

# COUNTY COMMISSION OF LEWIS COUNTY

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**COMMISSIONERS:**  
Patrick D. Boyle, President  
Agnes Queen, Commissioner  
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
MEETING AGENDA  
Monday, November 26, 2018**

**THE LEWIS COUNTY COMMISSION WILL MEET AS A BOARD OF CANVASSERS  
AT 9:45 AM TO CERTIFY THE NOVEMBER 6, 2018 GENERAL ELECTION.**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order**
- 2. 10:05 AM**      **John Breen, Lewis County Assessor**  
**RE:** Exonerations, Consolidations, Apportionments  
Draft copies will be available for review on Wednesday, November 21, 2018.  
(*action required*)

## **APPOINTMENTS**

- 3. 10:15 AM**      **Gary Morris, Lewis County Fiduciary Commissioner**  
**RE: Estate of Nancy Cutlip**  
Gary Morris, Lewis County Fiduciary Commissioner will present the estate of Nancy Cutlip to the County Commission in reference to pending claims. Holdings of the estate may need to be sold to satisfy these pending claims. (West Virginia Code §44-3-7) (*action required*)

## **CORRESPONDENCE**

- 4. Upshur County Commission Meeting Agendas:** Upshur County Commission Meeting Agendas for November 8 and November 28, 2018 are presented for review. (*information only*)
- 5. Lewis Gilmer E911 Advisory Board Meeting Minutes:** Minutes of the October 9, 2018 Lewis Gilmer E911 Advisory Board Meeting are presented for review. (*information only*)
- 6. Lewis Gilmer E911 Monthly Call Report:** Report of activities during the month of October, 2018 by the Lewis Gilmer E911 Center including number of calls and disposition is presented for review. (*information only*)
- 7. Jane Lew Public Service District Meeting Agenda:** Meeting agenda for the November 8, 2018 regular meeting of the Jane Lew Public Service District is presented for review. (*information only*)
- 8. Sheriff's Monthly Vehicle Report:** Sheriff's monthly vehicle report of fleet mileage for the month of October, 2018 is presented for review. (*information only*)

9. **Shenandoah Cable Television, LLC Quarterly Franchise Fee:** Lewis County has received the quarterly franchise fee from Shenandoah Cable in the amount of \$9,422.81 for the months of July, August and September, 2018. Last quarter the county received \$9,495.29. *(information only)*
10. **Status Report on the County's Opioid Epidemic Law Suit:** The Fitzsimmons Law Firm represents Lewis County in the Opioid Epidemic Law Suit. They have provided a status update. On November 7, 2018, the firm argued motions to dismiss the case. The judge did not make any ruling from the bench at the hearing, but will hopefully do so by the end of the year. *(information only)*
11. **Letter of Appreciation from the Lewis County Senior Center:** The Lewis County Senior Center expresses appreciation to the County Commission for the funding assistance to replace the roof and air conditioner at the center. *(information only)*
12. **Sheriff's Monthly Reconciliation:** Sheriff Adam Gissy presents the October, 2018 Sheriff's Monthly Settlement (reconciliation) of Lewis County accounts. *(information only)*

## BUSINESS

13. **Board(s) and Committee(s) Reports:** Commissioners will give reports on any board(s) or committee(s) meeting attended including: Canvas of the 2018 General Election; National Association of Counties Economic Development Committee Conference Call; Community Leadership Steering Committee; Lewis County Firefighters Association. *(information only)*
14. **Resignation of Abraham Hummel:** Lewis County Deputy Sheriff Abraham Hummel tenders his letter of resignation effective December 3, 2018. *(action required)*
15. **West Virginia State Tax Department Notification of Assessor's Substantial Completion:** The West Virginia State Tax Department has certified the Lewis County Assessor John Breen has substantially complied with the assessor's additional duties as delineated in West Virginia Code §7-7-6a. This entitles Mr. Breen to the additional compensation of \$15,000.00 per West Virginia Code §7-7-6b. *(action required)*
16. **Correspondence to the West Virginia Division of Justice and Community Services Regarding a Delay in Hiring a Victims Advocate:** The Lewis County Commission received a Victims of Crime Act grant from the West Virginia Division of Justice and Community Services. Following discussion with Christina Flanigan, Lewis County Prosecuting Attorney and Grant Supervisor, the County Commission is asked to execute a letter to the Division of Justice and Community Services explaining that due to high work volume in the Prosecuting Attorney's Office, the county will not be filling the Victims Advocate Position until late winter or early spring. *(action required)*
17. **Lewis County Budget Revision:** The Lewis County Commission will consider submission of Budget Revision #3 to the West Virginia State Auditor's Office. This revision increases revenues by \$103,930.00 and expenditures to balance. *(action required)*
18. **Resignation from the Lewis County Park Board:** WT Weber, III tenders his resignation from the Lewis County Park Board effective November 19, 2018. *(action required)*
19. **Consideration of Amendments to the Lewis County Motor Vehicle and Hazardous Material Ordinances:** The Lewis County Commission is asked to consider beginning the process to amend the county's Motor Vehicle and Hazardous Materials Ordinances to incorporate the fee schedule passed during the 2018 Legislative Session in SB 625. If the Commission chooses to amend these ordinances, public hearings will be held. *(action required)*
20. **Time Sheets and Leave Requests:**
  - a) David Reed                      Annual Leave Request

## **ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

- 21. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Wednesday, November 21, 2018. *(action required)*
- 22. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Wednesday, November 21, 2018. *(action required)*
- 23. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Wednesday, November 21, 2018. *(action required)*
- 24. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Wednesday, November 21, 2018. *(action required)*

## **ADJOURNMENT:**

- 25. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

### **LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

**Roberts Rules of Order is utilized as a guide only.  
The Commission controls meeting management, discussion and input.**

**§44-3-7. When county commission to refer controversies to fiduciary commissioner; rules of procedure.**

The county commission, whenever any controversy arises in connection with the probate of any will, or with the appointment and qualification of personal representatives, guardians, committees or curators, or with the settlement of the accounts of any fiduciary, may, of its own motion, or on the motion of any party thereto and shall, on the joint demand of the parties then appearing of record to the proceeding, refer the matter to a fiduciary commissioner to hear proof on the same, to make findings thereon, and to advise the commission on the law governing the decision of the matter. Any party may except to the commissioner's finding of fact and law, and the commission shall hear the case on the commissioner's report and the exceptions thereto, without taking any additional evidence. In hearing and reporting on any such matter the fiduciary commissioner shall be governed as to procedure by the law and practice, so far as is applicable, governing commissioners in chancery.

## Upshur County Commission Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: November 8, 2018

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• November 1, 2018
- 9:05 a.m. Public hearing and *first reading* of suggested revisions to the Upshur County Safe Structures and Sites Ordinance, excluding the municipality of Buckhannon, previously adopted on April 13, 2000.
- 9:15 a.m. Bid opening, presentation and award for a new radio console system and equipment room radio upgrade for the E911 Communications Center
- 9:30 a.m. Annette Fetty-Santilli on behalf of the Pancreatic Cancer Action Network – Presentation of Proclamation declaring November as “Pancreatic Cancer Awareness Month” in Upshur County, WV
- 9:45 a.m. Kevin Nicholson on behalf of the Upshur County Youth Soccer Association, Inc. – Provide an update regarding UCYS and the use of the Wellness Complex property

### Items for Discussion / Action / Approval:

1. Memorandum from Tabatha R. Perry, Assistant County Administrator, announcing the resignation of Dr. Joseph B. Reed as County Coroner, per his verbal resignation received previously.\*
2. Correspondence from Rick Harlow, President of the Upshur County Firefighters Association, recommending the appointment of Adrian VFD Assistant Chief Tom Bennett to the Enhanced Emergency Telephone Advisory Board, effective immediately. Upon approval, Mr. Bennett’s term will expire on June 30, 2021.\*
3. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

### For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notice to the Board Of Education regarding the number of sets of Republican and Democratic workers needed for the January 19, 2019 Special School Levy Election.

2. Correspondence from Emily Laird, Cultural Resources Specialist for Environmental Resources Management, seeking comments on historic properties that may be impacted by the proposed 120-foot, Raw Land-New Monopole Cartier Valve Site. The referenced site is North of the intersection of Adrian-Abbott Gould and 10 Mile Creek, Tallmansville.
3. Correspondence from Ingrid Ferrell, Director of the Executive Secretary Division of the Public Service Commission of WV, enclosing a copy of a Commission Order issued November 1, 2018 in the matter of Rules Governing E-911 Fees, 150 C.S.R. Series 25, to provide further guidance regarding E-911 fee requirements.
4. Correspondence from David W. McCauley, Mayor for the City of Buckhannon, extending a sincere thanks for the prompt kindness and professionalism exhibited by the members of the Elkins Fire Department on Saturday, November 3<sup>rd</sup>.
5. Appointments Needed or Upcoming:
  - Upshur County Enhanced Emergency Telephone Advisory Board – (June 30, 2021 Fire Service Provider Representative)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

#### Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Approval of Upshur County Addressing and Mapping, Building Permit and Floodplain Coordinator Job Description.
2. Approval of Addressing and Mapping Assistant Job Description.

Next Regular Meeting of the Upshur County Commission  
November 15, 2018 --- 9:00 a.m.  
Upshur County Courthouse Annex

**\*\*The regularly scheduled Commission Meeting on Thursday, November 22, 2018 has been CANCELLED\*\***

**\*\*The regularly scheduled Commission Meeting on Thursday, November 29, 2018 has been CANCELLED\*\***

## Upshur County Commission Special Meeting Agenda

Location of Meeting: Upshur County Administrative Annex  
Date of Meeting: Wednesday, November 28, 2018  
Time of Meeting: 9:00 a.m.

1. Moment of Silent Meditation --- Pledge of Allegiance
2. 2018 General Election Certifications – State and County

**Next Regular Meeting of the Upshur County Commission  
December 6, 2018 --- 9:00 a.m.  
Upshur County Courthouse Annex**

## **Lewis-Gilmer E-911 Advisory Board**

**Date:10/09/2018**

The Meeting was called to order by J. Taylor at 14:09 in Lewis County.

**Members Present:** L. Gerwig, R Hyre, J. Taylor, J. Spray, J. Gum

**Also attending:** S. Moneypenny

Motion was made by R. Hyre and seconded by L. Gerwig to approve the minutes from the previous meeting. Motion was approved.

### **Committee Reports**

#### **Executive Committee:**

**Building and Operations:** In refrence to lightning strike we are up to about 30-35,000 in repairs. We are not still fully operational. The cards for the computers are ordered but it is unknown when they will be in. We are currently working off of temporary fixes.

We have a tower crew here working to take down the old tower.

**Budget and Finance:** Currently operating within budget.

**Public Relations:** We have a dispatcher scheduled to work with Weston fire on fire prevention week. Gilmer County will be doing a Paint your town Red Event to support fire departments.

**Personnel Committee:** Our newest employee is on their own but not yet off of probation.

**EMD/Training Committee:** Our EMD meeting was completed this morning. In September there were 4 below average calls but mostly on frequently dispatched calls and pre arrivals were not completed. August and July both had 1 each that were below average.

**Old Business:** Alarm panel fees need to be checked and sent out.

**New Business:** We still have not gotten official paperwork for radio grants from Charleston. SIREN conference was attended by J. Gum. The Kenwood 20 series radio may soon go out of production and replaced by the Kenwood 30 series radio which is slightly better and similarly priced.

**Addressing Report:** Camper sites are given a single address and added Lot numbers as the owner sees fit.

**Chairman's Time:** Nothing to Report

**Director's Report:** Nothing To Report

**Benefit of the Organization:**

Next meeting will be November 13<sup>th</sup> In Gilmer County. We are off the 12<sup>th</sup> for Veterans day.

**Joe Spray II , Secretary**

**James Taylor, Chairman**



| DATE 2018<br>*****    | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | TOTALS |
|-----------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|--------|
| PICKENS COUNTY        | 7   | 4   | 3   | 6   | 4   | 7   | 4   | 8   | 5    | 8   |     |     | 56     |
| PICKENS OWNER         | 5   | 3   | 11  | 1   | 6   | 8   | 5   | 7   | 3    | 2   |     |     | 51     |
| PICKENS SERVICE       | 2   | 2   | 0   | 2   | 1   | 0   | 2   | 2   | 1    | 2   |     |     | 14     |
| PICKENS TOTAL         | 14  | 9   | 14  | 9   | 11  | 15  | 11  | 17  | 9    | 12  |     |     | 121    |
| M & J COUNTY          | 6   | 4   | 3   | 6   | 5   | 6   | 5   | 8   | 4    | 8   |     |     | 55     |
| M & J OWNER           | 2   | 0   | 3   | 5   | 6   | 4   | 2   | 5   | 7    | 1   |     |     | 35     |
| M & J SERVICE         | 2   | 1   | 1   | 1   | 1   | 1   | 1   | 3   | 1    | 1   |     |     | 13     |
| M & J LARGE           | 0   | 1   | 1   | 1   | 1   | 1   | 1   | 1   | 1    | 0   |     |     | 8      |
| M & J TOTAL           | 10  | 6   | 8   | 13  | 13  | 12  | 9   | 17  | 13   | 10  |     |     | 111    |
| HITT'S COUNTY         | 6   | 4   | 4   | 5   | 5   | 6   | 4   | 8   | 5    | 8   |     |     | 55     |
| HITT'S OWNER          | 3   | 0   | 1   | 1   | 1   | 2   | 2   | 5   | 1    | 2   |     |     | 18     |
| HITT'S SERVICE        | 3   | 1   | 0   | 2   | 2   | 0   | 2   | 2   | 1    | 1   |     |     | 14     |
| HITT'S TOTAL          | 12  | 5   | 5   | 8   | 8   | 8   | 8   | 15  | 7    | 11  |     |     | 87     |
| LIPP'S COUNTY         | 6   | 4   | 3   | 6   | 5   | 6   | 5   | 8   | 4    | 9   |     |     | 56     |
| LIPP'S OWNER          | 4   | 3   | 2   | 1   | 1   | 2   | 6   | 1   | 3    | 2   |     |     | 25     |
| LIPP'S SERVICE        | 1   | 1   | 1   | 1   | 1   | 1   | 1   | 3   | 1    | 1   |     |     | 12     |
| LIPP'S LARGE          | 0   | 1   | 1   | 1   | 2   | 0   | 1   | 1   | 1    | 1   |     |     | 9      |
| LIPP'S TOTAL          | 11  | 9   | 7   | 9   | 9   | 9   | 13  | 13  | 9    | 13  |     |     | 102    |
| QUALITY COUNTY        | 6   | 4   | 4   | 5   | 5   | 7   | 4   | 8   | 4    | 8   |     |     | 55     |
| QUALITY OWNER         | 0   | 0   | 0   | 0   | 0   | 0   | 2   | 2   | 1    | 2   |     |     | 7      |
| QUALITY SERVICE       | 2   | 0   | 1   | 1   | 2   | 0   | 2   | 2   | 1    | 2   |     |     | 13     |
| QUALITY TOTAL         | 8   | 4   | 5   | 6   | 7   | 7   | 8   | 12  | 6    | 12  |     |     | 75     |
| TOLANDS COUNTY        | 6   | 4   | 4   | 6   | 5   | 7   | 4   | 9   | 5    | 9   |     |     | 59     |
| TOLANDS OWNER         | 2   | 1   | 2   | 3   | 0   | 2   | 1   | 1   | 2    | 2   |     |     | 16     |
| TOLANDS SERVICE       | 2   | 0   | 1   | 1   | 2   | 1   | 1   | 3   | 1    | 2   |     |     | 14     |
| TOLANDS TOTAL         | 10  | 5   | 7   | 10  | 7   | 10  | 6   | 13  | 8    | 13  |     |     | 89     |
| VALLEYCHAPEL COUNTY   | 6   | 4   | 3   | 6   | 5   | 6   | 4   | 8   | 4    | 8   |     |     | 54     |
| VALLEY CHAPEL OWNER   | 0   | 1   | 0   | 3   | 0   | 1   | 1   | 0   | 0    | 0   |     |     | 6      |
| VALLEY CHAPEL SERVICE | 2   | 0   | 1   | 1   | 1   | 1   | 1   | 2   | 1    | 1   |     |     | 11     |
| VALLEY CHAPEL TOTAL   | 8   | 5   | 4   | 10  | 6   | 8   | 6   | 10  | 5    | 9   |     |     | 71     |
| GILMER COUNTY         |     |     |     |     |     |     |     |     |      |     |     |     |        |
| GLEN- AUTO COUNTY     | 2   | 2   | 4   | 2   | 3   | 3   | 1   | 2   | 2    | 3   |     |     | 24     |
| GLEN- AUTO OWNERS     | 6   | 2   | 7   | 5   | 11  | 3   | 2   | 6   | 1    | 5   |     |     | 48     |
| GLEN- AUTO SERVICE    | 0   | 0   | 0   | 1   | 0   | 1   | 0   | 0   | 0    | 0   |     |     | 2      |
| GLEN- AUTO TOTALS     | 8   | 4   | 11  | 8   | 14  | 7   | 3   | 8   | 3    | 8   |     |     | 74     |
| A and S COUNTY        | 2   | 3   | 4   | 2   | 4   | 1   | 2   | 1   | 1    | 4   |     |     | 24     |
| A and S OWNERS        | 0   | 1   | 0   | 0   | 2   | 1   | 2   | 1   | 3    | 0   |     |     | 10     |
| A and S SERVICE       | 1   | 0   | 1   | 1   | 0   | 0   | 0   | 0   | 0    | 0   |     |     | 3      |
| A and S LARGE         | 1   | 0   | 0   | 1   | 0   | 1   | 0   | 0   | 0    | 0   |     |     | 3      |
| A and S TOTAL         | 4   | 4   | 5   | 4   | 6   | 3   | 4   | 2   | 4    | 4   |     |     | 40     |

2018 LEWIS-GILMER E-911 TELETYPE REPORT

| LEWIS COUNTY       |           | JAN. | FEB. | MAR. | APR. | MAY. | JUN. | JULY. | AUG. | SEP. | OCT. | NOV. | DEC.  | TOTAL |
|--------------------|-----------|------|------|------|------|------|------|-------|------|------|------|------|-------|-------|
| COUNTY             | 10-27     | 510  | 462  | 522  | 448  | 685  | 547  | 477   | 549  | 415  | 353  |      |       | 4968  |
|                    | 10-28     | 472  | 461  | 454  | 394  | 720  | 517  | 390   | 508  | 396  | 374  |      |       | 4686  |
|                    | III & CIB | 251  | 372  | 323  | 305  | 335  | 285  | 246   | 266  | 256  | 168  |      |       | 2807  |
|                    | OTHER     | 24   | 9    | 18   | 37   | 5    | 25   | 18    | 28   | 23   | 3    |      |       | 190   |
|                    | DVP       | 26   | 37   | 40   | 39   | 62   | 52   | 31    | 33   | 46   | 45   |      |       | 411   |
| CITY               | 10-27     | 305  | 203  | 349  | 82   | 306  | 241  | 275   | 322  | 165  | 87   |      |       | 2335  |
|                    | 10-28     | 223  | 242  | 294  | 198  | 287  | 141  | 151   | 232  | 74   | 53   |      |       | 1895  |
|                    | III & CIB | 58   | 27   | 65   | 27   | 64   | 52   | 53    | 56   | 23   | 27   |      |       | 452   |
|                    | OTHER     | 7    | 5    | 22   | 13   | 3    | 17   | 8     | 6    | 3    | 15   |      |       | 99    |
|                    | DVP       | 12   | 8    | 12   | 14   | 12   | 16   | 20    | 19   | 11   | 1    |      |       | 125   |
| STATE              | 10-27     | 91   | 80   | 84   | 135  | 191  | 136  | 107   | 125  | 75   | 97   |      |       | 1121  |
|                    | 10-28     | 68   | 41   | 48   | 58   | 87   | 79   | 59    | 74   | 59   | 56   |      |       | 629   |
|                    | III & CIB | 11   | 18   | 42   | 19   | 47   | 36   | 11    | 46   | 15   | 15   |      |       | 260   |
|                    | OTHER     | 0    | 0    | 1    | 1    | 4    | 1    | 3     | 2    | 2    | 1    |      |       | 15    |
|                    | DVP       | 13   | 2    | 4    | 14   | 37   | 17   | 13    | 15   | 9    | 13   |      |       | 137   |
| DNR                | 10-27     | 14   | 21   | 21   | 17   | 24   | 26   | 42    | 31   | 12   | 13   |      |       | 221   |
|                    | 10-28     | 7    | 8    | 12   | 7    | 22   | 14   | 41    | 21   | 14   | 8    |      |       | 154   |
|                    | III & CIB | 0    | 8    | 2    | 5    | 8    | 0    | 6     | 0    | 6    | 2    |      |       | 37    |
|                    | OTHER     | 1    | 40   | 5    | 4    | 5    | 1    | 0     | 0    | 0    | 0    |      |       | 56    |
|                    | DVP       | 4    | 5    | 2    | 9    | 5    | 8    | 5     | 5    | 2    | 4    |      |       | 49    |
| PROSECUTOR         | 10-27     | 22   | 33   | 13   | 7    | 11   | 8    | 15    | 22   | 22   | 10   |      |       | 163   |
|                    | 10-28     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 0     |
|                    | III & CIB | 35   | 110  | 103  | 68   | 63   | 25   | 77    | 83   | 93   | 41   |      |       | 698   |
|                    | OTHER     | 0    | 0    | 0    | 3    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 3     |
|                    | DVP       | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 0     |
| PROBATION          | 10-27     | 3    | 19   | 2    | 2    | 10   | 3    | 1     | 4    | 9    | 7    |      |       | 60    |
|                    | 10-28     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 1    | 2    | 0    |      |       | 3     |
|                    | III & CIB | 33   | 41   | 7    | 9    | 42   | 20   | 4     | 29   | 55   | 30   |      |       | 270   |
|                    | OTHER     | 6    | 0    | 0    | 2    | 5    | 6    | 0     | 13   | 6    | 0    |      |       | 38    |
|                    | DVP       | 0    |      | 0    | 20   | 3    | 2    | 2     | 1    | 5    | 0    |      |       | 33    |
| SWJS PARK          | 10-27     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 1    | 0    |      |       | 1     |
|                    | 10-28     | 1    | 0    | 1    | 1    | 2    | 0    | 0     | 0    | 0    | 0    |      |       | 5     |
|                    | III & CIB | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 0     |
|                    | OTHER     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 0     |
|                    | DVP       | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 0     |
| FAMILY COURT       | III & CIB |      | 28   | 101  | 109  | 133  | 144  | 72    | 13   | 62   | 83   |      |       | 745   |
| DAY REPORT         | 10-27     | 7    | 6    | 5    | 1    | 0    | 3    | 0     | 0    | 0    | 8    |      |       | 30    |
|                    | 10-28     | 2    | 0    | 0    | 2    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 4     |
|                    | III & CIB | 8    | 21   | 15   | 6    | 0    | 4    | 0     | 2    | 0    | 19   |      |       | 75    |
|                    | OTHER     | 16   | 14   | 17   | 12   | 11   | 9    | 0     | 7    | 0    | 38   |      |       | 124   |
|                    | DVP       | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |       | 0     |
| TOTAL TRANSACTIONS |           |      |      |      |      |      |      |       |      |      |      |      | 22899 |       |

2018

## LEWIS-GILMER E-911 TELETYPE REPORT

| GILMER     |           | JAN. | FEB. | MAR. | APR. | MAY. | JUN. | JULY. | AUG. | SEP. | OCT. | NOV. | DEC. | TOTAL |
|------------|-----------|------|------|------|------|------|------|-------|------|------|------|------|------|-------|
| COUNTY     | 10-27     | 63   | 39   | 40   | 56   | 37   | 34   | 29    | 21   | 14   | 113  |      |      | 446   |
|            | 10-28     | 62   | 61   | 42   | 42   | 38   | 30   | 35    | 39   | 8    | 138  |      |      | 495   |
|            | III & CIB | 74   | 82   | 60   | 73   | 29   | 52   | 54    | 50   | 24   | 38   |      |      | 536   |
|            | OTHER     | 10   | 2    | 3    | 1    | 8    | 10   | 0     | 15   | 0    | 1    |      |      | 50    |
|            | DVP/WAR   | 1    | 0    | 1    | 2    | 0    | 0    | 0     | 3    | 0    | 2    |      |      | 9     |
| CITY       | 10-27     | 95   | 101  | 80   | 40   | 45   | 47   | 70    | 27   | 19   | 128  |      |      | 652   |
|            | 10-28     | 87   | 81   | 54   | 21   | 34   | 47   | 47    | 18   | 15   | 112  |      |      | 516   |
|            | III & CIB | 31   | 22   | 31   | 28   | 19   | 24   | 16    | 4    | 13   | 28   |      |      | 216   |
|            | OTHER     | 0    | 0    | 3    | 0    | 0    | 1    | 0     | 0    | 0    | 0    |      |      | 4     |
|            | DVP/WAR   | 4    | 26   | 9    | 4    | 0    | 9    | 14    | 2    | 3    | 2    |      |      | 73    |
| STATE      | 10-27     | 48   | 64   | 99   | 83   | 105  | 95   | 103   | 114  | 92   | 72   |      |      | 875   |
|            | 10-28     | 54   | 107  | 82   | 76   | 88   | 103  | 83    | 77   | 69   | 60   |      |      | 799   |
|            | III & CIB | 25   | 3    | 20   | 13   | 23   | 31   | 33    | 17   | 19   | 25   |      |      | 209   |
|            | OTHER     | 0    | 0    | 0    | 0    | 0    | 3    | 1     | 0    | 2    | 2    |      |      | 8     |
|            | DVP/WAR   | 13   | 13   | 15   | 19   | 36   | 11   | 21    | 19   | 23   | 19   |      |      | 189   |
| DNR        | 10-27     | 30   | 23   | 19   | 17   | 16   | 20   | 13    | 13   | 0    | 0    |      |      | 151   |
|            | 10-28     | 24   | 20   | 22   | 18   | 22   | 21   | 4     | 7    | 3    | 1    |      |      | 142   |
|            | III & CIB | 3    | 2    | 0    | 4    | 4    | 4    | 9     | 0    | 0    | 0    |      |      | 26    |
|            | OTHER     | 3    | 0    | 0    | 0    | 0    | 0    | 0     | 1    | 0    | 0    |      |      | 4     |
|            | DVP/WAR   | 10   | 4    | 6    | 5    | 6    | 9    | 3     | 6    | 0    | 0    |      |      | 49    |
| PROSECUTOR | 10-27     | 3    | 0    | 0    | 0    | 1    | 0    | 0     | 0    | 0    | 0    |      |      | 4     |
|            | 10-28     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |      | 0     |
|            | III & CIB | 19   | 22   | 67   | 12   | 6    | 17   | 8     | 6    | 0    | 14   |      |      | 171   |
|            | OTHER     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |      | 0     |
|            | DVP/WAR   | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |      | 0     |
| CAMPUS     | 10-27     | 4    | 2    | 1    | 1    | 0    | 0    | 0     | 2    | 3    | 0    |      |      | 13    |
|            | 10-28     | 9    | 2    | 219  | 48   | 4    | 3    | 8     | 12   | 1    | 31   |      |      | 337   |
|            | III & CIB | 4    | 3    | 0    | 0    | 0    | 0    | 0     | 0    | 5    | 0    |      |      | 12    |
|            | OTHER     | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |      | 0     |
|            | DVP/WAR   | 0    | 0    | 0    | 0    | 0    | 0    | 0     | 0    | 0    | 0    |      |      | 0     |

Total Transactions 5986

# Jane Lew Public Service District

70 Park Avenue  
Jane Lew, WV 26378

## Regular Meeting

November 8, 2018 4:00 PM

### ~~ Public Board Meeting Agenda ~~

I. Call to Order (Bailey)

~~ ROUTINE MONTHLY BUSINESS ~~

II. Minutes (10/11/2018)

III. General Manager's October Reports (Gee)

A. WATER:

1. Water Bills
2. Water Treasury Report
3. Water Adjustments Report
4. Water Purchase, Sales & Loss Report
5. Water Preventive Maintenance Report
6. Water Repairs Report (*fixing unplanned breakdowns*)
7. Leak Detection Report
8. Cross Connections/Backflow Report
9. New Taps (non-project)
10. Other

B. WASTEWATER:

1. Wastewater Bills
2. Wastewater Treasury Report
3. Wastewater Adjustments Report
4. Wastewater Treatment Purchase, Sales & Loss Report
5. Wastewater Preventive Maintenance Report
6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
7. New Taps (non-project)
8. Other

IV. Extensions and Road Bores

V. PSD Policies and Job Descriptions

VI. Personnel

VII. Announcements

VIII. Correspondence

~~ OLD BUSINESS ~~

~~ NEW BUSINESS ~~

IX. Late-Received Agenda Items (Gee)

X. Adjournment (Bailey)

## OCTOBER 2018 MILEAGE REQUEST

UNIT LIC.

- 150 Gissy 6LB698 / 14 CHARGER 28,060
- 151 Hyre Temp / 18 POLICE INTERCEPTOR 5,201
- 152 Moneypenny 3170 / 13 POLICE INTERCEPTOR 71,785
- 153 Carpenter 3169 / 13 POLICE INTERCEPTOR 88,760
- 154 Lopez 1910 / 13 POLICE INTERCEPTOR 81,503
- 155 Clark 1234 / 13 POLICE INTERCEPTOR 53,445
- 156 Hendershot 2829 / 11 TAHOE 93,211
- 157 Hummel 2966 / 12 CAPRICE 89,997
- 158 Turner 3370 / 14 EXPLORER 62,478
- 159 Newbrough 2868 / 09 TAHOE 75,695
- 160 Brightbill <sup>1943</sup>~~1643~~ / 11 TAHOE 82,993
- 170 Cayton 3184 / 09 RAM TRK 135,821
- 171 Kirkpatrick 2726 / 11 DODGE NITRO 39,347
- 172 Posey 2824 / 11 TAHOE 104,457

174 Bush 1233 / 10 DODGE NITRO 48,757

175 Carey 2727 / 10 TAHOE 104,588

1500 Deputy Reserves 2511 / 07 CROWN VIC 116,215

1500 Deputy Reserves 1232 / 07 CROWN VIC 109,960

2007 Chevy Sub. 81,892

**There have been a number of vehicle reassignments. Need actual mileage from each unit.**

**Thank You**

**Shenandoah Cable Television, LLC**  
**FRANCHISE FEE PAYMENT SUMMARY**  
**Lewis Co, WV**

October 20, 2018

Enclosed please find payment in accordance with our franchise agreement.

|                               |              |
|-------------------------------|--------------|
| <b>Payment Frequency:</b>     | Quarterly    |
| <b>Month(s) Covered:</b>      | Jul - Sept   |
| <b>Year(s) Covered:</b>       | 2018         |
| <b>Percent of Revenue:</b>    | 3%           |
| <br>                          |              |
| <b>Applicable Revenue:</b>    | \$314,093.67 |
| <b>Fee (%):</b>               | 3%           |
| <b>Fee Due to Franchisor:</b> | \$9,422.81   |

I certify that this information is true and correct to the best of my knowledge.

  
\_\_\_\_\_

Ryan Bowles, Tax Accounting Associate  
[Ryan.Bowles@emp.shentel.com](mailto:Ryan.Bowles@emp.shentel.com)  
540-941-4133

*Last Qtr - 9495.29*

CLAYTON J. FITZSIMMONS  
1609 Warwood Avenue  
Wheeling, West Virginia 26003-7110  
FitzsimmonsFirm.com



WV: (304) 277-1700  
OH: (740) 695-1702  
Toll: (866) 206-7077  
Fax: (304) 277-1705

**FITZSIMMONS**  
LAW FIRM PLLC

November 9, 2018

Cindy Whetsell, Administrator  
Lewis County Commission  
110 Center Avenue  
Weston, WV 26452

**Re: Opioid Epidemic Lawsuit**

Dear Ms. Whetsell:

I am writing to update you of the status of the opioid litigation. As we advised you previously, every Defendant filed a Motion to Dismiss our case arguing that the Counties were not able to and/or were not the proper party to pursue these claims for various reasons. In total, there were 13 Motions to Dismiss filed. We opposed every motion and briefed all the issues with the Court. On November 7, 2018, the Court held oral arguments and we argued these motions for entirety of the day. The Judge did not make any rulings from the bench at the hearing, but we are hopeful to have rulings before the end of the year. We will obviously keep you advised once we hear back.

As always, if you have any questions, please feel free to give me a call.

Thanking you, I remain

Very truly yours,

FITZSIMMONS LAW FIRM PLLC

Clayton J. Fitzsimmons

CJF/klc



171 WEST SECOND STREET  
WESTON, WV 26452

E-MAIL: [LCSC.INFO@LCSENIORCENTER.ORG](mailto:LCSC.INFO@LCSENIORCENTER.ORG)  
WEB SITE: [WWW.LCSENIORCENTER.ORG](http://WWW.LCSENIORCENTER.ORG)

PHONE: 304-269-5738  
FAX: 304-269-7329

October 31, 2018

Patrick Boyle, President  
Lewis County Commission  
110 Center Ave  
Weston WV 26452

Dear Mr. Boyle:

I would like to take this opportunity to thank you for the Lewis County Commission's financial assistance so that major repairs to the roof could finally be completed and an air conditioner could be replaced. For years we have been proud to generate income through grants and fundraising dollars for these needs. With funding cuts, we continue to seek additional funding for basic operational expenses.

We wholeheartedly appreciate your understanding of our needs and providing assistance which benefits the elderly/disabled in Lewis County.

Sincerely,

A handwritten signature in blue ink that reads "Dinah Mills".

Dinah Mills, Director



Lewis County, West Virginia  
 Sheriff's Monthly Settlement  
 October 31, 2018

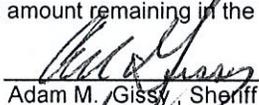
Lewis County  
 11/14/2018 @ 10:59:03 AM

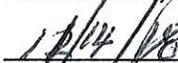
|                                | Beginning Balance    | All Other Revenues | All Taxes Collected | Less: Orders Issued | Ending Balance       |
|--------------------------------|----------------------|--------------------|---------------------|---------------------|----------------------|
| County                         | 4,879,654.66         | 529,898.11         | 145,498.83          | 689,731.06          | 4,865,320.54         |
| Coal Severance                 | 20,814.89            | 8,146.23           | 0.00                | 0.00                | 28,961.12            |
| General School                 | 46,774.55            | 4,879.46           | 0.00                | 0.00                | 51,654.01            |
| Magistrate Court               | 156.65               | 1,478.50           | 0.00                | 238.57              | 1,396.58             |
| Worthless Check                | 42,675.19            | 230.00             | 0.00                | 0.00                | 42,905.19            |
| Dog and Kennel                 | 17,512.78            | 1,800.80           | 0.00                | 20,149.76           | (836.18)             |
| Home Detention                 | 3,363.12             | 10,627.23          | 0.00                | 8,438.91            | 5,551.44             |
| Emergency 911 Fund             | 3,101,718.93         | 266,196.60         | 0.00                | 64,424.96           | 3,303,490.57         |
| Lewis County Aquatic Fund      | 722,941.65           | 330.38             | 0.00                | 0.00                | 723,272.03           |
| Citizens Education             | 27,024.23            | 933.32             | 0.00                | 829.25              | 27,128.30            |
| Federal Equitable              | 0.71                 | 0.00               | 0.00                | 0.00                | 0.71                 |
| Fire Fees                      | 0.00                 | 2,671.65           | 0.00                | 2,671.65            | 0.00                 |
| LC Flood Administration        | 0.00                 | 0.00               | 0.00                | 0.00                |                      |
| NTIA Broadband Project         | 0.00                 | 0.00               | 0.00                | 0.00                | 0.00                 |
| North West Acquisition Project | 0.00                 | 0.00               | 0.00                | 0.00                | 0.00                 |
| Sheriff Special Account-state  | 7,296.50             | 0.62               | 0.00                | 1,105.00            | 6,192.12             |
| Aquatic Excess Levy            | 0.00                 | 0.11               | 232.23              | 232.34              | 0.00                 |
| County Building                | 571,649.80           | 32.31              | 0.00                | 0.00                | 571,682.11           |
| Board of Health                | 411,152.80           | 42,319.26          | 0.00                | 25,560.01           | 427,912.05           |
| Tax Lien                       | 275,989.78           | 0.00               | 2,971.69            | 28,286.42           | 250,675.05           |
| Delinquent Nonentered          | 13,824.34            | 0.00               | 1,550.59            | 2,667.19            | 12,707.74            |
| Concealed Weapons              | 48,887.50            | 905.65             | 0.00                | 180.00              | 49,613.15            |
| Assessor Valuaton              | 311,786.37           | 6,226.63           | 0.00                | 14,357.56           | 303,655.44           |
| Voters Registration            | 5,238.29             | 48.50              | 0.00                | 250.00              | 5,036.79             |
| State Current                  | 0.00                 | 1.01               | 1,944.47            | 1,945.48            | 0.00                 |
| Criminal Charges               | 0.00                 | 954.25             | 0.00                | 954.25              | 0.00                 |
| Court Reporter                 | 0.00                 | 50.00              | 0.00                | 50.00               | 0.00                 |
| State Police                   | 0.00                 | 475.00             | 0.00                | 475.00              | 0.00                 |
| Vehicle License                | 0.00                 | 35,105.00          | 0.00                | 35,105.00           | 0.00                 |
| State Fines                    | 0.00                 | 100.00             | 0.00                | 100.00              | 0.00                 |
| State Jury                     | 0.00                 | 0.00               | 0.00                | 0.00                | 0.00                 |
| WV Deputies Fund               | 603.50               | 628.00             | 0.00                | 602.50              | 629.00               |
| General Current Expenses       | 0.00                 | 528.86             | 171,562.13          | 172,090.99          | 0.00                 |
| Excess Levy                    | 0.00                 | 282.21             | 92,973.12           | 93,255.33           | 0.00                 |
| Weston Current                 | 0.00                 | 10.03              | 19,418.72           | 19,428.75           | 0.00                 |
| Jane Lew Current               | 0.00                 | 1.23               | 2,367.22            | 2,368.45            | 0.00                 |
| <b>Totals</b>                  | <b>10,509,066.24</b> | <b>914,860.95</b>  | <b>438,519.00</b>   | <b>1,185,498.43</b> | <b>10,676,947.76</b> |

|  |           |                      |                          |             |
|--|-----------|----------------------|--------------------------|-------------|
| Balance in county depositories - End of Month  | \$        | 10,996,078.96        | Bank errors              |             |
| Less: Orders Outstanding                       | -         | (554,934.63)         | Bank errors              |             |
| Add: Deposits in Transit                       | +         | 232,303.43           |                          |             |
| Cash in Office at End of Month                 | +         | 3,500.00             |                          |             |
| Misc. Adjustments (+ or -)                     |           | 0.00                 |                          |             |
| <b>Total in county Depositories and Office</b> | <b>\$</b> | <b>10,676,947.76</b> | <b>Bank errors Total</b> | <b>0.00</b> |

True Balance \$ 10,676,947.76

I, Adam M. Gissy, Sheriff of Lewis County, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of County, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

  
 Adam M. Gissy, Sheriff & Treasurer, Lewis County

  
 Dated and sworn to on this date.

Difference 0.00



# Lewis County Sheriff's Department



Deputy Abraham J. Hummel

117 Court Ave. Weston, WV 26452  
Phone: (304) 269-8251

Email: [ahummel@lewiscountywv.org](mailto:ahummel@lewiscountywv.org)  
Fax: (304) 269-2644

Sheriff Gissy,

I regret to inform you of my resignation from the Lewis County Sheriff's Office. I have accepted the position of Information Systems Security Officer with Raytheon. Thank you for the opportunity you have given me to become a Police Officer and serve the citizens of Lewis County. I have no doubt that the professionalism and mentorship of Senior Officers have given me the skills and traits I possess today as a professional and leader in the workforce. Due to these learned traits, I will continue to carry out the duties of my new position with the highest professionalism, integrity, and respect.

I have chosen to pursue my professional career with Raytheon due to the many career and pay advancement opportunities. As I look towards a 20 year career with the Sheriff's Office, I see no promise or reality of a significant pay or position advancement. This has played a large role in my decision to resign. I understand that Lewis County is a small organization compared to Raytheon, but I need to pursue this opportunity that is going to help my career, and my family, and myself.

I formally resign my position as Deputy Sheriff, effective December 3<sup>rd</sup>, 2018. Thank you again for your guidance and leadership you have shown me. My resignation comes with sadness and hesitation as I will not forget the memorable experiences I have gained as a Police Officer in Lewis County.

Very Respectfully,

A handwritten signature in black ink, appearing to read "Abraham J. Hummel".

Abraham J. Hummel

**Dave Hardy**  
Secretary of Revenue



**Dale W. Steager**  
State Tax Commissioner

**STATE TAX DEPARTMENT**

---

November 8, 2018

President, Lewis County Commission  
Lewis County Courthouse  
P. O. Box 466  
Weston, West Virginia 26452-0466

Dear Commission President:

This letter and attachment certify that John Breen, Assessor of Lewis County, has substantially complied with the "assessor's additional duties" as delineated in West Virginia Code § 7-7-6a. Substantial completion of the additional duties entitles Mr. Breen to the additional compensation of \$15,000 as provided in West Virginia Code § 7-7-6b.

Sincerely,

A handwritten signature in cursive script that reads "Dale W. Steager".

Dale W. Steager  
State Tax Commissioner

DWS/jaj

Attachment

cc: Assessor of Lewis County  
Clerk of Lewis County

**ASSESSOR ADDITIONAL DUTIES - 2018**

**SUBSTANTIAL COMPLETION  
(PLACE AN "X" IN THE APPROPRIATE SPACE.)**

|    |   | YES | NO |
|----|---|-----|----|
| 1. | I have completed a sales ratio analysis of all sales from July 1, 2017 to June 30, 2018 in the manner prescribed by the State Tax Commissioner.   | X   |    |
| 2. | I have provided the State Tax Commissioner with all real property transfers for the prior assessment year (July 1, 2017 - June 30, 2018) by entering this information in the IAS/CAMA system.   | X   |    |
| 3. | I have completed a list indicating that an appraisal change, mapping change or both have occurred to a parcel of property requiring this action during the previous tax year. I have made the appropriate appraisal data change to the IAS/CAMA system record on the computer network for each appraisal change. A list is available for inspection. (Indicate the number of changes completed this year. <u>1500</u> ) | X   |    |
| 4. | I have prepared a listing of all new businesses added to the assessment rolls and all businesses that have ceased operations during the past year and removed from the assessment rolls.  | X   |    |
| 5. | I have assisted the State Tax Commissioner in determining the current use of real property by completing a new appraisal card and map card for all land splits, adjusted the parent card, and made the appropriate entry to include all appropriate appraisal data on the computer network, including the proper tax class and land use code.   | X   |    |
| 6. | I have assisted the State Tax Commissioner in determining the current use of public utility real property in my county by completing the public utility 20:21 report and determining if the real property is operating or non-operating.  | X   |    |
| 7. | I have occupied the office of Assessor during this entire calendar year. If no, provide explanation.<br>_____<br>_____  | X   |    |

**STATEMENT OF COMPLETION**

State of West Virginia

County of Lewis

I, the undersigned, John Breen, Assessor of

Lewis County, hereby certify that I have substantially completed each additional duty described in West Virginia Code § 7-7-6a, in the manner prescribed by the West Virginia State Tax Commissioner.

10-3-18

Date

  
Signature of Assessor

---

**Subject:** Re: Fwd: VOCA

---

**From:** flanigan.lcpa (flanigan.lcpa@frontier.com)

---

**To:** cindywhetsell@yahoo.com;

---

**Date:** Wednesday, November 14, 2018 3:24 PM

---

ok. that's fine. thank you

On Wednesday, November 14, 2018 12:14 PM, Cindy Whetsell <cindywhetsell@yahoo.com> wrote:

I think they will hold the grant. I can have the commission do the letter at their meeting

Sent from my iPhone

Begin forwarded message:

**From:** "Brown, Sarah J" <[Sarah.J.Brown@wv.gov](mailto:Sarah.J.Brown@wv.gov)>  
**Date:** November 14, 2018 at 8:47:29 AM EST  
**To:** "[cindywhetsell@yahoo.com](mailto:cindywhetsell@yahoo.com)" <[cindywhetsell@yahoo.com](mailto:cindywhetsell@yahoo.com)>  
**Subject:** VOCA

Please submit on letterhead stating your issue with filling the position and approximately the date of when you think the position will be filled. Let Sydney or Jessica know if you need any assistance.

Sarah J. Brown  
WV Division of Justice and Community Services  
Senior Program Specialist  
1124 Smith Street  
Suite 3100  
Charleston, WV 25301-1323  
Phone: 304-558-8814, extension 53337  
Fax: 304-558-0391  
E-mail: [Sarah.J.Brown@wv.gov](mailto:Sarah.J.Brown@wv.gov)



PRIVILEGED AND CONFIDENTIAL: This email and any attachments contains information from the Division of Justice and Community Services of the State of West Virginia. It is intended for the exclusive use of the intended addressee only. It may contain information that is proprietary, confidential or privileged, or law-enforcement

Ora Ash, Director  
 West Virginia State Auditor's Office  
 200 West Main Street  
 Clarksburg, WV 26302  
 Phone: 627-2415 ext. 5114  
 Fax: 627-2417

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER  
 FY: 2018-2019  
 Fund: 1  
 Rev. No. 3  
 Pg. of No. 1

Lewis County Commission

GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: Crystal Haught

Phone: (304) 269-8215

Fax: (304) 269-8202

110 Center Avenue

STREET OR PO BOX

Weston

CITY

26452

ZIP CODE

COUNTY

Government Type

**REVENUES: (net each acct.)**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION                       | PREVIOUSLY APPROVED AMOUNT | (INCREASE) | (DECREASE) | REVISED AMOUNT |
|----------------|---|----------------------------|------------|------------|----------------|
| 382            | Refunds/Reimbursements (External Sources) | 128,045                    | 5,628      |            | 133,673        |
| 306            | Gas & Oil Severance Tax                   | 85,000                     | 24,554     |            | 109,554        |
| 308            | Wine & Liquor Tax                         | 10,000                     | 50,000     |            | 60,000         |
| 366            | Miscellaneous Revenue                     | 18,723                     | 5,563      |            | 24,286         |
| 301-12         | Tax Loss Restoration                      | 48,000                     | 18,185     |            | 66,185         |
|                | #N/A                                      |                            |            |            |                |

**NET INCREASE/(DECREASE) Revenues (ALL PAGES)**

103,930

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION     | PREVIOUSLY APPROVED AMOUNT | (INCREASE) | (DECREASE) | REVISED AMOUNT |
|----------------|-------------------------|----------------------------|------------|------------|----------------|
| 405            | Prosecuting Attorney    | 355,814                    | 17,472     |            | 373,286        |
| 406            | Assessor                | 298,080                    | 5,721      |            | 303,801        |
| 412            | Agricultural Agent      | 35,181                     | 12,398     |            | 47,579         |
| 424            | Courthouse              | 2,646,041                  | 62,254     |            | 2,708,295      |
| 700            | Sheriff-Law Enforcement | 748,906                    | 450        |            | 749,356        |
| 730            | Courthouse Security     | 157,365                    | 73         |            | 157,438        |
| 431            | Economic Development    | 40,366                     | 5,562      |            | 45,928         |
|                | #N/A                    |                            |            |            |                |

**NET INCREASE/(DECREASE) Expenditures**

103,930

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Div. Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

WEBER & WEBER  
ATTORNEYS AT LAW  
239 MAIN AVENUE  
POST OFFICE BOX 270  
WESTON, WEST VIRGINIA 26452

GEORGE I. DAVISSON (1899-1980)  
W.T. WEBER, JR.  
W.T. WEBER, III

AREA CODE 304  
TELEPHONE 269-2228  
FACSIMILE 269-7938

November 19, 2018

Lewis County Commission  
110 Center Avenue  
Weston, WV 26452

RE: Resignation – Lewis County Park Board

Dear Commissioners:

Due to my increasing workload and personal obligations, I am resigning from the Lewis County Park Board immediately. Please allow this letter to serve as my resignation from the Lewis County Park Board. My schedule no longer allows for me to devote the necessary time to the Board.

Please contact me if you have any questions.

I am,

Sincerely yours,



W. T. Weber, III

WTW,III/hlw  
xc: Gene H. Edwards, Jr.