

110 Center Avenue  
Weston, WV 26452  
Phone: (304)269-8200  
Fax: (304)269-2416  
Email: lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS**  
**PATRICK D. BOYLE**  
President  
**AGNES QUEEN**  
Commissioner  
**ROD WYMAN**  
Commissioner

**LEWIS COUNTY COMMISSION**  
**110 CENTER AVENUE, 2nd FLOOR**  
**WESTON, WV 26452**  
**AGENDA**  
**MONDAY, April 3, 2017**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **10:00 AM Call Meeting to Order** (*action required*)
2. **10:05 AM John Breen, Lewis County Assessor**  
**RE: Exonerations, Consolidations, Apportionments**  
Draft copies will be available for review Thursday, March 30, 2017 upon request. (*action required*)

**APPOINTMENTS**

3. **10:15 AM Deanna Palmer, Lewis County Family Resource Network**  
**RE:** The Lewis County Family Resource Network requests the Lewis County Commission issue a Proclamation for Child Abuse Awareness Month. Additionally, the Commission will be asked to recess the meeting to raise a flag symbolizing Child Abuse Awareness Month. (*action required*)
4. **10:30 AM HOPE, Incorporated**  
**RE:** HOPE, Incorporated requests the Lewis County Commission issue a Proclamation for Domestic Violence Awareness Month. (*action required*)

**CORRESPONDENCE**

5. **Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for March 30, 2017 is presented for review. (*information only*)
6. **Lewis County Parks and Recreation Meeting Agenda and Minutes:** Agenda for the March 27, 2017 Lewis County Parks and Recreation Board Meeting and Minutes of the February 27, 2017 meeting. (*information only*)

**BUSINESS**

7. **Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended including: Lewis County Park Board Meeting; Lewis County Chamber luncheon; County Commissioners Association of West Virginia legislative conference call. (*information only*)
8. **Fair Housing Resolution:** The Lewis County Commission is asked to execute a proclamation affirming that Lewis County is committed to fair housing and the West Virginia State Fair Housing Law, Title 49-3-305 MCA. (*action required*)
9. **Appointment of Lucinda A. Whetsell to the Region VII Planning and Development Council:** The Lewis County Commission is asked to consider the appointment of Lucinda A. Whetsell to the Region VII Planning and Development Council. The council needs to fill a county administrator position on the board. If approved, the Oath of Office will be administered. (*action required*)



***Proclamation***  
***April, 2017 as Sexual Assault Awareness Month***

**Whereas**, sexual violence against the citizens of Lewis County continues, and

**Whereas**, sexual violence affects every person in Lewis County as a victim/survivor, or as a family member, domestic partner, friend, co-worker or neighbor of a victim/survivor; and

**Whereas**, to prevent the future violation of our citizens, it is critical to foster greater public awareness of the causes and effects of sexual violence, and to address this problem at every civic level; and

**Whereas**, Lewis County recognizes the importance of designating a time devoted to increasing the general public's awareness of sexual violence, celebrating the courage of victims/survivors, and recognizing the tireless efforts of sexual assault program advocates throughout the state; and

**Whereas**, West Virginia sexual assault programs, other professionals and supporters have joined together as the **West Virginia Foundation for Rape Information and Services (WVFRIS)** to support each other in their work and to provide the State of West Virginia and its citizens with a central source of information on sexual assault; and

**Whereas, HOPE INC., THE TASK FORCE ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT** volunteers and staff promote sexual prevention by offering educational services in Lewis County throughout the year; and

**Whereas, HOPE INC., THE TASK FORCE ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT** requests public support and assistance as it continues as to work toward a society where all women, children and men can live in peace, free from violence and exploitation;

**Now, Therefore, I, Patrick Boyle, President of the Lewis County Commission, do hereby proclaim April 1<sup>st</sup> through April 30, 2017 as Sexual Assault Awareness Month in Lewis County, and I commend this observance to all citizens.**

Adopted by the Lewis County commission on this, the 3<sup>rd</sup> day of April 2017.

\_\_\_\_\_  
**Patrick D. Boyle, President**

\_\_\_\_\_  
**Agnes Queen, Commissioner**

\_\_\_\_\_  
**Rod Wyman, Commissioner**

Attested: \_\_\_\_\_  
Cynthia S. Rowan

**Upshur County Commission  
Agenda**

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: March 30, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• March 23, 2017

9:15 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Requesting the month of April 2017 to be proclaimed as Child Abuse Prevention and Awareness Month and requesting that March 30, 2017 be proclaimed as Children’s Memorial Flag Day

*(Recess for raising of flag)*

9:45 a.m. Sandra Phillips, Tennerton Lions Club President – Proclamation declaring April 27, 2017 to be a day of honor and appreciation of the Tennerton Lions Club

**Items for Discussion / Action / Approval:**

1. Approval and signature of welcome letter for the annual Strawberry Festival Souvenir Program Book and local newspapers.
2. Review and signature of WV Counties Risk Pool 2017-2018 Acceptance to Renew Coverage of proposal dated March 15, 2017. Upon approval, the total annual contribution will be \$180,299.
3. Approval and signature of Agreement between the Division of Culture and History for and on behalf of Archives and History for and on behalf of the Records Management and Preservation Board and the Upshur County Commission for fiscal year July 1, 2017 through June 30, 2018. The award amount is \$10,000 with a ten percent cash match to be provided by the County.
4. Approval and signature of FY 17 Court Security Grant Application, Resolution and Assurances, for a WAVE Plus duress alarm system, fiberglass panels, security cameras, metal detector wand, intercom system, card reader and walk through metal detector.
5. Correspondence from Larry Lance, French Creek Elementary School Counselor, requesting for the rental fee of the large pavilion on April 29<sup>th</sup> to be waived. The pavilion has been reserved to conduct a “Fun Run” fundraiser to raise money for the school.
6. Correspondence from Dustin L. Hollen requesting permission for the 7-8 year old pinto team to utilize the Pringle Tree Park for baseball practice when the fields at Tennerton are not available. The days requested, weather permitting, would be on Tuesdays and Thursdays from 6 p.m. to 7:30 p.m. during the month of April.
7. Correspondence from David E. Godwin, Prosecuting Attorney, requesting the employment of Matthew Ray Cutright as Victim Advocate, effective April 10, 2017, at a salary of \$32,745.

8. Correspondence from Carol J. Smith, County Clerk, requesting the employment of Debra A. Hull as Deputy County Clerk/Bookkeeper, effective April 16, 2017, at the hourly wage rate of \$20.70. Upon approval, Ms. Smith further requests, for retirement purposes only, that Ms. Hull be allowed to carry forward 1,513 hours of accumulated leave. Upon Ms. Hull's retirement with the WV Public Employees Retirement System, she will utilize this leave for years of service credit.
9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Tony O'Leary, WV Development Office Project Manager, enclosing the fully executed grant award and contract dated December 13, 2016 for the Community Development Block Grant in the amount of \$283,434 for the Elkins Road PSD, Phase III Water System Improvements.
2. Correspondence from Mary Jo Thompson, WV Development Office Director, reminding the Commission, as a recipient of the Community Development Block Grant funds, of their responsibility to implement appropriate activities to promote fair housing during the month of April and on a continuing basis throughout the year.
3. Correspondence from Debrin L. Jenkins, WV Rural Health Association Executive Director, introducing the WV Health Data Portal that may be accessed for free at [www.wvrha.org](http://www.wvrha.org) down to the county level. This portal is an online geo-spacial resource with up to date health and workforce data available to be used to develop color coded maps for community assessments, grant applications and to aid in making policy decisions based on up to date facts.
4. Upshur County Sheriff's Financial Statement for period ending February 2017
5. Newsletters and/or Event Notifications:
  - Press Release – Buckhannon Dog Park Development Underway
6. Agendas and/or Notice of Meetings:
 

• Region VI Local Elected Officials Meeting	March 10, 2017
• Upshur County Youth Camp Board	March 16, 2017
• City Council of Buckhannon – Special Session	March 30, 2017
• Upshur County Solid Waste Authority	April 10, 2017
• Town Hall Meeting Notice of City Council of Buckhannon	May 8, 2017
7. Meeting Minutes:
 

• Region VI LEO Board Meeting	December 9, 2016
• Region VI LEO Special Board Meeting	December 19, 2016
• Elkins Road PSD	February 7, 2017
• Upshur County Youth Camp Board	February 16, 2017
• Upshur County Fire Board	February 21, 2017
• WesMonTy RC&D Board of Directors	February 21, 2017

8. Meetings:

- 04/04/17 5:30 p.m. Elkins Road PSD
- 04/04/17 4:00 p.m. Hodgesville PSD
- 04/06/17 7:00 p.m. Banks District VFD
- 04/06/17 7:00 p.m. Selbyville VFD
- 04/10/17 12:00 p.m. Upshur County Family Resource Network
- 04/10/17 4:30 p.m. Upshur County Solid Waste Authority
- 04/10/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 05/08/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 04/11/17 7:30 p.m. Adrian VFD
- 05/04/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 04/19/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 04/12/17 12:00 p.m. Upshur County Senior Center Board
- 04/13/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 04/12/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 04/12/17 7:30 p.m. Warren District VFD
- 04/13/17 1:00 p.m. Adrian PSD
- 04/12/17 3:00 p.m. Tennerton PSD
- 04/13/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 04/13/17 7:30 p.m. Buckhannon VFD
- 04/13/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 04/20/17 6:30 p.m. Upshur County Youth Camp Board
- 04/16/17 6:00 p.m. Washington District VFD
- 04/17/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 04/18/17 4:00 p.m. Upshur County Public Library Board
- 04/18/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 04/18/17 6:30 p.m. Upshur County Fire Board
- 04/18/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/12/17 7:00 p.m. Ellamore VFD
- 04/19/17 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 04/26/17 10:00 a.m. James W. Curry Advisory Board
- 04/20/17 3:00 p.m. Upshur County Farmland Protection Board – Farm Bureau Office
- 04/24/17 6:00 p.m. Upshur County Fire Fighters Association
- 04/12/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 04/24/16 10:00 a.m. Mountain CAP of West Virginia, CDC – Annual Meeting

9. Appointments Needed or Upcoming:

- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission  
April 6, 2017 --- 9:00 a.m.  
Upshur County Courthouse Annex

# **LEWIS COUNTY PARKS AND RECREATION AGENDA**

**Monday March 27, 2017 6:00pm at the Courthouse**

- 1) Call to Order**
  
- 2) Reading of the Minutes**
  
- 3) Treasurer's Report**
  
- 4) Public Comment**
  
- 5) Director's Report**
  
- 6) Old and Unfinished Business**
  
- 7) New Business**
  
- 8) Adjourn**

**If you are unable to attend, please contact Gene Edwards, at 304-269-4836**

# LEWIS COUNTY PARK BOARD

Minutes of the Meeting of February 27, 2017

Present: Gene Edwards, President, Barbara Paugh, Vice President, Betty Hill, Treasurer, Shirley Taylor, Secretary, Agnes Queen, Alyce Henry, Andrea Clem, Josie Britton, Richard Messenger, Glenn Brown, Rod Wyman, John Shaffer, Director, Tom Alkire and Jim Stutler.

Gene Edwards opened the meeting with discussion about bids for the Tennis Courts. Only one bid was received from Deluxe Athletics, \$42,642.00. Glenn Brown made a motion to have Deluxe Athletics and their bid to repair the Tennis Courts. The motion was seconded by Richard Messenger. Motion passed.

The minutes from the October 2016 meeting were read with two corrections. Agnes Queen's name was omitted from those listed as present and second Tennis Court will be completed before the work on the fence. A motion to accept the minutes after correction was made by Richard Messenger, seconded by Josie Britton. Motion passed.

The minutes of the special meeting were read, Richard Messenger made a motion to accept as read and was seconded by Josie Britton. Motion passed.

The Budget was presented by Betty Hill. After discussion, a motion to accept the budget was made by Glenn Brown and seconded by Richard Messenger. Motion passed. The Treasurer's report was presented by Betty Hill. A motion to accept the report as read was made by Richard Messenger and seconded by Barbara Paugh. Motion passed.

John Shaffer reported that the Pool would be opened to the schools the week of May 25th. There was discussion of the food bus coming to the Park. Richard Messenger made a motion to allow the food bus to come to the Park and was seconded by Barbara Paugh. Motion passed. John will make arrangements for this. He reported that the bathroom stall doors needed to be replaced. John gave a report on the up to date rentals of the Shelters, Pool and Camping.

There was a discussion about the high water bill. A leaky hydrant was reported. Agnes Queen said she would have this looked into. Jim Stutler reported that the gas well was checked and the maintenance was done. Some pipes need to be replaced and this will be done.

Tom Alkire reported about needing a new mower. There was discussion about a Simplicity brand vs. John Deere. Further information will be obtained. Alcoa Fence Co. quoted fence repairs would be less than \$5,000.00 Agnes Queen reported that Joe Frazier will work on the lights and the Power Company will report to us the cost of using the lights on the Tennis Courts.

There was discussion about rules and the use of the Tennis Courts and the responsibility of the users, further information will be obtained. The meeting was adjourned by Gene Edwards. The next meeting will be March 27, 2017 at 6:00 pm at the Lewis County Courthouse.

Respectfully submitted by Shirley Taylor, Secretary

# COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue  
Weston, WV 26452  
Phone: (304)269-8200  
Fax: (304)269-2416  
Email: lewiscountycommission@lewiscountywv.org  
Website: lewiscountywv.org



**COMMISSIONERS:**  
**PATRICK D. BOYLE**  
President  
**AGNES G. QUEEN**  
Commissioner  
**ROD WYMAN**  
Commissioner

## FAIR HOUSING RESOLUTION

Whereas, the **Lewis County Commission** desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States, and to encourage and bring about mutual self-respect and understanding among all citizens and groups in the **County**; and,

Whereas, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin; and,

Whereas, under the West Virginia State Fair Housing Law, Title 49-2-305, MCA, it is illegal to deny housing to any person because of race, sex, religion, color, age, physical or mental handicap or national origin;

Therefore, be it resolved the **Lewis County Commission**, West Virginia makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing.

Therefore, be it also resolved that a Fair Housing Law poster, which has the "Equal Housing Opportunity" logo, will be displayed at **County Courthouse**.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The **County Commissioners** shall inform all **County** employees of the **County's** commitment to fair housing.
2. The **County Commissioners** will post this resolution in **County** buildings and other public places and publicize it.
3. The **County Commissioners** shall direct all employees to forward immediately to the **Commission President** any reports they receive of housing discrimination.
4. The **Commission President** shall forward such complaints to the West Virginia Human Rights Commission, 1321 Plaza East, Room 108A, Charleston, West Virginia, 25301-1400, within 10 days of receipt of said complaint.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**OATH OF OFFICE AND CERTIFICATE**

---

**STATE OF WEST VIRGINIA**

**COUNTY OF LEWIS TO-WIT**

*I, Lucinda Whetsell, do solemnly swear that I will support the  
Constitution of the United States and the Constitution of the State of West Virginia  
and that I will faithfully discharge the duties of serving on the*

**REGION VII PLANNING AND DEVELOPMENT COUNCIL**

*to the best of my skill and judgment, SO HELP ME GOD.*

*Signature of affiant:*

---

***Lucinda Whetsell***

*Subscribed and sworn to before me, in said County and State, this 3<sup>rd</sup> day  
Of April, 2017.*

---

***Patrick D. Boyle President,  
Lewis County Commission***

***Attest:*** \_\_\_\_\_  
***Cynthia S. Rowan  
Lewis County Clerk***

**STATE OF WEST VIRGINIA**  
**Agreement between the**  
**Division of Culture and History**  
**For and on behalf of Archives and History**  
**For and on behalf of the Records Management and Preservation Board**  
**and the Lewis County Commission**

This AGREEMENT is made and entered into this the **1<sup>st</sup> day of July 2017** by and between the State of West Virginia, the Division of Culture and History and the Records Management and Preservation Board, hereinafter referred to as WVDCH, and the Lewis County Commission, hereinafter referred to as GRANTEE.

WHEREAS, the WVDCH is expressly authorized by Article 1, Chapter 29 of the *Code* of West Virginia, One Thousand Nine Hundred Thirty-One, as amended, on behalf of the Records Management and Preservation Board, in the exercise of its lawful duties, to administer state funds appropriated through the West Virginia Legislature from the public records and preservation revenue account to be granted by the Records Management and Preservation Board to county government entities participating in the County Records Management and Preservation Grant Program, Title 100 CSR1; and

WHEREAS, the GRANTEE submitted a request for funds to support a records project under the County Records Management and Preservation Grant Program, which the Records Management and Preservation Board approved on January 9, 2017 to provide **\$10,000** to the GRANTEE, as per Number 3 of this Agreement, and/or any provisos thereto stipulated by the Records Management and Preservation Board and agreed to by the GRANTEE.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The WVDCH and the GRANTEE agree to cooperate in the implementation of the records management and preservation project referenced above and in compliance with Records Management and Preservation Board rules, regulations and policies.
2. The term of this project shall be for fiscal year **July 1, 2017 through June 30, 2018**, or through completion of the project, whichever comes first.
3. The WVDCH agrees to grant to the GRANTEE the sum of \$10,000, the county must provide a cash match of at least ten percent (10%) of all grant funds expended. The Records Management and Preservation Board award must be expended as follows:

**Circuit Clerk:** \$5,000 for personnel costs to scan and index mental hygiene and divorce case files (1989-2009) using the county's records management system. It is the responsibility of the county and office holder to perform an image by image inspection of the records.

**County Clerk:** \$5,000 for personnel costs to scan and index deed and fiduciary books using the county's records management system. It is the responsibility of the county and office holder to perform an image by image inspection of the records.

4. The GRANTEE certifies that it has the required cash-matching capabilities as submitted in its referenced grant application.
5. The WVDCH only agrees to transfer funds to reimburse the grantee on a quarterly basis for eligible expenditures in the referenced grant as provided in the Grant Management Packet (Invoice and supporting documentation).
6. The GRANTEE agrees to comply with all applicable federal, state and county laws, rules, regulations and policies, including but not restricted to purchasing and competitive bidding rules and procedures for purchases of equipment, services, and hiring or employing staff or contract workers, promulgated thereunder.
7. The GRANTEE hereby represents that it possesses the legal authority to contract for this Agreement, as per copy of the resolution, motion or similar action which was clearly adopted by the County Commission; and further, that it has directed and authorized the official representative to act in connection with this Agreement.
8. The GRANTEE agrees to submit quarterly Project Status Reports, Project Financial Expenditure Status Reports, supporting documentation and forms. The Final Report is due within 90 days of completion of the grant project.
9. The GRANTEE agrees to provide Government Pricing for goods and services and to maintain accurate records in accordance with generally accepted accounting principles and procedures, and to comply with requirements of the Single Audit Act of 1984 and OMB Circular A-128, in connection with referenced grant.
10. The GRANTEE agrees to obtain prior approval from the director of Archives and History, as staff to the Records Management and Preservation Board, for any amendment to the scope of work, products, budget, or reporting requirements.
11. It is the understanding of all parties to this Agreement that the WVDCH, by joining in this Agreement, does not pledge, or promise to pledge, the assets of the State of West Virginia, and does not promise to pay any part of the contract sum provided in this agreement from the monies of the Treasury of the State of West Virginia, except such monies as shall be appropriated by the West Virginia Legislature.
12. The GRANTEE shall hold and save the WVDCH and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the GRANTEE.

13. This Agreement may be terminated with the consent of both parties or by either party because of non-performance by the other. Such termination must be in writing and GRANTEE must submit a final report, on the form provided in the Grant Management Packet, documenting work performed and expenditures incurred during the term of the Agreement. GRANTEE must request grant extensions in writing to the Director on or before April 1<sup>st</sup> of the grant year. The request must demonstrate a good faith effort to conduct and make progress on the project for which the RMPB funds were made available; include a statement explaining and providing justification for failure to complete the project and provide a written schedule and explanation for completion of the project within the period of time requested, this being no later than December 31 of the calendar year the grant was to have been completed. A county which receives a grant for the forthcoming fiscal year may not request an extension on the current fiscal year's grant.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.

\_\_\_\_\_  
President of the County Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Archives and History

\_\_\_\_\_  
Date

## Records Management and Preservation Board Certification

I certify that I reviewed the Agreement for the County Records Management and Preservation Grant Program. I acknowledge that the grant requirements and county obligations were explained to me, and that I was given the opportunity to ask questions, and that I understand and will comply with these requirements.

I agree to have the grant Agreement signed by the President of the County Commission, and return it to Denise Ferguson, Archives and History, The Culture Center, Building 9, 1900 Kanawha Boulevard, East, Charleston, WV 25305-0300 within five working days.

County Project Director: Lucinda A. Whetsell  
Phone Number: (304) 269-8200  
E-mail: lwhetsell@Lewiscountywv.org  
Date: 04-03-2017

Debra A. Hull  
3524 Hackers Creek Road  
Buckhannon, WV 26201  
304-472-1927

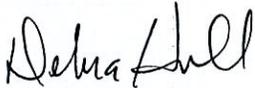
March 27, 2017

Cindy Rowan  
Lewis County Clerk  
110 Center Avenue  
Weston, WV 26452

Dear Cindy:

Please accept this as official notice of my resignation. My last work day will be April 14, 2017 and last day on the payroll will be approximately May 4 as I let my annual leave run out. During the time my annual leave is running out I will be available for training evenings and weekends.

Sincerely,



Debra A. Hull\*\*\*\*

Rec'd 3/21/17  
CS Rowan

February 8, 2017

Patrick Boyle  
Agnes Queen  
Rod Wyman  
Rick Metzgar  
Arnold McCartney  
Jesse Shackelford  
Marissa Aman  
Robert Stewart III

Too All:

This is a formal resignation from the Lewis County Fire Board.

My reasons are many

1. I have health concerns that have to be dealt with.
2. The structure of the fire departments financing is unbalanced.  
Weston has a revenue source outside of the other five departments.
3. Weston's voting block will dominate ANY levy that is put forward.
4. All indications are that the County Commissioners do not support the levy
5. The attached letter from Christina C. Flanigan, Prosecuting Attorney of Lewis County.  
We, the board, should have been informed of her decision immediately. Not Three months after the November election.

It has been an honor to work with Fire Departments especially Midway. They have a community based organization that is awesome.

I wish you all the best.

  
Francis J Lydon

Lewis County Commission  
Commission Employee Vacation/Sick Leave Request Form

I, Ricky E Stout, hereby request the following day(s) off:

List day and date (Ex: Monday, May 2, 2005) for each day off. Please indicate if leave involves any Courthouse holidays.

<u>Mon May 8, 2017</u>	<u>Mon May 15, 2017</u>
<u>Tue May 9, 2017</u>	<u>Tue May 16, 2017</u>
<u>Wed May 10, 2017</u>	<u>Wed May 17, 2017</u>
<u>Thu May 11, 2017</u>	<u>Thu May 18, 2017</u>
<u>Fri May 12, 2017</u>	<u>Fri May 19, 2017</u>

Time off is to be taken from (circle one):    Annual Leave    Sick Leave    Comp Time

Ricky E Stout                      3-28-17  
Employee Signature                      Date

\_\_\_\_\_  
Supervisor Signature                      Date

\_\_\_\_\_  
Commission Approval                      04/03/2017  
Date