

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Agnes Queen, President
Rod Wyman, Commissioner
Patrick D. Boyle, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
Tuesday, January 22, 2019**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:20 AM** **Call Meeting to Order**
- 2. 10:25 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Thursday, January 17, 2019.
(*action required*)

APPOINTMENTS

- 3. None**

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for January 10, 2019. (*information only*)
- 5. Sheriff's Monthly Settlement (Reconciliation):** Lewis County Sheriff Adam Gissy submits the Sheriff's Monthly Settlement (reconciliation) of Lewis County accounts for December 2018. (*information only*)
- 6. Lewis-Gilmer E911 Call Report Totals:** Lewis Gilmer E 911 call totals for the month of December 2018 including number of calls by agency, distributions of calls and call comparisons. (*information only*)
- 7. Lewis-Gilmer E911 Advisory Board Meeting Minutes:** Minutes of the Lewis-Gilmer E911 Advisory Board meeting on December 10, 2018. (*information only*)
- 8. West Virginia Development Office National Park Service on Land and Water Conservation Fund On Site Inspection:** The West Virginia Development Office recently conducted a required on-site inspection of the Lewis County Park as part of the Land and Water Conservation Fund specifications. The facility is in excellent condition and reflects well on the maintenance staff's efforts to provide quality outdoor recreation. (*information only*)
- 9. Public Service Commission of West Virginia Wireless E911 Quarterly Fee Disbursement:** Disbursement of wireless E911 Subscriber Fees in the amount of \$125,458.67 for this quarter- October November and December. Last quarter the county received \$126,009.52 (*information only*)
- 10. Jane Lew Public Service District Regular Meeting Agenda:** Agenda for the January 10, 2019 regular meeting of the Jane Lew Public Service District is presented for review. (*action required*)

BUSINESS

- 11. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Lewis County Water Extension Project Status Meeting; National Association of Counties Economic Development Conference Call; Hardwood Alliance Zone; Meeting with Glenville State College Representatives; Lewis County Fire Board, County Commissioner's Association of West Virginia Legislative Conference and Training; Meeting with Senator's Capito's Office; Lewis County Firefighter's Association meeting.
- 12. Resignation of Court Security Officer:** Danny Gould, Lewis County Court Security Officer has submitted his letter of resignation. The County Commission will consider accepting his resignation.
- 13. Sheriff Adam Gissy Requests Permission to Advertise for Court Security Positions:** Sheriff Adam Gissy requests permission to advertise for a part time and an emergency Court Security Officer. These jobs have recently become vacant and are not new positions. Additionally, the Sheriff requests the County Commission consider a contract for payment of expenses if the Court Security Officer leaves employment during the first year. This would a prorated contract mirroring the one used for Deputies. *(action required)*
- 14. IRS-Mileage Rate for 2019:** The Internal Revenue Service has set the business mileage rate beginning on January 1, 2019 to .58 cents per mile. The Commission is asked to consider adopting this rate retroactive to January 1, 2019. *(action required)*
- 15. Lease Contract Between the Lewis County Commission and the Mountain Lakes Drug and Violence Task Force for Office Space:** The Lewis County Commission is asked to execute a lease with the Mountain Lakes Drug and Violence Task Force for office space. This lease will be for a period of one year and the Task Force will assume all utilities. *(action required)*
- 16. Time Sheets and Leave Requests:**

The following request the transfer of leave to sick leave to avoid loss according to the Lewis County Personnel and Policy Manual: *(action required)*

 - a) Ed Clark
 - b) Annie Brown
 - c) Rick Stout
 - d) Dave Reed
 - e) Joe Frazier
 - f) Eric Rogucki
 - g) Alex Ryan

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 17. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, January 17, 2019. *(action required)*
- 18. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, January 17, 2019. *(action required)*

- 19. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, January 17, 2019. *(action required)*
- 20. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, January 17, 2019. *(action required)*

ADJOURNMENT:

- 21. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

**Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.**

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 10, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• January 3, 2019

Items for Discussion / Action / Approval:

1. Approval of "Request for Proposals" for the Community Oriented Policing Services (COPS) camera surveillance project. All sealed bids must be received no later than 4:00 p.m. Tuesday, March 5, 2019. Sealed bids will be opened, reviewed and read aloud by the Upshur County Commission at 11:00 a.m. on March 7, 2019.*
2. Approval of "Request for Proposals" for the dome cleaning and pigeon spike installation project. All sealed bids must be received no later than 4:00 p.m. Tuesday, February 12, 2019. Sealed bids will be opened, reviewed and read aloud by the Upshur County Commission at 9:15 a.m. on February 14, 2019.*
3. Correspondence from Amberle Jenkins, City of Buckhannon Assistant Recorder/ Office Manager/ Director of Finance and Administration, on behalf of the City of Buckhannon Planning Commission, requesting permission to place a survey box in the Courthouse Annex foyer during the month of January. This survey will allow the community to help plan the direction of the City and the 2025 plan.*
4. Correspondence from Rodney Rolenson, President of the Deputy Sheriff's Association for Upshur County, requesting the appointment of Richard Kitzmiller to the Upshur County Civil Service Board Law Enforcement. Upon approval, Mr. Kitzmiller's term will commence immediately and expire on December 31, 2022.*
5. Correspondence from Cheyenne Troxell, 26th Judicial Circuit Community Corrections Day Report Center Program Director, requesting to extend Taylor Rolenson's paid part-time internship through the spring semester. Upon approval, Ms. Rolenson would be compensated from the Day Report Center's "cash match" once her initial 12 week period has expired. As previously approved during the regularly scheduled Commission Meeting held on September 27, 2018, Ms. Rolenson will work up to 16 hours per week at a rate of \$8.75 per hour.*
Item may lead to Executive Session per WV Code §6-9A-4
6. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Danny R. Gould as part-time Circuit Court Bailiff at the pay wage rate of \$11.50 per hour, effective January 20, 2019. Upon approval, Mr. Gould will work no more than 19 ½ hours per week.*
Item may lead to Executive Session per WV Code §6-9A-4

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Ora L. Ash, Deputy State Auditor for Local Government Services, announcing the upcoming Regional Budget Preparation Workshops.
2. Upshur County Sheriff's Financial Statement for period ending: November 2018
3. Upshur County Building Permits for the month of December 2018
4. Project Update for the Upshur County Youth Camp Archery Range Project – Prepared by Environmental Standards, dated January 3, 2019
5. WV Spotlight 2017 National Human Trafficking Hotline Statistics
6. Upshur County Mileage Reports – November 2018
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
7. Appointments Needed or Upcoming:
 - Upshur County Enhanced Emergency Telephone Advisory Board (unexpired term - June 30, 2020) -- Community Member
 - Buckhannon-Upshur Parks and Recreation Advisory Board (unexpired term – June 30, 2019) – City Appointee

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
January 17, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

Lewis County Financial Statement
Month Ending- December 2018

Lewis County
01/09/2019 @ 03:17:24 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	\$4,486,970.22	\$300,585.33	\$50,788.56	\$740,527.26	4,097,816.85
Coal Severance	\$28,963.50	\$2.46	\$0.00	\$0.00	28,965.96
General School	\$58,019.82	\$4,478.34	\$0.00	\$62,493.07	5.09
Magistrate Court	\$2,848.75	\$1,319.05	\$0.00	\$1,927.70	2,240.10
Worthless Check	\$42,980.19	\$175.00	\$0.00	\$0.00	43,155.19
Dog and Kennel	\$29,016.67	\$446.33	\$0.00	\$262.39	29,200.61
Home Detention	\$6,889.21	\$5,558.43	\$0.00	\$5,315.48	7,132.16
Emergency 911 Fund	\$3,211,907.66	\$18,666.85	\$0.00	\$66,351.66	3,164,222.85
Lewis County Aquatic Fund	\$723,407.33	\$92.17	\$106.05	\$0.00	723,605.55
Citizens Education	\$31,745.93	\$2,612.00	\$0.00	\$10,175.19	24,182.74
Federal Equitable	\$0.71	\$0.00	\$0.00	\$0.00	0.71
Fire Fees	\$0.00	\$260.22	\$0.00	\$260.22	0.00
LC Flood Administration	\$0.00	\$0.00	\$0.00	\$0.00	0.00
NTIA Broadband Project	\$0.00	\$0.00	\$0.00	\$0.00	0.00
North West Acquisition Project	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Sheriff Special Account-State	\$6,192.63	\$0.53	\$0.00	\$0.00	6,193.16
County Building	\$571,873.53	\$30.36	\$0.00	\$0.00	571,903.89
Board of Health	\$421,782.71	\$6,881.71		\$24,546.81	404,117.61
Tax Lien	\$558,197.58	\$10,883.18		\$42,297.40	526,783.36
Delinquent Nonentered	\$12,855.79	\$0.00		\$10.93	12,844.86
Concealed Weapons	\$50,398.38	\$1,289.43		\$255.00	51,432.81
Assessor Valuation	\$287,868.06	\$4,049.51		\$19,272.26	272,645.31
Voters Resistration	\$5,036.79	\$1.91		\$0.00	5,038.70
State Current	\$0.00	\$0.08	\$898.65	\$898.73	0.00
Criminal Charges	\$0.00	\$400.95		\$400.95	0.00
Court Reporter	\$0.00	\$107.07		\$107.07	0.00
Sate Police	\$25.00	\$650.00		\$675.00	0.00
Vehicle License - DMV	-\$1.00	\$29,567.00		\$29,567.00	(1.00)
State Fines	\$0.00	\$4.79		\$4.79	0.00
Jury Fund	-\$1,053.54	\$1,053.54		\$0.00	0.00
WV Deputies Fund	\$705.50	\$625.00		\$704.00	626.50
General Current Expenses	\$0.00	\$20,580.57	\$67,999.31	\$88,579.88	0.00
Excess Levy	\$0.00	\$11,015.66	\$37,111.15	\$48,126.81	0.00
Weston Current	\$0.00	\$1.21	\$13,424.53	\$13,425.74	0.00
Jane Lew Current	\$0.00	\$0.07	\$783.84	\$783.91	0.00
Totals	\$10,536,631.42	\$421,338.75	\$171,112.09	\$1,156,969.25	\$9,972,113.01

Balance in county depositories - End of Month

Less: Orders Outstanding

Add: Deposits in Transit

Cash in Office at End of Month

Misc. Adjustments (+ or-)

\$10,400,381.87
-\$514,883.80
\$83,114.94
\$3,500.00

Bank Errors

Bank Errors

Bank Errors

Total

Total in county Depositories and Office

\$9,972,113.01

True Balance

\$9,972,113.01

I, Adam M. Gissy, Sheriff of Lewis West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of _____, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Adam M. Gissy - BB Lewis
Sheriff & Treasurer, County

Difference

\$0.00

Dated and sworn to on this date.

1-9-19

LEWIS-GILMER E-911 YEARLY TOTALS

CAD # DATE 2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
LEWIS COUNTY													
15 LEWIS SHERIFF	529	555	601	499	826	690	582	691	553	549	377	398	6850
10 WESTON PD	295	282	404	265	352	248	273	303	193	206	158	173	3152
250 LEWIS DPS	115	111	94	132	168	154	172	165	151	128	181	131	1702
230 LEWIS DNR	23	30	16	19	29	33	36	28	36	23	37	13	323
208 LEWIS EMS	272	216	314	245	238	286	297	255	288	289	227	281	3208
201 WESTON FD	42	22	43	36	31	59	47	50	43	60	31	47	511
202 JANE LEW FD	26	8	22	19	22	37	27	33	26	36	26	25	307
203 PRICETOWN FD	12	8	14	8	9	16	9	12	14	17	6	7	132
204 WALKERSVILLE FD	15	13	30	18	21	14	18	15	23	13	7	18	205
205 JACKSON MILL FD	13	7	12	8	7	16	14	13	14	21	11	7	143
206 MIDWAY FD	4	4	8	5	4	1	2	1	7	3	5	3	47
ANIMAL CONTROL	52	59	55	71	56	79	65	70	39	48	60	33	687
DOGS PICKED UP	17	12	12	12	15	9	21	22	15	7	14	9	165
OTHERS PICKED UP	0	2	1	2	14	4	2	12	2	0	0	1	40
												Total	17267

GILMER COUNTY													
104 GILMER SHERIFF	60	36	62	70	44	34	52	38	25	144	124	98	787
102 GLENVILLE PD	127	106	77	69	85	77	83	71	44	133	92	51	1015
103 CAMPUS PD	9	10	11	9	5	7	2	11	12	10	6	3	95
150 GILMER DPS	75	109	121	107	113	133	121	111	121	103	139	136	1389
130 GILMER DNR	17	8	17	12	12	15	12	15	2	1	19	2	132
175 GILMER EMS	126	96	119	111	148	141	138	129	110	124	117	117	1476
101 GLENVILLE FD	22	16	23	24	35	30	16	20	24	23	20	19	272
105 NORMANTOWN FD	1	1	3	2	6	4	1	3	1	4	3	0	29
106 SAND FORK FD	12	13	13	19	21	15	10	16	18	17	15	11	180
107 CEDARVILLE FD	2	0	0	2	3	2	0	1	2	1	2	3	18
108 TROY FD	2	5	4	6	4	1	0	3	2	1	4	2	34
ANIMAL CONTROL	1	3	4	5	5	2	3	2	1	2	2	0	30
												Total	5457

Total by Month 1869 1732 2080 1775 2273 2107 2003 2090 1766 1963 1683 1588

DATE 2018

JAN FEB MAR APR MAY JUN JUL AUG SEPT OCT NOV DEC TOTALS

PICKENS COUNTY	7	4	3	6	4	7	4	8	5	8	7	5	68
PICKENS OWNER	5	3	11	1	6	8	5	7	3	2	4	1	56
PICKENS SERVICE	2	2	0	2	1	0	2	2	1	2	2	0	16
PICKENS TOTAL	14	9	14	9	11	15	11	17	9	12	13	6	140
M & J COUNTY	6	4	3	6	5	6	5	8	4	8	7	5	67
M & J OWNER	2	0	3	5	6	4	2	5	7	1	4	3	42
M & J SERVICE	2	1	1	1	1	1	1	3	1	1	2	0	15
M & J LARGE	0	1	1	1	1	1	1	1	1	0	2	0	10
M & J TOTAL	10	6	8	13	13	12	9	17	13	10	15	8	134
HITT'S COUNTY	6	4	4	5	5	6	4	8	5	8	7	5	67
HITT'S OWNER	3	0	1	1	1	2	2	5	1	2	3	4	25
HITT'S SERVICE	3	1	0	2	2	0	2	2	1	1	1	0	15
HITT'S TOTAL	12	5	5	8	8	8	8	15	7	11	11	9	107
LIPP'S COUNTY	6	4	3	6	5	6	5	8	4	9	6	5	67
LIPP'S OWNER	4	3	2	1	1	2	6	1	3	2	3	1	29
LIPP'S SERVICE	1	1	1	1	1	1	1	3	1	1	2	0	14
LIPP'S LARGE	0	1	1	1	2	0	1	1	1	1	1	0	10
LIPP'S TOTAL	11	9	7	9	9	9	13	13	9	13	12	6	120
QUALITY COUNTY	6	4	4	5	5	7	4	8	4	8	7	4	66
QUALITY OWNER	0	0	0	0	0	0	2	2	1	2	2	1	10
QUALITY SERVICE	2	0	1	1	2	0	2	2	1	2	1	1	15
QUALITY TOTAL	8	4	5	6	7	7	8	12	6	12	10	5	90
TOLANDS COUNTY	6	4	4	6	5	7	4	9	5	9	7	4	70
TOLANDS OWNER	2	1	2	3	0	2	1	1	2	2	1	2	19
TOLANDS SERVICE	2	0	1	1	2	1	1	3	1	2	1	1	16
TOLANDS TOTAL	10	5	7	10	7	10	6	13	8	13	9	7	105
VALLEYCHAPEL COUNTY	6	4	3	6	5	6	4	8	4	8	6	5	65
VALLEY CHAPEL OWNER	0	1	0	3	0	1	1	0	0	0	0	1	7
VALLEY CHAPEL SERVICE	2	0	1	1	1	1	1	2	1	1	2	1	14
VALLEY CHAPEL TOTAL	8	5	4	10	6	8	6	10	5	9	8	7	86
GILMER COUNTY													
GLEN- AUTO COUNTY	2	2	4	2	3	3	1	2	2	3	6	3	33
GLEN- AUTO OWNERS	6	2	7	5	11	3	2	6	1	5	5	2	55
GLEN- AUTO SERVICE	0	0	0	1	0	1	0	0	0	0	0	1	3
GLEN- AUTO TOTALS	8	4	11	8	14	7	3	8	3	8	11	6	91
A and S COUNTY	2	3	4	2	4	1	2	1	1	4	6	2	32
A and S OWNERS	0	1	0	0	2	1	2	1	3	0	0	1	11
A and S SERVICE	1	0	1	1	0	0	0	0	0	0	0	0	3
A and S LARGE	1	0	0	1	0	1	0	0	0	0	0	0	3
A and S TOTAL	4	4	5	4	6	3	4	2	4	4	6	3	49

2018 LEWIS-GILMER E-911 TELETYPE REPORT

		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
LEWIS COUNTY	10-27	510	462	522	448	685	547	477	549	415	353	244	271	5483
	10-28	472	461	454	394	720	517	390	508	396	374	230	299	5215
	III & CIB	251	372	323	305	335	285	246	266	256	168	91	127	3025
	OTHER	24	9	18	37	5	25	18	28	23	3	34	2	226
	DVP	26	37	40	39	62	52	31	33	46	45	27	28	466
CITY	10-27	305	203	349	82	306	241	275	322	165	87	221	248	2804
	10-28	223	242	294	198	287	141	151	232	74	53	76	114	2085
	III & CIB	58	27	65	27	64	52	53	56	23	27	25	35	512
	OTHER	7	5	22	13	3	17	8	6	3	15	7	2	108
	DVP	12	8	12	14	12	16	20	19	11	1	9	13	147
STATE	10-27	91	80	84	135	191	136	107	125	75	97	120	124	1365
	10-28	68	41	48	58	87	79	59	74	59	56	86	71	786
	III & CIB	11	18	42	19	47	36	11	46	15	15	14	26	300
	OTHER	0	0	1	1	4	1	3	2	2	1	2	0	17
	DVP	13	2	4	14	37	17	13	15	9	13	18	26	181
DNR	10-27	14	21	21	17	24	26	42	31	12	13	30	10	261
	10-28	7	8	12	7	22	14	41	21	14	8	22	9	185
	III & CIB	0	8	2	5	8	0	6	0	6	2	11	4	52
	OTHER	1	40	5	4	5	1	0	0	0	0	5	2	63
	DVP	4	5	2	9	5	8	5	5	2	4	14	3	66
PROSECUTOR	10-27	22	33	13	7	11	8	15	22	22	10	9	15	187
	10-28	0	0	0	0	0	0	0	0	0	0	0	0	0
	III & CIB	35	110	103	68	63	25	77	83	93	41	45	48	791
	OTHER	0	0	0	3	0	0	0	0	0	0	1	0	4
	DVP	0	0	0	0	0	0	0	0	0	0	0	0	0
PROBATION	10-27	3	19	2	2	10	3	1	4	9	7	1	0	61
	10-28	0	0	0	0	0	0	0	1	2	0	0	0	3
	III & CIB	33	41	7	9	42	20	4	29	55	30	11	4	285
	OTHER	6	0	0	2	5	6	0	13	6	0	3	0	41
	DVP	0	0	0	20	3	2	2	1	5	0	3	0	36
SWJS PARK	10-27	0	0	0	0	0	0	0	0	1	0	0	0	1
	10-28	1	0	1	1	2	0	0	0	0	0	0	0	5
	III & CIB	0	0	0	0	0	0	0	0	0	0	0	0	0
	OTHER	0	0	0	0	0	0	0	0	0	0	0	0	0
	DVP	0	0	0	0	0	0	0	0	0	0	0	0	0
FAMILY COURT	III & CIB		28	101	109	133	144	72	13	62	83	153	11	909
DAY REPORT	10-27	7	6	5	1	0	3	0	0	0	8	11	8	49
	10-28	2	0	0	2	0	0	0	0	0	0	0	2	6
	III & CIB	8	21	15	6	0	4	0	2	0	19	18	18	111
	OTHER	16	14	17	12	11	9	0	7	0	38	42	12	178
	DVP	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL TRANSACTIONS														26014

2018 LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
COUNTY	10-27	63	39	40	56	37	34	29	21	14	113	123	127	696
	10-28	62	61	42	42	38	30	35	39	8	138	106	133	734
	III & CIB	74	82	60	73	29	52	54	50	24	38	95	25	656
	OTHER	10	2	3	1	8	10	0	15	0	1	11	3	64
	DVP/WAR	1	0	1	2	0	0	0	3	0	2	12	0	21
CITY	10-27	95	101	80	40	45	47	70	27	19	128	78	41	771
	10-28	87	81	54	21	34	47	47	18	15	112	77	40	633
	III & CIB	31	22	31	28	19	24	16	4	13	28	19	12	247
	OTHER	0	0	3	0	0	1	0	0	0	0	0	1	5
	DVP/WAR	4	26	9	4	0	9	14	2	3	2	4	1	78
STATE	10-27	48	64	99	83	105	95	103	114	92	72	87	85	1047
	10-28	54	107	82	76	88	103	83	77	69	60	127	101	1027
	III & CIB	25	3	20	13	23	31	33	17	19	25	21	16	246
	OTHER	0	0	0	0	0	3	1	0	2	2	0	0	8
	DVP/WAR	13	13	15	19	36	11	21	19	23	19	33	23	245
DNR	10-27	30	23	19	17	16	20	13	13	0	0	0	0	151
	10-28	24	20	22	18	22	21	4	7	3	1	11	1	154
	III & CIB	3	2	0	4	4	4	9	0	0	0	0	0	26
	OTHER	3	0	0	0	0	0	0	1	0	0	0	0	4
	DVP/WAR	10	4	6	5	6	9	3	6	0	0	0	0	49
PROSECUTOR	10-27	3	0	0	0	1	0	0	0	0	0	7	0	11
	10-28	0	0	0	0	0	0	0	0	0	0	0	0	0
	III & CIB	19	22	67	12	6	17	8	6	0	14	8	2	181
	OTHER	0	0	0	0	0	0	0	0	0	0	0	0	0
	DVP/WAR	0	0	0	0	0	0	0	0	0	0	0	0	0
CAMPUS	10-27	4	2	1	1	0	0	0	2	3	0	2	0	15
	10-28	9	2	219	48	4	3	8	12	1	31	1	1	339
	III & CIB	4	3	0	0	0	0	0	0	5	0	7	0	19
	OTHER	0	0	0	0	0	0	0	0	0	0	0	0	0
	DVP/WAR	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Transactions 7427

Lewis-Gilmer E-911 Advisory Board

Date: December 10, 2018

The Meeting was called to order by at 14:03 in Lewis County.

Members Present: K. Wiant, E. Squires, R. Hyre, K. Varner, J. Spray, J. Taylor, T. Sirbaugh, J. Gum, L. Gerwig

Also attending: S. Money Penny

Motion was made by E. Squires and seconded by K. Varner to approve the minutes from the previous meeting. Motion was approved.

Committee Reports

Executive Committee: Nothing to report.

Building and Operations: Lighting damage bill is right around \$36,000.

Budget and Finance: Next Month will be working on budget for next year.

Public Relations: Nothing to Report

Personnel Committee: We actually advertised for 3 weeks, 11 applications were picked up, 8 were submitted with 7 Complete, and two from our last advertisement, 24 “resumes” were sent through Facebook. They were messaged and 1 was returned. We would like to hire by February 1.

EMD/Training Committee: EMD 130 Calls, 1 below standard, Gilmer had 65 Calls and none were below. Call volume was down slightly. The one below had an ambulance sent 28 times in the prior month. Joe has been recertified as an EMD trainer and that will be good for 2 years.

Old Business: Glenville state college president was contacted after last meeting. The president apologized he was unaware of issues. That the previous administration. Ron has taken care of all issues listed. Public safety should be off of all forwarding. And Elevators should be using 7306.

Once radio grant work was done, due to county policy we had to advertise for radios for 2 weeks prior to ordering.

Simul cast has been ok and at least audible. Digital seems to be a bit behind the vhf.

New Business: Weston Fire (inside city) has requested to run on all medical calls in the city starting January First to increase call volume. New policies are being written for dispatchers.

Addressing Report: Sign project is nearly complete.

Chairman's Time: JT wishes everyone a happy and safe holiday season.

Director's Report: Nothing To Report . Thank everyone for their attendance.

Benefit of the Organization: Gary Smarr had a stroke Sunday and is not expected to make it.

Gilmer County Mass notification is up and working.

E. squires motion to adjourn. J. Spray 2nd.

Our next meeting will be January 14th In Lewis County.

Joe Spray II , Secretary

James Taylor, Chairman



WEST VIRGINIA DEVELOPMENT OFFICE

1900 Kanawha Boulevard East • Charleston, WV 25305-0311
(304) 558-2234 • (800) 982-3386 • WVDO.org

December 28, 2018

Ms. Cindy Whetsell
County Administrator
Lewis County Commission
110 Center Avenue - Second Floor
Weston, West Virginia 26452

Dear Cindy:

As a part of our regularly scheduled on-site inspections required by the National Park Service (NPS) on Land and Water Conservation Fund-assisted (LWCF) projects, the County's facilities at the Lewis County Park were recently reinspected.

These facilities were in excellent condition according to NPS standards and reflect well on the maintenance staff's efforts to provide quality outdoor recreation.

As you know, the LWCF Act states that the project areas defined by an LWCF agreement cannot be converted to alternate uses, other than for outdoor recreation purposes, without replacing the facilities developed with the grant at local expense. Any such conversion must not be undertaken without prior notice to our office and approval of the National Park Service. To prevent a conversion-in-fact from occurring, the Park Service requires notice to be given of *any* park facility changes prior to their being constructed. Any future, planned changes **including outsales, conversions, abandonments, or additions** to this LWCF-assisted park needs to be reported to our office before such changes are acted on.

We are pleased to report the maintenance of these worthwhile public facilities to the National Park Service. If you have any questions about this information or need additional clarification, please contact me or James Bush of our office at 304.957.2046 or by email to john.r.mcgarrrity@wv.gov or james.e.bush@wv.gov.

Sincerely,

A handwritten signature in blue ink that reads "John McGarrity".

John McGarrity
Senior Planner

JM:jm

Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323



Phone: (304) 340-0300
Fax: (304) 340-0325

January 9, 2019

Lewis County Commission
110 Center Avenue
Weston, WV 26452

SUBJECT: Disbursement of Wireless E-911 Subscriber Fees

Dear County Commissioner:

A check in the amount of \$125,458.67 representing a disbursement of Wireless E-911 subscriber fees will be mailed directly from the West Virginia State Auditor's Office. This amount is your County's share of the fees remitted to the Public Service Commission for the months of October, November, and December 2018. The next disbursement will be in three months.

I can be reached at our toll-free number, 1-800-344-511, Extension 364, or direct at 304-340-0364, should you have any questions about the disbursement calculation or about the fees in general.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sandra Mitchell".

Sandra Mitchell
Budget & Finance Manager

SM:kp

Last Quarter the
County rec. \$126,009.52

Jane Lew Public Service District

70 Park Avenue
Jane Lew, WV 26378

Regular Meeting January 10, 2019 4:00 PM

~~ Public Board Meeting Agenda ~~

I. Call to Order (Bailey)

~~ ANNUAL ORGANIZATIONAL BUSINESS ~~

- II. Election of 2019 Officers
- III. Review of Rules of Procedure
- IV. Schedule of 2019 Meetings and Office Closures

~~ ROUTINE MONTHLY BUSINESS ~~

- V. Minutes (12/13/2018)
- VI. General Manager's December Reports (Gee)
 - A. WATER:
 - 1. Water Bills
 - 2. Water Treasury Report
 - 3. Water Adjustments Report
 - 4. Water Purchase, Sales & Loss Report
 - 5. Water Preventive Maintenance Report
 - 6. Water Repairs Report (*fixing unplanned breakdowns*)
 - 7. Leak Detection Report
 - 8. Cross Connections/Backflow Report
 - 9. New Taps (non-project)
 - 10. Other
 - B. WASTEWATER:
 - 1. Wastewater Bills
 - 2. Wastewater Treasury Report
 - 3. Wastewater Adjustments Report
 - 4. Wastewater Treatment Purchase, Sales & Loss Report
 - 5. Wastewater Preventive Maintenance Report
 - 6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
 - 7. New Taps (non-project)
 - 8. Other
- VII. Extensions and Road Bores (Gee)
- VIII. PSD Policies and Job Descriptions (Flaxer)
- IX. Personnel (Gee)
- X. Announcements (Gee)
- XI. Correspondence (Gee)

~~ OLD BUSINESS ~~

- XII. Review of draft policy regarding the subject of employees' use of personal vehicles for PSD work

~~ NEW BUSINESS ~~

- XIII. Late-Received Agenda Items (Gee)
- XIV. Adjournment

Danny R. Gould
65 Hovertown Rd
French Creek, WV 26218
(304)613-0742

To Whom It May Concern:

I am writing to announce my resignation from the Security Department of the Lewis County Courthouse effective January 21 2019.

It has been my honor to work with a fine group of people; However I have been offered a position closer to home.

Thank You for giving me the opportunity to work as a Security Officer at Your Courthouse.

A handwritten signature in cursive script that reads "Danny R. Gould". The signature is written in black ink and is positioned above the printed name.

Danny R. Gould



IRS issues standard mileage rates for 2019

IR-2018-251, December 14, 2018

WASHINGTON — The Internal Revenue Service today issued the 2019 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2019, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 58 cents per mile driven for business use, up 3.5 cents from the rate for 2018,
- 20 cents per mile driven for medical or moving purposes, up 2 cents from the rate for 2018, and
- 14 cents per mile driven in service of charitable organizations.

The business mileage rate increased 3.5 cents for business travel driven and 2 cents for medical and certain moving expense from the rates for 2018. The charitable rate is set by statute and remains unchanged.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, except members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see Notice-2019-02.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously. These and other limitations are described in section 4.05 of Rev. Proc. 2010-51.

Notice 2019-02, posted today on IRS.gov, contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

Page Last Reviewed or Updated: 14-Dec-2018