

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Agnes Queen, President
Patrick Boyle, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED AGENDA
Tuesday, May 14, 2019
10:00AM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order**
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Friday, May 10, 2019.
(*action required*)

APPOINTMENTS

- 3. 10:10AM** **Garold W. Morris, Lewis County Fiduciary Commissioner**
RE: Estate of Patty Williams, Deceased. Mr Morris requested that the Lewis County Commission set a date for the Executor of this estate to submit a financial accounting report. This estate was opened January 9, 2013 with the Appraisalment of the Estate submitted December 20, 2108; however, a financial accounting of the estate has not been filed to date. The Commission set the date of May 15, 2019 for an accounting report to be filed with the Lewis County Clerks Office. Mr. Morris will apprise the Commission of the progress on this estate. (*action required*)
- 4. 10:20AM** **26th Judicial Circuit Community Corrections**
RE: The 26th Judicial Circuit Community Corrections requests a parking spot for the van they use to transport clients. (*action required*)
- 4. 10:30 AM** **Consideration of the City of Weston's Application for Annexation**
The Lewis County Commission has considered all information contained in the City of Weston's Application for Annexation by Minor Boundary Adjustment and from the public hearing. Consideration of approval or denial of this application will be entertained. (*action required*)
- 5. 10:40AM** **Proclamation Honoring our Officers for 'National Police Week' May 12th thru May 18th with a special day on May 15th as *Peace Officers***

Memorial Day to remember all fallen officers. (*action required*)

CORRESPONDENCE

- 6. Upshur County Commission Meeting Agendas:** Upshur County Commission Meeting Agendas for May 2 and May 9, 2019 are presented for review. (*information only*)
- 7. West Virginia Regional Jail and Correctional Facility Monthly Invoice:** April 2019 monthly invoice for Lewis County inmates housed in the Regional Jail: 1,338 X \$48.25 per diem \$64,558.50 is presented for review. (*information only*)
- 8. Jane Lew Public Service District Meeting Agenda:** The agenda of May 9, 2019 Regular Meeting of the Jane Lew Public Service District is presented for review. (*information only*)
- 9. Shenandoah Cable Television (SHENTEL):** Shenandoah Cable (Shentel) remits the quarterly franchise remittance for January, February, March 2019 in the amount of \$9,455.22. Last quarter (October, November, December 2018) the county received \$9,360.65. (*information only*)
- 10. Sheriff's Vehicle Report:** The Sheriff's Vehicle Report including mileage and maintenance for for the fleet for April 2019 is presented for review. (*information only*)

BUSINESS

- 11. Board(s) and Committee Reports:** Commissioners will give report(s) on any board(s) or committee(s) meeting attended including: Lewis County Fire Board; Public Hearing regarding annexation.
- 12. Lewis County Park Director Seasonal Employee Hiring Requests:** Josh Hinchman, Lewis County Park Director request advice and consent of the commission to hire the following seasonal employees: Treyson Crowl; Brooklyn Queen; Kailyn Bean; Cole Kemper; Kenton Linger; Isaiah Burciaga; Mackenzie McCord; Vincent Snuffer; Tiara Goodwin; Kia Villers.; Sky Nichols; Carlee Burnside; Jenna Montgomery; Melea Stutler; Emily Louk; Olivia Krinvo; Erin Fallon-Freeman; Kathryn Jones; Lorrie McCord; Tonya Ables; Ella McDougal; Jocelyn Hecert; Hailey Bright; Chayten Champman; Adam Watson; Taylor Boggs; Kaylin Pasquale; Stephanie Bishop; Bobbie Westfall and Morgan Brown. (*action required*)
- 13. Rescission of E-911 Employee:** Robert Corathers is rescinding his resignation that was to be effective on May 13th, 2019 and asks to be reinstated as full-time telecommunicator as of May 13, 2019 with full benefits. (*action required*)
- 14. Timesheet and Leave Requests:** (*action required*)

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 15. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, May 10, 2019. (*action required*)
- 16. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, May 10, 2019. (*action required*)

- 17. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, May 10, 2019. *(action required)*
- 18. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, May 10, 2019. *(action required)*

ADJOURNMENT:

- 19. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

**Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.**