

# COUNTY COMMISSION OF LEWIS COUNTY

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**COMMISSIONERS:**  
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Rod Wyman, Commissioner

**LEWIS COUNTY COMMISSION  
110 CENTER AVENUE, 2ND FLOOR  
WESTON, WV 26452  
AMENDED MEETING AGENDA  
April 30, 2018**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM**      **Call Meeting to Order**
- 2. 10:05 AM**      **John Breen, Lewis County Assessor**  
**RE: Exonerations, Consolidations, Apportionments**  
Draft copies will be available for review Thursday, April 26, 2018.  
(*action required*)

## **APPOINTMENTS**

- 3. 10:10 AM**      **Presentation of Purple Heart Plaque, Ben Shiflett**  
**RE:** The Lewis County Commission executed a proclamation declaring Lewis County a Purple Heart County. A plaque honoring those in Lewis County who have lost their lives or were wounded in combat defending America will be presented. (*action required*)
- 4. 10:20 AM**      **Chris Richards, Director of Lewis County Convention & Visitors Bureau**  
**RE:** Ms. Richards will present the Quarterly Report (January, February and March 2018) of activities by the Lewis County Convention and Visitors Bureau. (*information only*)
- 5. 10:30 AM**      **Sheriff Adam Gissy**  
**RE:Advice and Consent for Hire**  
Sheriff Gissy requests advice and consent of the Lewis County Commission per WV Code §7-7-7 to hire Brandon Newbrough as a deputy sheriff. This is to fill a vacant position. Mr. Newbrough has been approved by the Lewis County Civil Service Commission. If approved the oath of office will be administered. (*action required*)

## **CORRESPONDENCE**

- 6. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for April 26, 2018. (*information only*)

## BUSINESS

7. **Board(s) and Committee(s) Reports:** Reports by Commissioners on any board(s) or committee(s) attended including: Lewis County Economic Development Authority; Denim Day; Lewis County Park Board. (*information only*)
8. **Lewis County Community Educational Outreach Service (CEOS) Annual Celebration Invitation:** Invitation to the Lewis County Community Educational Outreach Service Annual Celebration and Salad Luncheon on Monday, May 21, 2018 at 12:10pm is presented. A RSVP by May 16, 2018 is requested. (*action required*)
9. **Lewis County Park Board Request to Advertise for Seasonal Help:** The Lewis County Park Board requests permission to advertise for life guards, pool aides, concession and maintenance staff for the 2018 season. (*action required*)
10. **Time Sheets and Leave Requests: None**

## ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

11. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, April 26, 2018. (*action required*)
12. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, April 26, 2018. (*action required*)
13. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, April 26, 2018. (*action required*)
14. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, April 26, 2018. (*action required*)

## ADJOURNMENT:

15. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** (*action required*)

### LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

**Roberts Rules of Order is utilized as a guide only.**

**The Commission controls meeting management, discussion and input.**