

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
PATRICK D. BOYLE
President
AGNES G. QUEEN
Commissioner
ROD WYMAN
Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
Monday, November 13, 2017

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order**
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, November 9, 2017.
(*action required*)

APPOINTMENTS

- 3. 10:10 AM** **Request to Approve Kevin Queen as a Member of the Lewis County Deputy Reserves**
RE: The Lewis County Commission is asked to approve Kevin Queen to membership in the Lewis County Deputy Reserves. If approved, the oath of office will be administered. (*action required*)
- 4. 10:15 AM** **Chris Richards, Executive Director**
Lewis County Convention and Visitors Bureau
RE: Ms. Richards will present the quarterly report of activities by the Lewis County Convention and Visitors Bureau. (*information only*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda** Upshur County Commission Agenda for November 9, 2017. (*information only*)
- 6. Sheriff's Monthly Mileage:** Mileage for each vehicle in the Sheriff's Department fleet for October 2017. (*information only*)
- 7. Jane Lew Public Service District Meeting Agenda:** Agenda for the November 9, 2017 Jane Lew Public Service District Meeting. (*information only*)

BUSINESS

8. **Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended including: 200th Birthday Planning Committee; Lewis County Fire Board; Lewis County Convention and Visitors Bureau; Economic Development Authority Water Project Meeting; Stonewall Jackson Memorial Hospital Meeting; Region VII Planning and Development Council; Lewis County Chamber of Commerce After Hours. *(information only)*
9. **Town of Jane Lew Christmas Parade Invitation:** Invitation to the Lewis County Commission to participate in the Town of Jane Lew's 26th Annual Christmas Parade on Sunday, November 26th, 2017 at 2pm-line up at 1pm at the Jane Lew Industrial Park. RSVP by November 17, 2017. *(action required)*
10. **Lewis County Economic Development Authority Report of Activities:** Lewis County Economic Development Authority Director Michael Herron will update the commission on activities by the authority. *(information only)*
11. **Resolution in Support of Sharpe Hospital:** The Lewis County Commission is asked to execute a proclamation in support of the efforts to maintain Sharpe Hospital in its present capacity. *(action required)*
12. **Resolution Requesting Small Cities Block Grant Funds for the Northwest Water Project:** The Lewis County Commission is asked to sign a request for \$436,000.00 of Small Cities Block Grant Funds to pay the contractor working on the Northwest Water Project. *(action required)*
13. **Time Sheets and Leave Requests** *(action required)*
 - Barb Winans** Thursday December 7, 2017 Annual Leave
Thursday December 14, 2017 Annual Leave
Thursday December 21, 2017 Annual Leave
Friday, December 22 and Friday, December 29, 2017 Annual Leave
 - Rick Stout** Friday- December 1, Monday-December 4, Friday-December 15
Monday, December 18, 2017 Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

14. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, November 9, 2017. *(action required)*
15. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, November 9, 2017. *(action required)*
16. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, November 9, 2017. *(action required)*
17. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, November 9, 2017. *(action required)*

ADOURNMENT:

18. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- o Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- o Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- o Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.

- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
 - Roberts Rules of Order is utilized as a guide only.
 - The Commission controls meeting management, discussion and input.