

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Rod Wyman, President
Patrick Boyle, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION

110 Center Avenue, 2nd Floor

Weston, WV 26452

Meeting Agenda

Tuesday, July 7, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00 AM Call Meeting to Order
2. 10:05 AM John Breen, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Thursday, July 2, 2020
(action required)

APPOINTMENTS

3. 10:15 AM Donald Ramsey
RE: Mr. Ramsey would like to address the County Commission regarding noise

CORRESPONDENCE

4. **Upshur County Commission Meeting Agenda:** The Upshur County Commission Agenda for Thursday, July 2, 2020 is presented for review. (information only)
5. **Distribution of Public Utility Tax and IRP Fees:** The Public Utility Tax and IRP fees for May 16, 2020 to June 2, 2020 have been received in the amount of \$54,863.50. (information only)
6. **Sheriff's Monthly Vehicle Report:** The sheriff's June 2020 Monthly Vehicle Report including mileage for the fleet is presented for review. (information only)

BUSINESS

7. **Board and Committee Reports:** COVID 19 meetings; 26th Judicial Community Corrections. (information only)
8. **Lewis County Chamber of Commerce Membership Dues:** The Lewis County Commission is asked to consider a membership for the Lewis County Chamber of Commerce for FY 2021. The business level dues are \$125.00. (Action Required)
9. **Resignation from Lewis County Park Board and Lewis Gilmer Solid Waste Authority :** Glenn Brown Jr. submits his resignation from the Lewis County Park Board and the Lewis Gilmer Solid Waste Board. (action required)

- 10. Lewis County Animal Control Facility Foster and Foster Care Applications:** The Upshur County Commission sent a foster agreement and a foster care application for the Lewis Upshur Animal Control Facility to the Lewis County Commission for review and possible adoption. The Lewis County Prosecuting Attorney has reviewed the documents and approved for consideration. *(action required)*
- 11. West Virginia Department of Health and Human Resources Annual Community Work Experience Program (CWEP) Contracts:** The Lewis County Commission is asked to enter Community Work Experience Program contracts for the Lewis County Park and Courthouse. The county has participated in this program for many years. *(action required)*
- 12. Citizens Bank of Weston Surety Contract:** The Lewis County Commission is asked to execute a surety contract with Citizens of Bank of Weston to cover funds in excess of FDIC limits for county accounts. *(information only)*
- 13. 2019 HAVA CARES Act reimbursement:** The Lewis County Commission is asked to execute a HAVA CARES Act reimbursement in the amount of \$18,235.05 for materials required for the 2020 Primary Election in response to the COVID 19 pandemic. *(action required)*
- 14. Coal Severance Budget Revision:** The Lewis County Commission is asked to approve a Fiscal Year 2021 Coal Severance Budget revision decreasing the Coal Severance Budget by \$4,866.00. The Fiscal Year 2020 unencumbered was less than originally budgeted.
- 15. Time Sheets and Leave Requests:** *(action required)*
 - a) Lucinda A. Whetsell Monthly Time Sheet

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 16. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, July 2, 2020. *(action required)*
- 17. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, July 2, 2020. *(action required)*
- 18. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, July 2, 2020. *(action required)*
- 19. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, July 2, 2020. *(action required)*

ADJOURNMENT:

- 20. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.