COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
Patrick D. Boyle, President
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LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
Monday, April 2, 2018

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
   RE: Exonerations, Consolidations, Apportionments
   Draft copies will be available for review Thursday, March 29, 2018
   (information only)

APPOINTMENTS

3. **10:10 AM** **Deanna Palmer, Family Resource Network**
   RE: Proclamation and Flag Raising for Child Abuse Prevention Month April 2018.
   The Lewis County Commission is asked to execute a proclamation declaring the month of April 2018 as Child Abuse Prevention Month in Lewis County. Following execution of the proclamation, the membership will recess to raise a flag supporting awareness of this event on the courthouse plaza.
   (*action required)*
4. **10:20 AM** **National Day of Prayer Task Force**
   RE: Proclamation for National Day of Prayer -May 3, 2018
   The Lewis County Commission is asked to execute a proclamation declaring May 3, 2018 the National Day of Prayer in Lewis County. (*action required)*

CORRESPONDENCE

5. **Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for Thursday, March 29, 2018. (*information only*)
6. **WV State Tax Department Notification of October Board of Assessment Appeals Hearing Date:** The West Virginia State Tax Department has scheduled the Board of Assessment Appeals to hear requested Board of Equalization and Review hearings on October 3, 2018 at 10:00 am in Lewis County. (*information only)*

7. **Stonewall Jackson Lake and Dam Safety/Inter-Agency Meeting Agenda:** Stonewall Jackson Lake and Dam Safety/Inter-agency Meeting Agenda for Wednesday, April 11, 2018. *(information only)*

BUSINESS

8. **Board(s) and Committee(s) Reports**: Reports by Commissioners of any board(s) or committee(s) including: Lewis Gilmer Solid Waste Authority; Ribbon Cutting Hillbilly Smokehouse; Lewis County Economic Development Authority; West Virginia University Extension Service Committee. *(information only)*
9. **West Virginia Division of Culture and History Grant Acceptance:** Approval and Signature on the agreement for and on behalf of the Records Management and Preservation Board and the Lewis County Commission to provide $18,916.00, divided as follows: County Clerk $13,916.00 for to purchase shelving and index records; Circuit Clerk $2,500.00 for personnel to scan and index case files; Sheriff $2,500.00 for personnel to scan and index case files. *(action required)*
10. **Fair Housing Resolution:** Approval and signature of a resolution declaring Lewis County will supports Federal Fair Housing rules in Lewis County. *(action required)*
11. **Resolution #7 for Payment of Services for the Northwest Water Project:** The Lewis County Commission is asked to execute Resolution #7 requesting $369,827.98 for service provided through the Northwest Water Project. *(action required)*
12. **Time Sheets and Leave Requests:**

a) Barb Winans	Annual Leave	8 hours	April 2, 2018	
	Annual Leave	4 hours	April 12, 2018	(afternoon)
	Annual Leave	4 hours	April 13, 2018	(afternoon)
b) Lucinda Whetsell	March Monthly Time Sheet			

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

13. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, March 29, 2018. *(action required)*
14. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, March 29, 2018. *(action required)*
15. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, March 29, 2018. *(action required)*
16. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, March 29, 2018. *(action required)*

ADJOURNMENT:

17. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** (*action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.