

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Rod Wyman, President
Agnes Queen, Commissioner
Patrick Boyle, Commissioner

LEWIS COUNTY COMMISSION
110 Center Avenue, 2nd Floor
Weston, WV 26452
Meeting Agenda
Tuesday, February 4, 2020

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, January 31, 2020
(*action required*)

APPOINTMENTS

3. **10:10 AM** **Steve Moneypenny, Lewis Gilmer E911 Addressing Coordinator**
RE: New Road Name
The Lewis County Commission is asked to name the following road: from US Hwy 19 North at the Weston City Limits go 1.1 miles and turn left onto Jackson Mill Road. Go 3 miles and turn onto Old Mill Road. Go 1/10 mile turn right then continue 3.5 miles and turn right. Choices preferred: 1) Dixie Lane 2) Squirrel Road 3) Evergreen Road
(*action required*)
4. **10:15AM** **William Everitt,**
RE: Oath of Office for Lewis County Fire Board
William Everitt was appointed to the Lewis County Fire Board at the January 7, 2020 Lewis County Commission meeting to fill an unexpired term. His term of office will expire June 30, 2021. The oath of office will be administered. (*action required*)
5. **10:30AM** **Donald Ramsey**
RE: Noise and Dog Ordinance Questions
Mr. Ramsey has requested to address the Lewis County Commission regarding noise issues and questions about the county dog ordinance. (*information only*)
6. **10:45 AM** **Resolution Declaring Lewis County a Second Amendment Sanctuary County**
The Lewis County Commission is asked to consider executing a resolution declaring Lewis County as a Second Amendment Sanctuary County by reaffirming rights given to all United States Citizens in the US Constitution. (*action required*)

CORRESPONDENCE

7. **Upshur County Commission Meeting Agenda:** The Upshur County Commission Meeting Agenda for Thursday, January 30, 2020 is presented for review. *(information only)*
8. **Jackson Mill Volunteer Fire Department Annual Reimbursement Collection Report:** The annual report of funds collected per the Lewis County Ordinance Authorizing Fire Companies to Charge Reasonable Reimbursement Fees by the Jackson's Mill Volunteer Fire Department is presented for review. The net amount collected for 2019 is \$4,714.51. *(information only)*
9. **Jane Lew Volunteer Fire Department Annual Reimbursement Collection Report:** The annual report of funds collected per the Lewis County Ordinance Authorizing Fire Companies to Charge Reasonable Reimbursement Fees by the Jane Lew Volunteer Fire Department is presented for review. The net amount collected for 2019 is \$6,508.45. *(information only)*
10. **West Virginia Public Service Commission Disbursement of E911 Fees:** The West Virginia Public Service Commission has remitted Wireless E911 Subscriber fees for October, November and December 2019 in the amount of \$147,488.79. The last quarter the county received \$143,625.91. *(information only)*
11. **Coal Severance Tax Allocation:** Lewis County received a Coal Severance Tax allocation in the amount of \$9,582.01 for October, November and December 2019. The last quarter the county received \$8,269.22. *(information only)*

BUSINESS

12. **Board(s) and Committee(s) Report(s):** Report by Commissioners of any boards(s) or committee(s): Corridor H Highway Authority; West Virginia Economic Development Conference; HGTV Application; West Virginia Property Valuation Commission; Parkersburg Area Foundation Meeting; West Virginia Association of Counties Conference Calls; County Commissioners Association of WV Conference Calls; County Commissioners Association of West Virginia, Lewis County Economic Development Authority; NACo Conference Call; Board of Equalization and Review. *(information only)*
13. **Mid-Ohio Valley Regional Council Request for Funding:** The Mid-Ohio Valley Regional Council requests a contribution of \$500.00 for funding of the Senior Companion Program in Lewis County. This is a senior volunteer (55 years or older) program that helps seniors stay in their own homes and provides 15-40 hours per week of visits. The volunteers provide light house-keeping, transportation, meal prep and companionship. *(action required)*
14. **Reimbursement from the WV Division of Culture and History Records Management and Preservation Grant:** The Lewis County Commission is asked to execute a request for reimbursement in the amount of \$490.49 from the WV Division of Culture and History Records Management and Preservation Grant. This is for scanning of documents in the Lewis County Circuit Clerk's Office done by an employee hired solely for the grant. *(action required)*
15. **Cancellation of Meetings:** Consideration of cancellation of February 11 and February 18, 2020 Meetings due to training. *(action required)*
16. **Resignation of Lewis County Deputy Sheriff Corporal E.E. Carpenter:** Corporal E.E. Carpenter tenders his resignation as deputy with the Lewis County Sheriff's Department effective February 9, 2020. The Lewis County Commission is asked to consider acceptance of this resignation. *(action required)*
17. **Consideration of a Codicil to the Last Will and Testament of Grey Michael Shaver:** An heir in the estate of Grey Michael Shaver has presented a hand written letter to be considered a codicil to the decedents Last Will and Testament. The Lewis County Commission will be asked to consider the acceptance of this codicil. *(action required)*

18. Time Sheets and Leave Requests *(action required)*

- a) Employee request for donated sick leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 19. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, January 31, 2020. *(action required)*
- 20. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, January 31, 2020. *(action required)*
- 21. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, January 31, 2020. *(action required)*
- 22. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, January 31, 2020. *(action required)*

ADJOURNMENT:

- 23. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Agenda Items may require an executive session.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
- Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.
- Commissioners may participate and vote via conference call if two(2) commissioners are in attendance.