

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Agnes Queen, President
Patrick Boyle, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
TUESDAY, June 4, 2019**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order**
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, May 31, 2019.
(*action required*)
- 3. 10:10AM** **Recess Meeting: Public Hearing for Small Cities Block Grant**
The Lewis County Commission will recess the regular meeting to conduct a public hearing required for submission of the Small Cities Block Grant for the Phase I water project. (*action required*)
- 4. Conclusion of Public Hearing**
At the conclusion of the public hearing, the commission will return to regular session. (*action required*)

APPOINTMENTS

- 5. NONE**

CORRESPONDENCE

- 6. Upshur County Commission Meeting:** The Upshur County Commission meeting for Thursday, May 30, 2019 was cancelled. (*information only*)

BUSINESS

- 7. Board(s) and Committee Reports:** Commissioners will give report(s) on any board(s) or committee(s) meeting attended including: Blueprint Community; Lewis County Park and Recreation Board; Business Site Visits. (*information only*)

- 8. WV Department of Health and Human Resources Community Work Experience Program**
Contract: The Lewis County Commission is asked to enter into a contract with the West Virginia Department and Health and Human Resources Community Work Experience Program (CWEP). By executing this contract the County Commission agrees to be a work place provider for participants of the program. *(action required)*
- 9. Estate of Patty Williams (tabled from May 28, 2019):** Gary Morris, Lewis County Fiduciary Commissioner sends notification to the Lewis County Commission that the requested accounting for the Estate of Patty Williams has not been remitted. The date for this remission has passed. The County Commission will be presented with options to consider in order to proceed with the administration of this estate. *(action required)*
- 10. Timesheet and Leave Requests:** *(action required)*
- a) Lucinda Whetsell May 2019 Monthly Time Sheet

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 11. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, May 31, 2019. *(action required)*
- 12. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, May 31, 2019. *(action required)*
- 13. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, May 31, 2019. *(action required)*
- 14. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, May 31, 2019. *(action required)*

ADJOURNMENT:

- 15. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.

The Commission controls meeting management, discussion and input.

