

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston WV 26452  
Phone:( 304)269-8200  
FAX: (304)269-2416  
Email:lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
Patrick D. Boyle, President  
Agnes Queen, Commissioner  
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
AMENDED  
MEETING AGENDA  
Monday, December 3, 2018**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order**
- 2. 10:05 AM**      **John Breen, Lewis County Assessor**  
**RE:** Exonerations, Consolidations, Apportionments  
Draft copies will be available for review on Wednesday, November 29, 2018.  
(*action required*)

## **APPOINTMENTS**

- 3. 10:10 AM**      **Sheriff Adam Gissy**      **RE:** Staffing Requests  
Sheriff Adam Gissy is requesting advise & consent (per WV Code 7-7-7) to hire Virgil Miller to fill the vacancies in his department created by the active duty of Sergeant Chad Money penny. This is per WV Code (15-10A-Z). Additionally, Sheriff Gissy requests the promotion of Deputy Ed Clark to Corporal. This rank is currently open. (*action required*)

## **CORRESPONDENCE**

**NONE**

## **BUSINESS**

- 4. Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Lewis County Park Board; Lewis County Economic Development Authority; County Commissioner's Association of West Virginia Veteran and Basic Training. (*information only*)
- 5. Time Sheets and Leave Requests:**  
**NONE**

**ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

- 6. Consideration of Cancellation of December 10, 2018 Meeting:** Due to scheduling conflicts the Lewis County Commission will consider cancellation of the December 10, 2018 meeting. *(action required)*
- 7. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Wednesday, November 29, 2018. *(action required)*
- 8. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Wednesday, November 29, 2018. *(action required)*
- 9. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Wednesday, November 29, 2018. *(action required)*
- 10. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Wednesday, November 29, 2018. *(action required)*

**ADJOURNMENT:**

- 11. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

**LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

**Roberts Rules of Order is utilized as a guide only.  
The Commission controls meeting management, discussion and input.**

**THE LEWIS COUNTY COMMISSION WILL CONDUCT AN EXECUTIVE WORK SESSION  
(PER WV CODE 6-9A-4) TO REVIEW THE APPLICATIONS FOR  
LEWIS COUNTY PARK DIRECTOR AT 10:30 AM**

