COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org

COMMISSIONERS:
PATRICK D. BOYLE
President
AGNES G. QUEEN
Commissioner
ROD WYMAN
Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
MEETING AGENDA
MONDAY, OCTOBER 16, 2017

SILENT MEDITATION AND PLEDGE OF ALLEGIENCE

1. **10:00 AM** **Call Meeting to Order**
2. **10:05 AM** **John Breen, Lewis County Assessor**
   RE: Exonerations, Consolidations, Apportionments
   Draft copies will be available for review Thursday, October 12, 2017.
   (action required)

APPOINTMENTS

3. **10:10 AM** **Lewis County 4-H**
   RE: Proclamation for Lewis County 4-H and Invitation to the 2017 Achievement Banquet
   The Lewis County Commission is asked to execute a proclamation in Honor of Lewis County 4-H. Additionally, an invitation to the 2017 Lewis County 4-H Achievement Banquet is extended to the commission. This will be held October 22, 2017 at 1:30 at Broad Street United Methodist Church. *(action required)*
4. **10:20 AM** **Cynthia S. Rowan, Lewis County Clerk**
   RE: Advice and Consent per West Virginia State Code §7-7-7 to Fill a Vacancy Created by Retirement in the County Clerk's Office
   The County Clerk requests advice and consent per West Virginia Code §7-7-7 to hire Kimberly Ann Curtis as a Deputy County Clerk to fill the vacancy due to retirement in her office. If approved the oath of office will be administered. *(action required)*
5. **10:30 AM** **William Rowan, Office of Emergency Management/E911 Director**
   RE: Consideration of Change in Compensation for Lewis Gilmer Emergency Emergency Telecommunicators
   Mr. Rowan will present to the Commission a compensation comparison between Lewis Gilmer Emergency Telecommunicators and surrounding county Telecommunicators. Discussion regarding an increase in wage for Lewis Gilmer Telecommunicators will be held.

6. **1:30 PM** **Work Session: Budget**
The Lewis County Commission will conduct a work session with department heads and elected officials to review the first 3 months of the FY 2018 Budget. Scheduled times are attached to the agenda. *(information only)*

CORRESPONDENCE

7. **Upshur County Commission Meeting Agendas:** Upshur County Commission meeting agendas for October 5 and October 12, 2017. *(information only)*
8. **Sheriff's Monthly Vehicle Report:** Sheriff's Monthly Vehicle Report for September 2017 including fleet mileage. (*information only*)
9. **Jane Lew Public Service District Meeting Agenda:** October 12, 2017 Meeting Agenda for the Jane Lew Public Service District (*information only)*
10. **Louis Bennett Public Library Month Report**: Louis Bennett Public Library report for September 2017 including: Board meeting minutes and financial report; attendance at the library; internet use; photocopy use; groups using library; fines and events. *(information only*)
11. **West Virginia Public Service District E-911 Wireless Subscriber Fee Quarterly Disbursement:** The West Virginia Public Service Commission has disbursed $122,886.66 to Lewis County for Wireless Subscriber fees for the Months of July, August and September, 2017. Last quarter, the county received $109,501.86. *(information only)*
12. **SuddenLink Notification of Standardized Pricing:** Sudden Link dba Altice will be standardizing pricing for the SD/HD Non-DVR set top box to $10.00 effective November 2017. This adjustment translates into monthy change between $.01 to a maximum of $5.00 for certain existing customers. *(information only)*

BUSINESS

13. **Board(s) and Committee(s) Reports:** Commissioners will give report(s) on any board(s) or committee(s) meeting attended including: West Virginia Road Bond Election and Canvas; Ambulance Authority; Alum Bridge Neighborhood Watch; North Central Regional Airport Luncheon; Meet and Greet at Louis Bennett Library; Lewis County Chamber of Commerce Dinner; 200th Birthday Celebration Committee; Breast Cancer Awareness Luncheon; Emergency Response Webinar; Domestic Violence Awareness Ceremony.
14. **Fiscal Year 2019 West Virginia Records Management and Preservation Grant Submissions:** The Fiscal Year 2019 WV Records Management and Preservation Grant Cycle is open. Sheriff Adam Gissy, County Clerk Cynthia S. Rowan and Circuit Clerk Beth Burkhart have requested projects be submitted. Grant applications are presented for the Commission's approval of submission. *(action required)*
15. **Fiscal Year 2018 West Virginia Records Management and Preservation Reimbursement Request:** The first quarter of the 2018 West Virginia Records Management and Preservation Grant reimbursement for scanning in the Circuit Clerk's Office is presented for signature. *(action required)*
16. **Lewis County Economic Development Authority Report of Activities:** Lewis County Economic Development Authority Director Michael Herron will update the commission on activities by the authority. *(information only)*

17. **Time Sheets and Leave Requests :** *(action required)*
    a) John Snyder Annual Leave-October 27, 30, 31,2017 Annual Leave - November 1,2,3, 2017 Annual leave - November 20, 21, 22, 2017
    b) Barb Winans Annual Leave-October 19, 2017
    c) David Reed Annual Leave-November 17, 22, 2017 Annual Leave November 27,28,29, 30,2017 December 1, 2017
    d) Rick Stout Comp Time and Annual Leave: January 2, 3, 4, 5, 2018

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

18. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, October 12, 2017. *(action required)*
19. **Approval of Estates:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, October 12, 2017. *(action required)*
20. **Presentation by the County Clerk of the Orders of Prior Meeting(s):** The Lewis County Clerk presents the Orders (minutes) of previous Lewis County Commission meeting(s) for approval. Draft copies will be available for review upon request Thursday, October 12, 2017. *(action required)*
21. **Expenses for the Current Period Presented for Consideration of Payment:** Draft copies will be available for review upon request Thursday, October 12, 2017. *(action required)*

ADOURNMENT:

22. **With no further action being required by the Lewis County Commission the meeting will be adjourned.** (action required)

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (I O) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.

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LEWIS COUNTY COMMISSION
BUDGET WORK SESSION
OCTOBER 16, 2017
1:30 PM
LEWIS COUNTY COMMISSION MEETING ROOM
110 CENTER AVENUE
WESTON, WV 26452

The Lewis County Commission will be holding a work session on Monday, October 16, 2017 at 1:30 PM to review the first three (3) months of the Fiscal Year 2018 Budget with county elected officials and department heads.

1:30 PM	Christina Flanigan, Prosecuting Attorney
1:45 PM	Adam Gissy, Sheriff
2:00 PM	Beth Burkhart, Circuit Clerk
2:15 PM	John Breen, Assessor
2:30 PM	Bill Rowan, Director OEM/E911
2:45 PM	Cynthia Rowan, County Clerk
3:00 PM	Cindy Whetsell, County Administrator

An Invitation

Lewis County 4-H

2017 Achievement Banquet & Awards Celebration

Please join us as we recognize the accomplishments of our talented youth, dedicated Lewis County 4-H volunteers and community partners.

Sunday, October 22

1:30 p.m.

Doors open at 1:15 p.m.

Broad Street United Methodist Church
210 Broad Street, Weston

Menu—Served Family Style

Baked steak	Mashed potatoes	Green beans
Dessert	Iced tea	Coffee

$8.00 for adults
$5.00 for Children Ages 4-12
No Charge for Children 3 & Under
(Cloverbuds and 4-H members as of 10/1/16—8/30/17 and children under the age of three are complimentary)

Reservation/payment deadline:
Monday, October 16

Reservations/payments cannot be accepted after October 16.

WVU Lewis County Extension Service
104 Center Avenue, Weston WV 26452
Questions? Telephone 304-269-4660

Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 5, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- September 28, 2017

Scheduled Appointments:

9:10 a.m. Laura B. Meadows, Executive Director, Upshur County Conventions & Visitors Bureau -- Discuss sound system installation on Main Street and the monetary contributions needed to complete the project.

9:30 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Presentation of Proclamation of Upshur County Odd Socks Day – October 6, 2017.

Items for Discussion / Action / Approval:

1. Approval and signature of letter to Fulton Financial Advisors regarding James W. Curry's Revocable Trust Agreement. The Commission is rescinding the previous request to disburse an additional ten percent of the interest earned in FY 17 to each the James W. Curry Library and the Park.

2. Approval and signature of the West Virginia Division of Homeland Security Grant Program 2017 Sub-Grant Application. The Upshur County Office of Emergency Management is requesting grant funds in the amount of $159,838.00 to be used for equipment.

3. Correspondence from Carol J. Smith, Upshur County Clerk, announcing the retirement of Carolyn S. Tenney, Deputy County Clerk, effective December 8, 2017.

4. Correspondence from Carol J. Smith, Upshur County Clerk, requesting the employment of Geneva P. Peggs as a full-time Deputy County Clerk effective October 10, 2017 pending background check results. Upon approval, Ms. Peggs' rate of pay will be $10.00 per hour.

5. Correspondence from Carol J. Smith, Upshur County Clerk, requesting the employment of Kelly Hepburn as a full-time Deputy County Clerk effective October 23, 2017 pending background check results. Upon approval, Ms. Hepburn's rate of pay will be $10.00 per hour.

6. Correspondence from Greg Harris, Facilities Director, requesting approval for Loretta L. Koone, current part-time seasonal employee, to be utilized on an "as needed" basis to maintain various County owned properties from November 5, 2017 through March 3, 2018. If approved, Ms. Koone will work no more than 200 hours during this period at the wage rate of $9.50 per hour.

7. Approval of Lewis - Upshur Animal Control Facility Volunteers, Charleen Dean, Herbie White, Carolyn McCann, and Crystal Jordan.

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Sarah J. Brown, Senior Justice Programs Specialist, notifying David E. Godwin, Upshur County Prosecuting Attorney, that they have been recommended for FY 2017 Victim of Crime Act (VOCA) Awards funding in the amount of $34,662.00. The Governor will be awarding the Victim of Crime Act (VOCA) Grant sometime in October.

2. Upshur County E911 Communication Reports --- August 2017
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report

3. Upshur County Building Permits -- September 2017

4. Buckhannon Fire Department Media Release – Outdoor Burning

5. Appointments Needed or Upcoming:
   - Upshur County Fire Board (Community Representative – 3rd District) – June 30, 2017

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission
October 12, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex

Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 12, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:

- October 5, 2017

Scheduled Appointments:

Items for Discussion / Action / Approval:

1. Review and approval for Terry Cutright to sign correspondence to Tony O'Leary, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of $11,580.00. This is for Request for Funds #3.

2. Approval of Lewis - Upshur Animal Control Facility Volunteer Jennifer Preteroti.

3. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County E911 Communication Reports --- September 2017
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report

2. Appointments Needed or Upcoming:
   - Upshur County Fire Board (Community Representative – 3rd District) – June 30, 2017

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission
October 19, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex

The County Commission will begin Canvassing for the October 7th Special Election (Road Bond) on Friday, October 13, 2017 starting at 9:00 a.m.

SEPTEMBER 2017 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 23,435

151 Hyre Temp / 14 EXPLORER 45,072

152 Moneypenny 3170 / 13 POLICE INTERCEPTOR 61,453

153 Carpenter 3169 / 13 POLICE INTERCEPTOR 72,471

154 Moran 1643 / 11 TAHOE 66,946

155 Lopez 1910 / 13 POLICE INTERCEPTOR 61,350

156 Tonkin 1234 / 13 POLICE INTERCEPTOR 40,858

157 Clark 2824 / 11 TAHOE 91,840

158 Hendershot 2829 / 11 TAHOE 81,076

159 Carey 2726 / 11 TAHOE 153,177

160 Hummel 2966 / 12 CAPRICE 80,463

161 VanMeter 2868 / 10 TAHOE 125,647

162 Turner 1232 / 07 CROWN VIC 97,680

170 Cayton 3184 / 09 RAM TRK 123,351

171 Kirkpatrick 2727 / 10 TAHOE 99,687

Spare 2511 / 07 CROWN VIC 115,759

174 Bush 1233 / 10 DODGE NITRO 38,485

1500 Deputy Reserves 1696 / 03 DURANGO 122,742

Spare 2001 JEEP _____

2007 Chevy Sub. _____

1995 JEEP CHEROKEE _____

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

Jane Lew Public Service District

Regular Meeting October 12 , 2017

~~ Public Board Meeting Agenda ~~

1. Call to Order

~~ ROUTINE BUSINESS ~~

2. Minutes (09/14/17)
3. General Manager's September Reports (Gee)
   - **A.** WATER:
     1. Water Bills
     2. Water Treasury Report
     3. Water Adjustments Report
     4. Water Purchase, Sales & Loss Report
     5. Water Preventive Maintenance Report
     6. Water Repairs Report *(fixing unplanned breakdowns)*
     7. Leak Detection Report
     8. Cross Connections/Backflow Report
     9. New Taps (non-project)
     10. Other
   - **B.** WASTEWATER:
     1. Wastewater Bills
     2. Wastewater Treasury Report
     3. Wastewater Adjustments Report
     4. Wastewater Treatment Purchase & Sales Report
     5. Wastewater Preventive Maintenance Report
     6. Wastewater Repairs Report *(fixing unplanned breakdowns)*
     7. I & I Report
     8. New Taps (non-project)
     9. Other
4. Announcements:
5. Correspondence:

~~ OLD BUSINESS ~~

6. Update: Phase II Sewer Upgrade - *Case # 09-1043-PSD-42T-PC-PW-CN* (Gee)
7. Update: Pending Extensions and Road Bores (Gee)
8. Update: PSD Policies and Job Descriptions (Flaxer)
9. Update: Personnel (Gee)
10. Update: Civil Action No. 16-C-74 John H. Brooks, Plaintiff v Jane Lew PSD, Oscar Mills, Dinah Mills, Skylar Bryce Mills, Christy Malena-Marie Mills (Gee)

~~ NEW BUSINESS ~~

11. Late-Received Agenda Items (Gee)
12. Adjournment

Louis Bennett Public Library

Statistics

Month: September 2017		Last year
Attendance (people visiting the library)	870	1,301
Circulation of Library Materials	1,363	1,982
Circulation of Juvenile collection	568	650
Patrons added to Follett	8	
Total Number of Library Patrons	1,134	
Items (books, etc.) Added to Follett	74	
Items (books, etc.) Deleted from Follett	161	
Photocopies	$211.65	
Fax	$191.50	
Fines	$ 22.00	

Internet Computer

Patrons using Internet on their own (# of sessions)	214
Wireless Users (# of sessions)	50

Groups at the Library

4 Toddler times total attendance 35 children / 26 adults (aver. 9 children +7 adults)

Roll and Read event 34 children / 38 adults

Book Club 3 people

Sharpe Hospital 3 staff, 7 clients

Sharpe Hospital 3 staff, 8 clients

Sharpe Hospital 4 staff, 4 clients

Library Director attended training at West Virginia Library Commission

The September 11, 2017 meeting of the Louis Bennett Public Library was called to order by Bonnie Hersman, President with members Melissa Skinner, Megan Mullins Tiffany Litton, Karen Enderle, Director, and Rebecca Simmerman, Director-in-training in attendance

Reading of the Minutes – The minutes of the August 18, 2017 were read and accepted.

Treasurer's Report – Director, Karen Enderle presented library expenses for June, July, and August. Treasurer Megan Mullins is going to research banking options for the library accounts and safety deposit box.

Old Business – Director, Karen Enderle presented numbers on the Summer Reading Program and the Evans Foundation Grant.

New Business –

Building update: There are some issues with mold in the basement and mold in the attic of the library that need addressed. The board has directed Karen and/or Rebecca to get estimates from three companies to repair the mold situations. When Evans Foundation Grant money is approved part of it can be reallocated to cover some of the expense.

Safety Deposit Box – A motion was made by Tiffany Litton to transfer access of the Louis Bennett Safety Deposit Box at United Bank in Weston from Karen Enderle to Rebecca Simmerman. The motion was seconded by Melissa Skinner and all voted in favor.

Roll-n-Read Event- Rebecca presented the board with her plans for the Roll-n-Read event on September 16, 2017. The library's participation in this Parents as Teachers and Family Resource Network sponsored event is an attempt to encourage more community involvement of the library.

Retirement/Welcome Event – A motion was made by Megan Mullins that the event be held on October 10th, 2017 from 2:30 – 5:30. Ceremony starting at 3:00 followed by pizza and cake. Melissa Skinner seconded the motion and all voted in favor. Rebecca presented information on food/catering. The board discussed invitations and events. The board would like to see the event be well advertised.

WVLA Conference – Megan Mullins made a motion that we have Rebecca attend the WVLA conference. Melissa Skinner seconded the motion and all voted in favor. The library will cover the registration fee and expenses.

The board will meet again on October 2, 2017.

The meeting adjourned at 5:00pm.

Louis Bennett Public Library

Report of Lewis County Hotel/Motel Funding
August 2017 $ 6,722.03
Leftover $ 11,479.50

Total spent $ 2,449.13
Leftover $ 15,752.40

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
August, 2017

CONTRACTURAL SERVICES			
1. TELEPHONE			
A. Frontier		$134.82	
B. AT&T		$4.39	
	TOTAL	----------	$139.21
2. UTILITIES			
A. Weston Sanitary Board			
B. WV-American Water			
C. Dominion Hope		$196.00	
D. Mon Power		$323.10	
	TOTAL		$519.10
3. MAINTENANCE			
A. UniFirst Corporation-mats		$101.10	
B. Dodson Pest Control		$45.00	
C. WalMart-maint		$644.72	
D. J P Jay Assocaites-maint- shelving balance		$1,000.00	
	TOTAL		$1,790.82

LOUIS BENNETT PUBLIC LIBRARY
FINANCIAL REPORT
August, 2017

CHECKBOOK BALANCE	8/1/2017	$33,378.43
RECEIPTS AND DEPOSITS		$7,292.23

		$40,670.66
DISBURSEMENTS		$16,834.30

CHECKBOOK BALANCE	8/31/2017	$23,836.36

RECEIPTS AND DEPOSITS
August, 2017

WVLC Grant-in-Aid	
Donations	$70.00
Lewis County Commission-hotel/motel tax	$6,722.03
Copies	$205.45
FAX	$175.00
Fines	$61.05
Interest on checking account	$1.36
CD interest	$57.34
Sprigg Estate	
Lewis County Bd of Education-levy	
Evans Foundation Grant	
Transfer from R Bland Savings Account for repointing	

TOTAL	$7,292.23
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LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
August, 2017

CONTRACTURAL SERVICES		
1. TELEPHONE		
A. Frontier	$134.82	
B. AT&T	$4.39	
TOTAL	----------	$139.21
2. UTILITIES		
A. Weston Sanitary Board		
B. WV-American Water		
C. Dominion Hope	$196.00	
D. Mon Power	$323.10	
TOTAL		$519.10
3. MAINTENANCE		
A. UniFirst Corporation-mats	$101.10	
B. Dodson Pest Control	$45.00	
C. WalMart-maint	$644.72	
D. J P Jay Assocaites-maint- shelving balance	$1,000.00	
TOTAL		$1,790.82
4. OTHER		
A. John E Law CPA,A.C.-08/17 acctg	$255.00	
B. CNA Surety-employees bond	$126.00	
C. Office Depot-technology-desk top	$699.99	
TOTAL		$1,080.99
TOTAL CONTRACTURAL SERVICES		$3,530.12
COMMODITIES		
1. BOOKS/PERIODICALS		
A. Ingram Library Services	$730.37	
B. Children's Plus-books	$43.85	
C. EBSCO-periodicals	$319.62	
		$1,093.84
2. VIDEO/AUDIO		
TOTAL		$0.00
		$1,093.84

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
August, 2017

3. SUPPLIES		
A. Demco	$50.59	
B. Xerox Corporation	$50.61	
C. Office Depot-office supplies	$448.80	
D. R D Wilson Sons-office supplies	$162.90	
TOTAL		$712.90
4. OTHER		
TOTAL		$0.00
TOTAL COMMODITIES		$712.90
SALARIES & FRINGES		$11,497.44
TOTAL DISBURSEMENTS		$16,834.30

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES BUDGET STATUS
FISCAL YEAR JUNE, 2018

	FY Budget	CURRENT Expenditures 8/31/2017	YEAR TO DATE 8/31/2017	BUDGET Status 6/30/2018
WAGES & BENEFITS				
WAGES	$85,097.00	$8,278.56	$14,861.47	$70,235.53
SOCIAL SECURITY	$6,000.00	$631.82	$1,139.02	$4,860.98
HOSPITALIZATION	$18,000.00	$1,250.80	$2,601.60	$15,398.40
RETIREMENT	$8,500.00	$735.26	$1,306.99	$7,193.01
UNEMPLOYMENT	$700.00		$162.20	$537.80
BRICKSTREET	$2,000.00	$247.00	$247.00	$1,753.00
WV RETIREE TRUST	$6,000.00	$354.00	$708.00	$5,292.00
TOTAL	$126,297.00	$11,497.44	$21,026.28	$105,270.72
LIBRARY MATERIALS				
BOOKS	$20,000.00	$774.22	$842.02	$19,157.98
AUDIOVISUALS	$500.00			$500.00
PERIODICALS/NEWSPAPE	$500.00	$319.62	$319.62	$180.38
TOTAL	$21,000.00	$1,093.84	$1,161.64	$19,838.36
UTILITIES/TELEPHONE	$8,000.00	$658.31	$1,497.54	$6,502.46
BUILDING REPAIRS/MAIN	$20,000.00	$1,790.82	$2,074.82	$17,925.18
INSURANCE	$126.00	$126.00	$126.00	$0.00
POSTAGE/FREIGHT	$150.00			$150.00
OFFICE SUPPLIES	$3,000.00	$662.31	$662.31	$2,337.69
LIBRARY SUPPLIES	$4,500.00	$50.59	$242.67	$4,257.33
PROGRAMMING	$1,000.00			$1,000.00
TRAVEL	$500.00			$500.00
MEMBERSHIP DUES	$50.00			$50.00
TECHNOLOGY	$2,000.00	$699.99	$699.99	$1,300.01
MAINT CONT (COPIER/FAX				$0.00
ACCOUNTING/AUDIT	$5,000.00	$255.00	$585.00	$4,415.00
CONTINUING EDUCATION	$200.00			$200.00
TOTAL	$44,526.00	$4,243.02	$5,888.33	$38,637.67
TOTAL BUDGET	$191,823.00	$16,834.30	$28,076.25	$163,746.75

MAIN STAY FUNDS			057-55004287	06/30/17	$12,850.29
FEDERATED EQUITY INCOME FUND A				06/30/17	$60,393.28
		NASDAQ:LEIFX			---
					$73,243.57
					==========
	**********				
URILLA M BLAND REFERENCE CENTER					
UNITED NATIONAL BANK,		CD #451-0797677			$35,000.00
INTEREST	1/23/2017		$26.40		==========
	4/18/2017		$25.89		
	5/2/2017		$8.63 $8.63		
	8/16/2017		$57.34		
	To date Interest			$22,414.29	
	**********				
R BLAND AND STATE FUNDING					
SAVINGS ACCOUNT-Citizens Bank					
			2098512	12/31/16	$53,712.63
Deposits-					
					$0.00
INTEREST			3/31/2017	$28.07	
			6/30/2017	$23.52	
			9/30/2017		
			12/31/2017		$51.59
					$53,764.22
TRANSFER TO CHECKING ACCOUNT					
			2/14/2017	$16,000.00	
			7/26/2017	$11,000.00	
					$27,000.00
		Balance		6/30/2017	$26,764.22
	**********	**********		**********	**********
CAPITAL IMPROVEMENTS					
	Keystone Waterproofing-repoint brick motor			7/31/2017	$2,200.00

October 3, 2017

The Honorable Agnes Queen, Commission President
County of Lewis
110 Center Avenue
Weston WV, 26452

Dear Commissioner:

Altice USA, Inc. ("Altice" or "the Company") hereby notifies you that effective November 1, 2017, Altice is standardizing pricing for the SD/HD Non-DVR set top box across its Suddenlink footprint to $10, which is the rate currently charged to new customers. This adjustment translates into a monthly change between $.01 to a maximum of $5.00 for certain existing Suddenlink customers, depending on their current rate.

Altice continues to invest in Suddenlink networks and services, including the digitization of its TV lineups. Altice's set top box pricing is comparable to similar fees charged by other providers, and the Company offers a wide array of products to meet consumer needs.

Should you have any questions, please do not hesitate to contact me at 304-460-0744 or by email at peter.brown@alticeusa.com .

Sincerely,

Peter Brown
VP- Operations
Altice USA, Inc.

Public Service Commission
Of West Virginia

201 Brooks Street, P. O. Box 812
Charleston, WV 25323

Phone: (304) 340-0300
FAX: (304) 340-0325

October 5, 2017

Lewis County Commission
110 Center Avenue
Weston, WV 26452

SUBJECT: Disbursement of Wireless E-911 Subscriber Fees

Dear County Commissioner:

A check in the amount of $122,886.66 representing a disbursement of Wireless E-911 subscriber fees will be mailed directly from the West Virginia State Auditor's Office. This amount is your County's share of the fees remitted to the Public Service Commission for the months of July, August, and September 2017. The next disbursement will be in three months.

I can be reached at our toll-free number, 1-800-344-511, Extension 364, or direct at 304-340-0364, should you have any questions about the disbursement calculation or about the fees in general.

Sincerely,

Sandra Mitchell
Budget & Finance Manager

SM:kp