

COUNTY COMMISSION OF LEWIS COUNTY

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Weston, WV 26452
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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
ROD WYMAN
Commissioner

LEWIS COUNTY COMMISSION
MEETING AGENDA
LEWIS COUNTY COURTHOUSE
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
TUESDAY, NOVEMBER 12, 2019

SILENT MEDITATION and PLEDGE OF ALLEGIANCE

1. 10:00 AM Call Meeting to Order
2. 10:05 AM John Breen, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, November 8,
2019. *(action required)*

APPOINTMENTS

3. NONE

CORRESPONDENCE

4. Upshur County Commission Meeting Agenda: The agenda for the November 8, 2019 Upshur County Commission is presented for review. *(information only)*
5. West Virginia Division of Justice and Community Services Justice Assistance Grant (JAG) Award: The Lewis County Commission has been awarded a Justice Assistance Grant (JAG) in the amount of \$15,000.00 to be utilized to support the position of a Prevention Resource Officer (PRO) at Lewis County High School. This is a joint venture between the Lewis County Commission and the Lewis County Board of Education. *(information only)*
6. Shenandoah Cable Television (SHENTEL) Quarterly Franchise Fee: Shenandoah Cable remits the quarterly franchise for July, August and September 2019 in the amount of \$9,424.66. Last quarter the county received \$9,622.42 *(information only)*
7. Sheriff's Monthly Vehicle Report: Sheriff's Monthly Vehicle Report for October 2019 is presented for review. *(information only)*

8. Lewis-Gilmer E911 Monthly Call Report: The Lewis Gilmer E911 call report for the month of October 2019 including: number of calls; distribution of calls; and call comparisons is presented for review. (*information only*)

BUSINESS

9. Boards and Committee Report(s): Reports by Commissioners of any board(s) or committee(s) attended including: Conference Call regarding CNX litigation; Fire Marshal visit to E911; Concur the Complex; Small Cities Block Grant Tower Project; Blueprint; Hardwood Alliance Zone.
10. Timesheet and Leave Requests:
 - a) Joe Frazier Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

11. Actions of the Clerk: County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, November 8, 2019. (*action required*)
12. Approval of Estates: County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, November 8, 2019. (*action required*)
13. Presentation by the County Clerk of the Orders of Prior Meeting(s): The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, November 8, 2019. (*action required*)
14. Expenses for the Current Period Presented for Consideration of Payment: Draft copies will be available for review upon request Friday, November 8, 2019. (*action required*)

ADJOURNMENT:

15. With no further action being required by the Lewis County Commission the meeting will be adjourned. (*action required*)

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.

The Commission controls meeting management, discussion and input.

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 7, 2019

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• October 31, 2019
- 9:05 a.m. Tennerton Lion's Club – Presentation of Proclamation for Diabetes Awareness Month
- 9:15 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau – Presentation of Quarterly Report (July – September, 2019)
- 1:00 p.m. Joe Stanton, Thornburg Insurance Agency – Review of FY21 insurance options *via* GoToMeeting at the Upshur County Administrative Annex
Item may lead to Executive Session per WV Code §6-9A-4(6)
- 2:30 p.m. Review letters of interest and resumes for the appointment to Prosecuting Attorney
Item may lead to Executive Session per WV Code §6-9A-4

Items for Discussion / Action / Approval:

1. Order appointing the Sheriff of Upshur County as the Administrator for the Estate of Tammy Kay Williams, deceased. *
2. Correspondence from Terry D. Reed requesting reappointment to the Upshur County Building Commission. Upon approval, his term will expire on November 10, 2024. *
3. Approval and signature of correspondence to the WV State Auditor's Office regarding Hodgesville and Tennerton PSD's non-compliance with WV Code §16-13A-11 by failing to remit annual audits to the County Commission and further requesting for the Auditor's Office to prioritize performing audits for these two agencies. *
4. Review of National Prescription Opiate Litigation exclusion request form. Consider remaining as a Class Member of the Negotiation Class certified in the *In re National Prescription Opiate Litigation* or request exclusion and not share in any potential negotiated Class settlement. *
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Governor Jim Justice announcing the approval of a Justice Assistance Grant (JAG) award in the amount of \$15,000 to be utilized to support the position of a Prevention Resource Officer at the Buckhannon-Upshur Middle School.
2. Upshur County Building Permits – October, 2019
3. Upshur County Mileage Reports – September, 2019
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
4. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).

Next Regular Meeting of the Upshur County Commission
November 14, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

The regularly scheduled Commission Meeting on Thursday, November 28, 2019 has been CANCELLED



Jim Justice
Governor of West Virginia

October 31, 2019

The Honorable Agnes Queen
President
Lewis County Commission
110 Center Avenue
Weston, West Virginia 26452

Dear Commissioner Queen:

I am pleased to inform you that I have approved a Justice Assistance Grant (JAG) award to the Lewis County Commission in the amount of \$15,000. The funds awarded under this grant will be utilized to support the position of a Prevention Resource Officer.

Please let me know if our Justice and Community Services' staff or I can be of further assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Justice".

Jim Justice
Governor

JJ/anm

c: Ms. Cindy Whetsell

Service Supplier: Shenandoah Cable Television LLC
Tax ID Code: 54-1159109
Tax Period: July 01, 2019 - September 30, 2019
Location ID: 490410000 200365

Lewis County Commission
 110 Center Ave, FL2
 Weston, WV 26452

Jurisdiction	Tax Type	Taxable Revenue	Rate	Gross Tax	Collection Allowance (0.00%)	Net Tax Due
LEWIS	Franchise Tax (Cable)	314,155.33	3.000 %	9,424.66	0.00	9,424.66
Total Remitted		314,155.33		9,424.66	0.00	9,424.66

I hereby certify that I have read the above return and certify it to be correct to the best of my knowledge.

Date: 10/31/2019

*last quarter
9622.42*

Preparer: Rosa Salvador

Prepared By: Ernst & Young, LLP FEIN: 34-6565596

Title: Preparer

Rosa Salvador

Please Refer All Inquiries to: Ernst & Young LLP
 18101 Von Karman, Suite 1700
 Irvine, California 92612
 Ph: 949794-2300 Fx: 949-437-0593

For rate changes please e-mail:
rosa.salvador@ev.com

OCTOBER 2019 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 30,877

151 Hyre Temp / 18 POLICE INTERCEPTOR 19,259

152 Carpenter 3370 / 14 EXPLORER 77,762

153 Clark 2966 / 12 CAPRICE 100,545

154 Lopez Temp / 18 POLICE INTERCEPTOR 14,872

155 Hendershot 3929 / 18 POLICE INTERCEPTOR 12,084

156 Carey 1643 / 11 TAHOE 92,716

157 Newbrough 3170 / 13 POLICE INTERCEPTOR 92,256

158 Brightbill 1910 / 13 POLICE INTERCEPTOR 97,681

159 Jones 2727 / 10 TAHOE 112,297

160

161 Miller 2868 / 09 TAHOE 94,314

170 Cayton 2829 / 11 TAHOE 106,000

171 Kirkpatrick 2726 / 11 DODGE NITRO 43,421

DATE 2019 *****	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
PICKENS COUNTY	5	4	3	4	8	6	6	5	5	6			52
PICKENS OWNER	5	4	2	7	7	7	2	4	7	5			50
PICKENS SERVICE	1	0	1	2	3	2	1	3	1	1			15
PICKENS TOTAL	11	8	6	13	18	15	9	12	13	12			117
M & J COUNTY	5	4	3	4	8	6	6	5	5	5			51
M & J OWNER	6	4	3	5	4	5	7	3	4	2			43
M & J SERVICE	0	0	1	1	2	2	1	3	1	1			12
M & J LARGE	2	1	1	1	3	1	1	0	1	1			12
M & J TOTAL	13	9	8	11	17	14	15	11	11	9			118
HITT'S COUNTY	4	5	2	5	8	6	6	5	4	5			50
HITT'S OWNER	4	1	1	5	2	3	3	3	2	6			30
HITT'S SERVICE	1	0	1	1	4	2	1	3	0	1			14
HITT'S TOTAL	9	6	4	11	14	11	10	11	6	12			94
LIPP'S COUNTY	5	4	3	4	8	6	6	5	5	5			51
LIPP'S OWNER	2	2	5	2	3	4	0	5	0	1			24
LIPP'S SERVICE	1	0	1	3	2	2	1	3	1	2			16
LIPP'S LARGE	2	2	0	0	2	1	1	1	1	1			11
LIPP'S TOTAL	10	8	9	9	15	13	8	14	7	9			102
QUALITY COUNTY	5	4	3	5	8	6	6	5	4	5			51
QUALITY OWNER	3	1	1	0	3	2	2	2	2	0			16
QUALITY SERVICE	0	1	1	3	2	3	1	3	0	1			15
QUALITY TOTAL	8	6	5	0	13	11	9	10	6	6			74
TOLANDS COUNTY	5	4	3	5	9	7	6	5	4	5			53
TOLANDS OWNER	0	1	0	1	1	1	2	7	3	0			16
TOLANDS SERVICE	0	0	1	3	2	3	1	3	0	1			14
TOLANDS TOTAL	5	5	4	9	12	11	9	15	7	6			83
VALLEYCHAPEL COUNTY	5	4	3	4	8	6	6	5	5	5			51
VALLEY CHAPEL OWNER	0	1	1	0	4	1	1	0	1	1			10
VALLEY CHAPEL SERVICE	0	0	1	3	2	2	1	3	1	1			14
VALLEY CHAPEL TOTAL	5	5	5	7	14	9	8	8	7	7			75
GILMER COUNTY													
GLEN- AUTO COUNTY	5	4	3	1	4	1	3	4	2	3			30
GLEN- AUTO OWNERS	2	4	8	2	4	2	2	5	4	3			36
GLEN- AUTO SERVICE	0	0	0	0	0	0	1	0	0	1			2
GLEN- AUTO TOTALS	7	8	11	3	8	3	6	9	6	7			68
A and S COUNTY	4	3	4	1	4	1	3	3	2	3			28
A and S OWNERS	2	1	3	1	2	0	0	0	1	1			11
A and S SERVICE	0	1	0	0	0	0	0	1	1	1			4
A and S LARGE	0	0	0	0	0	0	0	0	0	1			1
A and S TOTAL	6	5	7	2	6	1	3	4	4	6			44

2019 LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
COUNTY	10-27	154	58	214	51	57	49	40	70	77	78			848
	10-28	134	41	199	55	68	25	37	69	60	80			768
	III & CIB	118	61	112	43	40	39	25	94	70	56			658
	OTHER	7	6	23	4	4	8	22	14	3	9			100
	DVP/WAR	8	1	10	11	0	1	7	4	11	8			61
CITY	10-27	36	68	89	63	60	34	25	54	71	52			552
	10-28	34	32	89	55	50	59	32	76	94	60			581
	III & CIB	9	12	33	4	4	9	0	2	5	8			86
	OTHER	0	0	0	1	1	4	0	0	0	3			9
	DVP/WAR	2	1	3	5	0	0	0	0	4	2			17
STATE	10-27	73	112	170	123	76	84	93	109	94	64			998
	10-28	52	99	155	95	81	43	59	81	62	43			770
	III & CIB	26	40	22	45	14	30	19	33	28	5			262
	OTHER	1	2	0	5	1	8	3	6	1	6			33
	DVP/WAR	18	33	36	29	27	16	31	26	27	7			250
DNR	10-27	0	8	4	0	1	0	0	0	9	0			22
	10-28	1	2	6	0	1	0	3	1	1	0			15
	III & CIB	0	3	0	0	0	0	0	0	1	0			4
	OTHER	0	0	0	0	0	0	0	0	1	0			1
	DVP/WAR	0	0	0	0	0	0	0	0	0	0			0
PROSECUTOR	10-27	0	0	0	0	0	0	0	2	0	0			2
	10-28	0	0	0	0	0	0	0	0	0	0			0
	III & CIB	6	0	11	6	0	2	6	19	11	8			69
	OTHER	0	0	0	0	0	0	0	0	0	0			0
	DVP/WAR	0	0	0	0	0	0	0	0	0	0			0
CAMPUS	10-27	1	0	5	0	6	1	0	0	1	3			17
	10-28	1	0	5	4	4	2	2	11	5	11			45
	III & CIB	2	0	2	0	7	2	0	0	0	0			13
	OTHER	0	0	1	0	0	0	0	0	0	0			1
	DVP/WAR	0	0	0	0	0	0	0	0	0	0			0

Total Transactions 6182