

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Agnes Queen, President
Patrick Boyle, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
Tuesday, July 9, 2019**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order**
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, July 5, 2019.
(action required)

APPOINTMENTS

- 3. None**

CORRESPONDENCE

- 4. Upshur County Commission:** No Meeting Holiday. *(information only)*

BUSINESS

- 5. Board(s) and Committee Reports:** Commissioners will give report(s) on any board(s) or committee(s) meeting attended including: Blueprint Community Kick-off at Hampton Inn; 26th Judicial Community Correction Regular Meeting. *(information only)*
- 6. Budget Revision for Coal Severance Fund:** The Lewis County Commission is required to have the Fiscal Year 2020 Coal Severance Fund Revision to the West Virginia State Auditor's Office no later than July 15, 2019. The revision is presented to the County Commission for approval. *(action required)*
- 7. Lewis-Upshur Parents as Teachers Agreement:** Approval and signature on Lewis-Upshur Parents as Teachers Agreement for the period commencing 7/01/2019 and ending when terminated by either party. *(action required)*
- 8. Timesheets and Leave Requests:** None

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 9. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, July 5, 2019. *(action required)*
- 10. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, July 5, 2019. *(action required)*
- 11. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, July 5, 2019. *(action required)*
- 12. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, July 5, 2019. *(action required)*

ADJOURNMENT:

- 13. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.

The Commission controls meeting management, discussion and input.

AGREEMENT BETWEEN

AND

Lewis-Upshur Parents as Teachers

THIS AGREEMENT by and between _____ and Lewis-Upshur Parents as Teachers, establishes a collaborative relationship to provide comprehensive services and support through a joint effort in focusing on positive support to families in the Lewis/Upshur county area.

This agreement shall be effective for the period commencing 07/01/19 and ending only when terminated by either party.

SERVICES PROVIDED:

1. To meet the needs of families and young children;
2. To link families with appropriate services and agencies;
3. To promote responsible parenting;
4. To help parents make informed choices about parenting;
5. To offer families appropriate educational opportunities;
6. To provide a representative to the local Early Childhood Collaborative;
7. To provide, receive and share appropriate referrals based upon family need; and
8. To help coordinate and care effective programs for parents and families in the Lewis-Upshur County community.

It is mutually agreed:

1. Each party will be available for families when necessary and appropriate;
2. Each party shall establish and maintain its own internal mechanisms with respect to the implementation of this agreement; and
3. Conflicts arising as a result of the implementation of this Memorandum of Understanding shall be made known to each party's executive office for appropriate resolution.

This agreement will be reviewed annually and may be amended by any party at any time during its duration. This amendment must be in the form of a written notice and must be agreed to by all parties as signified by signatures of the respective officials. All agencies involved are prohibited from discrimination on the basis of sex, color, religion, national origin, or handicapped origin in program activities or in employment.

ACCEPTANCE BY:

Signature of Contact

Date

(Address)

Representative of
Lewis Upshur Parents as Teachers
240 Court Avenue, Weston, WV 26452

Date