COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org

COMMISSIONERS:
Agnes Queen, President
Patrick Boyle, Commissioner
Rod Wyman, Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
Tuesday, April 23, 2019
10:00AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
   RE: Exonerations, Consolidations, Apportionments
   Draft copies will be available for review on Friday, April 19, 2019.
   (*action required)*

APPOINTMENTS

3. **10:10 AM** **Chris Richards, Executive Director Lewis County CVB**
   RE: Ms. Richards will provide the quarterly report of activities by the Lewis County Convention and Visitors Bureau for the months of January, February and March 2019. *(information only)*

CORRESPONDENCE

4. **Upshur County Commission Meeting Agenda**: The Upshur County Commission Meeting Agenda for Thursday, April 18, 2019 is presented for review. (*information only)*
5. **Lewis County Convention and Visitors Bureau Monthly Calendar of Event:** The Lewis County Convention and Visitors Bureau May 2019 calendar of events is presented for review. *(information only)*
6. **Lewis County Park and Recreation Board Agenda and Meeting Minutes:** Agenda for April 22, 2019 Lewis County Parks and Recreation Board Meeting and Minutes of the March 25, 2019 meeting. *(information only)*
7. **West Virginia Public Service Commission Update Audit Requirements:** The West Virginia Public Service Commission submits notification that pursuant to West Virginia Code §6-9-7, the West Virginia State Auditor has the authority to perform a financial audit of each local government and political subdivision. Public Service Districts will now be required to have audits performed under the office of the State Auditor. *(information only)*

8. **West Virginia State Auditor's Office Notifications of New Financial Examination Requirements:** The passage of House Bill 2958, added a section to West Virginia Code §8-15-7a. This grants the West Virginia State Auditor's Office authority to conduct a financial examination or audit of a Volunteer Fire Department at least once every five years. *(information only)*

BUSINESS

9. **Board(s) and Committee(s) Report(s):** Commissioners will give report(s) on any board(s) or committee(s) meeting(s) attended including: Central West Virginia Development Association; Governor Justice Broadband Grant Presentation; Weston Central Neighborhood Watch; Region VII Planning and Development Council; Lewis County Park Board.
10. **Lewis County Park Board Member Reappointment Request:** The Lewis County Park Board requests the commission consider the reappointment of Gene Edwards to the Lewis County Park Board. If approved, Mr. Edwards term will expire 3/12/2022.*(action required)*
11. **Approval of West Virginia State Auditor Budget Revision #5:** The Commission is asked to approve the Lewis County Budget Revision #5 to be sent to the West State Auditor's Office for approval. This revision increases revenues by $125,719.00. The expenditure line items have been increased by the same amount to balance the budget. The following line items are included: *(action required)*

Revenue Changes:

Surplus Taxes	$15,000.00 to $32,897.00
Tax Penalties & Interest	$85,000.00 to $95,000.00
Property Transfer Tax	$65,000.00 to $95,000.00
Federal Grants	$54,466.00 to $30,666.00
State Grants	$19,500.00 to $30,916.00
Other Grants	$48,180.00 to $58,180.00

Expenditures Changes:

County Clerk	$371,641.00 to $375,723.00
Assessor	$303,801.00 to $312,706.00
Elections	$70,741.00 to $70,013.00
Courthouse	$2,752,648.00 to $2,855,611.00
Sheriff	$750,27.00 to $760,770.00

12. **Timesheet and Leave Requests:** *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

13. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Friday, April 19, 2019 *(action required)*
14. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Friday, April 19, 2019 *(action required)*
15. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Friday, April 19, 2019 *(action required)*

16. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Friday, April 19, 2019 *(action required)*

ADJOURNMENT:

17. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** (*action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.

Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 18, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- April 11, 2019
- April 16, 2019 – Special Meeting

Items for Discussion / Action / Approval:

1. Approval and signature of Federal Aviation Administration Outlay Request Number 5 in the amount of sixty seven thousand seventy eight dollars ($67,078) for the Airport Improvement Program Project No. 3-54-0039-032-2018 at the Upshur County Regional Airport in Buckhannon, WV.*

2. Correspondence from Nate Kennedy, Consulting Forester for Kennedy Forest Management Services, accepting the final reclamation of the Curry Park Timber Sale and requesting for seven thousand six hundred fifty one dollars and ninety cents ($7,651.90) from the performance bond to be released to Northwest Hardwood, Inc.*

3. Approval and signature of three Memorandum of Agreement Temporary Road Right-of-Way's providing temporary access to lands in Banks Magisterial District for the purpose of hauling all forest and stone products associated with the Youth Camp timber sale/forest management practice to be conducted on property owned by the Upshur County Commission. The right of ways shall be in effect until December 3, 2022.*

4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Jerry Arnold, City of Buckhannon Director of Public Works, informing the Commission of a proposed address change for the property currently addressed as 40 Chancery Street. The address currently being proposed for the property is 2 Chancery Street and the proposed change will be presented to City Council on April 18, 2019.

2. Memorandum from Stuart Stickel, CPA, CFE, Deputy State Auditor for the Office of the State Auditor, regarding audit requirements for Public Service Districts. Effective for fiscal years beginning in 2019, the

Chief Inspector Division of the WV State Auditor's Office will be overseeing the audit process of all PSD's in the State of WV in accordance with statutory requirements and established procedures.

3. Memorandum from Stuart Stickel, CPA, CFE, Deputy State Auditor for the Office of the State Auditor, regarding new financial examination requirements for Volunteer Fire Departments / Corporations in the State of WV.

4. Informational material for Upshur County from the District 7 informative meeting that took place on April 10, 2019.

5. Upshur County Sheriff's Financial Statement for period ending March 2019

6. Fire Board Financial Report– July 17, 2018 through April 16, 2019

7. Appointments Needed or Upcoming:
    - Tennerton Public Service District (unexpired term – July 31, 2019)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Review floodplain fees for other West Virginia Counties and consider a revision to the Upshur County Floodplain Ordinance.

Next Regular Meeting of the Upshur County Commission
April 25, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

Subject: "MAY your days blossom in Lewis County, WV"

From: Lewis County CVB (kgeer@stonewallcountry.com)

To: lccommission@yahoo.com;

Date: Monday, April 15, 2019 7:03 AM

Lewis County, WV

Thank you for taking the time to check out our newsletter and for your continued support. Lewis County, WV has so much to offer. Please **click here** for a complete list of accommodations, attractions and much more. I have also listed a few events that will be taking place soon.

Enjoy!

May 2019

Throughout May - Haunted, Historical, Paranormal & Photo Tours of the Trans- Allegheny Lunatic Asylum. *Call 304-269-5070 for more information and to make your reservations. Mother's receive a beautiful rose and $10 off 4 floor historical tours on Mother's Day.*

Distillery Tours every Saturday at MannCave Distilling Inc. 851 Left Millstone Rd, Weston. *Call (681) 533-1001 for details.*

Enjoy Live Music at Stonewall Resort every Friday & Saturday. *Click here for details.*

Yoga Matters -612 Pratt Ave., Weston. No experience needed. *Phone: 304-614-9982 for details.*

Bingo every Friday at Pricetown Vol. Fire Department. *Call 304-269-4667 for details.*

3rd Saturday of every month from 7am-11am. Jackson Mill Fire Department's Country Breakfast Buffet Fundraiser.

Each Tuesday through September, you're invited to climb aboard Stonewall Resort's Little Sorrel cruise boat for a Taco Tuesday Lake Cruise from 6pm-8pm.

May 1 -Pizza Night begins for this season at Lambert's Winery. Join us every Wednesday night from 5-9 pm for delicious wood-fired pizza cooked on our stone oven.

May 4- U.S. Public Health Service 5K Walk/Run at 11am. Part of the proceeds will benefit the Mountaineer Military Museum. *Call 304-452-0490 for details.*

May 4--Lewis County Farmers Market every Saturday from 9am-1pm and Tuesday evening from 4-6:30pm at St. Patrick's Church Parking Area. (Through October 26).

May 4-5-- Cinco de Mayo Weekend Special at Stonewall Resort. Visit TJ Muskies Bar & Grill to celebrate the Day of the Dead and devour into our special loaded burrito with complimentary tortilla chips & salsa.

May 4-5- Jane Lew Fireman's Spring Festival at the Jane Lew Fire Department from 10am-5pm. *Contact for vendors is Ellen Ball 304 -457 -3097.*

May 11 - "Tom Thumb" Fishing Tournament from 10-am-Noon, Reg. 9am at Broken Wheel Campground. "Come Cast for a Blast" 12 years & under. Trophies, prizes & certificates. *Call 304-269-6097 for more information.*

May 12- Treat mom to a wonderful lakeside outing with the annual Mother's Day Brunch in Stillwaters at Stonewall Resort. Dining begins at 11am-3pm. Reservations required in advanced. *Please call 304.269.8880.*

May 17- Bourbon Tasting on Lightburn's Patio at Stonewall Resort from 6pm-10pm. Admission is just $35. New special bourbons will be featured every month. Additionally, admission includes a bourbon cocktail and crudité.

May 23- Herbal Tea Making Workshop at Smoke Camp Crafts. 515 Center Avenue, Weston. Learn how to make and enjoy herbal teas at Smoke Camp Crafts' Apothecary and Learning Center. Starts at 6pm. *Call (304) 940-1142 for details.*

May 24-26 - This Memorial Day weekend at Stonewall Jackson Lake, don't miss live music on Sunday and a fantastic Lakeside Fireworks Show! 9pm as the launch time, however the exact time will vary based on when it becomes dark. There is a $10/vehicle fee to enter the park on this day. Be sure to arrive early and enjoy a great dinner in any of their three restaurants. *Call 304-269-7400 for details.*

May 25 - Weston's Memorial Day Parade at 10am and the "Vet-Together "and unveiling of the new WAR ON TERROR MEMORIAL MONUMENT at the Mountaineer Military Museum (will begin immediately following the parade). *For Vet-Together vendor details please phone 304-516-0800 or contact Bob Golden 304-269-2210 for parade details*

May 26- W.VA. Sportsman's Bass Tournament on Stonewall Jackson Lake at Vandalia ramp. 7am-3:30pm. NO PREREGISTRATION. *Call 304-482-7217 for details.*

Memorial Day Weekend - Pool Opens at the Lewis County Park.

May 31 - H.O.P.E. Car Show at Appalachian Glass (old farmers market) in Weston from 5pm-8pm This event is completely free with request of donations only. There will be a $10 registration fee per car to participate in the show. All proceeds to Benefit Relay for Life. *Call 304-269-1030 for details.*

All events are subject to change. Please call ahead to confirm details.

Visit Our Website

Lewis County Convention & Visitors Bureau
499 US Hwy 33 East, Weston, WV 26452 • 304-269-7328

Lewis County Convention & Visitors Bureau | 499 US Highway 33 East, Weston, WV 26452

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LEWIS COUNTY PARKS AND RECREATION AGENDA

Monday, April 22, 2019 @ 6:00 pm at the LC Park

1) **Call to Order**

2) **Reading of the Minutes**

3) **Treasurer's Report**

4) **Public Comment**

5) **Director's Report**

6) **Old and Unfinished Business**

7) **New Business**

8) **Adjourn**

If unable to attend, please contact Gene Edwards at 304-269-4836

MINUTES OF THE LEWIS COUNTY PARK BOARD OF DIRECTORS

Meeting Date of March 25, 2019

Present: Gene Edwards, President, Barbara Paugh, Vice President, Betty Hill, Treasurer, Josie Britton, Secretary, Shirley Taylor, Member, Glen Brown, Member, Andrea Clem, Josh Hinchman, Park Director, Tom Alkire, Maintenance, and Rod Wyman, County Commissioner

The meeting was called to order by Gene Edwards. Minutes from the previous meeting(February 26, 2019) were approved by Barbara Paugh, seconded by Betty Hill.

Betty Hill went over the treasurer's report. Josie Britton made the motion to approve the report. The motion was seconded by Barbara Paugh.

There was no public comment.

Josh Hinchman went over the director's report. He says they are working on putting the siding on the building. The siding came to $853.30. He was also given a quote of $800.00 to power wash the slides, pool deck, and playground equipment. Andrea Clem moved in favor of having the work done and Barbara Paugh seconded the motion. Tom Alkire asked if it would be okay to see if they could also power wash the pool while they were there. The Board agreed to have it done as long as the additional price did not exceed $300.00. On the topic of the pool, Josh said he spoke with Mark Wilkinson, Paddock Pools owner, about the loose tiles coming up, the zero entry area's grip floor coming up, and the hollow spots in the pool floor that need addressed. He sent Mr. Wilkinson photos of the affected areas and expects someone from Paddock Pools to come look at his concerns.

Josh also got quotes from Miracle Recreation about replacing the ADA swing and cargo netting. The total for both replacements is $1835.00 Andrea Clem made the motion to have both replaced and Shirley Taylor seconded the motion. Many had concerns on how to keep "non" handicapped children off of this equipment. Signs have been posted and park staff does ask parents to keep their children off if they are not handicapped, but this area cannot be monitored 24/7. The smaller playground needs a boarder around it to keep the mulch in it but first the lady bug must be relocated to ensure proper safety distance. The changing rooms and concession area have been repainted. The kitchen is in the cleaning process now and the picnic tables have been brought back out. The tractor is still in the shop with repairs now totaling over $1000.00. Josh also brought up the much needed repairs that need done to the stage. It is very unsafe and unstable. The Park has $1800.00 to use for the needed repairs. Josh would like to turn it more into a multipurpose room rather than just a stage. He will get some different quotes to present to the Board. He also told the Board there is a $30,000.00 grant called "Meet Me in the Park" with Disney. He suggested we apply for this to benefit the hiking trail we have discussed having done. Also, Josh will be using the "Fuel Man" program fuel cards from the County. This program pays the tax for the fuel. We also discussed a software that Josh would like to see the Park use for reservations, entry fees, and concession. The cost of the software is a yearly rental fee of $3000.00. This should provide an easier way for people to rent the pool and shelters, along with quicker time to enter the pool area and purchase concessions. Shirley Taylor made the motion to approve the purchase of this software and Josie Britton seconded it. April 6 will be the Easter Egg Hunt with Walmart at the Park. This is the first year we have done this.

In old and unfinished business, Josh brought up public WiFi for the Park. Micrologic gave a quote of $2500.00 to set up and $60.00 per month usage fee. The Board questioned if it is even necessary to provide this

service. According to Rod Wyman, this was a suggestion made by the County Commission so that students from our county could use the Park as an access to the internet for school work. Many Board members seem reluctant to agree to this suggestion due to concerns of the WiFi being misused by predators. Andrea Clem strongly suggested that if the County Commission insists on providing this service, then the County Commission take full responsibility (in writing). Josh also suggested that if this service is provided that other internet providers be looked at other than just Micrologic.

The only new business addressed was that Buckhannon Lowe's is working with the Extension office, providing materials to start small garden projects. Josh thought this was something the Park could consider.

Andrea Clem read her resignation to the Board at this meeting. She strongly recommended that the current bylaws (1970's) be updated, along with an evaluation of the efficiency of the Board. She recommended we reorganize or disband the Board. She also had concerns about motions being made and never followed thru completely. An example she gave was the fact that we discussed and agreed upon a solution for the ongoing issues with the tennis courts and Lewis County High School. To date nothing has been resolved and tennis season is already in full swing. Andrea did not provide a written copy of her resignation but stated she would turn one in as soon as possible.

Gene Edwards adjourned the meeting after setting the next meeting up for Monday, April 22, 2019 at the Lewis County Park.

Respectfully submitted by Josie Britton, Secretary

MEMORANDUM

TO: **PUBLIC SERVICE DISTRICTS OF WEST VIRGINIA**

FROM: **STUART STICKEL, CPA, CFE, DEPUTY STATE AUDITOR, OFFICE OF THE STATE AUDITOR**

DATE: **APRIL 11, 2019**

RE: **AUDIT REQUIREMENTS FOR PUBLIC SERVICE DISTRICTS**

Pursuant to West Virginia State Code §6-9-7, the Chief Inspector Division of the West Virginia State Auditor's Office (CID) has the power and authority to perform a financial examination (including annual audits) of each local government office or **political subdivision** and all boards, commissions, authorities, agencies or other offices created under the authority thereof. West Virginia Code §16-13A-3 describes the legal identity of Public Service Districts as a "public corporation and **political subdivision** of the state". Based on the foregoing and effective for fiscal years beginning in 2019, the CID will be overseeing the audit process of all Public Service Districts (PSDs) in the State of West Virginia in accordance with statutory requirements and established procedures.

The Chief Inspector may appoint a designee to perform the annual audit function of this financial oversight responsibility. The execution of audit designation is accomplished through a bidding process between entities and CPA firms meeting the criteria for and included on the *List of CPA Firms Appointed to Conduct Audits and Reviews of Local Government Entities* (*CPA List*), as provided for by the *Procedures Manual for Procuring and Conducting Audits and Reviews of Local Governments* (*manual*).

The *manual* can be viewed on the CID's website at:
https://www.wvsao.gov/ChiefInspector/Default.

Early in the calendar year 2020, the PSDs will be notified by the CID whether they will need to procure an audit with a CPA firm on the *CPA List* or whether the engagement will be assigned to CID audit staff. All necessary procurement forms will be provided to the PSD, for CPA procurement from the approved *CPA List*. In most cases, CID will honor an entity's request to be issued a Request for Proposal (RFP) to procure audit services in accordance with the *manual* procedures.

In order to facilitate the implementation process of audit oversight, the CID is requesting each PSD to complete and submit the enclosed questionnaire along with a copy of the most recently issued audit report. This information may be submitted via email at cpaaudits@wvsao.gov. Alternatively, you may mail it to the following address:

West Virginia State Auditor's Office
Chief Inspector Division
1900 Kanawha Boulevard, East
State Capitol, Building 1, Suite W-100
Charleston, West Virginia 25305
ATTN: Michelle Hodge

Your cooperation is appreciated, and we believe that this process will enhance the timeliness of audits as well as foster a competitive bidding environment for CPA firms. It will also ensure that instances of potential fraud associated with local PSD's are properly investigated. Please contact (Katherine) Michelle Hodge, Audit Procurement Manager, CID, at (304) 558-2261 extension 2411 or at cpaaudits@wvsao.gov if you have any questions or concerns.

cc: County Commissions in the State of West Virginia

cc: David Acord, II, Director
Waste and Wastewater Division, Public Service Commission of West Virginia

State of West Virginia
John B. McCuskey
State Auditor and
Chief Inspector

Office of the State Auditor
Chief Inspector Division
State Capitol, Building 1, Suite W-100
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305

Toll Free: (877) 982-9148
Telephone: (304) 558-2540
~~Fax: (304) 205-6033~~
www.wvsao.gov

TO: All Volunteer Fire Departments/ Corporations in the State of West Virginia

FROM: Stuart T. Stickel, CPA, CFE, Deputy State Auditor
Chief Inspector Division

DATE: April 5, 2019

RE: New Financial Examination Requirements

This is to notify you that House Bill 2958, which was passed on March 6, 2019, added a new section to West Virginia Code designated as West Virginia Code §8-15-7a. House Bill 2958 becomes effective 90 days from its passage.

West Virginia Code §8-15-7a grants the West Virginia State Auditor's Office authority to conduct a financial examination or audit of a Volunteer Fire Department (hereinafter referred to as VFD) at least once every five years. The Auditor's examination or audit shall include all income of the VFD, regardless of the sources of funds, the assets, liabilities, and all expenditures of the entity.

Therefore, we are requiring all VFDs to complete and submit the attached form no later than Friday, April 26, 2019, to assist our office in administering these required examinations. We are also requesting a copy of the VFDs latest audit report (if applicable). Please remit the completed form and audit (if applicable) via e-mail at cpaaudits@wvsao.gov or fax to (304)-558-6414. Alternatively, you may mail to the following address:

State of West Virginia
Office of the State Auditor
Chief Inspector Division
1900 Kanawha Boulevard, East
State Capitol, Building 1, Suite W-100
Charleston, West Virginia 25305

Please contact (Katherine) Michelle Hodge, Audit Procurement Manager at (304) 558-2261 extension 2411 if you have any questions or concerns.

TO: THE LEWIS COUNTY COMMISSION
WOULD YOU PLEASE RE-APPOINT GENE H EDWARDS JR ~~AND BETTY HILL~~ TO THE LC PARK BOARD. THANK YOU FOR YOUR CONSIDERATION.

LGSD BR (Ver. 2014)

Ora Ash, Director
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY 2018/2019
Fund 1
Rev. No 5
Pg. of No 2

Lewis County Commission
GOVERNMENT ENTITY

Person To Contact Regarding Request:
Name: Crystal Haught
Phone: (304) 269-8215
Fax: (304) 269-8202

110 Center Avenue
STREET OR PO BOX

Weston — CITY
26452 — ZIP CODE

COUNTY
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-07	Surplus	15,000	17,897		32,897
302	Tax Penalties & Interest	85,000	10,000		95,000
304	Property Transfer Tax	65,000	30,000		95,000
322	Federal Grants	54,466		23,800	30,666
323	State Grants	19,500	11,416		30,916
324	Other Grants	48,180	10,000		58,180
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			125,719		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
402	County Clerk	371,641	4,082		375,723
406	Assessor	303,801	8,905		312,706
413	Elections-County Clerk	70,741		728	70,013
424	Courthouse	2,752,648	102,963		2,855,611
700	Sheriff-Law Enforcement	750,273	10,497		760,770
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			125,719		

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Div. — Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE