

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
PATRICK D. BOYLE
President
AGNES G. QUEEN
Commissioner
ROD WYMAN
Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
Tuesday, November 7, 2017

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order**
- 2. 10:05 AM** **John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, November 2, 2017.
(*action required*)

APPOINTMENTS **NONE**

CORRESPONDENCE

- 3. Upshur County Commission Meeting Agenda** Upshur County Commission meeting agenda for November 2, 2017. (*information only*)
- 4. Lewis-Gilmer E-911 Monthly Report:** Lewis Gilmer E911 Monthly Report of Activities by the center for the month of September 2017 including number of calls and disposition by agency. (*information only*)
- 5. Cequel III Communications II, LLC, dba Suddenlink Communications:** Quarterly Franchise Fee Remittance from Cequel III Communications, LLC dba Suddenlink for the months of July, August and September, 2017 in the amount of \$1, 353.09. Last quarter the remittance was \$1,378.04. (*information only*)
- 6. Shenandoah Cable Television, LLC (SHENTEL) Franchise Fee Remittance:** Shentel remits the Quarterly Franchise Fee for the months of July, August and September, 2017 in the amount of \$9,645.51. Last quarter the county received \$10,040.23. (*information only*)

BUSINESS

7. **Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended. *(information only)*
8. **Approval of Poll Worker List for the Special Fire Levy Election:** County Clerk Cynthia S. Rowan presents the list of Poll Workers for the Special Fire Levy Election on January 6, 2018 for approval by the County Commission. *(action required)*
9. **Lewis County Economic Development Authority Report of Activities:** Lewis County Economic Development Authority Director Michael Herron will update the commission on activities by the authority. *(information only)*
10. **Time Sheets and Leave Requests** *(action required)*
 - a) Lucinda A. Whetsell October Monthly Time Sheet
 - b) Michael Herron October Monthly Time Sheet

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

11. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, November 2, 2017. *(action required)*
12. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, November 2, 2017. *(action required)*
13. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, November 2, 2017. *(action required)*
14. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, November 2, 2017. *(action required)*

ADOURNMENT:

15. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- motion required for consideration of vote.
- All votes unanimous unless otherwise stated.
 - Roberts Rules of Order is utilized as a guide only.
 - The Commission controls meeting management, discussion and input.

