

# COUNTY COMMISSION OF LEWIS COUNTY

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**COMMISSIONERS:**  
**PATRICK D. BOYLE**  
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Commissioner  
**ROD WYMAN**  
Commissioner

**LEWIS COUNTY COMMISSION**  
**110 CENTER AVENUE, 2nd FLOOR**  
**WESTON, WV 26452**  
**MEETING AGENDA**  
**Monday, May 22, 2017**

## **SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM John Breen, Lewis County Assessor**  
**RE: Exonerations, Consolidations, Apportionments**  
Draft copies will be available for review Thursday, May 18, 2017 upon request. (*action required*)

## **APPOINTMENTS**

- 3. 10:10 AM William Rowan, Director Office of Emergency Management, Lewis-Gilmer Emergency 911**  
**RE: Approval and Award of Bid for Lewis-Gilmer Emergency 911 Phone System**  
The Lewis County Commission opened the sealed bid for the Lewis Gilmer Enhanced 911 system at the May 8, 2017 meeting. The Commission directed Mr. Rowan and Mr. Gum review the bids. They have completed this review and will present their findings to the commission for possible bid award. (*action required*)
- 4. 10:15 AM William Rowan, Director Office of Emergency Management, Lewis-Gilmer Emergency 911**  
**RE: Painter Salvage Yard Emergency Towing Rotation Application**  
Painter Salvage Yard has submitted an application to be added to the county emergency towing rotation. Mr. Rowan has reviewed the application and will present his recommendation to the commission. (*action required*)

## **CORRESPONDENCE**

- 5. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for May 18, 2017. (*information only*)
- 6. Jane Lew Public Service District Meeting Minutes:** Minutes of the Jane Lew Public Service District Regular Meeting of April 13, 2017. (*information only*)
- 7. Sheriff's Monthly Settlement:** Sheriff Adam Gissy submits the April 2017 Monthly Settlement (reconciliation) of Lewis County financial accounts. (*information only*)
- 8. Lewis Animal Control Monthly Report:** Lewis Animal Control Monthly Report for April 2017 including: number of complaints; total number of animals picked up; bounty money collected; adoptions of animals; number reclaimed and money from pound. (*information only*)

## **BUSINESS**

- 9. Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended including: Lewis County Firefighters; Northwest Water Project Pre-Bid Meeting *(information only)*
- 10. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. *(information only)*.
- 11. Timesheets and Leave Requests** *(action required)*

## **ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:**

- 12. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, May 18, 2017. *(action required)*
- 13. Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, May 18, 2017. *(action required)*
- 14. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, May 18, 2017. *(action required)*
- 15. Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, May 18, 2017. *(action required)*

## **ADJOURNMENT:**

- 16. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

### **LEWIS COUNTY COMMISSION MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.  
The Commission controls meeting management, discussion and input.*