

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Patrick D. Boyle, President
Agnes Queen, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
Wednesday, January 2, 2019
After Organizational Meeting**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:20 AM Call Meeting to Order**
- 2. 10:25 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review on Thursday, December 27, 2018.
(*action required*)
- 3. 10:30 AM Virgil Miller, Oath of Office for Lewis County Sheriff's Deputy**
(*action required*)

CORRESPONDENCE

- 4. Upshur County Commission:** Upshur County Commission Meeting Agenda for December 20, 2018-December 27, 2018 Meeting is cancelled. (*information only*)
- 5. Sheriff's Monthly Settlement (Reconciliation):** Lewis County Sheriff Adam Gissy submits the Sheriff's Monthly Settlement(reconciliation) of accounts for November 2018 for Lewis County (*information only*)
- 6. Land Taxes:** Essay to illustrate the economic difference of counties which tax land higher than those which tax land lower. This study is a request to implement tax reform. (*information only*)
- 7. West Virginia State Tax Department:** The Property Valuation Training and procedures Commission (PVC) requests that Lewis County Assessor John Breen or his designee attend a meeting of the PVC in January-(date and time will follow) to review the deficiencies in the last four tax years, also a detailed written plan to address the deficiencies in your report. (*information only*)

BUSINESS

- 8. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Lewis County Economic Development Authority and Lewis County Park Board. (*information only*)
- 9. Victims of Crime Grant (VOCA):** Information from the Prosecuting Attorney's Office and consideration of de-obligating the VOCA Grant. (*action required*)

- 10. Resignation from the Louis Bennett Public Library Board of Trustees:** Approval of resignation of the Megan Mullins from the Louis Bennett Public Library Board of Trustees effective immediately due to a move from state. *(action required)*
- 11. Louis Bennett Public Library Board of Trustees:** Approval of appointment of Kathy Marsh to unexpired term left vacant by Megan Mullins who resigned on December 1, 2018. The unexpired term would end June 30, 2021. This is a five year term. *(action required)*
- 12. Lewis County Circuit Clerk:** The Lewis County Circuit Clerk is submitting Kelly Smith for the vacant position within this office for approval. If approved, the Oath of Office will be administered. *(action required)*
- 13. Time Sheets and Leave Requests:**

Rick Stout December 21, 26, 27 and December 28 Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 14. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, December 27, 2018. *(action required)*
- 15. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, December 27, 2018. *(action required)*
- 16. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, December 27, 2018. *(action required)*
- 17. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, December 27, 2018. *(action required)*

ADJOURNMENT:

- 18. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

**Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.**

