COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org

COMMISSIONERS:
Agnes Queen, President
Patrick Boyle, Commissioner
Rod Wyman, Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
Agenda for Tuesday, December 10, 2019

SILENT MEDITATION and PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
   RE: Exonerations, Consolidations, Apportionments
   Draft copies will be available for review on Friday, December 6, 2019
   (action required)

APPOINTMENTS

3. **10:10 AM** **2nd Reading of an Ordinance to Prohibit Vicious and/or Dangerous Dogs And to Restrict Dogs from Running at Large**
   This is the second reading of an ordinance to prohibit Vicious and/or dangerous dogs and to restrict dogs from running at large. The ordinance will be read in title unless requested and will be available for review in the Lewis County Commission Office. There will be a third and final reading and public comment prior to the consideration of adoption on December 17, 2019. *(action required)*

CORRESPONDENCE

4. **Upshur County Commission Meeting Agenda:** The Friday, December 6, 2019 Upshur County Commission Meeting Agenda is presented for review. *(information only)*
5. **Sheriff's Monthly Vehicle Report:** The Sheriff's Monthly Vehicle Report for November 2019 is presented for review. *(information only)*
6. **Jane Lew Public Service District Meeting Agenda:** The December 12, 2019 Jane Lew Public Service District meeting agenda is presented for review. *(information only)*

BUSINESS

7. **Board(s) and Committee(s) Reports**: Reports by Commissioners of any board(s) or committee(s) attended including: Estate Hearing; Conquer the Complex; Lewis County Commission vs. Myers and Smith; Lewis County Economic Development Authority; Blueprint; Mountaineer Trail Meeting. *(information only)*
8. **Resignation from Lewis County Deputy Sheriff:** Deputy Jason Carey's has tendered his resignation from the Lewis County Sheriff's Department effective December 6, 2019. *(action required)*

9. **Time Sheets and Leave Requests:**
   a) Barb Winans Annual Leave *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

10. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, December 6, 2019. *(action required)*
11. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, December 6, 2019. *(action required)*
12. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, December 6, 2019. *(action required)*
13. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, December 6, 2019. *(action required)*

ADJOURNMENT:

14. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** (*action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.

LEWIS COUNTY COMMISSION
NOTICE OF INTENT
TO CREATE AN ORDINANE TO
PROHIBIT VICIOUS AND/OR DANGEROUS DOGS
AND TO RESTICT DOGS FROM RUNNING AT LARGE

The Lewis County Commission, in order to promote the health, safety and welfare of the citizens of Lewis County, intends to create an ordinance to prohibit vicious and/or dangerous dogs and to restrict dogs from running at large in the unincorporated areas of Lewis County. The ordinance will be read at the Lewis County Commission Meetings on December 3 and December 10, 2019. A Public hearing will be held December 17, 2019 at 9:45 AM at the Lewis County Commission Meeting Chambers, 110 Center Avenue, 2nd Floor, Weston, WV 2642. This will allow the public to comment on the proposed ordinance. The final reading and consideration of passage will be held on December 17, 2019 at 10:30 AM.

Copies of the ordinance are available for review from the Lewis County Commission, 110 Center Avenue, 2nd Floor, Weston, WV 26452.

LEWIS COUNTY COMMISSION
LEWIS COUNTY, WEST VIRGINIA

ORDINANCE TO PROHIBIT VICIOUS AND/OR DANGEROUS DOGS AND TO RESTRICT DOGS FROM RUNNING AT LARGE

In order to promote the health, safety and welfare of the citizens of Lewis County and to eliminate the public nuisance created by vicious and/or dangerous dogs, and dogs running at large, Lewis County enacts this Ordinance restricting dogs from running at large, and prohibiting vicious and/or dangerous dogs, which shall be effective in the unincorporated areas of Lewis County, West Virginia.

The Lewis County Commission finds and determines that there has been a substantial increase in the number of citizen complaints concerning the escalating population of dogs in the county and that such dogs are causing injury to persons and property, thereby creating a nuisance and preventing the full enjoyment by citizens of their property. There is reasonable cause to believe that some of these animals harbor and transmit deadly diseases, and as a result, have created conditions that are detrimental to the health, safety, and welfare of the citizens of Lewis County. This Ordinance is hereby enacted to define, regulate, and prohibit these conditions.

Pursuant to West Virginia Code § 7-1-3kk, § 7-1-14, and § 19-20-6, as amended, as well as other applicable provisions, the Lewis County Commission has the authority to enact ordinances, issue orders and take other appropriate and necessary actions for the elimination of hazards to public health and safety and to abate or cause to be abated anything which the commission determines to be a public nuisance; and to prevent animals from becoming a public nuisance or risk to public health or safety or the environment.

The Sheriff's designee is hereby appointed as the County Humane Officer, as those terms are defined in the West Virginia Code, 1931, as amended.

NOW, THEREFORE, BE IT ORDAINED this _____ day of _____, 20___, the County Commission of Lewis County, West Virginia, hereby adopts this Ordinance superseding and revoking all prior ordinances that may have been enacted or in effect relating to dogs running at large and relating to vicious and/or dangerous dogs.

Definitions. For purposes of this Ordinance, the following terms are defined as follows:

(a) A dog shall be defined as a Public Nuisance when:

(1) A dog which chases, attacks, injures, bites or scratches a person;

(2) A dog which repeatedly scatters garbage or impinges upon or destroys property of another person;

(3) A dog which chases, attacks, or injures another animal not belonging to the owner of the dog and not located on the premises of the owner of the dog;

(4) A dog which chases vehicles, bikes or other means of transportation, while not located on the dog owner's property.

(b) An Owner or Keeper is any person or group of persons, firms, partnerships, corporations, organizations, or associations that keep, harbor, allows an animal, has the animal in their care, acts as caregiver of an animal, or has a possessory property right in a dog.

(c) Owner's real property shall mean any real property owned or leased by the owner(s) of the dog, but does not include any public right-of-way or a common area of a condominium, apartment complex, townhouse or subdivision development.

(d) Injury shall mean any breaking of the skin, which results in bleeding, caused by a bite.

(e) Severe injury shall mean any physical injury which results in broken bones or disfiguring lacerations or which require surgery or hospitalization.

(f) A dangerous dog is a dog in which there is reasonable cause to believe that there is a risk of injury or harm to a person or animal based on the dog's actions.

(g) A vicious dog shall be defined as:

(1) A dog which has killed or inflicted severe injury upon a person. Severe injury shall mean any physical injury that results in broken bones or disfiguring lacerations or which require surgery or hospitalization;

(2) A dog which has killed or inflicted severe injury upon a domestic animal, horse or other livestock, when the dog was not on the offending dog owner's property;

(3) A dog which has approached a person when not on the offending dog owner's property in a vicious or terrorizing manner, in an apparent attitude of attack, as

determined by the Humane Officer, his or her designee, or other duly authorized law enforcement officer, and upon the sworn affidavit of at least two eye-witnesses;

(4) Any dog owned or harbored primarily, or in part, for the purpose of dog fighting, or any dog trained for dog fighting;

(5) Any dog which is in the habit of biting or attacking other persons, or other dogs or animals, whether or not such dog wears a tag or muzzle.

Section 1 – Dogs Running at Large.

(a) All dogs in the unincorporated areas of Lewis County shall be kept under control by the owner or keeper of the dog. No person being the owner, keeper or having charge of any dog shall permit it to run at large upon any public place, or upon the premises of another.

(b) The Assessor shall at the time Lewis County residents pay the dog tax or fee and receive their dog tag, make available a copy of this or any subsequently amended Dog Management Ordinance. This Ordinance shall also be posted on the County website.

(c) The name and address of the owner as well as the license and rabies vaccination tags shall be attached to the collars of all dogs. Any dog which does not have on its collar a tag indicating that the applicable county taxes or fees have been paid and/or any dog which does not have a tag indicating that the particular dog has had its rabies vaccination, shall be considered uncontrolled and subject to seizure as set forth herein.

(d) The running at large of any such dog in or upon any place mentioned in this Ordinance is *prima facie* evidence that the dog is running at large in violation of this Ordinance. The Humane Officer, or his or designee, may seize on sight and impound any dog found running at large. The Humane Officer, or his or designee, shall be responsible for the proper care and final disposition of all impounded dogs. When any dog shall have been seized and impounded, the Humane Officer, or his or designee, shall forthwith give notice to the owner of such dog, if known, that such dog has been impounded and that it will be sold or destroyed if not redeemed within five (5) days, excluding weekends and state holidays. If the owner of such dog be not known to the Humane Officer, or his or her designee, he/she shall post a notice in the county courthouse and the county animal shelter. The notice shall describe the dog and the time and place where dog was seized and shall advise the unknown owner that such dog will be sold or destroyed if not redeemed within five (5) days, excluding weekends and state holidays.

(e) No person having possession, ownership, or control of a dog shall lead or take such dog upon the private property of another person without permission, or knowingly permit any such dog to soil on, damage or destroy, any yards, flowers, trees or

shrubbery of another person or otherwise trespass upon the property of another person without permission.

(f) Any responsible person who witnesses a violation of this Ordinance may file a complaint in the following manner:

(1) Any person who personally witnesses a violation of this Ordinance may submit a complaint to the Animal Control Department at 201 Orchard Street, Weston, West Virginia 26452. Such complaint must be in writing, signed by the witness, and shall include a detailed description of the animal and a detailed explanation of the alleged violation(s). The complaint shall also include the complainant's full name, address, telephone number, and driver's license number and issuing state.

(2) Within a reasonable period of time, considering available resources, the Humane Officer, or his or designee, shall notify the owner or keeper of the dog and advise him/her that a complaint has been filed and what steps are available to resolve the matter.

(3) The Humane Officer, or his or designee, may also issue a citation for a violation of this Ordinance, at his or her discretion, without first receiving a written complaint from another person.

(4) An owner of a dog who permits his/her dog to leave waste on public or private property not belonging to the owner, shall immediately remove and properly dispose of the waste.

(g) This ordinance shall not be applicable to the following:

(1) Any vaccinated dog running at large while engaged in a lawful hunting activity;

(2) Any vaccinated dog running at large while engaged in any lawful training activity;

(3) Any vaccinated dog running at large while engaged in any lawful herding or other farm related activity.

Section 2. Vicious Dogs.

(a) The Humane Officer, or his or designee, shall be designated as the person(s) responsible for initially determining that there is probable cause to believe that a dog is a dangerous or vicious dog. The officer may, after appropriate observation at the animal control facilities, determine that the dog is not vicious or dangerous, but rather, that the act of the dog was an anomaly and not the act of a vicious or dangerous animal. This determination shall not be open to dispute through this Ordinance.

(b) Any determination that a dog is vicious or dangerous shall be communicated by the Humane Officer, or his or designee, to the owner in writing, stating the reasons for such determination, along with a Citation and a Summons to appear before the Magistrate Court of Lewis County, West Virginia, for a violation of West Virginia Code § 19-20-20, and this Ordinance.

(c) If, in the discretion of the Humane Officer, or his or designee, a dog cannot be safely captured and detained, and the same has been determined by the Humane Officer, or his or designee, to be vicious or dangerous, either by definition or upon following full investigatory observation, the Humane Officer, or his or designee, is authorized to take immediate and, if necessary, lethal action, against such dog, notwithstanding the fact that no written notice has been communicated to the owner of the dog and that no hearing into said determination has been requested or held.

(d) Any dog determined by the Court to be vicious or dangerous or in the habit of biting or attacking other persons, dogs or animals, shall upon Order of the Court, be disposed of by the Humane Officer, or his or designee, except that vicious or dangerous dogs shall not be made available to the public through adoption.

(e) No police dog engaged in the performance of its duties at the time of the acts complained of, shall be found to be a dangerous or vicious dog. No dog shall be found to be a dangerous or vicious dog solely because of its breed, nor is a particular breed of dog precluded from being determined to be vicious or dangerous.

(f) No dog shall be found to be a dangerous or vicious dog if the bite, attack, or injury was sustained by a person who was:

(1) committing, at the time, a crime upon the premises occupied by the dog's owner;

(2) committing, at the time, a willful trespass or other tort upon the premises occupied by the dog's owner; or

(3) provoking, tormenting, or physically abusing the dog.

(g) When a dog has been judicially determined to be vicious or dangerous or in the habit of biting or attacking other persons, dogs, or animals, such dog is, therefore, a nuisance. All costs of disposition, housing of the dog during the legal proceedings, termination of the dog's life and administrative costs expended by the County shall be reimbursed by the dog's owner. Additionally, the owner shall pay any and all medical and/or veterinary costs, including costs for disposing of the bodies of pets which have died or been put down as a result of attack by such vicious or dangerous dog.

(h) A finding by a Magistrate that a person is in violation of this Ordinance may be appealed to the Circuit Court.

Section 3. Impoundment.

(a) The County has established a dog pound and may keep therein dogs seized under any of the provisions of this ordinance. Any dog found running at large in the County may be seized. The owner or keeper of any dog may retrieve such dog upon paying all of the costs, fines and fees imposed for a violation of this ordinance, or by posting proper bond pending trial for a charge of a violation of this ordinance, in an amount sufficient to cover the fine and the appropriate impound fees charged, including any necessary veterinary fees and court costs. If not paid, such dog may be sold and any costs, fines or fees imposed, if any, shall be deducted from the proceeds of the sale, and any residue of the sale shall be payable to the owner of the dog. If such dog is not sold, it may be placed for adoption. If such dog is not placed for adoption, it may be properly euthanized and its body disposed of by the County without liability to the owner.

(b) If a trial is requested, bond shall be re-posted every thirty (30) days to cover the cost of caring for the animal that is being held by the County.

(c) Notwithstanding any provision herein to the contrary, no dog impounded pursuant to this ordinance shall be released to its owner or keeper without proof of a current license and rabies vaccination.

(d) The Owner of any impounded dog shall pay a fee of Ten Dollars ($10.00) per day for each day a dog is impounded, plus a fee of Twenty-Five Dollars ($25.00) for the first impoundment; Fifty Dollars ($50.00) for a second impoundment; Seventy-Five Dollars ($75.00) for a third impoundment; One Hundred Dollars ($100.00) for a fourth impoundment; and One Hundred Fifty Dollars ($150.00) for a fifth or any subsequent impoundment.

Such fees shall be paid into the county treasury where they shall constitute and be set aside in the "Dog and Kennel Fund," as provided under West Virginia Code § 19-20-10, as amended.

Section 4. Enforcement.

(a) This ordinance shall be enforceable by the Humane Officer, or his or her assistant(s), or the County Humane Officer, or any other duly authorized law enforcement officer, whichever the case may be.

(b) The Humane Officer, or his or designee, whichever the case may be, shall patrol the County and shall seize on sight and impound any dog found running at large.

(c) When any dog has been seized and impounded, the Humane Officer, or his or designee, whichever the case may be, shall forthwith give notice to the owner of such dog, if such owner is known, that such dog has been impounded and that it will be sold or destroyed if not redeemed in five (5) days. If the owner of the dog is not known to the Humane Officer, or his or designee, whichever the case may be, he or she shall post a notice at the front door of the Lewis County Courthouse. The notice shall describe the dog, the location where the dog was seized, and advise the unknown owner that such dog will be sold or destroyed if not redeemed within five (5) days. The five (5) day time period to redeem the dog shall be business days that the Lewis County Courthouse is open to the public and shall not apply in contested cases or cases where a trial of the matter has been requested by the owner and proper bond posted as set forth herein.

(d) The owner, keeper, or person having charge of any dog seized and impounded under this ordinance may, prior to the expiration of the five (5) days from the date that notice of the seizure and impounding of the dog shall have been given, posted or published as required by this ordinance, redeem the dog by paying the Lewis/Upshur County Animal Control Facility all of the costs, fines and fees assessed against such dog.

(e) Reasonable costs and fees, in such amount as may be determined from time to time by the Lewis County Commission, shall be assessed against the owner of every dog seized and impounded under the provisions of this Ordinance, and there shall be assessed an administrative fee, plus a fee for each day of impoundment.

(f) The Humane Officer, or any other duly authorized law enforcement officer(s), is/are hereby authorized to issue citations, including warnings, if warranted in the exercise of their discretion, for any violation of this ordinance.

(g) Nothing herein shall constitute a waiver of any ordinance that provides for the arrest and fine for any other violation of county ordinances, or state law relating to dogs.

Section 5. Penalty and Enforcement.

(a) Any person in violation of Section 1 of this Ordinance, shall for the First Offense, be issued a written warning and shall be given a reasonable time to correct the violation, not to exceed 24 hours. Any person is convicted of any subsequent offense, if the violation occurs within six (6) months of any prior violation, is guilty of a misdemeanor and the penalty shall be a fine not less than Twenty-Five Dollars ($25.00) nor more than One Hundred Dollars ($100.00), plus court costs.

(b) Any person who is convicted of a violation of Section 2 of this Ordinance, shall for the First Offense be guilty of a misdemeanor, and upon conviction thereof, shall be fined not more than One Hundred Dollars ($100.00), or be confined in jail not more than thirty (30) days, or both such fine and confinement. Any person in convicted of any subsequent offense, is guilty of a misdemeanor and the penalty shall be a fine of not less than One Hundred Dollars ($100.00) nor more than Five Hundred Dollars ($500.00), or confinement in jail not less than thirty (30) days nor more than six (6) months, or both such fine and confinement.

(c) Any owner or keeper of any dog who permits such dog to run at large shall be liable for payment of restitution for any damages inflicted upon the person or property of another by such dog while so running at large, in accordance with West Virginia Code § 19-20-13, as amended.

(d) If any costs, fines, forfeitures, penalties or restitution are not paid in full within the time period prescribed by law, a judgment may be entered against the Defendant by the Court or a civil action may be commenced to recover the same, together with the costs associated with the collection thereof.

(e) If any costs, fines, forfeitures, penalties or restitution imposed by the court upon conviction of a person for any offense under this Ordinance are not paid in full when ordered to do so by the court, the clerk of the court shall notify the Division of Motor Vehicles of such failure to pay. Upon such notice, the Division of Motor Vehicles shall suspend the person's driver's license or privilege to operate a motor vehicle in this state until such time that the costs, fines, forfeitures or penalties are paid. The Court may also submit unpaid costs, fines, forfeitures, and penalties assessed by the Court to the State Tax Commissioner for withholding of the unpaid amounts from any individual's personal income tax refund due and owing.

(f) The Magistrate Court of Lewis County, West Virginia, and the Circuit Court of Lewis County, West Virginia, shall have concurrent jurisdiction to enforce the misdemeanor penalties prescribed by this Ordinance.

Section 6. Effective Date

Passed first reading on the _____ day of _____, 20____.

Passed second reading on the _____ day of _____, 20____.

Public Hearing held on the _____ day of _____, 20____.

Enacted and passed on the _____ day of _____, 20____.

This ordinance is effective upon adoption.

LEWIS COUNTY COMMISSION

_____
President of the Lewis County Commission

_____
Commissioner

_____
Commissioner

Attest:

_____
Clerk of the County Commission

Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: December 5, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- November 7, 2019 amended December 5, 2019
- November 21, 2019

9:05 a.m. Discuss Humphrey Case Number 121318-01 (Washington Tax District – Tax Map 6L – Parcel Number 11.3) – The Order Setting Forth Findings of Fact and Conclusions of Law entered on September 26, 2019 provided the property owner with ninety (90) calendar days to have all debris and trash removed from the property.

9:15 a.m. Abigail and Jon Benjamin – Discuss the Commission's appointment to the Upshur County Public Library Board in 2020 and request consideration to serve on the Board

<u>Items for Discussion / Action / Approval:</u>

1. Consideration of Order waiving estate commission due to the Sheriff of Upshur County in his capacity as Co-Administrator of the Estate of Patricia Lee Robinson, deceased. *

2. Approval of Order Proposing the Expansion of the Territory of Tennerton Public Service District. A hearing on the proposed expansion of the boundaries of Tennerton Public Service District will be held on January 9, 2020 at 6:00 p.m. in the Circuit Courtroom, Upshur County Courthouse, 40 West Main Street, Buckhannon, WV. *

3. Approval and signature of an Examination and Lubrication Agreement with DC Elevator Company, Inc. Upon approval, DC Elevator Company, Inc. will complete maintenance on the platform lift located in the Circuit Courtroom at least four times per year and charge one hundred thirty dollars ($130) per inspection. *

4. Approval of revised Expense Reimbursement Log. *

5. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Dakota Linger for the position of Deputy Sheriff. Upon approval, Mr. Linger will begin employment on December 8, 2019 at the starting pay rate of $18.73 per hour. *
   Item may lead to Executive Session per WV Code §6-9A-4

6. Discuss potential changes to county employee health insurance plan effective July 1, 2020. *

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests

for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Jeff Amburgey, Chairman of the Property Valuation Training and Procedures Commission, advising that the Assessor's Office is in compliance with all areas that were reviewed by the Property Valuation Training and Procedures Commission on November 18, 2019.

2. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – October 2019

3. Lewis-Upshur Animal Control Facility Cat Report for the month of October 2019

4. Lewis-Upshur Animal Control Facility Animal Report for the month of October 2019

5. Upshur County Animal Control/Humane Officer Monthly Animal Report for the month of October 2019.

6. Upshur County Mileage Reports – October, 2019
    - Upshur 911
    - Maintenance
    - Emergency Management
    - Sheriff
    - Addressing and Mapping
    - Community Corrections
    - Dog Pound

7. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).

Next Regular Meeting of the Upshur County Commission
December 12, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

The regularly scheduled Commission Meetings on Thursday, December 26, 2019 and January 2, 2020 have been CANCELLED

NOVEMBER 2019 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 31,088

151 Hyre Temp / 18 POLICE INTERCEPTOR 20,286

152 Carpenter 3370 / 14 EXPLORER 78,909

153 Clark 2966 / 12 CAPRICE 101,401

154 Lopez Temp / 18 POLICE INTERCEPTOR 15,802

155 Hendershot 3929 / 18 POLICE INTERCEPTOR 12,617

156 Carey 1643 / 11 TAHOE 93,032

157 Newbrough 3170 / 13 POLICE INTERCEPTOR 93,176

158 Brightbill 1910 / 13 POLICE INTERCEPTOR 99,093

159 Jones 2727 / 10 TAHOE 114,029

160

161 Miller 2868 / 09 TAHOE 95,859

170 Cayton 2829 / 11 TAHOE 106,792

171 Kirkpatrick 2726 / 11 DODGE NITRO 43,546

172 Posey 2824 / 11 TAHOE 113,367

174 Bush 1233 / 10 DODGE NITRO 60,268

1500 Deputy Reserves 2511 / 07 CROWN VIC 117,762

1500 Deputy Reserves 1232 / 07 CROWN VIC 110,079

2007 Chevy Sub. 0

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

December 12, 2019 4:00 PM

~~ Public Board Meeting Agenda ~~

I. Call to Order (Mills)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (11/14/2019)
III. General Manager's November Reports (Gee)

A. WATER:
1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*preventing unplanned breakdowns)*
6. Leak Detection Report *(finding and fixing leaks)*
7. Water Repairs Report *(fixing other unplanned breakdowns)*
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:
1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*preventing unplanned breakdowns)*
6. Wastewater Repairs Report *(fixing unplanned breakdowns)*
7. New Taps (non-project)
8. Other

IV. New Extensions and Road Bores (Gee)
V. PSD Policies and Job Descriptions (Flaxer)
VI. Personnel (Gee)
VII. Announcements (Gee)
VIII. Correspondence (Gee)

~~ OLD BUSINESS ~~

~~ NEW BUSINESS ~~

IX. Tenmile Land, LLC offer to purchase mineral interest (Gee)
X. Late-Received Agenda Items (Gee)
XI. Adjournment (Mills)

The Jane Lew PSD reserves the right to re-arrange items on the agenda as needed.

Lewis County Sheriff's Department

Deputy J. S. Carey

117 Court Ave, Weston, WV 26452 Email: jcarey@lewiscountywv.org

Phone: (304) 269-8251 Fax: (304)269-2644

To: Sheriff A. M. Gissy

From: Deputy J. S. Carey

Reference: Resignation Letter

I am writing to inform you that effective December 6th, 2019, I am resigning from my position as a Deputy Sheriff with the Lewis County Sheriff's Office.

I am truly honored to have been a part of this great department, and it was not an easy decision to make. The four (4) invaluable years of service I have received at this department has molded me into the Deputy I have become.

Although, I believe the decision I have made will help me further my career in Law Enforcement. I wish nothing but the best for this department and am honored for the opportunity I was granted.

If I can be of any assistance before my departure or afterward, then please let me know. I would be happy to provide any such assistance.

Sincerely,

Deputy J. S. Carey

Josh Carey

11/18/2019