

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304) 269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
Patrick D. Boyle
President
Agnes Queen
Commissioner
Rod Wyman
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MEETING AGENDA
Monday, June 12, 2017**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00 AM Call Meeting to Order (*action required*)
2. 10:05 AM John Breen, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, June 8, 2017 upon request. (*action required*)

APPOINTMENTS

3. 10:10 AM Steve Moneypenny, Lewis-Gilmer 911 Addressing Coordinator
RE: New Road Name Approval
Road Name Choices: 1) Telltale Way 2) Liberty Drive 3) Twilight Drive
4) Aurora Way
Directions: From US Hwy 33 at city limits of Weston go 2.2 miles turn right onto Dry Fork Road go 1.3 miles turn right (*action required*)
4. 1:30 PM Estate of Tommy Capps
Request of hearing with Lewis County Commission
RE: Request of hearing with the Lewis County Commission by heir to estate, Carroll 'Bud' Davis regarding the length of time that this estate has been open and the lack of communication from the Executrix and Fiduciary Commissioner. (*action required*)

CORRESPONDENCE

5. **Upshur County Commission:** Copy of the Upshur County Commission Agenda for June 8, 2017 as received. (*information only*)
6. **Louis Bennett Public Library:** Minutes of May 8, 2017 Meeting of the Louis Bennett Public Library includes: financial reports for February, March and April 2017, and board members resigning or taking seat. (*information only*)
7. **Sheriff's Monthly Vehicle Report for May 2017:** Sheriff's Monthly Vehicle report for May 2017 including mileage and maintenance for the fleet (*information only*)
8. **Jane Lew Public Service District:** Agenda for Jane Lewis Public Service District Regular Meeting of June 8, 2017(*information only*)

9. **Lewis-Gilmer E911 Center Monthly Call Report:** Call report and activities by agency calls received by the Lewis-Gilmer E911 Center for the month May 2017, including: number of calls, calls by agency, and disposition of calls. *(information only)*
10. **Lewis County Emergency Ambulance Service Authority:** Resignation of Kenneth Abbott from the Lewis County Emergency Ambulance Service Authority effective May 30, 2017 *(information only)*

BUSINESS

11. **Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended *(information only)*
12. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. *(information only)*.
13. **Timesheets and Leave Requests** *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

14. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, June 8, 2017. *(action required)*
15. **Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, June 8, 2017. *(action required)*
16. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, June 8, 2017. *(action required)*
17. **Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, June 8, 2017. *(action required)*

ADJOURNMENT:

18. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.

- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*



E-911
Addressing

Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452
Phone 304-269-6567 or 304-462-4346

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203

June 12, 2017

Dear Lewis County Commission,

It has come to our attention that there is a new sub division with lots being sold off. The owners have been contacted as well as the owner of the first lot. They have agreed to name the road and have provided their suggestions for your consideration below.

Below are the road name choices provided by the residents.

1. Telltale Way
2. Liberty Drive
3. Twilight Drive
4. Aurora Way

Please circle the choice that best pleases the commissioners. All choices are acceptable; however, the owners as that you consider their choices in order of their submission.

Respectfully Submitted

Steve Money
Steve Money penny

X _____ , Commission President



Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452

Telephone 304-269-6567

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203

APPLICATION FOR NEW ROAD NAME / NAME CHANGE

Community: Weston Zip Code: 26452 Route #: N/A

CURRENT ROAD NAME: None

ROAD LOCATION: 1948 Rush Run Rd

DRIVING DIRECTIONS: From US Hwy 33 at City limits go 2.2 mi turn right onto Dry Fork Rd go 1.3 mi turn R

ROAD NAME CHOICES IN ORDER OF PREFERENCE (Please READ road naming criteria)

- 1. Liberty Drive
- 2. Twilight Drive
- 3. Telltale Way
- 4. Aurora Way

Just Choice 1

Lewis~Gilmer Addressing reserves the right to refuse any names that do not meet the adopted county ordinance.

Liaison Information

Expires 30 Days from date issued.

NAME: _____ TELEPHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

Signature: Michael R. Morris Date: 5/25/2017

Before signing please verify that this form is complete and correct to the best of your knowledge.

For Office Use Only

REQUEST TYPE

- Private Road
- Public Road
- OTHER _____
- NEW ROAD NAME
- ROAD NAME CHANGE

APPLICATION RECEIVED / / 20 Signature _____

Date 5/20/2017



Lewis ~ Gilmer E-911 Addressing

201 Orchard St • Weston, WV 26452

Telephone 304-269-6567

TTY 304-269-8241 or 304-462-7306 • Fax 304-269-8203

OWNER / RESIDENT INFORMATION PAGE

If you will need additional space for resident information please copy this page.

ROAD NAME CHOICES IN ORDER OF PREFERENCE (must match choices on page 2)

* 1. <u>Telltale Way</u>	3. <u>Twilight Drive</u>
2. <u>Liberty Drive</u>	4. <u>AURORA Way</u>

NAME Michael / Glendora Morris

MAILING

ADDRESS 1948 Rush Run Road

CITY Weston ST WV ZIP 26452

TELEPHONE (304) 269 - 3399

SIGN Mike Morris DATE 5/31/2017

NAME Steve Shriver

MAILING

ADDRESS 91 Transistor Way

CITY Weston ST WV ZIP 26452

TELEPHONE (304) 546 - 4385

* SIGN [Signature] DATE 5 29 17

NAME _____

MAILING

ADDRESS _____

CITY _____ ST _____ ZIP _____

TELEPHONE () _____ - _____

SIGN _____ DATE _____

NAME _____

MAILING

ADDRESS _____

CITY _____ ST _____ ZIP _____

TELEPHONE () _____ - _____

SIGN _____ DATE _____

NAME _____

MAILING

ADDRESS _____

CITY _____ ST _____ ZIP _____

TELEPHONE () _____ - _____

SIGN _____ DATE _____

NAME _____

MAILING

ADDRESS _____

CITY _____ ST _____ ZIP _____

TELEPHONE () _____ - _____

SIGN _____ DATE _____



Cynthia S. Rowan

Lewis County Clerk

110 Center Avenue
Weston, WV 26452

(304) 269-8215 Fax: (304) 269-8202

May 23, 2017

Joseph W. Wagoner, Fiduciary Commissioner
183 Edgewood Drive
Weston, WV 26452

RE: Estate of Tommy Capps

The estate of Tommy Capps was opened on the 1st day of January, 2015, by Julia Spelsberg, Executrix. The Appraisal of his estate was filed on the 29th day January, 2016, and referred to you on that same day.

On May 22, 2017, Carroll 'Bud' Davis, heir to said estate, requested a hearing with the Lewis County Commission regarding the length of time that this estate has been open and the lack of communication from the Executrix and Fiduciary Commissioner. Therefore, a hearing has been set to take place before the Lewis County Commission on June 12th, 2017 at 1:30 p.m. in the County Commission Chambers on the second floor of the Lewis County Courthouse.

Hearing is open for all parties involved to attend.

Sincerely,

A handwritten signature in cursive script that reads "Cynthia S. Rowan".

Cynthia S. Rowan
County Clerk
Lewis County Commission

cc:

Lewis County Commission
110 Center Avenue ✓
Weston, WV 26452

Carroll 'Bud' Davis
206 Monte Vista Lane
Delray, WV 26714

Julia (Speilburg) Spelsberg
426 Center Avenue
Weston, WV 26452

Upshur County Commission
Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 8, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

10:30 a.m. Approval of Minutes:

- May 25, 2017
- May 31, 2017 – Special Meeting
- June 5, 2017 – Special Meeting
- June 7, 2017 – Special Meeting

Scheduled Appointments:

9:00 a.m. David Godwin, Prosecuting Attorney – Petition for Relief from Erroneous Assessment for years 2014, 2015 and 2016 in the assessments of property located in Banks District owned by Appalachia Midstream Services

9:15 a.m. Linda Wolfe --- Relay for Life Chair --- Discuss July 15th event at Jawbone Park; reading, approval and signature of Proclamation

9:30 a.m. Discuss property owned by Jessica Bennington located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01. The last extension given was during the regularly scheduled Commission Meeting held on April 6, 2017.

9:45 a.m. Bid opening and award for Circuit Courtroom Wheelchair Lift

10:00 a.m. Bid opening for James W. Curry Park Timber Sale and signature of Timber Agreement

10:15 a.m. David Coffman, Upshur County Sheriff and Rocky Hebb, Prevention Resource Officer – Discuss the purchase of a K9 Officer to assist Corporal Hebb in his PRO duties at Buckhannon-Upshur High School.

Items for Discussion / Action / Approval:

1. Approval and signature of Resolution allowing Terry B. Cutright, President of the Upshur County Commission, to enter into a loan agreement and to sign any and all loan documents with Citizen's Bank of West Virginia to receive and administer loan funds up to the amount of \$1,137,020 for the refinancing of the E911 Communications Center.
2. Approval and signature of Account Agreement and Entity Authorization with First Community Bank for the Elkins Road PSD III project.

3. Approval and signature of American Fidelity Assurance Company Adoption Agreement for amended and restated Section 125 Flexible Benefit Plan.
4. Approval and signature of US EPA FY 17 Brownfields Grants Cooperative Agreement documents.
5. Correspondence from April Spears, Mountain CAP, CDC Director, requesting the Commission to consider offering the one-day pass booklets at a discounted rate of \$15 to Mountain CAP, CDC attendees. The pass booklets are currently \$20 for five one-day passes.
6. Correspondence from Bethany Burkhart, Tri-County Child Exchange & Visitation Program Site Supervisor, requesting the employment of Patricia Hardman as a Monitor, effective June 11, 2017, pending background check results. Upon approval, Ms. Hardman's rate of pay will be \$8.75 per hour and she will not work more than 19 hours per week.
7. Correspondence from Sierra Norman, E911 Communications Center telecommunicator, announcing her resignation, effective May 28, 2017.
Item may lead to Executive Session per WV Code §6-9A-4
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Notice of Auction of Delinquent and Nonentered Lands. Auction will take place July 11, 2017.
2. Correspondence from David R. Lloyd, Office of Brownfields and Land Revitalization Director, announcing that the Upshur County Commission was selected as one of the entities the US EPA will begin negotiations with to award a cooperative agreement for a cleanup grant.
3. Correspondence from John B. McCuskey, WV State Auditor, announcing this year's In-Service Training Seminar location and times. According to WV Code §7-7-2, each official and, at his or her option, one or more of his or her employees shall participate in the program established by the State Auditor.
4. NACo Prescription Drug Discount Card Program breakdown from 2005 to April 2017
5. Appointments Needed or Upcoming:
 - Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission
June 15, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex

MAY 2017 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 21,962

151 Hyre Temp / 14 EXPLORER 40,487

152 Money Penny 3170 / 13 POLICE INTERCEPTOR 51,920

153 Carpenter 3169 / 13 POLICE INTERCEPTOR 66,435

154 Moran 1643 / 11 TAHOE 62,240

155 Lopez 1910 / 13 POLICE INTERCEPTOR 54,536

156 Tonkin 1234 / 13 POLICE INTERCEPTOR 36,852

157 Clark 2824 / 11 TAHOE 87,030

158 Hendershot 2829 / 11 TAHOE 75,509

159 Carey 2726 / 11 TAHOE 148,183

160 Hummel 2966 / 12 CAPRICE 76,469

161 VanMeter 2868 / 10 TAHOE 118,659

162 Turner 1232 / 07 CROWN VIC 94,180

170 Cayton 3184 / 09 RAM TRK 119,550

171 Kirkpatrick 2727 / 10 TAHOE 98,945

Spare 2511 / 07 CROWN VIC 115,654

174 Bush 1233 / 10 DODGE NITRO 34,468

1500 Deputy Reserves 1696 / 03 DURANGO 122,702

Spare 2001 JEEP SAME

2007 Chevy Sub. 76,735

1995 JEEP CHEROKEE SAME

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

The May 8, 2017 meeting of the Louis Bennett Public Library was called to order by Bonnie Hersman, President with Megan Mullins, Rose Robinson, David Bush, Tiffany Litton and Karen Enderle, Librarian in attendance.

Visitor to Meeting: Susie Vance, next door neighbor, spoke to the Board about the upkeep of the abandoned street and walkway between her house and the library. Susie organized a group to dig up dirt and uncover the walkway. Susie wants to work with the Library and Friends group to preserve the grounds of the library.

Reading of the Minutes: The minutes of the February 28, 2017 meeting were read and accepted.

Treasurer's Report: The report of February and March 2017 were reviewed and accepted.

Lewis County Reports: The reports of February and March 2017 were reviewed and accepted.

Computer Statistics: The reports of February, March and April 2017 were reviewed and accepted.

Old Business

New Board Members: Karen introduced David Bush who is filling the unexpired term of Nancy Colburn and Tiffany Litton who is filling the unexpired term of Janice Sundstrom.

Election for Vice President and Secretary 2017: After some discussion, Rose made a motion to nominate Dave Bush as Vice President and Tiffany Litton as Secretary for this current fiscal year ending June 30, 2017. Megan seconded the motion and the motion carried.

Recommendation of Reappointment of David Bush: After some discussion, Rose made a motion to recommend to the Lewis County Commission the reappointment of Dave Bush whose term will end on June 30, 2017. Megan seconded the motion and the motion carried.

Job Search and Interview Questions: Karen presented the board members with a job summary to be used in interviews and interview questions and board discussed this matter.

Audit: Karen presented the board members with the completed audit which was turned into the state in March.

New Business

Election of Officers 2017-18: : After some discussion, Megan made a motion to nominate the slate of officers as Bonnie Hersman, President, Dave Bush as Vice President, Rose Robinson as Treasurer, and Tiffany Litton as Secretary. Rose seconded the motion and the motion carried.

WVLC Annual Forms: Karen presented the board members with copies of all the forms required by the WV Library Commission to receive Grant in Aid for the fiscal year 2017-18. The board reviewed all the forms and Bonnie signed one form.

Summer Reading Program: Karen presented the board members with flyers for the reading program which were sent to all the schools. The program will start on June 13, 2017.

Evans Foundation: Karen reported the grant paperwork is due on September 1, 2017. After some discussion, Rose made a motion to apply for the grant and request funds for new shelving units in the adult fiction room and new books. Megan seconded the motion and the motion carried.

Meeting adjourned and the next meeting will be scheduled at a later date.

Megan Mullins , Acting Secretary

Louis Bennett Public Library

Statistics

Month: February 2017		Last year
Attendance (people visiting the library)	1,064	920
Circulation of Library Materials	1,401	1,384
Circulation of Juvenile collection	544	529
Patrons added to Follett	13	
Items (books, etc.) Added to Follett	61	
Items (books, etc.) Deleted from Follett	326	
Photocopies	\$ 203.75	
Fax	\$ 148.50	
Fines	\$ 24.85	

Internet Computer

Patrons using Internet on their own (# of sessions) 256
Wireless Users (# of sessions) 60

Groups at the Library

4 Toddler times total attendance 57 children /48 adults (aver. 14 children + 12 adults)

Book Club 3 people

2/7 & 10 Tax help 20 people and 2 staff
2/10 Sharpe Hospital 4 people and 3 staff
2/24 Family Tree Genealogy Help 2 people and 2 volunteers
2/28 St Pat's preschoolers 3 years old (Dr Seuss Story time) 2 teachers and 15 students

Louis Bennett Public Library

Statistics

Month: March 2017		Last year
Attendance (people visiting the library)	1,301	1,205
Circulation of Library Materials	1,805	1,705
Circulation of Juvenile collection	804	680
Patrons added to Follett	10	
Items (books, etc.) Added to Follett	43	
Items (books, etc.) Deleted from Follett	15	
Photocopies	\$ 143.10	
Fax	\$ 144.50	
Fines	\$ 41.90	

Internet Computer

Patrons using Internet on their own (# of sessions) 232
Wireless Users (# of sessions) 52

Groups at the Library

3/1 St Pat's 4 year old preschoolers for Dr Seuss day storytime 17 children and 2 teachers

4 Toddler times total attendance 54 children / 45 adults (aver. 14 children + 11 adults)

Agra Bennett Book Club 3 people

3/27 Kenderclass (afterschool class by 2 teachers) 13 children

Louis Bennett Public Library

Statistics

Month: April 2017

		Last year
Attendance (people visiting the library)	801	870
Circulation of Library Materials	1,302	1,455
Circulation of Juvenile collection	504	602
Patrons added to Follett	7	
Items (books, etc.) Added to Follett	106	
Items (books, etc.) Deleted from Follett	253	
Photocopies	\$ 131.25	
Fax	\$ 38.00	
Fines	\$ 25.50	

Internet Computer

Patrons using Internet on their own (# of sessions) 178
Wireless Users (# of sessions) 36

Groups at the Library

3 Toddler times total attendance 37 children / 20 adults (aver.12 children + 7 adults)

Agra Bennett Book Club 3 people

4/3 Kenderclass (afterschool class by 2 teachers) 13 children

4/10 Kenderclass (afterschool class by 2 teachers) 11 children

4/17 Kenderclass (afterschool class by 2 teachers) 13 children

Louis Bennett Public Library

Report of Lewis County Hotel/ Motel Funding

February 2017 \$ 2,836.83
 Leftover \$ 29,079.89

Total spent \$ 8,509.46
 Leftover \$ 23,407.26

LOUIS BENNETT PUBLIC LIBRARY			
EXPENDITURES			
February, 2017			
CONTRACTURAL SERVICES			
1. TELEPHONE			
	A. Frontier		\$132.79
	B. AT&T		\$6.66
		TOTAL	\$139.45
2. UTILITIES			
	A. Weston Sanitary Board		\$23.69
	B. WV-American Water		\$35.40
	C. Dominion Hope		\$178.00
	D. Mon Power		\$195.47
		TOTAL	\$432.56
3. MAINTENANCE			
	A. UniFirst Corporation-mats		\$94.70
	B. Dodson Pest Control		\$45.00
	C. Walmart		\$341.75
	D. Aspen Technologies-tele/surveillance		
		annual maint	\$1,356.00
	E. Erick Jensen-painting/repair cracks/cleaning		\$6,100.00
		TOTAL	\$7,937.45

Louis Bennett Public Library

Report of Lewis County Hotel/ Motel Funding

March 2017 \$ 1,730.01
 Leftover \$ 23,407.26

Total spent \$ 771.10
 Leftover \$ 24,366.17

LOUIS BENNETT PUBLIC LIBRARY			
EXPENDITURES			
March, 2017			
CONTRACTURAL SERVICES			
1. TELEPHONE			
	A. Frontier		\$134.53
	B. AT&T		
		TOTAL	\$134.53
2. UTILITIES			
	A. Weston Sanitary Board		\$28.13
	B. WV-American Water		\$49.78
	C. Dominion Hope		\$178.00
	D. Mon Power		\$234.56
		TOTAL	\$490.47
3. MAINTENANCE			
	A. UniFirst Corporation-mats		\$101.10
	B. Dodson Pest Control		\$45.00
	C. Walmart		
		TOTAL	\$146.10

Louis Bennett Public Library

Report of Lewis County Hotel/ Motel Funding

April 2017 \$ 1,912.01

Leftover \$ 24,366.17

Total spent \$ 6,309.64

Leftover \$ 19,968.54

LOUIS BENNETT PUBLIC LIBRARY			
EXPENDITURES			
April, 2017			
CONTRACTURAL SERVICES			
1. TELEPHONE			
A. Frontier		\$132.62	
B. AT&T		\$7.61	
	TOTAL		\$140.23
2. UTILITIES			
A. Weston Sanitary Board		\$38.17	
B. WV-American Water		\$31.80	
C. Dominion Hope		\$178.00	
D. Mon Power		\$201.69	
	TOTAL		\$449.66
3. MAINTENANCE			
A. UniFirst Corporation-mats		\$50.55	
B. Dodson Pest Control		\$155.00	
C. Walmart		\$67.79	
D. Southern States-trimmer		\$246.41	
E. Erick Jensen-balance painting cir room		\$5,200.00	
	TOTAL		\$5,719.75

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
February, 2017

CONTRACTURAL SERVICES

1. TELEPHONE

A. Frontier	\$132.79
B. AT&T	\$6.66

TOTAL ----- \$139.45

2. UTILITIES

A. Weston Sanitary Board	\$23.69
B. WV-American Water	\$35.40
C. Dominion Hope	\$178.00
D. Mon Power	\$195.47

TOTAL \$432.56

3. MAINTENANCE

A. UniFirst Corporation-mats	\$94.70
B. Dodson Pest Control	\$45.00
C. Walmart	\$341.75
D. Aspen Technologies-tele/surveillance annual maint	\$1,356.00
E. Erick Jensen-painting/repair cracks/cleaning	\$6,100.00

TOTAL \$7,937.45

4. OTHER

A. John E Law CPA,A.C.-02/17 acctg	\$204.00
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TOTAL \$204.00

TOTAL CONTRACTURAL SERVICES \$8,713.46

COMMODITIES

1. BOOKS/PERIODICALS

A. Ingram Library Services-books	\$1,026.30
B. Children's Plus-books	\$101.65

\$1,127.95

2. VIDEO/AUDIO

TOTAL \$0.00
\$1,127.95

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
February, 2017

3. SUPPLIES

A. Xerox-12/21-1/20 meter usage	\$27.32
B. DEMCO-library supplies	\$71.59
C. Safeguard-disbursement checks	\$345.25
D. Office Depot- check cashed .02 less	(\$0.02)

TOTAL \$444.14

4. OTHER

A. Lewis Co Park-Shelter#1 programming	\$50.00
B. Office Depot-Desktop HP	\$859.98

TOTAL \$909.98

TOTAL COMMODITIES \$1,354.12

SALARIES & FRINGES \$9,523.46

TOTAL DISBURSEMENTS \$20,718.99

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES BUDGET STATUS
FISCAL YEAR JUNE, 2017

	FY	CURRENT	YEAR TO	BUDGET
	Budget	February, 2017	DATE	Status
		Expenditures	2/28/2017	6/30/2017
WAGES & BENEFITS				
WAGES	\$74,697.00	\$6,458.40	\$50,037.31	\$24,659.69
SOCIAL SECURITY	\$5,000.00	\$494.07	\$3,825.04	\$1,174.96
HOSPITALIZATION	\$19,007.00	\$1,239.80	\$10,396.40	\$8,610.60
RETIREMENT	\$8,155.00	\$617.19	\$4,987.48	\$3,167.52
UNEMPLOYMENT	\$700.00		\$457.57	\$242.43
BRICKSTREET	\$2,000.00		\$648.00	\$1,352.00
WV RETIREE TRUST	\$4,000.00	\$714.00	\$4,932.00	(\$932.00)
TOTAL	\$113,559.00	\$9,523.46	\$75,283.80	\$38,275.20
LIBRARY MATERIALS				
BOOKS	\$20,000.00	\$1,127.95	\$11,508.03	\$8,491.97
AUDIOVISUALS	\$2,000.00		\$700.54	\$1,299.46
PERIODICALS/NEWSPAPE	\$400.00		\$332.46	\$67.54
TOTAL	\$22,400.00	\$1,127.95	\$12,541.03	\$9,858.97
UTILITIES/TELEPHONE	\$10,000.00	\$572.01	\$4,978.75	\$5,021.25
BUILDING REPAIRS/MAIN	\$20,665.00	\$7,937.45	\$28,025.28	(\$7,360.28)
INSURANCE	\$126.00		\$126.00	\$0.00
POSTAGE/FREIGHT	\$200.00		\$47.00	\$153.00
OFFICE SUPPLIES	\$3,500.00	\$372.55	\$2,306.13	\$1,193.87
LIBRARY SUPPLIES	\$4,500.00	\$931.57	\$1,625.14	\$2,874.86
PROGRAMMING	\$1,200.00	\$50.00	\$1,119.13	\$80.87
TRAVEL	\$600.00		\$475.27	\$124.73
MEMBERSHIP DUES	\$50.00			\$50.00
TECHNOLOGY	\$4,000.00			\$4,000.00
MAINT CONT (COPIER/FAX				\$0.00
ACCOUNTING/AUDIT	\$5,000.00	\$204.00	\$2,018.00	\$2,982.00
CONTINUING EDUCATION	\$400.00		\$110.00	\$290.00
TOTAL	\$50,241.00	\$10,067.58	\$40,830.70	\$9,410.30
TOTAL BUDGET	\$186,200.00	\$20,718.99	\$128,655.53	\$57,544.47

MAIN STAY FUNDS		057-55004287	12/31/16	\$12,057.83
FEDERATED EQUITY INCOME FUND A			09/30/16	\$57,982.23
NASDAQ:LEIFX				-----
				\$70,040.06
				=====

URILLA M BLAND REFERENCE CENTER				
UNITED NATIONAL BANK, CD #451-0797677				\$35,000.00
INTEREST	1/23/2017	\$26.40		=====
To date Interest			\$22,322.43	

R BLAND AND STATE FUNDING				
SAVINGS ACCOUNT-Citizens Bank				
Deposits-		2098512	12/31/15	\$53,578.18
				\$0.00
INTEREST		3/31/2016	\$33.40	
		6/30/2016	\$33.42	
		9/30/2016	\$33.80	
		12/31/2016	\$33.83	\$134.45
				\$53,712.63
TRANSFER TO CHECKING ACCOUNT				
Balance			12/31/2016	\$0.00
				\$53,712.63

CAPITAL IMPROVEMENTS				
Erick Jensen	foundation repairs/parging		Oct, 2016	\$4,300.00
5				

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
March, 2017

CONTRACTURAL SERVICES

1. TELEPHONE

A. Frontier	\$134.53
B. AT&T	

TOTAL	-----	\$134.53
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2. UTILITIES

A. Weston Sanitary Board	\$28.13
B. WV-American Water	\$49.78
C. Dominion Hope	\$178.00
D. Mon Power	\$234.56

TOTAL	\$490.47
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3. MAINTENANCE

A. UniFirst Corporation-mats	\$101.10
B. Dodson Pest Control	\$45.00
C. Walmart	

TOTAL	\$146.10
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4. OTHER

A. John E Law CPA,A.C.-03/17 acctg	\$204.00
B. WV State Auditor-06/30/16 Audit Report	\$136.00

TOTAL	\$340.00
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TOTAL CONTRACTURAL SERVICES	\$1,111.10
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COMMODITIES

1. BOOKS/PERIODICALS

A. Ingram Library Services-books	
B. Children's Plus-books	

\$0.00

2. VIDEO/AUDIO

TOTAL	\$0.00
	\$0.00

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
March, 2017

3. SUPPLIES

A. Xerox-1/20-2/21 meter usage \$59.03

TOTAL

\$59.03

4. OTHER

TOTAL

\$0.00

TOTAL COMMODITIES

\$59.03

SALARIES & FRINGES

\$8,796.16

TOTAL DISBURSEMENTS

\$9,966.29

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES BUDGET STATUS
FISCAL YEAR JUNE, 2017

	FY	CURRENT	YEAR TO	BUDGET
	Budget	March, 2017	DATE	Status
		Expenditures	3/31/2017	6/30/2017

WAGES & BENEFITS				
WAGES	\$74,697.00	\$5,820.52	\$55,857.83	\$18,839.17
SOCIAL SECURITY	\$5,000.00	\$445.28	\$4,270.32	\$729.68
HOSPITALIZATION	\$19,007.00	\$1,239.80	\$11,636.20	\$7,370.80
RETIREMENT	\$8,155.00	\$576.56	\$5,564.04	\$2,590.96
UNEMPLOYMENT	\$700.00		\$457.57	\$242.43
BRICKSTREET	\$2,000.00		\$648.00	\$1,352.00
WV RETIREE TRUST	\$4,000.00	\$714.00	\$5,646.00	(\$1,646.00)
TOTAL	\$113,559.00	\$8,796.16	\$84,079.96	\$29,479.04
LIBRARY MATERIALS				
BOOKS	\$20,000.00		\$11,508.03	\$8,491.97
AUDIOVISUALS	\$2,000.00		\$700.54	\$1,299.46
PERIODICALS/NEWSPAPE	\$400.00		\$332.46	\$67.54
TOTAL	\$22,400.00	\$0.00	\$12,541.03	\$9,858.97
UTILITIES/TELEPHONE	\$10,000.00	\$625.00	\$5,603.75	\$4,396.25
BUILDING REPAIRS/MAIN	\$20,665.00	\$146.10	\$28,171.38	(\$7,506.38)
INSURANCE	\$126.00		\$126.00	\$0.00
POSTAGE/FREIGHT	\$200.00		\$47.00	\$153.00
OFFICE SUPPLIES	\$3,500.00	\$59.03	\$2,365.16	\$1,134.84
LIBRARY SUPPLIES	\$4,500.00		\$1,625.14	\$2,874.86
PROGRAMMING	\$1,200.00		\$1,119.13	\$80.87
TRAVEL	\$600.00		\$475.27	\$124.73
MEMBERSHIP DUES	\$50.00			\$50.00
TECHNOLOGY	\$4,000.00			\$4,000.00
MAINT CONT (COPIER/FAX)				\$0.00
ACCOUNTING/AUDIT	\$5,000.00	\$340.00	\$2,358.00	\$2,642.00
CONTINUING EDUCATION	\$400.00		\$110.00	\$290.00
TOTAL	\$50,241.00	\$1,170.13	\$42,000.83	\$8,240.17
TOTAL BUDGET	\$186,200.00	\$9,966.29	\$138,621.82	\$47,578.18
=====				

LOUIS BENNETT PUBLIC LIBRARY
 FINANCIAL REPORT
 April, 2017

CHECKBOOK BALANCE	4/1/2017	\$41,037.75
RECEIPTS AND DEPOSITS		\$20,919.52

		\$61,957.27
DISBURSEMENTS		\$18,439.65

CHECKBOOK BALANCE	4/30/2017	\$43,517.62

RECEIPTS AND DEPOSITS
 April, 2017

WVLC Grant-in-Aid		\$18,765.00
Donations		\$20.00
Lewis County Commission-hotel/motel tax		\$1,912.01
Copies		\$131.25
FAX		\$38.00
Fines		\$25.50
Interest on checking account		\$1.87
CD interest		\$25.89
Friends		
Lewis County Bd of Education-levy		
Evans Foundation Grant		

TOTAL	\$20,919.52
	=====

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES

April, 2017

CONTRACTURAL SERVICES

1. TELEPHONE

A. Frontier	\$132.62
B. AT&T	\$7.61

TOTAL	\$140.23
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2. UTILITIES

A. Weston Sanitary Board	\$38.17
B. WV-American Water	\$31.80
C. Dominion Hope	\$178.00
D. Mon Power	\$201.69

TOTAL	\$449.66
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3. MAINTENANCE

A. UniFirst Corporation-mats	\$50.55
B. Dodson Pest Control	\$155.00
C. Walmart	\$67.79
D. Southern States-trimmer	\$246.41
E. Erick Jensen-balance painting cir room	\$5,200.00

TOTAL	\$5,719.75
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4. OTHER

A. John E Law CPA,A.C.-04/17 acctg	\$279.00
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TOTAL	\$279.00
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TOTAL CONTRACTURAL SERVICES	\$6,588.64
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COMMODITIES

1. BOOKS/PERIODICALS

A. Ingram Library Services-books	\$177.46
B. Children's Plus-books	\$1,939.10

	\$2,116.56
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2. VIDEO/AUDIO

TOTAL	\$0.00
	\$2,116.56

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES
April, 2017

3. SUPPLIES

A. Xerox-2/21-3/30 meter usage	\$62.58
B. R D Wilson Sons-office supplies	\$217.39
C. DEMCO-library supplies	\$106.40

TOTAL

\$386.37

4. OTHER

TOTAL

\$0.00

TOTAL COMMODITIES

\$386.37

SALARIES & FRINGES

\$9,348.08

TOTAL DISBURSEMENTS

\$18,439.65

LOUIS BENNETT PUBLIC LIBRARY
EXPENDITURES BUDGET STATUS
FISCAL YEAR JUNE, 2017

	FY Budget	CURRENT April, 2017 Expenditures	YEAR TO DATE 4/30/2017	BUDGET Status 6/30/2017
WAGES & BENEFITS				
WAGES	\$74,697.00	\$5,844.17	\$61,702.00	\$12,995.00
SOCIAL SECURITY	\$5,000.00	\$447.07	\$4,717.39	\$282.61
HOSPITALIZATION	\$19,007.00	\$1,239.80	\$12,876.00	\$6,131.00
RETIREMENT	\$8,155.00	\$580.34	\$6,144.38	\$2,010.62
UNEMPLOYMENT	\$700.00	\$275.70	\$733.27	(\$33.27)
BRICKSTREET	\$2,000.00	\$247.00	\$895.00	\$1,105.00
WV RETIREE TRUST	\$4,000.00	\$714.00	\$6,360.00	(\$2,360.00)
TOTAL	\$113,559.00	\$9,348.08	\$93,428.04	\$20,130.96
LIBRARY MATERIALS				
BOOKS	\$20,000.00	\$2,116.56	\$13,624.59	\$6,375.41
AUDIOVISUALS	\$2,000.00		\$700.54	\$1,299.46
PERIODICALS/NEWSPAPE	\$400.00		\$332.46	\$67.54
TOTAL	\$22,400.00	\$2,116.56	\$14,657.59	\$7,742.41
UTILITIES/TELEPHONE	\$10,000.00	\$589.89	\$6,193.64	\$3,806.36
BUILDING REPAIRS/MAIN	\$20,665.00	\$5,719.75	\$33,891.13	(\$13,226.13)
INSURANCE	\$126.00		\$126.00	\$0.00
POSTAGE/FREIGHT	\$200.00		\$47.00	\$153.00
OFFICE SUPPLIES	\$3,500.00	\$279.97	\$2,645.13	\$854.87
LIBRARY SUPPLIES	\$4,500.00	\$106.40	\$1,731.54	\$2,768.46
PROGRAMMING	\$1,200.00		\$1,119.13	\$80.87
TRAVEL	\$600.00		\$475.27	\$124.73
MEMBERSHIP DUES	\$50.00			\$50.00
TECHNOLOGY	\$4,000.00			\$4,000.00
MAINT CONT (COPIER/FAX)				\$0.00
ACCOUNTING/AUDIT	\$5,000.00	\$279.00	\$2,637.00	\$2,363.00
CONTINUING EDUCATION	\$400.00		\$110.00	\$290.00
TOTAL	\$50,241.00	\$6,975.01	\$48,975.84	\$1,265.16
TOTAL BUDGET	\$186,200.00	\$18,439.65	\$157,061.47	\$29,138.53
	=====	=====	=====	=====

MAIN STAY FUNDS		057-55004287	03/31/17	\$12,550.84
FEDERATED EQUITY INCOME FUND A			03/31/17	\$59,987.86
	NASDAQ:LEIFX			-----
				\$72,538.70
				=====

URILLA M BLAND REFERENCE CENTER				
UNITED NATIONAL BANK, CD #451-0797677				\$35,000.00
INTEREST	1/23/2017		\$26.40	=====
	4/18/2017		\$25.89	
	To date Interest		\$22,348.32	

R BLAND AND STATE FUNDING				
SAVINGS ACCOUNT-Citizens Bank				
		2098512	12/31/16	\$53,712.63
Deposits-				
				\$0.00
INTEREST		3/31/2017	\$28.07	
		6/30/2017		
		9/30/2017		
		12/31/2017		\$28.07
				\$53,740.70
TRANSFER TO CHECKING ACCOUNT				
		2/14/2017	\$16,000.00	
				\$16,000.00
	Balance		3/31/2017	\$37,740.70

CAPITAL IMPROVEMENTS				
	Erick Jensen	foundation repairs/parging	Oct, 2016	\$4,300.00

Jane Lew Public Service District

Regular Meeting June 08, 2017

~~ Public Board Meeting Agenda ~~

1. Call to Order
2. Minutes (05/11/17)
3. General Manager's May Reports (Gee)
 - A. WATER:
 1. Water Bills
 2. Water Treasury Report
 3. Water Adjustments Report
 4. Water Purchase, Sales & Loss Report
 5. Water Preventive Maintenance Report
 6. Water Repairs Report (*fixing unplanned breakdowns*)
 7. Leak Detection Report
 8. Cross Connections/Backflow Report
 9. New Taps (non-project)
 10. Other
 - B. WASTEWATER:
 1. Wastewater Bills
 2. Wastewater Treasury Report
 3. Wastewater Adjustments Report
 4. Wastewater Treatment Purchase & Sales Report
 5. Wastewater Preventive Maintenance Report
 6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
 7. I & I Report
 8. New Taps (non-project)
 9. Other
4. Announcements:
5. Correspondence:

~~ OLD BUSINESS ~~

6. Update: Phase II Sewer Upgrade - Case # 09-1043-PSD-42T-PC-PW-CN (Gee)
7. Update: Pending Extensions and Road Bores (Gee)
8. Update: PSD Policies and Job Descriptions (Flaxer)
9. Update: Personnel (Gee)
10. Update: Civil Action No. 16-C-74 John H. Brooks, Plaintiff v Jane Lew PSD, Oscar Mills, Dinah Mills, Skylar Bryce Mills, Christy Malena-Marie Mills (Gee)

~~ NEW BUSINESS ~~

11. Late-Received Agenda Items (Gee)
12. Adjournment
13. Write-off Accounts

2017 LEWIS-GILMER E-911 TELETYPE REPORT

LEWIS							TOTAL
SWJS PARK	10-27	0	0	0	0	0	0
	10-28	0	0	1	0	3	4
	III & CIB	0	0	0	0	0	0
	OTHER	0	0	1	0	0	1
	DVP	0	0	0	0	0	0
DAY REPORT							
	10-27	4	1	0	0	0	5
	10-28	0	0	0	1	0	1
	III & CIB	15	0	0	0	0	15
	OTHER	26	3	3	1	0	33
	DVP	0	0	0	0	0	0
						TOTAL TRANSACTIONS	11276

2017 LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
COUNTY	10-27	30	57	58	55	37								237
	10-28	37	50	92	34	31								244
	III & CIB	45	94	65	55	52								311
	OTHER	0	5	9	6	2								22
CITY	10-27	70	60	36	40	68								274
	10-28	81	61	41	48	62								293
	III & CIB	22	14	21	5	29								91
	OTHER	4	0	0	3	7								14
STATE	10-27	54	35	56	68	91								304
	10-28	115	38	96	85	104								438
	III & CIB	20	5	10	12	17								64
	OTHER	3	3	0	7	11								24
DNR	10-27	30	32	35	20	14								131
	10-28	75	14	26	17	17								149
	III & CIB	0	0	6	0	6								12
	OTHER	1	7	7	4	0								19
PROSECUTOR	10-27	0	3	7	4	4								18
	10-28	0	1	0	2	1								4
	III & CIB	16	15	67	11	33								142
	OTHER	2	0	0	0	0								2
CAMPUS	10-27	1	1	0	1	10								13
	10-28	108	25	2	0	150								285
	III & CIB	4	2	0	3	17								26
	OTHER	2	0	0	0	0								2

Total Transactions 3119



Lewis County Emergency Ambulance Service Authority

155 West Second Street • P. O. Box 228 • Weston, West Virginia 26452

Emergency Phone: Dial 911

Office Phone: (304) 269-8207

May 30, 2017

To: Crystal Revis

From: James C. Taylor

Subject: Kenneth Abbott

Effective May 30, 2017 Kenneth Abbott has resigned as an employee at Lewis Co. EMS. He will no longer will receive any benefits.

Thank you with your assistance in this matter.



James C. Taylor

LCEMS Coordinator