

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston WV 26452
Phone:(304)269-8200
FAX: (304)269-2416
Email:lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Patrick D. Boyle, President
Agnes Queen, Commissioner
Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
Monday , July 9, 2018**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order**
- 2. 10:05 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, July 5, 2018.
(*action required*)

APPOINTMENTS

- 3. None**

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for Thursday, July 5, 2018. (*information only*)
- 5. Lewis County Convention and Visitors Bureau Meeting Minutes and Agenda:** Agenda for July 3, 2018 meeting of the Lewis County Convention and Visitors Bureau and minutes of the June 3, 2018 meeting . (*information only*)
- 6. WV State Auditor Notice of Delinquent and Nonentered Lands Sale:** The West Virginia State Auditor's Office will be selling Lewis County Delinquent and Nonentered Lands previously sold to the State of West Virginia at the courthouse on July 23, 2018 at 1:00 PM. (*information only*)
- 7. Jane Lewis Public Service District Meeting Minutes:** Minutes of the May 10, 2018 regular meeting and the May 15, 2019 Special Meeting of the Jane Lew Public Service District. (*information only*)
- 8. United States Department of Interior Distribution of Payments in Lieu of Taxes(PILT):** Lewis County received \$55,324.00 from the United States Department of Interior for Payment in Lieu of Taxes (PILT). This payment is made to compensate eligible local jurisdictions for Federal Lands administer by the Department of Interior. Last year the county received \$54,191.00. (*information only*)
- 9. Sheriff's Monthly Vehicle Report:** Sheriffs Monthly Vehicle report for June 2018 including fleet mileage. (*information only*)

10. Notice of Consummation of Altice, USA, Inc. Pro Forma Internal Reorganization:

Altice provides notice of internal restructuring of the company. This will not have any effect on their contract with the County to provide service. *(information only)*

BUSINESS

- 11. Board(s) and Committees Reports** by Commissioners on any board(s) or committee(s) attended including: Lewis County Convention and Visitor's Bureau; July 4th Activities.
- 12. PILT(Payment in Lieu of Taxes) Class Action Law Suit Notification:** Notification from the United States Court of Federal Appeals that Lewis County is eligible to participate in a class action law suit against the federal government for underpayment of Payment in Lieu of Taxes (PILT) funding in 2015, 2016 and 2017. To participate the county must execute an opt-in notice no later than September 14, 2018. This can be done electronically. *(action required)*
- 13. Fiscal Year 2019 Prevention Resource Officer Agreement:** In a collaborative effort, the Lewis County Board of Education and the Lewis County Commission provide Prevention Resource Officers at Lewis County High School and Robert L. Bland Middle School. The commission is asked to authorize an agreement with the Board of Education to again provide Prevention Resource Officers in these schools. *(action required)*
- 14. WV Supreme Court of Appeals Memorandum for Lease of Family Court:** The West Virginia Supreme Court of Appeals has submitted a Memorandum of Understanding for the lease of Family Court Facilities for fiscal year 2019. This memorandum will expire June 20, 2019. *(action required)*
- 15. Lewis County Fire Board Appointment:** The Lewis County Firefighters Association recommends Gary Hall, of the Weston Fire Department, to replace Buck Stewart on the Lewis County Fire Board. *(action required)*
- 16. Fiscal Year 2018 Records Management and Preservation Grant Request for Payment and Grant Closure:** The Lewis County Commission is asked to approve a request for payment in the amount of \$1,624.49 from the Fiscal Year 2018 Records Management and Preservation Grant. This is for indexing done by employees in the county clerk's office after normal business hours. The commission is also asked to approve the closure of this grant. *(action required)*
- 17. Resignation from the Lewis County Fire Board:** Approval of Resignation from Marissa Aman from the Lewis County Fire Board. *(action required)*
- 18. Fiscal Year 2019 Coal Severance Fund Revision:** The Lewis County Commission is required to have the Fiscal Year 2019 Coal Severance Fund Revision to the West Virginia State Auditor's Office no later than July 15, 2018. This revision is present to the County Commission for approval. It decreases the unencumbered to \$ 3,401.00 from \$5,000.00. *(action required)*
- 19. Resignation of Part Time Court Security Officer:** Richard Moore has tendered his resignation as a part time court security officer effective June 22, 2018. *(action required)*
- 20. Time Sheets and Leave Requests**

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 21. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, July 5, 2018. *(action required)*

- 22. Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, July 5, 2018. *(action required)*
- 23. Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, July 5, 2018. *(action required)*
- 24. Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, July 5, 2018. *(action required)*

ADJOURNMENT:

- 25. With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

WIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.

The Commission controls meeting management, discussion and input.