

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304) 269-2416

Email: lewiscountycommission@lewiscountywv.org

Website: lewiscountywv.org



COMMISSIONERS:

Patrick D. Boyle

President

Agnes Queen

Commissioner

Rod Wyman

Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MEETING AGENDA
TUESDAY, April 18, 2017**

9:00 AM Laying of the Levy for the 2018 Fiscal Year

The Lewis County Commission will meet in the Lewis County Clerk's Office prior to their regular meeting to set the levy rates for the 2018 Fiscal Year.

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM Call Meeting to Order** (*action required*)

2. **10:05 AM John Breen, Lewis County Assessor**

RE: Exonerations, Consolidations, Apportionments

Draft copies will be available for review Thursday, April 13, 2017 upon request. (*action required*)

APPOINTMENTS

3. **10:10 am John Breen, Lewis County Assessor**

RE: Establishing Lewis County Tax Maps On line

Lewis County Assessor John Breen is requesting to put the Lewis County Tax Maps on line. The Assessor will pay for the initial startup costs. He requests the County Commission's assistance in funding the monthly fee. (*action required*)

CORRESPONDENCE

4. **Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for April 13, 2017. (*information only*)

5. **Lewis-Gilmer Emergency 911 Monthly Addressing Report:** Lewis-Gilmer Emergency 911 Addressing Report for March 2017 including: number of calls; walk ins; addresses issued; mileage driven; and proof of addresses issued. (*information only*)

6. **Sheriffs Monthly Vehicle Report for March 2017:** Sheriff's Monthly Vehicle report February 2017 including mileage and maintenance for the fleet (*information only*)

7. **Jane Lew Public Service District Meeting Agenda:** Agenda for the Jane Lew Public Service District Meeting of March 9, 2017. (*information only*)

8. **Lewis County Sheriff's Monthly Settlement:** Sheriff's monthly settlement (reconciliation) of Lewis County financial accounts for March 2017. (*information only*)

9. **West Virginia Regional Jail and Correctional Facility Monthly Invoice:** March 2017 monthly invoice for Lewis County inmates housed in the Regional Jail: 1,486 days X \$48.25 per diem = \$71,699.50. (*information only*)

- 10. United State Federal Energy Regulatory Commission Notice of Revised Schedule for Environmental Review of the Mountain Valley Project:** Notice that the final environmental impact statement for the Mountain Valley Pipeline Project has been changed to June 23, 2017 with the Federal Authorization Decision Deadline being moved until September 21, 2017. *(information only)*

BUSINESS

- 11. Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended including: Lewis Gilmer E911 Advisory Board; Lewis County Ambulance Authority. *(information only)*
- 12. Lewis County Park Request to Advertise for Temporary Summer Employment:** The Lewis County Park requests permission to advertise for temporary part time and summer employment for: life guards, concession workers, managers and maintenance staff. The Park reimburses the county for all expenses associated with these positions. *(action required)*
- 13. Lewis County General Fund-Fiscal Year 2017 Budget Revision:** The Lewis County Commission is asked to execute a budget revision for the Fiscal Year 2017 Budget. The following changes are requested: Revenues- increase wine and liquor tax. Decrease- rents and concession and fines, fees and court costs. Expenditures: Increase- Circuit Clerk, Sheriff-Treasurer, Statewide Computer Network, Regional Jail, Dog Warden. Decrease- Contingencies. *(action needed)*
- 14. Consideration of Retiree Health Care County Additional Subsidy Modifications:** The Lewis County Commission will discuss eliminating the additional supplement provided to retiree health care. Retiree's benefits are already subsidized by PEIA. This will not change but will only pertain to the additional subsidy the county provides. This would be for employees who retire after June 30, 2018 and will not impact current retirees or those retiring prior to this date. *(action required)*
- 15. Resignation of Lesley Slaughter as a Lewis Gilmer Enhanced 911 Telecommunicator:** Lesley Slaughter submits her letter of resignation as a Lewis Gilmer Enhanced 911 Telecommunicator effective April 7, 2017. *(action required)*
- 16. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. *(information only)*.
- 17. Timesheets and Leave Requests** *(action required)*
Barbara Winans Thursday, April 20, 2017 Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 18. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, April 13, 2017. *(action required)*
- 19. Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, April 13, 2017. *(action required)*
- 20. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, April 13, 2017. *(action required)*
- 21. Expenses for the current period presented for consideration of payment.**
Draft copies will be available for review upon request Thursday, April 13, 2017. *(action required)*

ADJOURNMENT:

- 22. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

1:00 PM Work Session Executive Session §6-9A-4

Lewis County Economic Development Authority Executive Committee

The Lewis County Economic Development Authority Executive Committee has requested an executive session with the Lewis County Commission (per WV Code §6-9A-4) to discuss external funding options by the Economic Development Authority for the Lewis County Economic Development Authority Executive Director's Position. (*Action required to enter executive session and adjourn only. No decisions will be made in executive session.*)

**LEWIS COUNTY COMMISSION
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*

**Upshur County Commission
Agenda**

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 13, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 6, 2017

9:15 a.m. Janet Spry, Partnership Specialist – US Census Bureau, presentation of local updated census address project

Items for Discussion / Action / Approval:

1. Discuss agenda format and amending Local Rules for Commission Meetings
2. Correspondence from Tabatha R. Perry, Assistant Administrator, requesting the seasonal employment of Carla J. Cosner as Concession Stand Manager at the Buckhannon-Upshur Recreational Park. Upon approval, Ms. Cosner will begin part-time work on or around May 1, 2017 and commence full-time employment on May 14, 2017 at the pay wage rate of \$10 an hour.
3. Review and approval of request for employment of Elizabeth Kelley as a part-time case aide for the 26th Judicial Circuit Community Corrections Day Report Center Upshur County office, effective April 16, 2017; pending background check results. Upon approval, her rate of pay will be \$9.50 per hour and she will work up to 19.5 hours per week.
4. Review and approval of request for employment of James Lough, Jr. as a part-time case aide for the 26th Judicial Circuit Community Corrections Day Report Center Lewis County office, effective April 16, 2017; pending background check results. Upon approval, his rate of pay will be \$9.50 per hour and he will work up to 19.5 hours per week.
5. Approval of Lewis-Upshur Animal Control Facility Volunteer, Kenny Saffle.
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Tabatha R. Perry, Assistant County Administrator, to Jessica Bennington regarding the Commission's decision to grant her a 60 day extension to bring the property located in Banks Tax District – Tax Map 2Q – Parcel Number 46 into compliance with the Safe Structures and Sites Ordinance.
2. Upshur County Animal Control Officer Monthly Dog Report – March 2017

3. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – March 2017

4. Newsletters and/or Event Notifications:

- Upshur County Family Resource April 2017
- Buckhannon Upshur Choral Society – 7:00 p.m. on April 29th at Wesley Chapel

5. Agendas and/or Notice of Meetings:

- BU Parks and Recreation Advisory Board April 10, 2017
- Upshur County Family Resource Network April 10, 2017
- Upshur County Convention & Visitors Bureau April 13, 2017
- Buckhannon-Upshur Airport Authority April 13, 2017
- Upshur County Safe Structures and Sites Enforcement Board April 13, 2017
- Upshur County Farmland Protection Board April 14, 2017

6. Meeting Minutes:

- Elkins Road PSD March 7, 2017
- Upshur County Solid Waste Authority March 13, 2017
- Upshur County Family Resource Network Director's Report March 2017

7. Meetings:

- 04/04/17 5:30 p.m. Elkins Road PSD
- 04/04/17 4:00 p.m. Hodgesville PSD
- 04/06/17 7:00 p.m. Banks District VFD
- 04/06/17 7:00 p.m. Selbyville VFD
- 04/10/17 12:00 p.m. Upshur County Family Resource Network
- 04/10/17 4:30 p.m. Upshur County Solid Waste Authority
- 04/10/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 05/08/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 04/11/17 7:30 p.m. Adrian VFD
- 05/04/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 04/19/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 04/12/17 12:00 p.m. Upshur County Senior Center Board
- 04/13/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 04/12/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 04/12/17 7:30 p.m. Warren District VFD
- 04/13/17 1:00 p.m. Adrian PSD
- 04/12/17 3:00 p.m. Tennerton PSD
- 04/13/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 04/13/17 7:30 p.m. Buckhannon VFD
- 04/13/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 04/20/17 6:30 p.m. Upshur County Youth Camp Board
- 04/16/17 6:00 p.m. Washington District VFD
- 04/17/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce -- CANCELLED
- 04/18/17 4:00 p.m. Upshur County Public Library Board
- 04/18/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 04/18/17 6:30 p.m. Upshur County Fire Board

- 04/18/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/12/17 7:00 p.m. Ellamore VFD
- 04/19/17 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 04/26/17 10:00 a.m. James W. Curry Advisory Board
- 04/20/17 3:00 p.m. Upshur County Farmland Protection Board – CANCELLED
- 04/14/17 11:00 a.m. Upshur County Farmland Protection Board – Special Meeting
- 04/24/17 6:00 p.m. Upshur County Fire Fighters Association
- 04/12/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 04/24/16 10:00 a.m. Mountain CAP of West Virginia, CDC – Annual Meeting

8. Appointments Needed or Upcoming:

- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
 April 20, 2017 --- 9:00 a.m.
 Upshur County Courthouse Annex

***There will be a Special Commission Meeting held at the Upshur County Administrative Annex on Tuesday,
 April 18, 2017 at 9:00 a.m.***

E-911 Addressing Report

March 1, 2017 – March 31, 2017

	Lewis	Gilmer
Telephone Calls	18	6
Walk Ins	4	0
Addresses Issued/Reissued	8	2
Mileage	73	104
Proof Of Address request	22 Combined	

Proof Of Address requests were up this month with citizens calling from the DMV and preparing for trips to the DMV.

There have been a few road signs that have been reported as missing, these are mostly DOH signs and there will be an order placed for road signs needing placed/replaced in Lewis County this spring please let us know if there are any that have been brought to your attention. None have been brought to our attention in Gilmer County.

MARCH 2017 MILEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 21,015

151 Hyre Temp / 14 EXPLORER 37,801

152 Moneypenny 3170 / 13 POLICE INTERCEPTOR 55,682

153 Carpenter 3169 / 13 POLICE INTERCEPTOR 65,505

154 Moran 1643 / 11 TAHOE 60,845

155 Lopez 1910 / 13 POLICE INTERCEPTOR 50,550

156 Tonkin 1234 / 13 POLICE INTERCEPTOR 34,422

157 Clark 2824 / 11 TAHOE 84,619

158 Hendershot 2829 / 11 TAHOE 73,218

159 Carey 2726 / 11 TAHOE 143,986

160 Hummel 2966 / 12 CAPRICE 76,155

162 VanMeter 1232 / 07 CROWN VIC 92,613

170 Cayton 3184 / 09 RAM TRK 118,505

171 Kirkpatrick 2727 / 10 TAHOE 98,466

Jane Lew Public Service District

Regular Meeting April 13, 2017

~~ Public Board Meeting Agenda ~~

1. Call to Order
2. Minutes (03/09/17)
3. General Manager's March Reports (Gee)
 - A. WATER:
 1. Water Bills
 2. Water Treasury Report
 3. Water Adjustments Report
 4. Water Purchase, Sales & Loss Report
 5. Water Preventive Maintenance Report
 6. Water Repairs Report (*fixing unplanned breakdowns*)
 7. Leak Detection Report
 8. Cross Connections/Backflow Report
 9. New Taps (non-project)
 10. Other
 - B. WASTEWATER:
 1. Wastewater Bills
 2. Wastewater Treasury Report
 3. Wastewater Adjustments Report
 4. Wastewater Treatment Purchase & Sales Report
 5. Wastewater Preventive Maintenance Report
 6. Wastewater Repairs Report (*fixing unplanned breakdowns*)
 7. I & I Report
 8. New Taps (non-project)
 9. Other
4. Announcements: Flaxer to be gone from 4/25 – 5/10
5. Correspondence:

~~ OLD BUSINESS ~~

6. Update: Phase II Sewer Upgrade - Case # 09-1043-PSD-42T-PC-PW-CN (Gee)
7. Update: Pending Extensions and Road Bores (Gee)
8. Update: PSD Policies and Job Descriptions (Flaxer)
9. Update: Personnel (Gee)
10. Update: Civil Action No. 16-C-74 John H. Brooks, Plaintiff v Jane Lew PSD, Oscar Mills, Dinah Mills, Skylar Bryce Mills, Christy Malena-Marie Mills (Gee)

~~ NEW BUSINESS ~~

11. NEW: Boggs' sewer problem
12. Late-Received Agenda Items (Gee)
13. Adjournment

Lewis County, West Virginia
 Sheriff's Monthly Settlement
 March 31, 2017

Lewis County
 04/07/2017 @ 02:13:17 PM

	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,020,368.56	292,804.52	1,381,085.68	734,376.07	3,959,882.69
Coal Severance	21,273.58	1.81	0.00	0.00	21,275.39
General School	5,148.38	7,091.84	0.00	12,100.00	140.22
Magistrate Court	1,807.99	1,446.00	0.00	2,022.71	1,231.28
Worthless Check	58,715.95	175.00	0.00	1,727.88	57,163.07
Dog and Kennel	15,874.74	412.00	0.00	416.58	15,870.16
Home Detention	13,246.09	7,653.20	0.00	16,446.37	4,452.92
Emergency 911 Fund	2,995,985.15	149,675.91	0.00	108,425.62	3,037,235.44
Lewis County Aquatic Fund	494,481.35	161,611.80	0.00	0.00	656,093.15
Citizens Education	11,952.87	0.00	0.00	478.44	11,474.43
Federal Equitable	0.71	0.00	0.00	0.00	0.71
Fire Fees	0.00	4,150.59	0.00	4,150.59	0.00
LC Flood Relief Fund	0.00	0.00	0.00	0.00	0.00
NTIA Broadband Project	0.00	0.00	0.00	0.00	0.00
North West Acquisition Project	0.00	0.00	0.00	0.00	0.00
Sheriff Special Account-state	29,310.90	2.46	0.00	1,541.47	27,771.89
Aquatic Excess Levy	0.00	593.38	160,977.18	161,570.56	0.00
County Building	570,126.16	30.30	0.00	0.00	570,156.46
Board of Health	378,609.77	50,936.77	0.00	30,725.46	398,821.08
Tax Lien	400,703.38	0.00	10,705.28	11,190.37	400,218.29
Delinquent Nonentered	7,100.63	0.00	30.00	0.00	7,130.63
Concealed Weapons	58,220.70	1,892.34	0.00	910.00	59,203.04
Assessor Valuaton	207,341.89	39,564.05	0.00	37,342.45	209,563.49
Voters Registration	5,151.84	1.27	0.00	0.00	5,153.11
State Current	0.00	0.34	15,216.26	15,216.60	0.00
Criminal Charges	0.00	2,247.45	0.00	2,247.45	0.00
Court Reporter	0.00	145.00	0.00	145.00	0.00
State Police	0.00	700.00	0.00	700.00	0.00
Vehicle License	0.00	27,981.00	0.00	27,981.00	0.00
State Fines	0.00	250.00	0.00	250.00	0.00
State Jury	0.00	0.00	0.00	0.00	0.00
WV Deputies Fund	634.00	782.50	0.00	633.00	783.50
General Current Expenses	0.00	6,976.32	1,871,367.92	1,878,344.24	0.00
Excess Levy	0.00	3,711.37	1,006,841.12	1,010,552.49	0.00
Weston Current	0.00	1.01	45,811.68	45,812.69	0.00
Jane Lew Current	0.00	0.12	5,508.11	5,508.23	0.00
TOTALS	8,296,054.64	760,838.35	4,497,543.23	4,110,815.27	9,443,620.95

Balance in county depositories - At End of Month	\$	12,458,806.88	Bank errors	
Less: Orders Outstanding	-	(4,705,014.84)	Bank errors	
Add: Deposits in Transit	+	1,686,328.91		
Cash in Office at End of Month	+	3,500.00		
Misc. Adjustments (+ or -)				
Total in county Depositories and Office	\$	9,443,620.95	Bank errors Total	0.00
			True Balance \$	9,443,620.95

I, Adam M. Gissy, Sheriff of Lewis County, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis County, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Adam M. Gissy MB
 Adam M. Gissy, Sheriff & Treasurer, Lewis County
 April 7, 2017
 Dated and sworn to on this date.

Difference (0.00)

STATE OF WEST VIRGINIA



WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY

1325 VIRGINIA STREET, EAST
CHARLESTON, WV 25301-3011
(304) 558-2110
FAX: (304) 558-2115

Jim Justice
Governor

Jeff S. Sandy, CAMS, CFE
Cabinet Secretary

THE HONORABLE AGNES QUEEN, PRESIDENT
LEWIS COUNTY COMMISSION
LEWIS COUNTY COURTHOUSE
WESTON, WV 26452

Statement Number: 31172a8e

Statement Date: 4/6/2017

Month Of Service: March, 2017

Pursuant to subsection 10, Article 20, Chapter 31 of the West Virginia Code, the West Virginia Regional Jail and Correctional Facility Authority hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for LEWIS for the month of March, 2017.

The costs per day for inmate maintenance and operation were determined by the Authority according to criteria, procedures, and regulations promulgated in the code of state Regulations at 94 CSR 7, in accordance with article 3, Chapter 29a of the West Virginia Code.

Detail information, including names of inmates and the number of days of inmate maintenance, to support this invoice is attached.

Month: March

NUMBER OF INMATE DAYS: 1486

PER DIEM RATE: \$48.25

AMOUNT DUE - March, 2017 \$71,699.50

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
P O Box 40258
Charleston, WV 25364

LEWIS COUNTY REGIONAL JAIL COMPARISON

	2015		2016		2017		Diff. 2015 to 2017		Diff. 2016-2017	
	Credits	Total	Credits	Total	Credits	Total				
JULY	\$ 97,368.50	\$ 2,895.00	\$ 94,473.50	\$ 72,761.00	\$ 83,810.25	\$ 83,376.00	\$	\$	\$	\$ 10,615.00
AUGUST	\$ 89,262.50	\$ -	\$ 89,262.50	\$ 69,962.50	\$ 89,938.00	\$ 89,696.75	\$	\$	\$	\$ 19,734.25
SEPTEMBER	\$ 71,892.50	\$ 5,838.25	\$ 66,054.25	\$ 63,690.00	\$ 85,402.50	\$ 74,884.00	\$	\$	\$	\$ 14,040.75
OCTOBER	\$ 73,919.00	\$ 96.50	\$ 73,822.50	\$ 65,523.50	\$ 81,156.50	\$ 78,937.00	\$	\$	\$	\$ 13,413.50
NOVEMBER	\$ 74,208.50	\$ 1,254.25	\$ 72,954.25	\$ 77,055.25	\$ 78,406.25	\$ 78,406.25	\$	\$	\$	\$ 1,351.00
DECEMBER	\$ 78,309.75	\$ 4,873.25	\$ 73,436.50	\$ 87,718.50	\$ 82,555.75	\$ 82,411.00	\$	\$	\$	\$ (965.00)
JANUARY	\$ 65,813.00	\$ 1,881.75	\$ 63,931.25	\$ 94,859.50	\$ 85,257.75	\$ 83,424.25	\$	\$	\$	\$ (10,277.25)
FEBRUARY	\$ 59,781.25	\$ -	\$ 59,781.25	\$ 88,635.25	\$ 70,396.75	\$ 68,756.25	\$	\$	\$	\$ (18,721.00)
MARCH	\$ 65,282.25	\$ -	\$ 65,282.25	\$ 87,187.75	\$ 71,699.50	\$ 65,427.00	\$	\$	\$	\$ (10,036.00)
APRIL	\$ 73,098.75	\$ -	\$ 73,098.75	\$ 85,692.00	\$ 82,555.75	\$ 82,411.00	\$	\$	\$	\$ (965.00)
MAY	\$ 2,895.00	\$ -	\$ 2,895.00	\$ 86,560.50	\$ 85,257.75	\$ 83,424.25	\$	\$	\$	\$ (10,277.25)
JUNE	\$ 61,615.25	\$ -	\$ 61,615.25	\$ 79,130.00	\$ 70,396.75	\$ 68,756.25	\$	\$	\$	\$ (18,721.00)
	\$ 813,446.25	\$ 16,839.00	\$ 796,607.25	\$ 958,775.75	\$ 728,623.25	\$ 705,318.50	\$	\$	\$	\$ 19,155.25

UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION

Mountain Valley Pipeline LLC
Equitrans LP

Docket No. CP16-10-000
Docket No. CP16-13-000

NOTICE OF REVISED SCHEDULE FOR ENVIRONMENTAL REVIEW OF
THE MOUNTAIN VALLEY PROJECT AND
THE EQUITRANS EXPANSION PROJECT

(March 31, 2017)

This notice identifies the Federal Energy Regulatory Commission staff's revised schedule for the completion of the environmental impact statement (EIS) for Mountain Valley Pipeline LLC's (Mountain Valley) Mountain Valley Project and Equitrans LP's (Equitrans) Equitrans Expansion Project. The first notice of schedule, issued on June 28, 2016, identified a final EIS date of March 10, 2017. However, in response to comments on the draft EIS issued September 16, 2016 (with a comment closing date of December 22, 2016), staff produced several environmental information requests sent to Mountain Valley and Equitrans in January and March, 2017, and only recently received information necessary for us to complete our environmental review. As a result, staff has revised the schedule for issuance of the final EIS.

Schedule for Environmental Review

Issuance of Notice of Availability of the final EIS
90-day Federal Authorization Decision Deadline

June 23, 2017
September 21, 2017

If a schedule change becomes necessary, an additional notice will be provided so that the relevant agencies are kept informed of the project's progress.

Additional Information

In order to receive notification of the issuance of the final EIS and to keep track of all formal issuances and submittals in specific dockets, the Commission offers a free service called eSubscription (<http://www.ferc.gov/docs-filing/esubscription.asp>).

Kimberly D. Bose,
Secretary.

I am currently a manager at the park. The Lewis County Park would like your permission to advertise for summer employment. Those positions would include lifeguards, concession stand workers, managers, and maintenance men workers. I would really appreciate your help in this matter. If you have any questions or concerns please feel free to contact me. Thanks in advance.

Budget Resolution

At a regular session of the County Commission, held April ¹⁷~~10~~, 2017, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget of the **GENERAL COUNTY FUND, FY 2016/2017**, for the County of **LEWIS**. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number **5 (five)**, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____ the vote thereon was as follows:

(circle one)

_____	yes	no
Agnes G. Queen		
_____	yes	no
Patrick D. Boyle		
_____	yes	no
Roderick B. Wyman		

WHEREUPON, Agnes G. Queen, President, declared said resolution duly adopted, and it is therefore **ADJUDGED AND ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the President is authorized to affix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2016/2017
 Fund: 1
 Rev. No. 5
 Pg. of No. 1 of 1

Lewis County Commission

GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: Debra A. Hull/Crystal Revis

Phone: 304-269-8215

Fax: 304-269-8202

110 Center Avenue

STREET OR PO BOX

Weston WV

CITY

26452

ZIP CODE

COUNTY

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
308	Wine & Liquor Tax	7,500	3,200		10,700
340	Rents & Concessions	20,268		10,000	10,268
361	Fines, Fees & Court Costs	75,000		15,000	60,000
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

-21,800

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
403	Circuit Clerk	291,577	1,730		293,307
404	Sheriff-Treasurer	286,847	2,982		289,829
408	Statewide Computer Network	58,635	23,000		81,635
704	Regional Jail	700,000	225,000		925,000
716	Dog Warden/Humane Society	123,714	36,000		159,714
699	Contingencies	892,158		310,512	581,646
	#N/A				

NET INCREASE/(DECREASE) Expenditures

-21,800

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Div. Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE



Budget Revision Query

Wednesday, April 05, 2017
11:12:29 AM

Acct#	Type	Dept	Account Name	Description	Amount
308-000.0	1	308	Wine & Liquor Tax	Addn Revenue	\$3,200.00
	1			Acct. # Subtotal	\$3,200.00
				Subtotal	\$3,200.00
340-001.0	1	340	Rent-Mag Court	Lack of Funds	(\$10,000.00)
	1			Acct. # Subtotal	(\$10,000.00)
				Subtotal	(\$10,000.00)
361-000.0	1	361	Fines, Fees, Court Cost	Reduced Revenue	(\$15,000.00)
	1			Acct. # Subtotal	(\$15,000.00)
				Subtotal	(\$15,000.00)
				Type Subtotal	(\$21,800.00)
403-105.0	2	403	Circuit Clerk Ins.	Additional Expenses	\$1,730.00
	1			Acct. # Subtotal	\$1,730.00
				Subtotal	\$1,730.00

Acct#	Type	Dept	Account Name	Description	Amount
404-105.0	2	404	Tax Office Ins.	Additional Expenses	\$2,982.00
1				Acct. # Subtotal	\$2,982.00
		1		Subtotal	\$2,982.00
408-349.0	2	408	Statewide Computer	Additional Funds Needed	\$23,000.00
1				Acct. # Subtotal	\$23,000.00
		1		Subtotal	\$23,000.00
699-000.0	2	699	Contingencies	Balance Revision	(\$310,512.00)
1				Acct. # Subtotal	(\$310,512.00)
		1		Subtotal	(\$310,512.00)
704-349.0	2	704	Regional Jail	Addn Funds Needed	\$225,000.00
1				Acct. # Subtotal	\$225,000.00
		1		Subtotal	\$225,000.00
716-566.0	2	716	Contribution to D&K Fund	Addn Funds Needed	\$36,000.00
1				Acct. # Subtotal	\$36,000.00
		1		Subtotal	\$36,000.00
		6		Type Subtotal	(\$21,800.00)

Amount

Description

Account Name

Dept

Type

Acct#

9

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
October 19, 2015

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
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Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Actuarial Certification

October 19, 2015

This report presents the results of the actuarial valuation of the the Lewis County Commission Retiree Medical Plan (the "Plan") pursuant to Governmental Accounting Standards Board Statement 45 ("GASB 45").

The primary purpose of this report is two-fold: (1) to provide financial statement information pursuant to GASB 45 for the fiscal year ending June 30, 2015 and (2) to present results from the July 1, 2015 actuarial valuation that will be used to determine certain required financial statement information for the fiscal year ending June 30, 2016. The results of our calculations are set forth in this report, as are the actuarial assumptions and methods and a brief summary of the eligibility criteria and benefits for retirees.

To the best of our knowledge, the information supplied in this report is complete and accurate. The analysis and calculations were conducted in a manner consistent with the Standards of Professional Conduct, Qualifications, and Practice of the American Academy of Actuaries and consistent with the standards of practice of the Actuarial Standards Board.

All costs, liabilities, rates of interest, and other factors under the Plan have been determined on the basis of actuarial assumptions and methods which are reasonable and consistent with our understanding of GASB 45. All assumptions have been discussed with the County and appear to represent the best estimate of anticipated experience under the Plan. In preparing this report we relied on the census data, plan provisions, and other plan financial information provided by the County. Actuarial computations under GASB 45 are for purposes of fulfilling employer financial accounting requirements. Determinations for purposes other than meeting employer financial accounting requirements may be significantly different from the results contained in this report.

Respectfully Submitted,



John Mitchell, FSA, EA, MAAA
Benassist Solutions, LLC

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Summary of Key Results

A. June 30, 2015 Accounting Entries	
1. Annual Required Contribution (ARC)	\$ 817,528
2. Interest on net OPEB obligation	29,324
3. Adjustment to ARC	<u>(40,765)</u>
4. Annual OPEB Cost 2014-15 [B1+B2+B3]	806,087
5. Contributions made	<u>(37,491)</u>
6. Increase in Net OPEB Obligation [B4+B5]	768,596
7. Net OPEB Obligation (Asset) - June 30, 2014	<u>733,107</u>
8. Net OPEB Obligation (Asset) - June 30, 2015 [B6+B7]	<u>\$ 1,501,703</u>
B. Census Data Summary - July 1, 2015	
1. Active Participants	92
2. Retired Participants	<u>21</u>
3. Total	113
C. Unfunded Actuarial Accrued Liability - July 1, 2015	
1. Actuarial Accrued Liability	\$ 2,521,916
2. Trust Balance	<u>0</u>
3. Unfunded Actuarial Accrued Liability [C1+C2]	<u>\$ 2,521,916</u>
D. 2015-16 Annual OPEB Cost	
1. ARC	\$ 376,201
2. Interest on Net OPEB Obligation	60,068
3. Adjustment to ARC	<u>(83,504)</u>
4. Annual OPEB Cost [D1+D2+D3]	<u>\$ 352,765</u>

Notes

(1) Per GASB 45 paragraph 12 the July 1, 2015 actuarial valuation may be used to determine the ARC for the fiscal years ending 2016 and 2017. Accordingly, the ARC and Annual OPEB Cost for the fiscal year ending 6/30/2016 are shown above (Items D1 and D4).

(3) The Actual Contribution (Item A5) represents the amount paid to retirees and was provided by Lewis County.

Lewis County, West Virginia

Retiree Medical Plan

July 1, 2015 Actuarial Valuation

Development of ARC and Annual OPEB Cost for the FYE June 30, 2016

	6/30/2016
A. Normal Cost	
1. Normal Cost	\$ 221,499
2. Assumed Interest to the End of the Year	8,860
3. Normal Cost with Interest [A1+A2]	<u>\$ 230,359</u>
B. Determination of Current Year Amortization Payment	
1. Actuarial Accrued Liability (UAAL) BOY	\$ 2,521,916
2. Trust Assets (UAAL) BOY	<u>0</u>
3. Unfunded Actuarial Accrued Liability (UAAL) as of BOY	\$ 2,521,916
4. Amortization Period	30 years
5. Level Dollar Amortization Factor *	17.9837
6. Amortization Amount BOY [B3/B5]	\$ 140,233
7. Assumed Interest to EOY	<u>5,609</u>
8. Amortization Amount EOY [B6+B7]	<u>\$ 145,842</u>
C. Determination of Annual Required Contribution	
1. Normal Cost with Interest	\$ 230,359
2. Amortization of UAAL	<u>145,842</u>
3. Annual Required Contribution (ARC) [C1+C2]	<u>\$ 376,201</u>
D. Annual OPEB Cost	
1. ARC	\$ 376,201
2. Interest on Prior Year Net OPEB Obligation	60,068
3. Adjustment to ARC	<u>(83,504)</u>
4. Annual OPEB Cost [D1+D2+D3]	<u>\$ 352,765</u>

Note

The amortization of the Unfunded Actuarial Accrued Liability is calculated assuming a 30 year level dollar amortization.

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
History of Annual OPEB Cost and Net OPEB Obligation

Fiscal Year End	Annual OPEB Cost	Actual Contributions	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation (Asset)
June 30, 2014	\$ 756,324	\$ 23,217	3.07%	\$ 733,107
June 30, 2015	\$ 806,087	\$ 37,491	4.65%	\$ 1,501,703

Notes

Based on the Notes to Financial Statements provided by Lewis County, for fiscal year ending 6/30/2013, Lewis County reduced the Net OPEB obligation from \$3,154,678 to \$0. Accordingly, the Net OPEB obligation shown above at 6/30/2014 is equal to the 2013-14 annual OPEB cost of \$756,324 less payments to retirees of \$23,217.

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Schedule of Funding Progress

Valuation Date	Actuarial Value of Assets (AVA)	Actuarial Accrued Liability (AAL)	Unfunded Actuarial Accrued Liability (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
July 1, 2014	\$ 0	\$ 4,085,776	\$ 4,085,776	0.00%	NA	NA
July 1, 2015	0	2,521,916	2,521,916	0.00%	\$ 3,725,460	67.69%

Notes

(1) Covered Payroll as of July 1, 2015 was provided by Lewis County. Covered payroll as of July 1, 2014 was not provided.

(2) The Actuarial Accrued Liability at July 1, 2015 decreased significantly from the prior year due to modifications to the Healthcare subsidy made by the Lewis County Commission effective for employees retiring after 12/31/2014.

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Expected Benefit Payments

Fiscal Year End	Expected Benefit Payments
June 30, 2015	\$ 46,806
June 30, 2016	56,321
June 30, 2017	70,296
June 30, 2018	81,647
June 30, 2019	97,140
June 30, 2020	110,756
June 30, 2021	130,169
June 30, 2022	137,380
June 30, 2023	144,570
June 30, 2024	157,872
June 30, 2025	166,593
June 30, 2026	169,683
June 30, 2027	174,097
June 30, 2028	195,000
June 30, 2029	207,698
June 30, 2030	216,868
June 30, 2031	222,170
June 30, 2032	241,899
June 30, 2033	260,670
June 30, 2034	274,425
June 30, 2035	288,561
June 30, 2036	308,663
June 30, 2037	311,236
June 30, 2038	306,621
June 30, 2039	324,870

Note

Expected disbursement amounts shown above include anticipated payments on behalf of both existing retirees and their spouses and active participants who are anticipated to retire pursuant to the valuation assumptions. Note that assumptions regarding future medical inflation and population demographics tend to lose accuracy over time. Expected cashflows shown above have been prepared in accordance with actuarial and methods prescribed under GASB 45.

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Summary of Assumptions and Methods

Since Lewis County retirees benefit under the West Virginia Public Employees Insurance Agency (PEIA) Health Plan, many assumptions (as indicated below) are based on the June 30, 2013 GASB 45 actuarial valuation of the PEIA plan. All actuarial assumptions have been discussed with Lewis County officials.

Discount Rate - Pursuant to GASB 45, the discount rate should be the estimated long-term investment yield on the investments that are expected to be used to finance the payment of benefits, with consideration given to the nature and mix of current and expected investments. A discount rate of 4.0% was used for the valuation.

Termination Rates - The rates used for the June 30, 2013 PEIA GASB 45 actuarial valuation (see Appendix A of that report). Sample rates are listed on Table A on the following page.

Retirement Rates - The rates used for the June 30, 2013 PEIA GASB 45 actuarial valuation (see Appendix A of that report). Sample rates are listed on Table A on the following page.

Mortality Rates - The rates used for the June 30, 2013 PEIA GASB 45 actuarial valuation (see Appendix A of that report). Sample rates are listed on Table A on the following page.

Disability - Included in Termination and Retirement Rates

Election Percentage - It is assumed that 100% of eligible retirees will elect to receive coverage upon retirement.

Marriage Percentage - NA. There is no spousal subsidy for employees retiring after December 31, 2014.

Premium Costs - Premium costs are provided by PEIA. The 2015 PEIA premium costs are shown on Table B.

Medical Trend - The rates used for the June 30, 2013 PEIA GASB 45 actuarial valuation (see page 21 paragraph 8 of that report). Sample rates are listed on Table C on the following page.

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Summary of Assumptions and Methods

Table A - Sample Rates

<i>Age</i>	<i>Withdrawal Male</i>	<i>Withdrawal Female</i>	<i>Retirement Male</i>	<i>Retirement Female</i>	<i>Mortality Male</i>	<i>Mortality Female</i>
20	12.00%	12.10%	0.00%	0.00%	0.04%	0.02%
25	9.60%	11.00%	0.00%	0.00%	0.05%	0.03%
30	8.40%	8.80%	0.00%	0.00%	0.06%	0.04%
35	6.60%	5.50%	0.00%	0.00%	0.09%	0.06%
40	4.80%	4.50%	0.00%	0.00%	0.12%	0.09%
45	3.60%	4.00%	0.00%	0.00%	0.22%	0.13%
50	2.40%	3.50%	0.00%	0.00%	0.39%	0.20%
51	2.16%	3.20%	0.00%	0.00%	0.43%	0.22%
52	1.92%	2.90%	0.00%	0.00%	0.48%	0.23%
53	1.68%	2.60%	0.00%	0.00%	0.52%	0.25%
54	1.44%	2.30%	0.00%	0.00%	0.57%	0.27%
55	1.20%	2.00%	25.00%	25.00%	0.61%	0.30%
56	1.20%	1.80%	15.00%	15.00%	0.66%	0.33%
57	1.20%	1.60%	15.00%	15.00%	0.71%	0.36%
58	1.20%	1.40%	15.00%	15.00%	0.77%	0.39%
59	1.20%	1.20%	15.00%	15.00%	0.84%	0.44%
60	1.20%	1.00%	15.00%	15.00%	0.92%	0.49%
61	0	0	15.00%	15.00%	1.01%	0.55%
62	0	0	30.00%	30.00%	1.11%	0.62%
63	0	0	18.00%	18.00%	1.24%	0.69%
64	0	0	18.00%	18.00%	1.39%	0.77%
65	0	0	25.00%	25.00%	1.56%	0.86%
66	0	0	20.00%	20.00%	1.76%	0.96%
67	0	0	20.00%	20.00%	1.98%	1.06%
68	0	0	20.00%	20.00%	2.22%	1.16%
69	0	0	20.00%	20.00%	2.48%	1.29%
70	0	0	100.00%	100.00%		

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Summary of Assumptions and Methods

Table B - 2015 PEIA Premiums

The table below shows the 2015 PEIA premium rates before application of Lewis County's cost sharing arrangement. For eligible employees retiring after December 31, 2014 Lewis County will subsidize a portion of the applicable premium based on service at retirement. The percentage of the applicable premium that Lewis County will pay is as follows:

<u>Years of Service</u>	<u>Lewis County Percentage</u>
5-9	20%
10-14	38%
15-19	57%
20-24	68%
25+	75%

	<i>Non-Medicare Policyholder Only (Plan A)</i>	<i>Medicare Policyholder Only (Plan 1)</i>
Employees hired prior to 7/1/2010		
5 to 9 years of service	\$ 845.00	\$ 398.00
10 to 14 years of service	\$ 651.00	\$ 293.00
15 to 19 years of service	\$ 456.00	\$ 188.00
20 to 24 years of service	\$ 341.00	\$ 126.00
25 or more years of service	\$ 264.00	\$ 84.00
Unsubsidized Premium		
Employees hired on or after 7/1/2010	\$ 1,055.00	\$ 437.00

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Summary of Assumptions and Methods

Table C - Medical Trend Rates

<i>Year</i>	<i>Rate</i>
2015	3.00%
2016	9.00%
2017	8.50%
2018	8.00%
2019	7.50%
2020	7.00%
2021	6.50%
2022	6.00%
2023 and after	5.50%

Lewis County, West Virginia
Retiree Medical Plan
July 1, 2015 Actuarial Valuation
Summary of Plan Provisions

Lewis County, West Virginia ("Lewis County") provides continued access to post-retirement medical coverage to its employees who meet certain eligibility requirements. Upon retirement, eligible employees will be offered retiree medical coverage through the PEIA.

Eligibility

All participants will be eligible for retiree medical benefits when they: (1) become fully vested under PERS and (2) commence monthly retirement benefit payments under PERS. A summary of those eligibility requirements are as follows:

- Retire with full benefits at age 55 if age plus contributing service equals 80 or more. (Known as the Rule of 80)
- Retire with full benefits at age 60 if he or she has 5 or more years of contributing service
- Retire with reduced benefits at age 55 if he or she has 10 or more years of credited service
- Retire with reduced benefits if less than 55 years of age and he or she has 30 or more years of service

Benefits

Lewis County will subsidize a portion of the employer monthly premium amount established each year by the PEIA. The 2015 PEIA premium schedules are set forth in the Summary of Assumptions section of this report. Premium amounts are updated each year as of July 1 for the upcoming plan year.

A spousal subsidy is available for eligible employees who retired on or before December 31, 2014. For eligible employees retiring after December 31, 2014, no spousal subsidy is available.

Cost Sharing

For eligible employees retiring on or before December 31, 2014 Lewis County pays 75% of the retiree cost and 50% of the cost of covering a dependent spouse.

For eligible employees retiring after December 31, 2014 Lewis County will subsidize a portion of the applicable premium based on service at retirement. The percentage of the applicable premium that Lewis County will pay is as follows:

<u>Years of Service</u>	<u>Lewis County Percentage</u>
5-9	20%
10-14	38%
15-19	57%
20-24	68%
25+	75%

William F. Rowan
Director, Lewis-Gilmer E911
201 Orchard St.
Weston, WV 26452

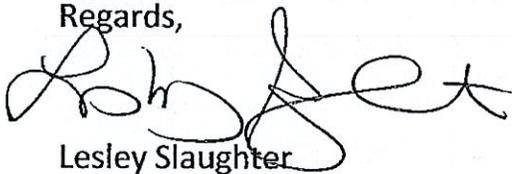
April 7, 2017

Dear Mr. Rowan,

It is with mixed emotion that I write this letter to resign from my current position of Telecommunicator with the Lewis-Gilmer E911 Center, effective immediately. I appreciate the opportunities that were afforded to me during my employment. Unfortunately, due to my new position, I will be unable to render a 2 week notice. This is not my typical experience, but necessary as my new position begins in 1 week.

Thank you again for your faith in me and I hope that our paths will cross again.

Regards,

A handwritten signature in black ink, appearing to read "Lesley Slaughter". The signature is stylized and cursive, with a large initial "L" and "S".

Lesley Slaughter

Lewis County Commission
Commission Employee Vacation/Sick Leave Request Form

I, Barbara Winans, hereby request the following day(s) off:

List day and date (Ex: Monday, May 2, 2005) for each day off. Please indicate if leave involves any Courthouse holidays.

Thursday, April, 20, 2017

Time off is to be taken from (circle one): Annual Leave Sick Leave Comp Time

Barbara E. Winans 4/7/17 [Signature] 4-7-17
Employee Signature Date Supervisor Signature Date

[Signature] 4/18/2017
Commission Approval Date