-77 of title 41, Code of Federal Regulations, and revisions made pursuant to this subsection shall be made to supersede any regulatory provisions of AIA that may conflict with or otherwise impede advancing the purposes of this subsection.

(e) When a statue or work of art commissioned pursuant to this section is meant to depict a historically significant American, the statue or work of art shall be a lifelike or realistic representation of that person, not an abstract or modernist representation.

Sec. 5. Educational Programming. The Chairperson of the NEH shall prioritize the allocation of funding to programs and projects that educate Americans about the founding documents and founding ideals of the United States, as appropriate and to the extent consistent with applicable law, including section 956 of title 20, United States Code. The founding documents include the Declaration of Independence, the Constitution, and the Federalist Papers. The founding ideals include equality under the law, respect for inalienable individual rights, and representative self-government. Within 90 days of the conclusion of each Fiscal Year from 2021 through 2026, the Chairperson shall submit a report to the President through the Assistant to the President for Domestic Policy that identifies funding allocated to programs and projects pursuant to this section.

Sec. 6. Protection of National Garden and Statues Commissioned Pursuant to this Order. The Attorney General shall apply section 3 of Executive Order 13933 of June 26, 2020 (Protecting American Monuments, Memorials, and Statues and Combating Recent Criminal Violence), with respect to violations of Federal law regarding the National Garden and all statues commissioned pursuant to this order.

Sec. 7. Definition. The term "historically significant American" means an individual who was, or became, an American citizen and was a public figure who made substantive contributions to America's public life or otherwise had a substantive effect on America's history. The phrase also includes public figures such as Christopher Columbus, Junipero Serra, and the Marquis de La Fayette, who lived prior to or during the American Revolution and were not American citizens, but who made substantive historical contributions to the discovery, development, or independence of the future United States.

Sec. 8. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof, or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

DONALD J. TRUMP

THE WHITE HOUSE,
July 3, 2020.

Service Supplier: Shenandoah Cable Television LLC
Tax ID Code: 54-1159109
Tax Period: April 01, 2020 - June 30, 2020
Location ID: 490410000 200365

Lewis County Commission
 110 Center Ave, FL2
 Weston, WV 26452

Jurisdiction	Tax Type	Taxable Revenue	Rate	Gross Tax	Collection Allowance (0.00%)	Net Tax Due
LEWIS	Franchise Tax (Cable)	302,877.00	3.000 %	9,086.31	0.00	9,086.31
Total Remitted		302,877.00		9,086.31	0.00	9,086.31

Clayton 9109.58

I hereby certify that I have read the above return and certify it to be correct to the best of my knowledge.

Date: 07/31/2020

Preparer: Peter Madara Prepared By: Ernst & Young, LLP FEIN: 34-6565596

Title: SVP-Tax *Madara*

Please Refer All Inquiries to: Ernst & Young LLP
 18101 Von Karman, Suite 1700
 Irvine, California 92612
 Ph: 949794-2300 Fx: 949-437-0593

For rate changes please e-mail:
rosa.salvador@ey.com



MONONGALIA COUNTY SOLID WASTE AUTHORITY

3788 Morgantown Industrial Park

Morgantown, WV 26501

304-292-3801

**FY 2020
Board of
Directors**

July 23, 2020

Hayward
Helmick,
Chair

Lewis County Commission
Lewis County Courthouse
110 Center Avenue, 2nd Floor
Weston, WV 26452

H. R. Scott
Vice –Chair

Eldon Callen,
Board
Member

Dear County Commission President:

David
Custer,
Board
Member

During the 2020 Legislative session, an important solid waste issue bill, that could generate approximately \$2 million among all county Solid Waste Authorities (SWAs), was introduced by Senator Blair. Senate Bill 139's main focus is to shift \$1.00 from the current \$3.50 fee of WV Department of Environmental Protection's (DEP) Landfill Closure Assistance Program (LCAP) and distribute the \$1.00 fee to the 55 SWAs based upon their 2010 population. *This shift of funds would mean no new fees or taxes for county residents.* The DEP opposed the bill and raised difference of opinions resulting in SB 139 being deferred to the 2020 interims for further study.

Robert
McConnell,
Board
Member

Background

There is a state mandated assessment fee of \$8.25 placed on the tonnage of all solid waste disposed in state landfills to aid in funding programs administered by the DEP and WV Solid Waste Management Board (SWMB) (SWMB 8-1). From this fee \$3.50 is distributed to the Closure Cost Assessment Fee/Closure Fund per *W Va. Code 22-16-4* (SWMB 8-3). In FY 2018, \$7,432,540 was allocated for the LCAP with 28, of the original 30 landfills, in post-closure status and in the 30-year monitoring period (SWMB 4-19).

Expenses Reported

In FY2018, expenses of \$6,239,129 were reported to the WV Joint Committee on Government and Finance (*DEP FY2018 Annual Report*) and for FY2019, expenses were \$6,642,543 with an ending balance of \$20,500,567 (*DEP FY2019 Annual Report*).

2020 Legislature Statements

Before the WV Legislature, the DEP testified that all capping activities for the last few landfills will be 100% funded in 2023 and agreed that a phased reduction could start now with an increase up to the \$1.00 per ton reduction. Testifying before the House Government Organization Chairman, the DEP's Scott Mandirola, Deputy Cabinet Secretary, agreed to these points and did not object to the bill amendment to do a phased reduction.

Questions to Consider

A major concern to clarify, what happens to the annual expense funding source after the 30-year monitoring period? Secondly, will this burden be placed upon our residents perpetually in assessment fees or taxation? Lastly, the real question to ask is, how does this affect your county?

Request to Consider

As commissioners, your contacts and relationships with legislators, state officials and other community representatives are immeasurable. We are asking that you talk to your delegates and legislators to support SB 139. With your support and assistance, we can get SB 139 passed in the next legislative session.

Feel free to contact us with your questions at 304-292-3801 or moncountyswa@gmail.com.

Sincerely,

Monongalia County Solid Waste Authority Board of Directors

Enclosures:

Enc 1: West Virginia Solid Waste Management Plan 2019, Solid Waste Disposal Fees, pages 8-1, 8-3

Enc 2: West Virginia Solid Waste Management Plan 2019, LCAP Summary, page 4-19

Enc 3: West Virginia Department of Environmental Protection Annual Report, FY2018

Enc 4: West Virginia Department of Environmental Protection Annual Report, FY2019

Chapter 8: Solid Waste Disposal Fees

8.1 Assessment Fees

The state has imposed assessment fees on the disposal of solid waste as a mechanism to fund solid waste management programs. These fees are collected on a rate per ton basis by the solid waste disposal facility and are remitted to the Department of Tax and Revenue monthly. The Auditor's Office and the Department of Tax and Revenue have jointly developed a system which deposits the dollars directly into the appropriate funds.

The \$8.25 assessment fee is distributed among three separate agencies, Department of Environmental Protection (DEP), Division of Natural Resources (DNR) and the Solid Waste Management Board (SWMB).

The Solid Waste Assessment Fee (DEP) - provides funding for the Solid Waste Reclamation and Environmental Response Fund, Solid Waste Enforcement Fund and the Solid Waste Management Board Reserve Fund, for bond reserve.

Solid Waste Assessment Interim Fee – (SWMB Solid Waste Planning Fund) provides funding for

grants and monthly operations for the 50 local solid waste authorities (SWAs) and SWMB administration costs and grants.

The Recycling Assessment Fee funds the DEP's REAP Recycling Assistance Program, Solid Waste Reclamation and Environmental Response Fund, Hazardous Waste Emergency Response Fund, a portion of DNR's Police Officer's salaries, and local solid waste authority assistance. Closure Cost Assessment Fee (DEP), is primarily used for expenses associated with proper landfill closure.

"Commercial Recyclers" may receive a special exemption, resulting in a \$2.00 Recycling Fee. To receive the exemption Commercial Recyclers must have DEP certification that 70% of the waste received at the disposal facility is recycled. The remaining 30% being disposed of at a landfill will be assessed \$2.00 per ton.

This section describes the fees the state collects and distributes to environmental agencies and programs. Table 8-1 represents the distribution of fees effective since July 1, 2005.

- The **Prichard Landfill (50)** in Wayne County closed in 1996 due to its inability to compete with Kentucky facilities offering lower tipping fees. The facility has been capped and is in post-closure monitoring;
- The **Webster County Landfill's (37)** permit was revoked by the DEP in 2004. PSC denied the facility a CON the following year. The facility's problems were related to decreasing tonnage and income. The Webster County Landfill ceased operation in 2002;
- The **Elkins/Randolph Landfill (24b)** closed in the fall of 2011, unable to generate enough income to cover cost due to the low tonnages. Closing cost for the facility was estimated by Environmental Solutions, Inc. during July 2012 at \$6,080,310;
- The **City of Huntington's Landfill (47)** was ordered closed in 1994 by the DEP because it was unable to comply with state and federal regulations requiring multiple liners and a comprehensive leachate management system.

4.6.2 LCAP Summary

The closure cost mentioned for the above LCAP facilities was for expenses up to and including the final cap and does not include cost associated with the 30-year monitoring period.

Of the original 28 facilities in the LCAP program and the 2 other facilities that were later added, 28 are in post-closure phase, three are in pre-closure and the remaining two are in closure phase.

The two facilities in the closure phase are Clarksburg and Elkins/Randolph. The three

facilities in pre-closure are Wheeling-North Park, Kingwood and Webster County. All others are in Post-Closure.

For FY 2018, \$7,432,540 of the \$17,708,481 collected by the state in landfill assessment fees was designated for the LCAP program.

DIGITAL VERSION: [Click here for an interactive map of the state's nonoperational landfills and tire monofills.](#)

4.7 Transfer Stations

As of November 2018, West Virginia currently has 17 municipal solid waste transfer stations. Most of these facilities are either in the eastern panhandle or the southwestern part of the state, commonly known as the coalfield counties. Transfer stations allow garbage from packer and smaller trucks to be transferred to larger trucks in areas where a long haul to the nearest landfill is necessary. On average, one large vehicle can haul 4 times the load of one standard size garbage truck saving time, wear and tear on the trucks and fuel. Transfer stations are an essential part of the waste management system.

In 2017, West Virginia's (then) 16 operational transfer stations collected and transferred 270,218 tons of waste, approximately 14% of the total volume going into the state's landfills. They process and transfer residential waste, non-hazardous commercial waste, bulky goods, construction and demolition waste and a few tires.

The following transfer stations are currently operational in West Virginia.

**West Virginia Department of Environmental Protection
Office of Environmental Remediation
Landfill Closure Assistance Program
Annual Report FY2019
Per WV Code 22-16-12(h)**

Fund 3328 - Closure Assistance Fund

Beginning Cash at July 1, 2019		18,248,740
Revenues:		
Solid Waste Assessment Fees	7,888,342	
Investment Earnings	443,420	
Miscellaneous	562,608	
TOTAL REVENUE	<u>8,894,370</u>	
Expenditures:		
Personal Services	709,599	
Benefits	208,552	
Unclassified	5,724,392	
TOTAL EXPENDITURES	<u>6,642,543</u>	
Ending Cash at June 30, 2020		<u><u>20,500,567</u></u>

July 16, 2020

Dear Lewis County Sheriff's Department/Lewis County Commission

Please accept this letter as formal notice of my resignation from my position as Security Officer at the Lewis County Sheriff's Department. My last day of employment will be July 31, 2020.

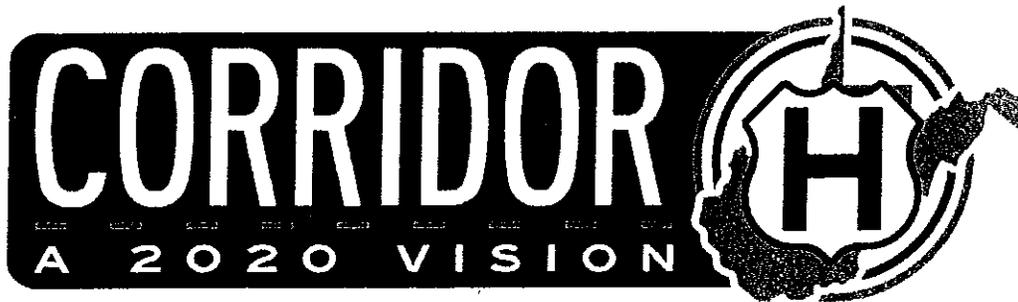
Thank you for giving me the opportunity to work in this position. I have thoroughly enjoyed working here and appreciate the opportunities you have given me.

If there is anything I can do to help with the transition of my departure, please let me know.

Sincerely,

 J. H. McAtee
7-16-20

James A. McAtee



ROBERT C. BYRD CORRIDOR H HIGHWAY AUTHORITY

July 22, 2020

Lewis County Commission
110 Center Avenue, 2nd Floor
Weston, West Virginia 26452

Re: FY 2021 Funding Allocation

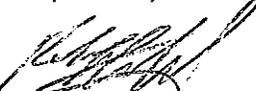
Dear Commissioners:

On behalf of the Robert C. Byrd Corridor H Highway Authority I would like to thank you for your continued support of our organization and our efforts to complete Corridor H as quickly as possible. We recently held the annual meeting of the organization and have our work plan for the year. Items that highlight our planned activities include:

- Continued advocacy for additional funding from the federal government.
- Continued push for completion of the Wardensville to the State Line section and Parsons to Davis section.
- Engagement with Virginia elected officials on the local, state, and federal levels for design and completion of the State Line to I-81 section.
- Engagement of business/industry leaders in West Virginia and Virginia that will benefit from a fully completed Corridor H.
- Update of our website and mapping.

Lewis County graciously allocated Five Thousand Dollars (\$5,000.00) to us for FY '21. I would respectfully request those funds be sent to us at the address referenced below at your convenience. We greatly appreciate your continued support and look forward to working with you throughout the year. If you have any questions or need additional information, please do not hesitate to contact me.

Respectfully Submitted,



Robert L. Morris, Jr.
Chairman



Lewis - Gilmer E-911

William F. Rowan, Director

TTY -- Phone: (304) 269-8243 • Fax: (304) 269-8203 • Email: LCE911@LCE-911.com

201 Orchard Street • Weston, WV 26452

Commissioners,

We are formally requesting permission to advertise and hire two (2) full time employees , for the Lewis-Gilmer E-911 center as Telecommunicator to fill vacant positions. Starting salary will be \$12.50 an hour.

Thank you

A handwritten signature in black ink, appearing to read "William F. Rowan".

William F. Rowan

Director



State of West Virginia

117 Court Avenue
Weston, WV 26452
Telephone: (304) 2698251

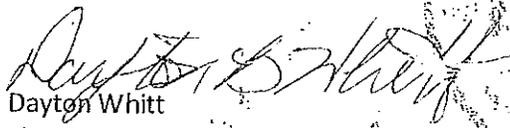
LAW ENFORCEMENT 304-269-8251
304-269-8245

TAX OFFICE 304-269-8222
304-269-8223

FAX 304-269-2644

July 31, 2020

Effective August 1, 2020, Sgt. Mike Cayton will be appointed Chief Deputy. He will hold this position until December 31, 2020.


Dayton Whitt
Sheriff

lcsaGissy@yahoo.com



**WEST
VIRGINIA**
DEVELOPMENT OFFICE

1900 Kanawha Boulevard East
Building 3, Suite 600
Charleston, West Virginia, 25305
(800) 982-3386 • (304) 558-2234
westvirginia.gov

July 28, 2020

The Honorable Agnes G. Queen
President
Lewis County Commission
110 Center Avenue
Weston, West Virginia 26452

RE: FY2019 Community Development Block Grant Application

Dear President Queen:

Thank you for submitting your 2019 Community Development Block Grant (CDBG) application. I regret to inform you that we were unable to accommodate your request from the 2019 CDBG allocation. Demand always exceeds available funds, and funding decisions are always difficult. This year was no exception.

While we were unable to accommodate your request this year, we want to encourage you to continue to seek the resources needed to invest in infrastructure development. At this time, the application for FY2020 CDBG funds has not been released; however, please maintain close contact with your Regional Planning and Development Council (RPDC) for information regarding the status of the FY2020 CDBG application and the competitive application cycle. Once available, the FY2020 CDBG application and instructions will be available on our website at the following location: <https://wvcad.org/resources>.

We would be happy to discuss this project with you and provide guidance regarding issues that can affect the eligibility and competitiveness of an application. If you have any questions, please feel free to contact me at (304)957-2068 or Ryan Halsey at (304)957-2096.

Sincerely,

A handwritten signature in black ink, appearing to read "SR", written over the word "Sincerely,".

Sherry Risk
CDBG Program Manager
West Virginia Community Advancement and Development

SLR: rjh

cc: Regional Planning and Development Council 7

Lewis County Financial Statement
Month Ending- July 2020

Lewis County
08/07/2020 @ 09:33:03 AM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,725,383.49	\$371,621.33	\$284,546.51	\$671,518.77	3,710,032.56
Coal Severence	0.00	\$5,175.33	\$0.00	\$0.00	5,175.33
General School	14,761.55	\$6,827.32	\$0.00	\$0.00	21,588.87
Magistrate Court	765.49	\$1,651.21	\$0.00	\$59.98	2,356.72
Worthless Check	33,844.16	\$41.54	\$0.00	\$0.00	33,885.70
Dog and Kennel	4,911.12	\$30,203.27	\$0.00	\$20,006.84	15,107.55
Home Detention	4,245.22	\$3,832.44	\$0.00	\$872.11	7,205.55
Emergency 911 Fund	3,955,524.49	\$171,773.67	\$0.00	\$66,089.13	4,061,209.03
Lewis County Aquatic Fund	727,089.93	\$371.62	\$0.00	\$0.00	727,461.55
Citizens Education	23,502.40	\$11.48	\$0.00	\$0.00	23,513.88
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	845.00	\$67,704.49	\$0.00	\$68,549.49	0.00
Sheriff Special Account-State	8,293.83	\$4.05	\$0.00	\$0.00	8,297.88
County Building	577,320.37	\$175.65	\$0.00	\$0.00	577,496.02
Board of Health	569,387.41	\$14,875.81	\$0.00	\$34,013.55	550,249.67
Tax Lien	166,731.72	\$3,486.90	\$0.00	\$4,215.01	166,003.61
Delinquent Nonentered	33,503.70	\$0.00	\$0.00	\$12,834.72	20,668.98
Concealed Weapons	53,187.39	\$1,262.51	\$0.00	\$25.00	54,424.90
Assessor Valuation	263,266.18	\$17,468.93	\$0.00	\$14,105.35	266,629.76
Voters Resistration	5,084.93	\$0.00	\$0.00	\$0.00	5,084.93
State Current	0.00	\$0.66	\$4,921.82	\$4,922.48	0.00
Criminal Charges	0.00	\$63.75	\$0.00	\$63.75	0.00
Court Reporter	0.00	\$50.00	\$0.00	\$50.00	0.00
State Police	0.00	\$475.00	\$0.00	\$475.00	0.00
Vehicle License - DMV	0.00	\$39,981.00	\$0.00	\$39,981.00	0.00
State Fines	0.00	\$800.00	\$0.00	\$800.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$889.13	(889.13)
WV Deputies Fund	652.50	\$614.00	\$0.00	\$647.50	619.00
General Current Expenses	0.00	\$5,555.40	\$377,103.87	\$382,659.27	0.00
Excess Levy	0.00	\$5,096.12	\$203,195.25	\$208,291.37	0.00
Weston Current	0.00	\$5.27	\$39,569.69	\$39,574.96	0.00
Jane Lew Current	0.00	\$0.80	\$5,922.75	\$5,923.55	0.00
COVID-19 PANDEMIC	89,816.80	\$0.00	\$0.00	\$2,528.19	87,288.61
LC Blueprint Community	2,926.25	\$0.00	\$0.00	\$0.00	2,926.25
Small Cities Blk Grant-Broadband	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$10,261,044.64	\$749,129.55	\$915,259.89	\$1,579,096.15	\$10,346,337.93

Balance in county depositories - End of Month	\$11,142,684.12	Bank Errors	
Less: Orders Outstanding	\$1,167,659.93	Bank Errors	
Add: Deposits in Transit	\$367,813.74		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or-)			
Total in county Depositories and Office	\$10,346,337.93	Bank Errors	
		Total	
		True Balance	\$10,346,337.93

I, Newton B White, Sheriff of Lewis, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Newton B White
Sheriff & Treasurer, Lewis County
August 7, 2020

Difference

Dated and sworn to on this date.

LEWIS-GILMER E-911 YEARLY TOTALS

Comm.

CAD #	DATE	2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
LEWIS COUNTY															
15	LEWIS SHERIFF		465	458	430	230	379	404	349						2715
10	WESTON PD		177	132	158	94	116	153	108						938
250	LEWIS DPS		160	156	162	113	174	199	186						1150
230	LEWIS DNR		13	16	13	10	23	25	26						126
208	LEWIS EMS		281	221	218	181	207	227	276						1611
201	WESTON FD		101	59	66	71	84	72	107						560
202	JANE LEW FD		19	21	19	13	21	25	33						151
203	PRICETOWN FD		18	11	18	7	19	11	24						108
204	WALKERSVILLE FD		10	18	12	8	25	9	17						99
205	JACKSON MILL FD		14	13	7	6	12	10	11						73
206	MIDWAY FD		1	4	4	1	4	3	4						21
	ANIMAL CONTROL		49			34	31	50							164
	DOGS PICKED UP		9			4	0	0							13
	OTHERS PICKED UP		0			0	0	0							0
														Total	7716

GILMER COUNTY															
104	GILMER SHERIFF		31	37	43	23	25	36	36						231
102	GLENVILLE PD		69	90	50	28	65	59	62						423
103	CAMPUS PD		6	14	6	0	0	0	1						27
150	GILMER DPS		105	107	84	62	79	96	127						660
130	GILMER DNR		2	2	0	1	2	5	3						15
175	GILMER EMS		64	87	99	75	74	77	84						560
101	GLENVILLE FD		16	18	23	34	22	13	16						142
105	NORMANTOWN FD		1	3	3	4	2	1	3						17
106	SAND FORK FD		8	15	12	21	12	9	12						89
107	CEDARVILLE FD		0	2	2	4	2	2	0						12
108	TROY FD		2	3	3	1	4	6	2						21
	ANIMAL CONTROL		0	1	1	0	1	2	1						6
														Total	2203

Total by Month 1621 1488 1433 1025 1383 1494 1488 0 0 0 0 0

DATE 2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS

PICKENS COUNTY	5	3	6	3	3	4	4						28
PICKENS OWNER	4	2	4	6	5	3	6						30
PICKENS SERVICE	1	1	1	1	1	1	1						7
PICKENS TOTAL	10	6	11	10	9	8	11						65
M & J COUNTY	5	3	7	2	4	4	4						29
M & J OWNER	2	2	1	2	3	5	4						19
M & J SERVICE	1	2	0	1	1	1	2						8
M & J LARGE	0	3	2	0	1	0	5						11
M & J TOTAL	8	10	10	5	9	10	15						67
HITT'S COUNTY	5	3	6	3	3	5	4						29
HITT'S OWNER	5	2	0	2	3	3	3						18
HITT'S SERVICE	1	1	1	1	1	1	1						7
HITT'S TOTAL	11	6	7	6	7	9	8						54
LIPP'S COUNTY	5	3	7	3	3	4	4						29
LIPP'S OWNER	1	3	1	2	1	3	4						15
LIPP'S SERVICE	1	2	0	1	1	2	1						8
LIPP'S LARGE	0	3	0	1	0	0	5						9
LIPP'S TOTAL	7	11	8	7	5	9	14						61
QUALITY COUNTY	5	3	6	3	3	5	4						29
QUALITY OWNER	2	0	1	0	2	0	4						9
QUALITY SERVICE	1	1	0	0	1	1	1						5
QUALITY TOTAL	8	4	7	3	6	6	9						43
TOLANDS COUNTY	5	3	6	3	3	5	5						30
TOLANDS OWNER	1	0	2	0	0	0	1						4
TOLANDS SERVICE	2	1	1	0	2	1	1						8
TOLANDS TOTAL	8	4	9	3	5	6	7						42
VALLEYCHAPEL COUNTY	5	3	6	3	3	4	4						28
VALLEY CHAPEL OWNER	0	1	0	0	0	0	1						2
VALLEY CHAPEL SERVICE	2	1	0	1	2	0	1						7
VALLEY CHAPEL TOTAL	7	5	6	4	5	4	6						37
GILMER COUNTY													
GLEN- AUTO COUNTY	0	1	1	1	1	2	2						8
GLEN- AUTO OWNERS	8	5	4	4	3	1	7						32
GLEN- AUTO SERVICE	1	0	0	0	1	0	1						3
GLEN- AUTO TOTALS	9	6	5	5	5	3	10						43
A and S COUNTY	1	1	1	1	1	1	2						8
A and S OWNERS	3	1	0	2	0	3	1						10
A and S SERVICE	0	1	0	0	0	1	0						2
A and S LARGE	0	1	0	0	0	0	0						1
A and S TOTAL	4	4	1	3	1	5	3						21

2020 LEWIS-GILMER E-911 TELETYPE REPORT

LEWIS COUNTY		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
	10-27	433	379	352	157	304	372	383						2380
	10-28	407	419	286	121	300	334	278						2145
	III & CIB	211	180	147	127	126	186	290						1267
	OTHER	41	22	35	35	17	35	49						234
	DVP	53	60	59	27	43	71	70						383
CITY	10-27	132	114	89	49	47	107	59						597
	10-28	104	66	77	19	59	71	68						464
	III & CIB	14	12	6	12	6	0	20						70
	OTHER	15	17	6	7	1	13	21						80
	DVP	11	9	10	4	6	17	6						63
STATE	10-27	163	126	95	51	80	135	110						760
	10-28	107	90	68	40	67	64	68						504
	III & CIB	57	37	34	8	17	37	24						214
	OTHER	18	6	1	1	3	3	8						40
	DVP	16	21	2	9	10	20	21						99
DNR	10-27	18	17	9	9	7	16	33						109
	10-28	21	8	5	8	8	6	12						68
	III & CIB	6	0	1	13	0	15	13						48
	OTHER	2	0	0	0	0	0	0						2
	DVP	4	6	5	5	1	7	11						39
PROSECUTOR	10-27	22	14	10	4	3	13	17						83
	10-28	0	0	1	0	0	0	0						1
	III & CIB	95	36	41	25	18	47	70						332
	OTHER	0	0	0	0	0	0	0						0
	DVP	0	0	0	0	0	0	0						0
PROBATION	10-27	6	3	5	1	1	5	9						30
	10-28	1	0	0	0	0	0	0						1
	III & CIB	21	13	15	3	0	24	20						96
	OTHER	4	7	8	6	13	12	0						50
	DVP	0	6	2	0	0	0	0						8
SWJS PARK	10-27	0	0	4	0	2	0	0						6
	10-28	0	0	0	0	0	0	0						0
	III & CIB	0	0	3	0	0	0	0						3
	OTHER	0	0	0	0	2	0	0						2
	DVP	0	0	0	0	0	0	0						0
FAMILY COURT	III & CIB	0	0	0	0	0	0	0						0
DAY REPORT	10-27	16	4	8	6	3	7	8						52
	10-28	0	0	0	0	0	0	0						0
	III & CIB	27	4	11	10	3	5	9						69
	OTHER	57	14	22	17	13	14	10						147
	DVP	0	0	0	0	0	0	0						0
													TOTAL TRANSACTIONS	10446

2020 LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
COUNTY	10-27	37	35	29	5	6	20	45						177
	10-28	29	22	21	6	4	23	17						122
	III & CIB	55	65	39	4	35	20	49						267
	OTHER	0	0	0	0	0	4	0						4
	DVP/WAR	2	2	1	0	0	0	2						7
CITY	10-27	58	77	30	18	38	51	43						315
	10-28	44	64	16	7	31	30	39						231
	III & CIB	16	10	13	3	11	8	13						74
	OTHER	3	0	6	2	0	0	4						15
	DVP/WAR	11	12	3	2	3	3	5						39
STATE	10-27	92	91	61	27	77	76	131						555
	10-28	63	70	37	29	28	46	97						370
	III & CIB	33	21	24	17	44	21	30						190
	OTHER	3	1	2	4	3	10	4						27
	DVP/WAR	19	34	16	9	10	20	45						153
DNR	10-27	0	0	0	0	1	4	9						14
	10-28	2	1	0	0	3	0	2						8
	III & CIB	0	0	0	0	0	0	0						0
	OTHER	0	0	0	0	0	0	1						1
	DVP/WAR	0	0	1	0	0	0	1						2
PROSECUTOR	10-27	3	0	0	0	0	0	0						3
	10-28	0	0	0	0	0	0	0						0
	III & CIB	8	11	4	3	3	3	11						43
	OTHER	6	0	0	0	5	0	0						11
	DVP/WAR	0	0	0	0	0	0	0						0
CAMPUS	10-27	8	9	1	0	0	0	0						18
	10-28	88	12	2	1	1	6	1						111
	III & CIB	10	4	0	0	0	0	0						14
	OTHER	0	0	0	0	0	1	0						1
	DVP/WAR	0	0	0	0	0	0	0						0

Total Transactions 2772

ALEX X. MOONEY
2ND DISTRICT, WEST VIRGINIA

FINANCIAL SERVICES COMMITTEE
SUBCOMMITTEE ON
INVESTOR PROTECTION, ENTREPRENEURSHIP
AND CAPITAL MARKETS
SUBCOMMITTEE ON
DIVERSITY AND INCLUSION

Congress of the United States
House of Representatives
Washington, DC 20515-4802

CHARLESTON OFFICE:
405 CAPITOL STREET
SUITE 306
CHARLESTON, WV 25301
(304) 925-5964

MARTINSBURG OFFICE:
300 FOXCROFT AVENUE
SUITE 101
MARTINSBURG, WV 25401
(304) 264-8810

WASHINGTON OFFICE:
2440 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-2711

<http://mooney.house.gov>

August 7, 2020

Mr. Pat D. Boyle
Lewis County Commission
110 Center Avenue, 2nd Floor
Weston, WV 26452

Dear Mr. Boyle,

Please accept this invitation to join me on August 20, from 10 a.m. until 12:30 p.m. for a Virtual Public Safety Workshop that will provide valuable information to law enforcement, fire departments and other local public safety organizations. To register for this virtual workshop please go to mooney.house.gov/virtual-public-safety-workshop. Once registered, you will be provided with a link to participate in this online workshop.

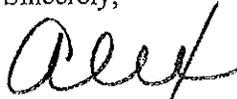
Participants will benefit from presentations by key federal agencies that have grant programs to support local public safety efforts. This will include information from the U.S. Department of Justice, the Federal Emergency Management Agency (FEMA), and the USDA's Rural Development program. Topics of interest will include available grants, creating effective grant applications and other training and technical assistance opportunities available from each of these agencies.

Securing investments for our region that support law enforcement, enhance fire protection and emergency services, and create an environment that provides for safe and secure communities is of the utmost importance. Such public safety matters are essential in maintaining and improving the quality of life for all West Virginians.

The work you do and sacrifices that you make for our communities is invaluable and appreciated by your fellow citizens. As your Representative, my office looks forward to continuing this important conversation and connecting you with essential resources and services.

Please contact my Martinsburg District office at (304)-264-8810 if you have any questions. I appreciate your commitment to the people of West Virginia and hope that you will be able to join us on Thursday, August 20.

Sincerely,



Alex X. Mooney
Member of Congress

REP. ALEX X. MOONEY (WV-02)

VIRTUAL PUBLIC SAFETY WORKSHOP

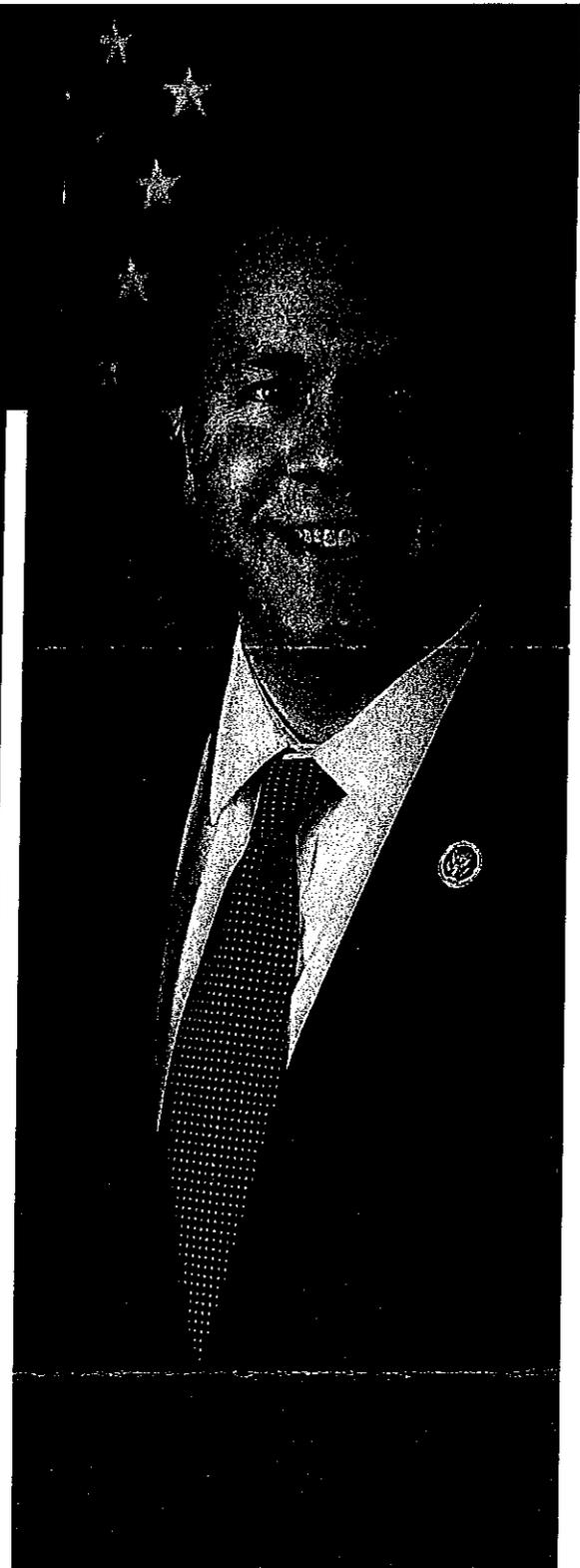
Hear from Congressman Mooney and federal government officials about grants and resources available for West Virginia's Second Congressional District.

AUGUST 20 • THURSDAY
10 AM - 12:30 PM
VIRTUAL

RSVP:

mooney.house.gov/virtual-public-safety-workshop

Join Congressman Mooney and representatives from the U.S. Department of Justice (DOJ), the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) and the U.S. Department of Agriculture (USDA) Rural Development to discuss the various programs and funding opportunities available to law enforcement, fire departments and other local public safety agencies.



Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

August 13, 2020 4:00 PM

~~ Public Board Meeting Agenda ~~ **MEETING BY TELECONFERENCE**

I. Call to Order (Flaxer)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (07/09/2020)

III. General Manager's July Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. PSD Policies and Job Descriptions (Flaxer)

V. Personnel (Gee)

VI. Announcements (Gee)

VII. Correspondence (Gee)

~~ OLD BUSINESS ~~

~~ NEW BUSINESS ~~

VIII. Policy regarding Water Customer User Agreement (Gee)

IX. Late-Received Agenda Items (Gee)

X. Adjournment



Prevent • Promote • Protect

Lewis County Health Department

125 Court Avenue
Weston, WV 26452

Phone: 304-269-8218

Fax: 304-269-8220

July 23rd, 2020

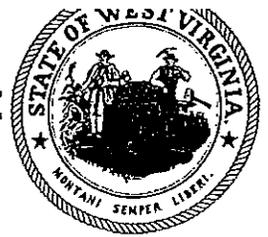
The Lewis County Health Department would respectfully ask that the Lewis County Commission nominate and approve Melinda Law for another term on the Lewis County Board of Health. Melinda has been a great asset to the Lewis County Health Department with her degree in Public Health and high interest in the health of Lewis County citizens she is a perfect leader to be on our board of health.

Sincerely,

David Whittaker



Lewis County Sheriff's Department



Sheriff D.B. Whitt

P.O. Box 150, Weston, WV 26452
Phone: (304) 269-8251

Email: dwhitt@lewiscountywv.org
Fax: (304) 269-2644

August 11, 2020

To: Lewis County Commission

Do to the recent retirement of James McAtee, I as requesting the hiring of a fulltime Court Security Officer. I would like to request also that the individual hired and ready to work by September 15, 2020 if possible.

Respectfully,

A handwritten signature in black ink, appearing to read "D.B. Whitt".

D.B. Whitt, Lewis County Sheriff

Lewis County Tax Office
 Lewis County Courthouse
 108 Center Ave.
 Weston WV 26452

Please find below the 2020-2021 maintenance charges proposed for your office(s). Level 1 charges are for program updates as per our maintenance contract. Level 2 charges are for telephone support. In the following list, you will find the number of calls we received from your staff, returned to your staff, or had our computer call your computer to evaluate a problem or transfer a program update. We also compute a Level 3 charge based on time spent performing data conversions and other on-site tasks. Some or all of the applications listed below were covered by maintenance contracts last year. We have indicated the level of maintenance you selected last year for each application. Unless we hear from you, we will continue to bill you for the same levels you selected last year, at the new rates. If you wish to make changes in your level of coverage, or have other questions about our maintenance contracts, please give us a call. If you are making changes, or wish to confirm your selections, please indicate the level of maintenance you require, and initial that line on this form. Please return any forms requesting changes in maintenance coverage as soon as possible.

<u>Application</u>	<u>Level 1 Charge</u>	<u>Number of Calls</u>	<u>Level 2 Charge</u>	<u>Level 3 Charge</u>	<u>Last Yr</u>	<u>Select New Level of Maintenance 2020-21</u>	<u>Initials</u>
DMV Processing	\$50.00	2 +lv2	\$50.00 <u>\$6.00</u> \$56.00	N/A	2	_____	_____
Sheriff's Accounting	\$250.00	47 +lv2	\$250.00 <u>\$125.00</u> \$375.00	N/A	2	_____	_____
Tax Collection	\$250.00	34 +lv2	\$250.00 <u>\$95.00</u> \$345.00 +lv3	\$250.00 \$95.00 <u>\$89.00</u> \$434.00	3	_____	_____
Tax Internet Inquiry	\$100.00	0 +lv2	\$100.00 <u>\$2.00</u> \$102.00	N/A	2	_____	_____

ACCEPTED: _____ DATE: _____

Lewis County Tax Office
 Lewis County Courthouse
 108 Center Ave.
 Weston WV 26452

Please find below the 2020-2021 maintenance charges proposed for your office(s). Level 1 charges are for program updates as per our maintenance contract. Level 2 charges are for telephone support. In the following list, you will find the number of calls we received from your staff, returned to your staff, or had our computer call your computer to evaluate a problem or transfer a program update. We also compute a Level 3 charge based on time spent performing data conversions and other on-site tasks. Some or all of the applications listed below were covered by maintenance contracts last year. We have indicated the level of maintenance you selected last year for each application. Unless we hear from you, we will continue to bill you for the same levels you selected last year, at the new rates. If you wish to make changes in your level of coverage, or have other questions about our maintenance contracts, please give us a call. If you are making changes, or wish to confirm your selections, please indicate the level of maintenance you require, and initial that line on this form. Please return any forms requesting changes in maintenance coverage as soon as possible.

<u>Application</u>	<u>Level 1 Charge</u>	<u>Number of Calls</u>	<u>Level 2 Charge</u>	<u>Level 3 Charge</u>	<u>Last Yr</u>	<u>Select New Level of Maintenance 2020-21</u>	<u>Initials</u>
Tax On-line Payments	\$75.00	10 + IV2	\$75.00 <u>\$26.00</u>	N/A	2	_____	_____

ACCEPTED: _____ DATE: _____

Lewis County Assessor
 PO Box 706

Weston WV 26452

Please find below the 2020-2021 maintenance charges proposed for your office(s). Level 1 charges are for program updates as per our maintenance contract. Level 2 charges are for telephone support. In the following list, you will find the number of calls we received from your staff, returned to your staff, or had our computer call your computer to evaluate a problem or transfer a program update. We also compute a Level 3 charge based on time spent performing data conversions and other on-site tasks. Some or all of the applications listed below were covered by maintenance contracts last year. We have indicated the level of maintenance you selected last year for each application. Unless we hear from you, we will continue to bill you for the same levels you selected last year, at the new rates. If you wish to make changes in your level of coverage, or have other questions about our maintenance contracts, please give us a call. If you are making changes, or wish to confirm your selections, please indicate the level of maintenance you require, and initial that line on this form. Please return any forms requesting changes in maintenance coverage as soon as possible.

<u>Application</u>	<u>Level 1 Charge</u>	<u>Number of Calls</u>	<u>Level 2 Charge</u>	<u>Level 3 Charge</u>	<u>Last Yr</u>	<u>Select New Level of Maintenance 2020-21</u>	<u>Initials</u>
Assessor Supplementals	\$58.00	2 + 1/2	\$58.00 <u>\$8.00</u> \$66.00	N/A	2	_____	_____

ACCEPTED: _____ DATE: _____

Lewis County County Clerk
 Lewis County Courthouse
 108 Center Ave.
 Weston WV 26452

Please find below the 2020-2021 maintenance charges proposed for your office(s). Level 1 charges are for program updates as per our maintenance contract. Level 2 charges are for telephone support. In the following list, you will find the number of calls we received from your staff, returned to your staff, or had our computer call your computer to evaluate a problem or transfer a program update. We also compute a Level 3 charge based on time spent performing data conversions and other on-site tasks. Some or all of the applications listed below were covered by maintenance contracts last year. We have indicated the level of maintenance you selected last year for each application. Unless we hear from you, we will continue to bill you for the same levels you selected last year, at the new rates. If you wish to make changes in your level of coverage, or have other questions about our maintenance contracts, please give us a call. If you are making changes, or wish to confirm your selections, please indicate the level of maintenance you require, and initial that line on this form. Please return any forms requesting changes in maintenance coverage as soon as possible.

<u>Application</u>	<u>Level 1 Charge</u>	<u>Number of Calls</u>	<u>Level 2 Charge</u>	<u>Level 3 Charge</u>	<u>Last Yr</u>	<u>Select New Level of Maintenance 2020-21</u>	<u>Initials</u>
Budget/Payroll	N/A	3 + M2	N/A	N/A			
			\$8.00				
			\$8.00		2	_____	_____

ACCEPTED: _____ DATE: _____

Lewis County Commission
 Lewis County Courthouse
 108 Center Ave.
 Weston WV 26452

Please find below the 2020-2021 maintenance charges proposed for your office(s). Level 1 charges are for program updates as per our maintenance contract. Level 2 charges are for telephone support. In the following list, you will find the number of calls we received from your staff, returned to your staff, or had our computer call your computer to evaluate a problem or transfer a program update. We also compute a Level 3 charge based on time spent performing data conversions and other on-site tasks. Some or all of the applications listed below were covered by maintenance contracts last year. We have indicated the level of maintenance you selected last year for each application. Unless we hear from you, we will continue to bill you for the same levels you selected last year, at the new rates. If you wish to make changes in your level of coverage, or have other questions about our maintenance contracts, please give us a call. If you are making changes, or wish to confirm your selections, please indicate the level of maintenance you require, and initial that line on this form. Please return any forms requesting changes in maintenance coverage as soon as possible.

<u>Application</u>	<u>Level 1 Charge</u>	<u>Number of Calls</u>	<u>Level 2 Charge</u>	<u>Level 3 Charge</u>	<u>Last Yr</u>	<u>Select New Level of Maintenance 2020-21</u>	<u>Initials</u>
System/Hardware	N/A	23 + M2	N/A \$59.00 \$59.00	N/A	2	_____	_____

ACCEPTED: _____ DATE: _____

Lewis County Circuit Clerk
 Lewis County Courthouse
 108 Center Ave.
 Weston WV 26452

Please find below the 2020-2021 maintenance charges proposed for your office(s). Level 1 charges are for program updates as per our maintenance contract. Level 2 charges are for telephone support. In the following list, you will find the number of calls we received from your staff, returned to your staff, or had our computer call your computer to evaluate a problem or transfer a program update. We also compute a Level 3 charge based on time spent performing data conversions and other on-site tasks. Some or all of the applications listed below were covered by maintenance contracts last year. We have indicated the level of maintenance you selected last year for each application. Unless we hear from you, we will continue to bill you for the same levels you selected last year, at the new rates. If you wish to make changes in your level of coverage, or have other questions about our maintenance contracts, please give us a call. If you are making changes, or wish to confirm your selections, please indicate the level of maintenance you require, and initial that line on this form. Please return any forms requesting changes in maintenance coverage as soon as possible.

<u>Application</u>	<u>Level 1 Charge</u>	<u>Number of Calls</u>	<u>Level 2 Charge</u>	<u>Level 3 Charge</u>	<u>Last Yr</u>	<u>Select New Level of Maintenance 2020-21</u>	<u>Initials</u>
Jury Selection and Processing	You did not select maintenance for this product last year. Before we can re-institute maintenance, you must have your software brought up to the current production level. Please call us for update and reactivation charges.						
Circuit Court Processing	\$350.00	30 + 1/2	\$350.00 \$100.00	N/A			
			\$450.00		2		

ACCEPTED: _____ DATE: _____