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COMMISSIONERS:
PATRICK D. BOYLE
President
AGNES QUEEN
Commissioner
ROD WYMAN
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
AMENDED AGENDA
MONDAY, MARCH 27, 2017**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, March 23, 2017 upon request. (*action required*)

APPOINTMENTS

- 3. 10:15 Marcia Boyles, Victims Advocate**
RE: Approval and Signature on the Victims of Crime Act (VOCA) Grant for Fiscal Year 2018(*action required*)

CORRESPONDENCE

- 4. Upshur County Commission:** Copy of the Upshur County Commission Agenda for March 23, 2017(*information only*)
- 5. Lewis County Sheriff's Department:** Verification that the Lewis County Sheriff's Office is current in submitting the Incident Base Reporting Information to the West Virginia State Police(*information only*)
- 6. Lewis Upshur Local Emergency Planning Committee(LEPC):** Agenda for the March 15, 2017 Meeting and the Minutes of the February 17th, 2017 and of March 15th, 2017 of the LEPC(*information only*)
- 7. Jane Lew Public Service District:** Minutes of the Regular Meeting of February 9, 2017 for the Jane Lew Public Service District(*information only*)
- 8. West Virginia Department of Environmental Protection(DEP):** Annual Tire Collection Policy for Lewis County. Lewis-Gilmer Solid Waste Authority will set location and time for the tire collection events and Lewis County Commission will be notified(*information only*)

BUSINESS

- 9. Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or

committee(s) attended including: Lewis County Park Board Meeting & Lewis County Economic Development Authority(*information only*)

10. **Region VII Planning and Development Council:** Request for official representation from Lewis County to the Hazard Mitigation Plan Update Committee to assist in the update of the Hazard Mitigation Plan
11. **Lewis County Commission 2018 Budget:** Approval and Signature on the Fiscal Year 2018 Budget for Lewis County(*action required*)
12. **Judicial Circuit Community Corrections Day Report:** Annual request of Lewis County's cash match of 33% for this program is \$48,793.00. A portion of Home Confinement salary has been used to cover some of the operational costs, this year we are requesting an additional allotment of \$20,500 as we foresee a cut in our grant funding due to the state's current financial situation. (*action required*)
13. **Lewis County Park Board:** Approval of reappointment of Josie Britton, Betty Hill and Shirley Taylor to the Lewis County Park Board. The terms are three(3) year terms and will expire on March 12, 2020(*action required*)
14. **Lewis County Fire Board:** Approval of Louella Clem to Lewis County Fire Board to the unexpired term vacated by Frank Lydon. This term will expire June 30, 2019 (*action required*)
15. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. (*information only*).
16. **Timesheets and Leave Requests** (*action required*)

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

17. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, March 23, 2017. (*action required*)
18. **Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, March 23, 2017. (*action required*)
19. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, March 23, 2017. (*action required*)
20. **Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, March 23, 2017. (*action required*)

ADJOURNMENT:

21. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.

- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*