COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org

COMMISSIONERS:
Agnes Queen, President
Patrick Boyle, Commissioner
Rod Wyman, Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
Tuesday, June 18, 2019

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
   RE: Exonerations, Consolidations, Apportionments
   Draft copies will be available for review on Friday, June 14, 2019.
   (action required)

APPOINTMENTS

3. **10:10 AM** **Hearing for the Estate of Patty Williams**
   RE: The personal representative for the Estate of Patty Williams has failed to file documents in reference in this estate. The County Commission will hold a hearing on the matter and consider further actions. (*action required*)

4. **10:20 AM** **Felicia Posey, The John Maxwell Team**
   RE: Ms.Posey will provide information regarding Leadership and Human Resource Training that can be provided through The John Maxwell Team.
   (information only)

5. **10:30 AM** **Chris Heater, GJ Garton Insurance**
   RE: Mr. Heater will present the Fiscal Year 2020 Lewis County Commission Property, Liability and Workers Compensation Insurance proposal.
   (action required)

CORRESPONDENCE

6. **Upshur County Commission Meeting:** The Upshur County Commission Meeting Agenda for Thursday, June 13, 2019 is presented for review. (*information only)*
7. **Sheriff's Monthly Settlement (Reconciliation):** Lewis County Sheriff Adam Gissy submits the May 2019 Sheriff's Settlement (reconciliation) of Lewis County financial accounts.
   (*information only)*

8. **Lewis-Gilmer E-911 Advisory Board Meeting Minutes:** The Lewis-Gilmer E-911 Advisory Board May 13, 2019 Meeting Minutes are presented for review. *(information only)*
9. **Jane Lew Public Service District Meeting Agenda:** The Jane Lew Public Service District Meeting Agenda for the June 13, 2019 Regular Meeting is presented for review. *(information only)*
10. **West Virginia Regional Jail and Correctional Facility Monthly Invoice:** The Monthly invoice for Lewis County inmates housed in the Regional Jail in May 2019: 1,679 inmate days X $48.25 per diem= $81,011.75 is presented for review.*(information only)*

BUSINESS

11. **Board(s) and Committee Reports:** Commissioners will give report(s) on any board(s) or committee(s) meeting attended including: Blueprint Committee; Hardwood Alliance Zone; Lewis County Fire Board; Region VI Workforce Investment Board; Lewis County Firefighter's Association; Training regarding the county's broadband Small Cities Block Grant. *(information only)*
12. **Global Science & Technology Service Renewal Contract:** Global Science and Technology has prepared a renewal contract for IT services for Fiscal Year 2020. The fee for the renewal will be $1.860.00 per month. This is an increase of $475.00 per month and is set based on number of calls from the prior year. *(action required)*
13. **Designation of County Depositories:** WV Code 7-6-1 states that prior to June 30th of each year the County Commission shall designate all of the banking institutions in the county that meet requirements as county depositories. The Lewis County Commission will designate Citizens Bank of Weston, United Bank and Huntington Bank as Lewis County depositories. *(information only)*
14. **Execution of Depository Agreement with Citizens Bank of Weston:** WV Code 7-6-2 states the County Commission shall have a depository agreement with any county depository in which the funds held exceed the insured amount by the Federal Government. The Lewis County Commission will be asked to execute a depository agreement for Fiscal Year 2020 with Citizens Bank of Weston. *(action required)*
15. **Timesheets and Leave Requests:** *(action required)*
    a) Joe Frasier Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

16. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, June 14, 2019. *(action required)*
17. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, June 14, 2019. *(action required)*
18. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, June 14, 2019. *(action required)*

ADJOURNMENT:

19. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** (*action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.

Cynthia S. Rowan
Lewis County Clerk
110 Center Avenue
Weston, WV 26452
(304) 269-8215 Fax: (304) 269-8202

June 4, 2019

Dale Lee Williams
26 McKnight Drive
Buckhannon, WV 26201-1613

Dear Mr. Williams:

Please be advised that, due to the fact that you missed the deadline to file an accounting of the assets for the estate of Patty Williams, the Lewis County Commission has set a hearing date to discuss this matter with you.

Therefore, you will need to appear before the commission on Tuesday, June 18, 2019, at 10:10 am. Failure to appear will result in further actions. A certified copy of this letter is being furnished to all beneficiaries.

If you have any questions, feel free to contact our office at 304-269-8215 to discuss this matter.

Sincerely,

Cynthia S. Rowan

Cynthia S. Rowan
Lewis County Clerk

cc:
Lewis County Commission
P. O. Box 466
Weston, WV 26452

G. W. Morris, II
Fiduciary Commissioner
10389 US Highway 19 South
Walkersville, WV 26447

cc:

Vicki Jo Williams Spicer
Jasmine Marella Spicer Hawkins
Evonne Casendra Spicer Moneypenny
Justin Williams
Brannon Lee Moneypenny
Collin Drake Moneypenny
Morgan Delaney Hawkins

Forms

13 Am. Jur. Pleading and Practice Forms Guardian and Ward §§ 384, 419.

24 Am. Jur. Pleading and Practice Forms Trusts § 264.

Notes of Decisions

In general 1

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1. In general

In determining whether trustee of active trust was entitled to commission upon distribution of assets in addition to annual compensation provided for in trust instrument, it would be assumed, in absence of contrary averments, that trustee complied with statute dealing with time during which fiduciaries must make a return of their transactions before commissioner of accounts. Code, 44-4-1 et seq., 44-4-14. Curl v. Security Trust Co., 1945, 33 S.E.2d 677, 127 W.Va. 501, 161 A.L.R. 855. Evidence ⟹ 69

§ 44-4-2. Fiduciaries to exhibit accounts for settlement

A statement of all the money, and an inventory of all securities, stocks, bonds and all other property, including the value thereof, which any personal representative, guardian, curator or committee, has received, become chargeable with or disbursed, within one year from the date of the fiduciary's qualification, or within any succeeding year, together with the vouchers for such disbursements, shall, within two months after the end of every such period, be exhibited by the fiduciary to the fiduciary commissioner to whom the estate or trust has been referred. If any fiduciary fails to make an exhibit, the fiduciary commissioner to whom the fiduciary should make the exhibit shall proceed against the fiduciary in the appropriate circuit court, and the court shall impose the same penalties, unless the fiduciary is excused for sufficient reason, as are provided in cases where fiduciaries fail to return appraisements.

Acts 1872-3, c. 234, § 7; Acts 1882, c. 68, § 6; Acts 1885, c. 26, § 6; Acts 1982, c. 64; Acts 1987, c. 54; Acts 1993, c. 53.

Formerly Code Va. 1849, c. 132, § 7; Code Va. 1860, c. 132, § 7; Code 1868, c. 87, § 6; Code 1923, c. 87, § 6.

Library References

Key Numbers

Executors and Administrators ⟹467, 502.

Westlaw Key Number Searches: 162k467; 162k502.

Encyclopedias

C.J.S. Executors and Administrators §§ 793, 847.

Treatises and Practice Aids

Statutory and Court Regulation of Accounts, Bogert - The Law of Trusts and Trustees § 968.

Credits to Trustee on Accounting, Bogert - The Law of Trusts and Trustees § 972.

Restatement (Second) of Property, Don. Trans. § 33.1.

Restatement (Third) of Property (Wills & Don. Trans.) § 1.1 (T.D. No. 2, 1998), 1998 WL 1013057.

Forms

13 Am. Jur. Pleading and Practice Forms Guardian and Ward § 308.

Notes of Decisions

In general 1
Construction and application 2

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1. In general

Failure of executor or administrator to file annual statement of accounts can, under statute, result in executor or administrator receiving no compensation for his services during such year; furthermore, under another statute, court may assess reasonableness of executor's or administrator's fee. Code, 44-4-4 (now Code, 44-4-2), 44-4-9 (now Code, 44-4-7), 44-4-14 (now Code, 44-4-12). Tabler v. Wel-

such fiduciary, be evidence of the delivery to the fiduciary commission- the vouchers therein mentioned.

1982, c. 64.

Code, § 44-4-15.

For name change of commissioners in chancery to commissioners, see W. Va. Rules Civ. Proc., Rule 53.

Library References

Encyclopedias

C.J.S. Executors and Administrators § 860.

Numbers

Executors and Administrators ⟹503.
Westlaw Key Number Search: 162k503.

§ 44-4-14. Reports of fiduciary commissioner

Every account stated under this article shall be reported with any matters specially stated, deemed pertinent by the fiduciary commissioner, or which may be required by any person interested to be so stated.

1872-3, c. 234, § 19; Acts 1882, c. 68, § 18; Acts 1982, c. 64.

Code Va. 1849, c. 132, § 19; Code Va. 1860, c. 132, § 19; Code 1868, c. 87, § 18; Code c. 87, § 18.

Library References

Forms

13 Am. Jur. Pleading and Practice Forms Guardian and Ward § 445.

Numbers

Executors and Administrators ⟹502.
Westlaw Key Number Search: 162k502.

Encyclopedias

C.J.S. Executors and Administrators § 847.

Treatises and Practice Aids

Control of Compensation by Settlor or Beneficiary, Bogert - The Law of Trusts and Trustees § 976.

§ 44-4-14a. Final settlement by fiduciaries for decedent's estates; penalty

(a) The provisions of this chapter notwithstanding, every fiduciary for the estate of a resident decedent shall, within five years of appointment as fiduciary make a full and final settlement, report and accounting for the decedent's estate in the manner provided for in this code for accountings by fiduciaries, and further shall, at the time of making the final settlement, notify in writing the clerk of the county commission of the county where the fiduciary was appointed that the final settlement has been made.

(b) If the fiduciary is unable to make a full and final settlement, report and accounting of the decedent's estate within the above time period because there have been unusual or extraordinary circumstances, demands or conditions imposed upon the fiduciary which have caused a delay in the final settlement, he or she may request an extension of time in which to make the settlement. Such request must be in writing to the county commission and include a date by which the fiduciary reasonably expects to make the full and final settlement.

(c) Any fiduciary failing to comply with this section, in whole or in pa personally liable to the beneficiaries or creditors of the decedent's estate fo loss or waste caused by the failure to make the final settlement. The fiduc shall be guilty of a misdemeanor and, upon conviction thereof, shall be fi not less than two hundred fifty dollars nor more than one thousand dollars failure to comply with this section, except for good and sufficient cause sho

(d) In the event the fiduciary has not made the final settlement of the es within five years of appointment, the fiduciary shall notify the county comm sion that the final settlement has not been made. If the fiduciary does establish good cause for not making the final settlement within the five y period, as determined by the county commission, the fiduciary is discharge his or her duties as fiduciary. The sheriff of the county shall then take charge the estate and proceed to make a final settlement of the estate in an expeditio manner.

(e) A fiduciary who fails to notify the county commission in accordance w subsection (d) of this section shall be guilty of a misdemeanor and, u conviction thereof, shall be fined not less than fifty dollars nor more than f hundred dollars.

Acts 1999, c. 126, eff. 90 days after March 13, 1999.

Library References

Key Numbers
Executors and Administrators ⚷459.
Westlaw Key Number Search: 162k459.

Encyclopedias
C.J.S. Executors and Administrators § 78

§ 44–4–15. Exceptions to report

Upon completion of such report of settlement of account the fidu commissioner shall give notice thereof, either verbally or in writing, deliv personally or by mail, to all parties interested or their attorneys, and ho report, vouchers, and any evidence taken in connection with the report, office for ten days, during which time any person interested may inspe same and file exceptions thereto.

Acts 1872–3, c. 234, § 20; Acts 1882, c. 68, § 19; Acts 1982, c. 64.

Formerly Code Va. 1849, c. 132, § 20; Code Va. 1860, c. 132, § 20; Code 1868, c. 87, § 19 1923, c. 87, § 19.

Library References

Key Numbers
Executors and Administrators ⚷501.
Westlaw Key Number Search: 162k501.

Encyclopedias
C.J.S. Executors and Administrators § to 846.

§ 44–4–16. Filing of report and vouchers

The fiduciary commissioner shall file the report in the office of the cou which he is appointed, as soon as practicable after the expiration of suc days; and with his report he shall return all evidence taken before hi such exceptions, with such remarks as he may see fit to make, and such

Note 1

ler, 1986, 342 S.E.2d 234, 176 W.Va. 267. Executors And Administrators ⟹ 500

Executor was not entitled to fee for year in which he filed no annual accounting, but fee for second year accounting period, for which he did file accounting, was proper. Code, 44–4–4 (now Code, 44–4–2), 44–4–9 (now Code, 44–4–7), 44–4–14 (now Code, 44–4–12). Tabler v. Weller, 1986, 342 S.E.2d 234, 176 W.Va. 267. Executors And Administrators ⟹ 500

A personal representative who has filed the inventories and made his annual statements of account as required by Code, c. 87, cannot be called on to restate such accounts, in equity, unless the accounts already rendered by him are, for some sufficient reason, surcharged and falsified. Hale v. White, 1900, 35 S.E. 884, 47 W.Va. 700. Account ⟹ 24

2. Construction and application

The revisions to the probate law enacted by the 1982 Legislature clearly indicate that among other matters to be corrected, it intended to eliminate the cumbersome and costly accounting to fiduciary supervisors in instances wherein satisfactory reporting was being made to the beneficiaries of those trusts. Accordingly the revisions to W. Va. Code 44-4-2 (formerly Code 44-4-4), Code 44-4-9, Code 44-4-12, and Code 44-4-18 by the 1982 Legislature were intended to and did exclude trustees of testamentary trusts from the operation of said provisions thereby relieving testamentary trusts of the unnecessary burdens imposed by the reporting requirements of those provisions. Thomas, 61 O. Atty.Gen. 87, Feb. 25, 1986.

§ 44–4–3. Fiduciaries from whom inventories, appraisals or accounts are due when this article effective may be proceeded against

Any fiduciary who has been appointed or qualified before this article takes effect has not given sufficient bond, nor returned any appraisement as required by law, nor has had any appraisal made of the estate under his control and management, nor has fully and finally accounted, may be summoned, by the fiduciary commissioner as the county commission may designate, to appear before him to return the appraisal or account as may be due from him, or to appear before the county commission or clerk and give a sufficient bond, if that has not been given. Any fiduciary who fails to comply with the summons shall be proceeded against in the same manner, and be subject to the same penalties as this article provides for fiduciaries who fail to return appraisements.

Acts 1982, c. 64.

Formerly Code 1931 § 44–4–5.

Library References

Key Numbers

Executors and Administrators ⟹26, 65, 73, 467.

Westlaw Key Number Searches: 162k26; 162k65; 162k73; 162k467.

Encyclopedias

C.J.S. Executors and Administrators §§ 71, 158, 162, 793.

Treatises and Practice Aids

Statutory and Court Regulation of Accounts, Bogert - The Law of Trusts and Trustees § 968.

§ 44–4–4. Fiduciaries of small estates may account once in three years

A fiduciary who is in charge of a trust fund, the principal of which is not distributable until some future time, shall not be compellable by a fiduciary commissioner to make statement of his account, before the time for distribution of principal, oftener than once in every three years, if he shows to the satisfaction of such fiduciary commissioner that the income of the trust fund in his hands does not average annually more than eight hundred dollars; nor shall the fiduciary, in such case, lose his commissions, or suffer any penalties

Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 13, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- June 6, 2019

9:15 a.m. to 9:45 a.m. Kris Warner, State Director of Rural Development for the US Department of Agriculture – Overview of programs available within the USDA

<u>Items for Discussion / Action / Approval:</u>

1. Review and signature of Change Order #1 for the Upshur County Courthouse Dome Cleaning and Pigeon Spike Installation Project. TKS Contracting Inc. will provide the labor and equipment to patch holes, install angle trim and touch up paint the dome for the additional amount of $11,120. Upon approval, the revised contract amount will be $56,120.*

2. Approval and signature of FY 20 Court Security Grant (Project No. 19-CSF-20) Contract Agreement, Resolution, Certifications and Standard Conditions and Assurances. The grant award is in the sum of $3,275 to be used for the purpose of enhancing the county's court security.*

3. Approval and signature of Upshur County Basic Ordering Agreement for Courthouse Network Support, Administration & Consulting with Global Science and Technology, effective July 1, 2019. These services will be billed on a monthly basis in the sum of $1,790.*

4. Correspondence from Gloria Burr, Director of UCEMS, Inc., requesting the re-appointment of Susie McKisic as the EMS representative on the Upshur County Enhanced Emergency Telephone Advisory Board. Upon approval, Ms. McKisic's term will expire on June 30, 2022. Ms. McKisic was previously appointed to fill a term which expires on June 30, 2019.*

5. Correspondence from Patricia L. Adams, Chairman of the Upshur County Republican Executive Committee, requesting use of the Courthouse Plaza on Thursday, June 20, 2019 to celebrate West Virginia's Birthday. Ms. Adams is also requesting that the Committee be provided the use of two tables and ten chairs. A certificate of liability insurance naming the Commission as a certificate holder will be provided before the event.*

6. Correspondence from Tabatha R. Perry, Assistant County Administrator, requesting the employment of Elizabeth O'Neill to be utilized in the concession stand at the Buckhannon-Upshur Recreational Park. Upon approval, Ms. O'Neill may begin work June 16, 2019 at the pay wage rate of $8.75 an hour.*
   Item may lead to Executive Session per WV Code §6-9A-4

7. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the temporary seasonal employment of Crystal Linger as Tax Deputy, at her current rate of pay, effective June 17, 2019 and concluding on September 30, 2019. Upon approval, Ms. Linger will not work more than 1-2 days per week in this capacity.*

   Item may lead to Executive Session per WV Code §6-9A-4

8. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Richard R. Gordon and Mark A. Cunningham for the part-time positions of Courthouse Security at the pay wage rate of $11.00 per hour, effective July 1, 2019. Upon approval, these individuals will be required to perform all Courthouse Security/Bailiff duties and will work no more than 19 ½ hours per week.*

   Item may lead to Executive Session per WV Code §6-9A-4

9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Remediation Completion Report for the Youth Camp Archery Range Project prepared by Environmental Standards and submitted to the WV Department of Environmental Protection on June 6, 2019.

2. Upshur County E911 Communication Reports --- May 2019
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report

3. Appointments Needed or Upcoming:
   a. Buckhannon-Upshur Parks and Recreation Advisory Board (7/1/19 – 6/30/2021 County Rep.)
   b. Buckhannon-Upshur Parks and Recreation Advisory Board (7/1/19 – 6/30/2021 City Rep.)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
June 27, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

The regularly scheduled Commission Meeting on June 20, 2019 is CANCELLED due to the Courthouse being closed in observance of West Virginia Day

Lewis County
06/06/2019 @ 03:14:58 PM

Lewis County Financial Statement

Month Ending- May 2019

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	$3,991,383.37	$335,513.43	$82,726.48	$627,548.29	3,782,074.99
Coal Severence	$34,478.51	$2.93	$0.00		34,481.44
General School	$14,171.38	$7,989.71	$0.00		22,161.09
Magistrate Court	$3,167.63	$2,591.09	$0.00	$1,902.84	3,855.88
Worthless Check	$44,181.44	$250.00	$0.00	$705.11	43,726.33
Dog and Kennel	$18,010.79	$449.40	$0.00	$373.42	18,086.77
Home Detention	$14,818.39	$3,207.80	$0.00	$5,037.33	12,988.86
Emergency 911 Fund	$3,331,722.20	$167,785.64	$0.00	$86,538.97	3,412,968.87
Lewis County Aquatic Fund	$728,117.81	$92.76	$9.84	$7,500.00	720,720.41
Citizens Education	$23,482.75	$0.00	$0.00		23,482.75
Federal Equitable	$0.71	$0.00	$0.00	$0.00	0.71
Fire Fees	$2,330.00	$1,845.62	$0.00	$4,175.62	0.00
LC Flood Administration	$0.00	$0.00	$0.00	$0.00	0.00
NTIA Broadband Project	$0.00	$0.00	$0.00	$0.00	0.00
North West Acquisition Project	$0.00	$0.00	$0.00	$0.00	0.00
Sheriff Special Account-State	$8,609.64	$0.73	$0.00	$200.00	8,410.37
County Building	$572,183.58	$553.72	$0.00		572,737.30
Board of Health	$452,533.09	$35,940.70	$0.00	$24,075.11	464,398.68
Tax Lien	$321,342.98	$10,033.80	$0.00	$30,277.91	301,098.87
Delinquent Nonentered	$13,089.02	$0.00	$0.00		13,089.02
Concealed Weapons	$51,349.28	$1,130.65	$0.00	$225.00	52,254.93
Assessor Valuation	$291,709.64	$591.21	$0.00	$29,345.68	262,955.17
Voters Resistration	$5,080.06	$0.00	$0.00		5,080.06
State Current	$0.00	$0.40	$1,292.92	$1,293.32	0.00
Criminal Charges	$0.00	$1,293.44	$0.00	$1,293.44	0.00
Court Reporter	$0.00	$69.72	$0.00	$69.72	0.00
Sate Police	$0.00	$490.00	$0.00	$490.00	0.00
Vehicle License - DMV	$0.00	$38,974.00	$0.00	$38,974.00	0.00
State Fines	$0.00	$150.00	$0.00	$150.00	0.00
Jury Fund	$0.00	$0.00	$0.00		0.00
WV Deputies Fund	$687.00	$619.00	$0.00	$686.00	620.00
General Current Expenses	$0.00	$31.40	$100,725.44	$100,756.84	0.00
Excess Levy	$0.00	$210.83	$53,387.41	$53,598.24	0.00
Weston Current	$0.00	$2.91	$9,500.27	$9,503.18	0.00
Jane Lew Current	$0.00	$0.88	$2,815.28	$2,816.16	0.00
Totals	$9,922,449.27	$609,821.77	$250,457.64	$1,027,536.18	$9,755,192.50

Balance in county depositories - End of Month	$10,045,877.43	Bank Errors	
Less: Orders Outstanding	$418,991.84	Bank Errors	
Add: Deposits in Transit	$124,806.91		
Cash in Office at End of Month	$3,500.00		
Misc. Adjustments (+ or-)	$0.00		
		Bank Errors	
Total in county Depositories and Office	$9,755,192.50	Total	
		True Balance	$9,755,192.50

I, Adam M. Gissy, Sheriff of Lewis, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Difference $0.00

Adam M. Gissy Lewis
, Sheriff & Treasurer, County

June 6, 2019
Dated and sworn to on this date.

Lewis-Gilmer E-911 Advisory Board
Date:5- 13 -2019

The Meeting was called to order by at 14:0X in Lewis/Gilmer County.

Members Present:, J. Gum, W. Rowan, K. Wiant, J. Spray, J. Taylor R. Smith, L. Gerwig, E. Squires

Also attending: B. Huffman

Committee Reports

Executive Committee: Nothing To Report

Building and Operations: New DVR recorder was purchased for our camera system.

Budget and Finance: Everything is within budget for the remainder of our budget year.

Public Relations: Nothing To Report . E. Squires asked about Telephone numbers in news paper.

Personnel Committee: The 3 new hires have been doing well, R. Corathers will be back full time. W. Rowan mentioned this will be J. Gums' 25th Anniversary here.

EMD/Training Committee: All passed none were below 80 Percent

Old Business: L. Gerwig asked about feedback on Simulcast, and is still not getting Text alerts.

New Business: B. Huffman is having an active shooter exercise Table top to be on June 3 at (am at high school) Full Scale will be October 11. We will be advertising for an addition to the 911 center. The city of Weston has proposed wanting to put a microwave dish on our tower.

Addressing Report: We have seen an increase of address request in both counties for new construction. New Sign request is going into our contractor.

Chairman's Time: Nothing to Report

Director's Report: Nothing to Report

Benefit of the Organization: Nothing to Report

Next Meeting: ====

Joe Spray II , Secretary **James Taylor, Chairman**

Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting

June 13, 2019 4:00 PM

~~ Public Board Meeting Agenda ~~

I. Call to Order (Mills)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (05/09/2019)
III. General Manager's May Reports (Gee)

A. WATER:
1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report (*preventing unplanned breakdowns)*
6. Leak Detection Report
7. Water Repairs Report *(fixing unplanned breakdowns)*
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:
1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report (*preventing unplanned breakdowns)*
6. Wastewater Repairs Report *(fixing unplanned breakdowns)*
7. New Taps (non-project)
8. Other

IV. New Extensions and Road Bores (Gee)
V. PSD Policies and Job Descriptions (Flaxer)
VI. Personnel (Gee)
VII. Announcements (Gee)
VIII. Correspondence (Gee)

~~ OLD BUSINESS ~~

IX. Purchase of New Side-by-Side (Gee)
X. Update on Riggs Variance Issue

~~ NEW BUSINESS ~

XI. Late-Received Agenda Items (Gee)
XII. Adjournment (Mills)

The Jane Lew PSD reserves the right to re-arrange items on the agenda as needed.

STATE OF WEST VIRGINIA
DEPARTMENT OF MILITARY AFFAIRS & PUBLIC SAFETY
DIVISION OF CORRECTIONS & REHABILITATION

BETSY C. JIVIDEN
COMMISSIONER

JEFF S. SANDY, CFE, CAMS
CABINET SECRETARY

Office of the Commissioner
1409 Greenbrier Street
Charleston, WV 25311
304-558-2036 – Telephone
304-558-5367 - Fax

THE HONORABLE AGNES QUEEN, PRESIDENT
LEWIS COUNTY COMMISSION
LEWIS COUNTY COURTHOUSE
WESTON, WV 26452

Statement Number: 51192a8e
Statement Date: 6/6/2019
Month Of Service: May, 2019

Pursuant to the provisions of W.Va. Code §15A-3-16, the Division of Corrections and Rehabilitation hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for LEWIS for the month of May, 2019. The costs per day for inmate maintenance and operation is in accordance with the provisions of W.Va. Code §15A-3-16.

Detailed information, including names of inmates and the number of days of inmate maintenance, to support the invoice is attached.

Month: May

NUMBER OF INMATE DAYS: 1679

PER DIEM RATE: $48.25

AMOUNT DUE - May, 2019 $81,011.75

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
P O Box 40258
Charleston, WV 25364

Month	Staff Required	Monthly Total
July 2019	(2-3) Network Engineers	$1,860.00
Aug 2019	(2-3) Network Engineers	$1,860.00
Sept 2019	(2-3) Network Engineers	$1,860.00
Oct 2019	(2-3) Network Engineers	$1,860.00
Nov 2019	(2-3) Network Engineers	$1,860.00
Dec 2019	(2-3) Network Engineers	$1,860.00
Jan 2020	(2-3) Network Engineers	$1,860.00
Feb 2020	(2-3) Network Engineers	$1,860.00
Mar 2020	(2-3) Network Engineers	$1,860.00
Apr 2020	(2-3) Network Engineers	$1,860.00
May 2020	(2-3) Network Engineers	$1,860.00
June 2020	(2-3) Network Engineers	$1,860.00

Pricing for Expenses and Per Diem

In the event GST travels to your facility or a facility related to this project to facilitate the solution of a problem we **will not** bill for mileage or per diem.

Payment Schedule and Terms

GST's contract for Technical Support services would be for beginning July 1, 2019 and concluding June 30, 2020.

GST will bill on a monthly basis.

Payment Terms will be Net 30.

Invoices paid more than 30 days past due are assessed interest at 1-1/2 % per month (18% annually) of the total invoice amount.

WEST VIRGINIA CODE: §7-6-1

§7-6-1. Designation of depositories.

On or before June 30, of each year, the county commission of every county shall, by order of record, designate all of the banking institutions, as defined in section two, article one, chapter thirty-one-a of this code, situated in the county and duly incorporated under the laws of any state, or organized under the laws of the United States, as depositories of public moneys: Provided, That in any county where no such banking institutions exist, or where such banking institutions fail, refuse or neglect to comply with all the provisions and conditions of this article, the county commission shall designate some qualified banking institution in some other county of this state convenient to the county seat. Risk and expense of making deposits in county depositories located outside of the county seat shall be borne by the banking institution in which the deposits are made. When any banking institution, designated by the county commission as provided by this section, has complied with all of the requirements and provisions of this article, the commission shall declare it a county depository.

WV Legislature

WEST VIRGINIA CODE: §7-6-2

§7-6-2. Bond of depositories.

No designation is binding on any county, nor shall any public money be deposited thereunder in excess of the amount insured by an agency of the federal government, until the banking institution designated executes a bond with good and sufficient sureties, to be accepted and approved by the county commission, payable to the State of West Virginia, in a sum as the county commission shall direct, and which may not be less than the amount of the deposit that exceeds the amount insured by an agency of the federal government in the depository at any one time. The bond shall be executed by at least four resident freeholders as sureties owning in the aggregate unencumbered real estate having an assessed valuation thereon equal to the penalty of the bond, or by a fidelity or indemnity company authorized to do business within the state, satisfactory to, and acceptable by the county commission, and having not less than $600,000 capital; and the bond shall be conditioned for the receipt, safekeeping and payment over of all money which may be deposited in or come under the custody of the banking institution designated a county depository under the provisions hereof, together with the interest thereon at the rate specified by this article; and the bond shall be further conditioned for the faithful performance, by the banking institution so designated, of all the duties imposed by this article upon a depository of public moneys: Provided, That the clerk of the county commission shall keep a record of each surety on all personal bonds given as hereinbefore provided and the clerk shall notify the county commission of every recorded conveyance of real estate made by any surety on said personal bond.

An action shall lie on the bond at the instance of the county commission, or the sheriff, for the recovery of any money deposited in the depository, upon failure or default of the depository to fully and faithfully account for and pay over any and all public moneys deposited by the sheriff and of all interests earned and accrued thereon as required by this article. A bond may not be accepted by the county commission until it has been submitted to the prosecuting attorney, and certified by him or her to be in due and legal form, and conformable to the provisions of this article, which certificate shall be endorsed thereon: Provided, That the county commission may, in lieu of the bond provided hereinbefore, accept as security for money deposited as aforesaid, interest-bearing securities of the United States, or of a state, county, district or municipal corporation, or of the federal land banks, or endorsed county and district warrants of the county in which the depository is located, or letters of credit of the federal land banks, or federal home loan banks, or any other letters of credit approved by the treasurer; the face value of which securities may not be less than the sum hereinbefore specified as the amount to be named in the bond in lieu of which the securities are accepted; or the county commission may accept the securities as partial security to the extent of their face value for the money so deposited, and require bond for the remainder of the full amount hereinbefore specified, to be named in the bond, and in the bond so required, the acceptance of securities as partial security, and the extent thereof,

shall be set forth: Provided, however, That a banking institution is not required to provide a bond or security in lieu of bond if the deposits accepted are placed in certificates of deposit meeting the following requirements: (1) The funds are invested through a designated state depository selected by the county; (2) the selected depository arranges for the deposit of the funds in certificates of deposit in one or more banks or savings and loan associations wherever located in the United States, for the account of the county; (3) the full amount of principal and accrued interest of each certificate of deposit is insured by the Federal Deposit Insurance Corporation; (4) the selected depository acts as custodian for the county with respect to such certificates of deposit issued for the county's account; and (5) at the same time that the county's funds are deposited and the certificates of deposit are issued, the selected depository receives an amount of deposits from customers of other financial institutions wherever located in the United States equal to or greater than the amount of the funds invested by the county through the selected depository. The hypothecation of the securities shall be by proper legal transfer as collateral security to protect and indemnify by trust any and all loss in case of any default on the part of the banking institution in its capacity as depository as aforesaid. All the securities shall be delivered to or deposited for the account of the county commission, and withdrawal or substitution thereof may be permitted from time to time upon approval by the county commission by order of record, but the collateral security shall be released only by order of record of the county commission when satisfied that full and faithful accounting and payment of all the moneys has been made under the provisions hereof. In the event actual possession of the hypothecated securities are delivered to the county commission, it shall make ample provision for the safekeeping thereof and the interest thereon when paid shall be turned over to the banking institution, so long as it is not in default as aforesaid. The county commission may permit the deposit under proper receipt of the securities with one or more banking institutions within or without the State of West Virginia and may contract with any institution for safekeeping and exchange of any hypothecated securities, and may prescribe the rules for handling and protecting the same.