

# COUNTY COMMISSION OF LEWIS COUNTY

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**COMMISSIONERS:**  
**Patrick D. Boyle**  
President  
**Agnes Queen**  
Commissioner  
**Rod Wyman**  
Commissioner

**LEWIS COUNTY COMMISSION**  
**110 CENTER AVENUE, 2nd FLOOR**  
**WESTON, WV 26452**  
**MEETING AGENDA**  
**Monday, June 26, 2017**

## SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00 AM **Call Meeting to Order** (*action required*)
2. 10:05 AM **John Breen, Lewis County Assessor**  
**RE: Exonerations, Consolidations, Apportionments**  
Draft copies will be available for review Thursday, June 22, 2017 upon request. (*action required*)

## APPOINTMENTS

3. 10:15 AM **William Rowan, Director, E-911 and Office of Emergency Management**  
**RE:** Revision and Approval of E-911 Letter of Dispatch Agreements and Revision and Approval of the E-911 Dispatch Service Contract Agreement with the City of Weston and Gilmer County as tabled from June 12, 2017 (*action required*)
4. 10:30 AM **William Rowan, Director, E-911 and Office of Emergency Management**  
**RE:** Approval to hire two (2) telecommunicators effective July 1, 2017.  
(*action required*)

## CORRESPONDENCE

5. **Upshur County Commission:** Upshur County Agenda for Thursday, June 22, 2017  
(*information only*)

## BUSINESS

6. **Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended (*information only*)
7. **Sheriff's Tax Office Delinquent Property List:** Approval of the 2016 Delinquent Property List (*action required*)
8. **Lewis County Sheriff's Law Enforcement:** Sheriff Adam Gissy requests approval of promotions of Deputy Joe Moran and Deputy Eli Carpenter to Corporal (*action required*)
9. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron.  
(*information only*).

**10. Timesheets and Leave Requests** *(action required)*

1) David Reed Annual Leave July 3, 2017

**ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

- 11. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, June 22, 2017. *(action required)*
- 12. Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, June 22, 2017. *(action required)*
- 13. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, June 22, 2017. *(action required)*
- 14. Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, June 22, 2017. *(action required)*

**ADJOURNMENT:**

- 15. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

**LEWIS COUNTY COMMISSION  
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.*

*The Commission controls meeting management, discussion and input.*