

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Rod Wyman, President
Patrick Boyle, Commissioner
Agnes Queen, Commissioner

LEWIS COUNTY COMMISSION

110 Center Avenue, 2nd Floor

Weston, WV 26452

Meeting Agenda

Tuesday, May 19, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, May 15, 2020
(*action required*)

APPOINTMENTS

3. **10:10 AM** **Sheriff Adam M. Gissy**
RE: Oath of Office for Corporal Position
The Lewis County Commission will be asked to administer the Oath of Office for promotion to Corporal to Deputy Bo Hendershot. (*action required*)

CORRESPONDENCE

4. **Upshur County Commission Meeting Agendas:** The April 21, April 30 and May 14, 2020 Upshur County Commission Meeting Agendas are presented for review. (*information only*)
5. **Jane Lew Public Service District Meeting Agenda:** The May 14, 2020 Jane Lew Public Service District Meeting Agenda is presented for review. (*information only*)
6. **Sheriff's Monthly Financial Statement:** Sheriff Adam M. Gissy presented the April 2020 monthly Financial Statement (reconciliation of accounts) for review. (*information only*)
7. **Sheriff's Vehicle Mileage Report:** The April 2020 Sheriff's Vehicle mileage report is presented for review. (*information only*)
8. **West Virginia Regional Jail Monthly Invoice:** The April 2020 West Virginia Regional Jail monthly invoice totaling 937 inmate dates X \$48.25 per diem = \$45,210.25 is presented for review. (*information only*)
9. **Shenandoah Cable Television Quarterly Franchise Fee Distribution:** Shenandoah Cable has remitted \$9,051.37 in franchise fees to Lewis County for the months of January, February and March 2020. Last quarter the county received \$9,107.58. (*information only*)

BUSINESS

- 10. Board(s) and Committee(s) Reports:** COVID 19 conference with the White House, National Association of Counties, West Virginia Association of Counties, County Commissioners Association of West Virginia, Lewis County Health Department, and the Lewis County Office of Emergency Management; West Virginia Manufacturer's Association Learning Webinar; Lewis County First Responder Conference Call; Lewis County Student Food distribution; County Commissioner's Association of West Virginia Board Spring Meeting Conference Call. *(information only)*
- 11. 2020 HAVA Cares Act Grant Reimbursement Request:** The Lewis County Commission is asked to consider remittance for repayment of COVID 19 Election Expenses in the amount of \$972.84. This request is for funds awarded to the State of West Virginia for 2020 by the HAVA Cares Act. *(action required)*
- 12. Emergency Relocation of Voting Precinct #23:** The Lewis County Commission is asked to consider an emergency relocation of Voting Precinct #23 currently on the campus of Jackson's Mill to the Deerfield Country Club. The emergency relocation is due to the COVID 19 Pandemic safety protocols that have temporarily closed Jackson's Mill. *(action required)*
- 13. Approval of Final Performance Report for the Small Cities Block Grant for the Northwest Water Project:** The County Commission is asked to authorize the filing of the final performance report for the Small Cities Block Grant for the Northwest Water project. This will close the grant. The project cost \$3,716,681.00. *(action required)*
- 14. West Virginia State Auditor Budget Revision #5:** The Lewis County Commission is asked to execute West Virginia State Auditor's Budget Revision #5 increasing revenue by \$168,739.00. Expenditure accounts have been adjusted to balance the budget. *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 15. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, May 15, 2020. *(action required)*
- 16. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, May 15, 2020. *(action required)*
- 17. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, May 15, 2020. *(action required)*
- 18. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, May 15, 2020. *(action required)*

ADJOURNMENT:

- 19. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.

YOU CAN LISTEN TO THE MEETING VIA CONFERENCE CALL
BY DIALING 1-800-944-8766.
THE CONFERENCE PIN IS 00005.
THE CONFERENCE CALL WILL BEGIN AT 10:00 AM.

OATH OF OFFICE AND CERTIFICATE

STATE OF WEST VIRGINIA

COUNTY LEWIS TO-WIT

I, Bo Hendershot, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of the rank of

Corporal with the Lewis County Sheriff's Department

to the best of my skill and judgment SO HELP ME GOD.

(Signature of affiant) _____
Bo Hendershot

Subscribed and sworn to before me, in said County and State, this 19th day of May, 2020.

*Rod Wyman, President
Lewis County Commission*

ATTEST:

Cynthia S. Rowan, County Clerk

Upshur County Commission Special Meeting Agenda

Location of Meeting: Meeting will be held telephonically due to COVID-19. Please dial 1-717-275-8940 or 1-800-719-6100 (toll free) Access Code: 898 8882 to enter the conference call

Date of Meeting: April 21, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Items for Discussion / Action / Approval:

1. Lay the Levy for FY 2021
2. Correspondence from attorney Clayton Fitzsimmons of Fitzsimmons Law Firm PLLC regarding the pending opioid litigation. Consider granting Fitzsimmons Law Firm the authority to take actions on the Commission's behalf in the on-going opioid litigation based upon recommendations provided on April 16, 2020. * Under separate cover
3. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

11:00 a.m. Teleconference with Elected Officials to further discuss continued operations as they relate to COVID 19

The Regular Meetings of the Upshur County Commission are CANCELLED until further notice

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location: Meeting will be held telephonically due to COVID-19. Please dial 1-800-719-6100 (toll free) or 1-717-275-8940 or 1-712-832-8330 Access Code: 898 8882 to enter the conference call

Date of Meeting: April 30, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- April 16, 2020
- April 21, 2020 – Special Meeting

11:00 a.m. Teleconference with Elected Officials to further discuss continued operations as they relate to COVID 19

Items for Discussion / Action / Approval:

1. Approval and signature of EBSO Master Plan Document Amendment #3A, effective March 16, 2020. This document amends the Schedule of Benefits through the addition of “telemedicine visits” under covered expenses and removes “telephone consultations” under the limitations and exclusions section.*
2. Approval and signature of EBSO Master Plan Document Amendment #4A, effective March 18, 2020. This document amends the Schedule of Benefits through the addition of covered health benefits associated with testing for the 2019 Coronavirus (COVID-19) to members and their covered dependents without cost sharing (deductible, copayments and coinsurance). Expenses incurred prior to the termination of the plan on June 30, 2020 and billed within twelve months will be covered. *
3. Correspondence from Carol J. Smith, County Clerk, requesting approval to hire temporary employees to assist with processing absentee ballots, effective April 27, 2020. Employment will last until the conclusion of the election process. *
Item may lead to Executive Session per WV Code §6-9A-4
4. Correspondence from Tabatha R. Perry, Assistant County Administrator, requesting the employment of Elizabeth M. Harris as a temporary part-time employee for the 2020 season at the Buckhannon-Upshur Recreational Park. Upon approval, Ms. Harris will begin work on May 1, 2020 at the pay wage rate of \$10.20 per hour and work no more than 5 hours per week. Her seasonal employment will end on August 1, 2020. *
Item may lead to Executive Session per WV Code §6-9A-4
5. Approval of Lewis–Upshur Animal Control Facility Volunteer Brooke Rutter. *

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence to Tim Thomas, Federal Co-Chair of the Appalachian Regional Commission, expressing support of the Upshur County Development Authority's grant application for the Advanced Energy Manufacturing and Industry Initiative. Funding for the initiative will help West Virginia companies diversify and expand their market to produce goods with minimal emissions.
2. Upshur County Sheriff's Financial Statement for period ending March 2020
3. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11)

The Regular Meetings of the Upshur County Commission are CANCELLED until further notice

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

- Location: Meeting will be held telephonically due to COVID-19. Please dial 1-800-719-6100 (toll free) or 1-717-275-8940 or 1-712-832-8330 Access Code: 898 8882 to enter the conference call
- Date of Meeting: May 14, 2020
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• May 7, 2020
- 11:00 a.m. Teleconference with Elected Officials to discuss re-opening procedures for the Courthouse, Annex and other County facilities

Items for Discussion / Action / Approval:

1. Discussion of COVID-19 block grant fund allocation to the City of Buckhannon. *
2. Review and signature of correspondence to Ryan Halsey, Project Manager, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$15,444.31. This is for Request for Funds #13. *
3. Approval of the Buckhannon-Upshur Recreational Park Pavilion Rental Contract for the 2020 season. *
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Frontier Communications providing information with regards to their restructuring and Chapter 11 filing.
2. Upshur County Building Permits – March and April 2020
3. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

May 14, 2020 4:00 PM

MEETING WILL TAKE PLACE VIA PHONE CONFERENCING

~~ Public Board Meeting Agenda ~~

- I. Call to Order (Flaxer)

~~ ROUTINE MONTHLY BUSINESS ~~

- II. Minutes (04/09/2020)
III. General Manager's April Reports (Gee)
A. WATER:
1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report (*finding and fixing leaks*)
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other
B. WASTEWATER:
1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*Preventing unplanned breakdowns*)
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other
IV. Extensions and Road Bores - Water or Sewer (Gee)
V. PSD Policies and Job Descriptions (Flaxer)
VI. Personnel (Gee)
VII. Announcements (Gee)
VIII. Correspondence (Gee)

~~ OLD BUSINESS ~~

- IX. Revised Holiday Leave Policy (Flaxer)

~~ NEW BUSINESS ~~

- X. NEW 2020/21 PSD Budget (Gee) –
XI. Late-Received Agenda Items (Gee)
XII. Adjournment

Lewis County Financial Statement
Month Ending- April 2020

Lewis County
05/08/2020 @ 03:27:53 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	4,292,987.70	\$235,552.10	\$227,766.76	\$594,951.98	4,161,304.58
Coal Severence	29,947.47	\$7,156.92	\$0.00	\$0.00	37,104.39
General School	4,275.00	\$5,136.55	\$0.00	\$0.00	9,411.55
Magistrate Court	1,183.82	\$1,448.02	\$0.00	\$1,835.95	795.89
Worthless Check	33,595.82	\$65.89	\$0.00	\$0.00	33,661.71
Dog and Kennel	23,687.64	\$205.53	\$0.00	\$57.84	23,835.33
Home Detention	4,155.30	\$4,077.31	\$0.00	\$4,371.72	3,860.89
Emergency 911 Fund	3,744,805.18	\$1,854.70	\$0.00	\$68,482.39	3,678,177.49
Lewis County Aquatic Fund	725,989.48	\$343.11	\$17.05	\$0.00	726,349.64
Citizens Education	23,468.74	\$11.09	\$0.00	\$0.00	23,479.83
Federal Equitable	0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	0.00	\$1,109.13	\$0.00	\$1,109.13	0.00
LC Flood Administration	0.00	\$0.00	\$0.00	\$0.00	0.00
NTIA Broadband Project	0.00	\$0.00	\$0.00	\$0.00	0.00
North West Acquisition Project	0.00	\$0.00	\$0.00	\$0.00	0.00
Sheriff Special Account-State	8,172.19	\$125.88	\$0.00	\$12.20	8,285.87
County Building	575,949.97	\$169.74	\$0.00	\$0.00	576,119.71
Board of Health	542,729.09	\$56,461.59	\$0.00	\$28,132.22	571,058.46
Tax Lien	196,757.43	\$2,826.25	\$0.00	\$5,634.85	193,948.83
Delinquent Nonentered	33,094.82	\$0.00	\$0.00	\$0.00	33,094.82
Concealed Weapons	52,357.54	\$21.20	\$0.00	\$0.00	52,378.74
Assessor Valuation	307,134.29	\$24,193.46	\$0.00	\$16,263.21	315,064.54
Voters Resistration	5,901.90	\$102.11	\$0.00	\$0.00	6,004.01
State Current	0.00	\$247	\$4,184.28	\$4,136.75	0.00
Criminal Charges	0.00	\$209.75	\$0.00	\$209.75	0.00
Court Reporter	0.00	\$35.40	\$0.00	\$35.40	0.00
State Police	0.00	\$0.00	\$0.00	\$0.00	0.00
Vehicle License - DMV	0.00	\$8,675.00	\$0.00	\$8,675.00	0.00
State Fines	0.00	\$273.00	\$0.00	\$273.00	0.00
Jury Fund	0.00	\$0.00	\$0.00	\$0.00	0.00
WV Deputies Fund	499.50	\$310.00	\$0.00	\$498.50	311.00
General Current Expenses	0.00	\$284.18	\$308,230.22	\$308,514.40	0.00
Excess Levy	0.00	\$184.81	\$470,688.63	\$170,865.14	0.00
Weston Current	0.00	\$20.54	\$37,456.65	\$37,477.19	0.00
Jane Lew Current	0.00	\$2.28	\$3,207.29	\$3,225.57	0.00
COVID-19 PANDEMIC	0.00	\$100,001.10	\$0.00	\$0.00	\$100,001.10
LC Blueprint Community	\$2,926.25	\$0.00	\$0.00	\$0.00	\$2,926.25
Totals	\$10,609,569.84	\$450,858.81	\$749,108.88	\$1,252,362.19	\$10,557,175.34

Balance in county depositories - End of Month	\$11,101,183.27	Bank Errors	
Less: Orders Outstanding	\$892,939.78	Bank Errors	
Add: Deposits in Transit	\$345,431.85		
Cash in Office at End of Month	\$3,500.00		
Misc. Adjustments (+ or -)			
Total in county Depositories and Office	\$10,557,175.34	Bank Errors	
		Total	
		True Balance	\$10,557,175.34

I, Adam M Gissy, Sheriff of Lewis, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

A.M. Gissy HB Lewis
Sheriff & Treasurer, County

Difference

Dated and sworn to on this date.

May 8, 2020

APRIL 2020 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 32,533

151 Hyre Temp / 18 POLICE INTERCEPTOR 24,403

152 Lopez Temp / 18 POLICE INTERCEPTOR 21,808

153 Hendershot 3929 / 18 POLICE INTERCEPTOR 15,898

154 Newbrough 3170 / 13 POLICE INTERCEPTOR 100,439

155 Brightbill 1910 / 13 POLICE INTERCEPTOR 104,956

156 Jones 1643 / 11 TAHOE 97,874

157 Matheny 2727 / 11 TAHOE 119,806

158 Cutright 3370 / 14 EXPLORER 86,777

159 Shipman 2511 / 07 CROWN VIC 120,000

160

161 Miller 2868 / 09 TAHOE 102,180

170 Cayton 2829 / 11 TAHOE 102,661

171 Kirkpatrick 2726 / 11 DODGE NITRO 45,192

STATE OF WEST VIRGINIA
DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY
DIVISION OF CORRECTIONS & REHABILITATION



BETSY C. JIVIDEN
COMMISSIONER

JEFF S. SANDY, CFE, CAMS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 – Telephone
304-558-5367 - Fax

THE HONORABLE AGNES QUEEN, PRESIDENT
LEWIS COUNTY COMMISSION
LEWIS COUNTY COURTHOUSE
WESTON, WV 26452

Statement Number: 41202a8e
Statement Date: 5/4/2020
Month Of Service: April, 2020

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for LEWIS for the month of April, 2020. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: April
NUMBER OF INMATE DAYS: 937
PER DIEM RATE: \$48.25
AMOUNT DUE - April, 2020 \$45,210.25

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
P O Box 40258
Charleston, WV 25364

Service Supplier: Shenandoah Cable Television LLC
Tax ID Code: 54-1159109
Tax Period: January 01, 2020 - March 31, 2020
Location ID: 490410000 200365

Lewis County Commission
 110 Center Ave, FL2
 Weston, WV 26452

Jurisdiction	Tax Type	Taxable Revenue	Rate	Gross Tax	Collection Allowance (0.00%)	Net Tax Due
LEWIS	Franchise Tax (Cable)	301,712.33	3.000 %	9,051.37	0.00	9,051.37
Total Remitted		301,712.33		9,051.37	0.00	9,051.37

I hereby certify that I have read the above return and certify it to be correct to the best of my knowledge.

Date: 04/30/2020

Preparer: Rosa Salvador Prepared By: Ernst & Young, LLP FEIN: 34-6565596

Title: Preparer



Please Refer All Inquiries to: Ernst & Young LLP
 18101 Von Karman, Suite 1700
 Irvine, California 92612
 Ph: 949794-2300 Fx: 949-437-0593

For rate changes please e-mail:
rosa.salvador@ey.com

Attachment B

2020 HAVA CARES Act Grant Request Cover Page

Federal Award ID: WV20101CARES
Budget Period: 3/28/2020 – 12/31/2020

CFDA 90.404

The County Commission of Lewis County, on the 19th day of May, 2020, herein make application for a 2020 HAVA CARES Act sub-grant or reimbursement in the total amount of \$ 972.84, as reflected in the "request" in Attachment C.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

Commissioner 5/19/2020
Date

Commissioner 5/19/2020
Date

Commissioner _____
Date

*Commissioner _____
Date

*Commissioner _____
Date

**If applicable*

The foregoing instrument was acknowledged before me on the following date:

Clerk of the County Commission 5/19/2020
Date

**SMALL CITIES BLOCK GRANT
FINAL PERFORMANCE REPORT
COVER SHEET**

1. Name of Grantee: <p style="text-align: center; color: blue;">Lewis County Commission</p>	2. Project Number: <p style="text-align: center; color: blue;">14SCBG0001X</p>	
3. Address of Grantee <p style="text-align: center; color: blue;">110 Center Avenue Weston, WV 26452</p>	4. Name of Chief Elected Official: <p style="text-align: center; color: blue;">Rod Wyman, President</p>	
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; padding: 5px;"> 6. County: <p style="text-align: center; color: blue;">Lewis</p> </td> <td style="width: 50%; padding: 5px;"> 7. Region: <p style="text-align: center; color: blue;">Seven</p> </td> </tr> </table>	6. County: <p style="text-align: center; color: blue;">Lewis</p>
6. County: <p style="text-align: center; color: blue;">Lewis</p>	7. Region: <p style="text-align: center; color: blue;">Seven</p>	
8. Name of Project: <p style="text-align: center; color: blue;">Lewis CC - Northwest Lewis Water Extension</p>	9. Date of Award: <p style="text-align: center; color: blue;">22-Jan-15</p>	10. Amount of Award: <p style="text-align: center; color: blue;">\$1,441,277.00</p>
11. Approved Project Period: From: <u>1/22/2015</u> To: <u>6/30/2016</u>	12. Amended Project Period: From: <u>3/8/2016</u> To: <u>6/30/2020</u>	

13. CITIZEN'S WRITTEN COMMENTS: X **NO comments received (Check if applicable)**

13a. CITIZEN'S WRITTEN COMMENTS: Submitted to West Virginia Development Office with this report are:

- a. A copy of each written citizen comment on the grantee's community development performance under this grant which was received during the period since the grant was approved;
- b. The grantee's assessment of the comment, and;
- c. A description of any action taken or to be taken in response to the comment, as required by the Housing and Community Development Act of 1974, as amended.

14. THE GRANTEE'S AUTHORIZED OFFICIAL REPRESENTATIVE CERTIFIES THAT:

- a. To the best of its knowledge and belief that the data in this report was true and correct as of the date of the report in Item 18;
- b. The records described in the State's Grants Management handbook are being maintained and will be made available upon request;
- c. Federal assistance made available under the SCBG program is not being utilized to substantially reduce the amount of local financial support for community development activities below the level of such support prior to the start of the SCBG being reported here.

15. Name, Address & Telephone No. of Person Who Completed This Form Region VII Planning and Development Council PO Box 849 Buckhannon, WV 26201 304-472-6564	16. Typed Name/Title of Chief Elected Official: <p style="text-align: center; color: blue;">Rod Wyman, President Lewis County Commission</p>
	17. Signature of Chief Elected Official:
	18. Date:

SCBG GRANT FINAL PERFORMANCE REPORT FINANCIAL	1. Name of Grantee: Lewis County Commission
2. Project Number: 14SCBG0001X	Date:

4. Project Expenditures By Activity:	Approved SCBG Budget	SCBG Expenditures	Program Income Expenditures	Other Funds* Expenditures	Total Program Expenditures
a. Administration	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 75,000.00
b. Architectural/Engineering Services	\$ 187,300.00	\$ 187,300.00	\$ -	\$ 396,500.00	\$ 583,800.00
c. Legal Fees	\$ -	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00
d. Land/ROWs	\$ -	\$ -	\$ -	\$ 20,675.00	\$ 20,675.00
e. Accounting	\$ -	\$ -	\$ -	\$ 7,500.00	\$ 7,500.00
f. Construction Improvements	\$ 1,253,977.00	\$ 1,253,977.00	\$ -	\$ 1,527,876.43	\$ 2,781,853.43
g. Permits	\$ -	\$ -	\$ -	\$ 115,710.80	\$ 115,710.80
h. Bond Counsel/Reg Fee/Cap	\$ -	\$ -	\$ -	\$ 25,500.00	\$ 25,500.00
i. Funded Reserve	\$ -	\$ -	\$ -	\$ 29,833.00	\$ 29,833.00
j. Contingency	\$ -	\$ -	\$ -	\$ 36,808.77	\$ 36,808.77
TOTAL	\$ 1,441,277.00	\$ 1,441,277.00	\$ -	\$ 2,275,404.00	\$ 3,716,681.00

5. Computation of Grant Balance: *Other fund expenditures must provide source of funding by Expenditure Activity. (Provide separate sheet, if necessary)

	Remarks	
a. Amount of SCBG Grant Award	a. \$ 1,441,277.00	
b. Program Income Earned During Project Period	b.	
c. Total Expenditures from amount shown on lines a and b (1) SCBG Expenditures (2) PI Expenditures	c. (1) \$ 1,441,277.00	c. (2) WVAWC/Private \$627,216.00 WV IJDC Grant \$700,978.00 WV IJDC Loan \$947,210.00
d. Balance of funds--d(1) (SCBG line a minus line c(1)) d(2) (PI line b minus line c(2))	d. (1) \$ -	d. (2)
e. Balance of approved grant not drawn down	e. \$ -	
f. Cash on hand	f. \$ -	

1--Upon submission of this report, this balance will be canceled with no further drawdowns, with the possible exception of final audit costs.

2--A check for this amount made payable to the State of West Virginia should be submitted with this report.

3--The interim closeout letter will provide instruction regarding use of program income.

NOTE: THIS SHEET MAY HAVE TO BE RE-SUBMITTED AS A RESULT OF A FINAL AUDIT.

Budget Resolution

At a regular session of the County Commission, held **May 19, 2020** the following order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget of the **GENERAL COUNTY FUND, FY 2019/2020**, for the County of **LEWIS**. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number **5 (five)**, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____ the vote thereon was as follows:

(circle one)

_____	yes	no
Roderick B. Wyman		
_____	yes	no
Agnes G. Queen		
_____	yes	no
Patrick D. Boyle		

WHEREUPON, Roderick B. Wyman, President, declared said resolution duly adopted, and it is therefore **ADJUDGED AND ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the President is authorized to affix his signature on the attached "*Request for Revision to Approved Budget*" to be sent to the State Auditor for approval.

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2019/2020
 Fund: 1
 Rev. No. 5
 Pg. of No. 1 of 2

Lewis County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding Request: 110 Center Avenue
 Name: Crystal Haught STREET OR PO BOX
 Phone: (304) 269-8215
 Fax: (304) 269-8202 Weston 26452
 CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
302	Tax Penalties & Interest	85,000	5,500		90,500
308	Wine & Liquor Tax	10,000	20,000		30,000
323	State Grants	10,000	5,500		15,500
331	County Clerk's Earnings	100,000	4,357		104,357
340	Rents & Concessions	5,000	30,000		35,000
350	IRP Fees	47,000	15,000		62,000
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			168,739		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
412	Agricultural Agent	54,474	1,975		56,449
413	Elections-County Clerk	70,441	41,761		112,202
424	Courthouse	2,993,804	124,316		3,118,120
716	Dog Warden/Humane Society	144,508	29		144,537
722	Local Law Enforcement Grant	124,054	658		124,712
	#N/A				
NET INCREASE/(DECREASE) Expenditures			168,739		

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

