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BOYLE



COMMISSIONERS:
PATRICK D.

President
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Commissioner
ROD WYMAN
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
MONDAY, FEBRUARY 27, 2017**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, February 23, 2017 upon request. (*action required*)

APPOINTMENTS

- 3. 10:15 AM Chris Richards, Lewis County Convention & Visitors Bureau:**
Quarterly Report of activities of the Lewis County Convention and Visitors Bureau. (*information only*)

CORRESPONDENCE

- 4. Upshur County Commission Meetin Agenda:** Upshur County Commission Meeting Agenda for February 23, 2017. (*information only*)
- 5. Lewis-Upshur Local Emergency Planning Committee (LEPC) Meeting Minutes:** Minutes of the February 15, 2017 Lewis Upshur Local Emergency Planning Committee. (*information only*)
- 6. Jane Lew Public Service District Meeting Minutes:** Minutes of the December 8, 2016 And January 12, 2017 Jane Lew Public Service District Meetings. (*information only*)
- 7. Lewis-Gilmer Emergency 911 Advisory Board Meeting Minutes:** Minutes of the February 13, 2017 Lewis Gilmer Emergency 911 Advisory Board meeting held in Gilmer County. (*information only*)
- 8. Lewis County Animal Monthly Control Report:** Animal Control Report for January, 2017 includes number of complaints, number of animals picked up, animals adopted and bounty money collected. (*information only*)
- 9. Lewis County Parks and Recreation Meeting Minutes and Agenda:** Minutes of October 24, 2016 and November 14, 2017 Meetings of the Lewis County Park and Recreation Board and Agenda for February 27, 2017 Meeting. (*information only*)
- 10. West Virginia Adult Education Program Concerns Regarding Public Transportation:** The West Virginia Adult Education Program (IMPACT) and students express concerns

regarding the lack of public transportation in Lewis County. *(information only)*

BUSINESS

- 11. Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended including: Personnel Policy Worksession; Lewis County Economic Development Authority; National Association of Counties Conference Call; County Commissioners Association of West Virginia Conference Call. *(information only)*
- 12. Federal Energy Regulation Commission Comment:** The Lewis County Commission will be asked to review sample draft comments for submission to the Federal Energy Regulation Commission regarding the Atlantic Coast and Mountain Valley Pipelines. *(action required)*
- 13. Lewis County Employee Confidentiality Agreement:** A draft employee confidentiality agreement for execution by all county employees is presented for review and possible adoption. *(action required)*
- 14. Ride A Long Request:** Dakota Riffle requests to ride along with the Lewis County Sheriff's Department on February 28, 2017 for school. *(action required)*
- 15. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. *(information only)*.
- 16. Timesheets and Leave Requests** *(action required)*
Barb Winans March 9, 2017 Annual Leave

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 17. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, February 23, 2017. *(action required)*
- 18. Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, February 23, 2017. *(action required)*
- 19. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, February 23, 2017. *(action required)*
- 20. Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, February 23, 2017. *(action required)*

ADJOURNMENT:

- 21. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

**LEWIS COUNTY COMMISSION
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*