

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
PATRICK D. BOYLE
President
AGNES QUEEN
Commissioner
ROD WYMAN
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MEETING AGENDA
MONDAY, JANUARY 30, 2017**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, January 26, 2017 upon request. (*action required*)

APPOINTMENTS

- 3. 10:15 AM Bob Orndorff and Ben Hardesty Dominion Resources**
RE: Dominion Resources will update the County Commission on the status of the Atlantic Coast Pipeline. The company requests the Lewis County Commission prepare a letter of support for the project. (*action required*)

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for January 26, 2016. (*information only*)
- 5. North Central Regional Emergency Medical Service, Inc. Letter of Appreciation:** The North Central Regional Emergency Medical Service, Inc. expresses their appreciation to the Lewis County Commission for payment of the Fiscal Year 2017 Local Assessment. This funding provides training, scholarships and recognition for Emergency Medical Providers. (*information only*)
- 6. Region VII Planning and Development Quarterly Council Meeting Agenda and Minutes:** The January 23, 2017 Quarterly Meeting Agenda and Minutes of October 24, 2016 Quarterly Meeting are presented for review. (*information only*)
- 7. SHENTEL(Shenandoah Cable Television, LLC) Quarterly Franchise Fee :** Shentel submits their quarterly franchise fee for October, November and December, 2016 in the amount of \$9,727.26. The first quarter of Fiscal Year 2017 fees remitted were \$9,887.64. (*information only*)

BUSINESS

8. **Board(s) and Committee(s) Reports:** Reports by Commissioners of any board(s) or committee(s) attended including: Region 7 Planning and Development Council; Lewis County Chamber of Commerce; Lewis County Building Commission; Main Street Renewal Workshop. *(information only)*
9. **Approval of Fiscal Year 2017 General County Budget Revision Budget Revision:** Fiscal Year 2017 budget revision number four is presented for approval. This revision increases the following Revenue Line Items by the noted amounts: Federal Grants \$3,007.00; Other Grants \$6,532; Miscellaneous Revenue \$2,278.00; Refunds and Reimbursements \$2,643.00. Increases for the following Expenditure Line Items by the noted amounts: Statewide Computer \$12,000.00; Elections \$246.00; Courthouse \$4,275.00; Economic Development \$2,278.00; Sheriff Law Enforcement \$699.00; Local Law Enforcement Grant \$3,000.00; Local Law Enforcement Grant \$7,816.00. The Contingency Line Items is decreased by \$15,784.00. *(action required)*
10. **Correspondence from Webb Law Centre, PLLC Regarding Counties Filing for Compensation from Drug Manufacturers:** Recently, the State of West Virginia was awarded \$47,000,000.00 in a settlement with Drug Manufacturers. Counties are now filing lawsuits to collect funds for expenses caused by the drug epidemic. Several Counties have already filed with Webb and other attorneys. The County Commission is asked to consider the method Lewis County wants to take in this action. *(action required)*
11. **Resignation of J. Minney as a Lewis County Deputy Sheriff:** Deputy J.I. Minney submits his resignation as Lewis County Deputy Sheriff effective January 31, 2017. Acceptance is requested. Additionally, the Lewis County Civil Service Commission is testing for an active roster to fill the vacancy. *(action required)*
12. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. *(information only).*
13. **Request to Transfer Annual/Compensatory Time to Sick Leave per Lewis County Personnel Policy Manual:** *(action required)*
 - a) Charles Kirkpatrick 4 Hours Annual Leave to Sick Leave
14. **Timesheets and Leave Requests** *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

15. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, January 26, 2017. *(action required)*
16. **Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, January 26, 2017. *(action required)*
17. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, January 26, 2017. *(action required)*
18. **Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, January 26, 2017. *(action required)*

ADJOURNMENT:

19. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

**LEWIS COUNTY COMMISSION
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 26, 2017

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• January 19, 2017
- 9:15 a.m. Tim Shaw – Discuss road name change request
- 9:30 a.m. Judith Williams, James W. Curry Head Librarian – Governor’s STEM Initiative Grant Award in the amount of \$945.51 for the Curry Keva Club/Curry Keva Corner project. Approval and signature of Agreement. This program is presented with support from the Governor’s STEM initiative and the WV Department of Education and the Arts.
- 9:45 a.m. Discussion regarding the Upshur County Youth Baseball Association lease for property known as the Wellness Complex located on Brushy Fork Road
- 10:00 a.m. Discuss property owned by Charlie Heater located in Banks Tax District – Tax Map 2Q – Parcel Number 46 – Case Number 041212-01. Correspondence was sent on January 5, 2017 requesting a reply in regards to the property by 12:00 p.m. Tuesday, January 24, 2017. It was further requested that Mr. Heater contact the Commission to schedule a hearing on January 26th or February 2nd.
- 10:15 a.m. Review photography contest submissions

Items for Discussion / Action / Approval:

1. Approval and signature of West Virginia Stop Violence Against Women Act (VAWA) Grant Application for Fiscal Year 2018
2. Review and signature of correspondence to Tony O’Leary, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Adrian PSD Phase VI Water Extension in the amount of \$1,038.50. This is for drawdown request # 15.
3. Correspondence from Carol J. Smith, County Clerk, requesting her time sheet for period ending January 7, 2017 to be included in the official minutes and for retirement service credit.

Item may lead to Executive Session per WV Code §6-9A-4

Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

4. Approval of Upshur County Office of Emergency Management Volunteer Intern, James Fraser, pending background check results.
5. Correspondence from Brian P. Gaudet, Circuit Clerk, requesting approval to fill the vacant Deputy Circuit Clerk position. Approval of full-time Deputy Circuit Clerk advertisement. Applications must be received by the close of business on February 13, 2017. The starting rate of pay will be \$9.00 per hour with full benefits. *\$18,720 annual*
6. Correspondence from John V. McGrew, Jr. Tennerton PSD Chairman, requesting the appointment of Kyle Cochran to fill an unexpired term through July 31, 2017.
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Fred Walkover, Suddenlink Vice President of Operations, notifying the Commission effective February 13, 2017, Esquire Network will no longer be carried on Suddenlink's channel lineup in our community.
2. NACo Prescription Drug Discount Card Program breakdown from 2005 to November 2016
3. Upshur County Sheriff's Financial Statement for period ending December 2016
4. Upshur County Mileage Reports – December 2016
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
5. Newsletters and/or Event Notifications:
6. Agendas and/or Notice of Meetings:
 - Region VII Planning & Development Council January 23, 2017
7. Meeting Minutes:
 - Buckhannon River Watershed Association Board of Directors November 1, 2016
 - WesMonTy RC&D Board of Directors November 15, 2016
 - Upshur County Fire Board November 15, 2016
 - Upshur County Youth Camp Board November 16, 2016
 - WesMonTy RC&D – Special Meeting December 12, 2016

- Buckhannon River Watershed Association Board of Directors December 14, 2016

8. Meetings:

- 02/07/17 5:30 p.m. Elkins Road PSD
- 02/07/17 4:00 p.m. Hodgesville PSD
- 02/02/17 7:00 p.m. Banks District VFD
- 02/02/17 7:00 p.m. Selbyville VFD
- 02/13/17 12:00 p.m. Upshur County Family Resource Network
- 02/13/17 4:30 p.m. Upshur County Solid Waste Authority
- 02/13/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 02/13/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 02/14/17 7:30 p.m. Adrian VFD
- 03/02/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 02/15/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 02/08/17 12:00 p.m. Upshur County Senior Center Board
- 02/09/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 02/08/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 02/08/17 7:30 p.m. Warren District VFD
- 02/09/17 1:00 p.m. Adrian PSD
- 02/08/17 3:00 p.m. Tennerton PSD
- 02/09/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 02/09/17 7:30 p.m. Buckhannon VFD
- 02/09/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 02/16/17 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
- 02/19/17 6:00 p.m. Washington District VFD
- 02/20/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 02/21/17 4:00 p.m. Upshur County Public Library Board
- 02/28/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 02/21/17 6:30 p.m. Upshur County Fire Board
- 02/21/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/08/17 7:00 p.m. Ellamore VFD
- 02/15/17 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 03/22/17 10:00 a.m. James W. Curry Advisory Board
- 02/16/17 3:00 p.m. Upshur County Farmland Protection Board – Farm Bureau Office
- 01/30/17 6:00 p.m. Upshur County Fire Fighters Association
- 02/08/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 02/27/17 10:00 a.m. Mountain CAP of West Virginia, CDC

9. Appointments Needed or Upcoming:

- Upshur County Building Commission (Joe Malcolm – 11-10-16) --- Commission
- Upshur County Farmland Protection Board (unexpired term – 6-30-2019) – Farmer
- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

10. Board of Review & Equalization Meeting Schedule

- 02/01/2017 1:00 p.m. No appointments ---Review Property Books
- 02/03/2017 9:00 a.m.

- 02/06/2017 1:00 p.m. Coal, Oil & Gas and Industrial Appointments (3:00 p.m.)
- 02/09/2017 1:00 p.m.
- 02/14/2017 9:00 a.m.
- 02/16/2017 9:00 a.m. Adjournment

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2017, and shall continue until the work is complete but will adjourn no later than the close of business on the 16th day of February, 2017.

Next Regular Meeting of the Upshur County Commission
February 2, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex



NORTH CENTRAL REGIONAL EMS, INC.

1829 Pleasant Valley Road

Fairmont, WV 26554

(304) 366-8764

Facsimile: (304) 366-5091

January 18, 2017

Ladies and Gentlemen:

Please accept our gratitude for payment of the FY '17 Local Assessment to North Central Regional EMS, Inc.

As a direct result of your participation, we have provided opportunities that otherwise may not have been possible. Below is a sample of those activities.

- The coursework required for paramedics to complete their recertification was provided through Pierpont Community & Technical College (PCTC) at no charge to the participants and nearly 70 paramedics participated.
- We supported several activities to honor our EMS field personnel from throughout the service area during National EMS Week.
- The Glenice Q. Cather Memorial Scholarship was awarded.

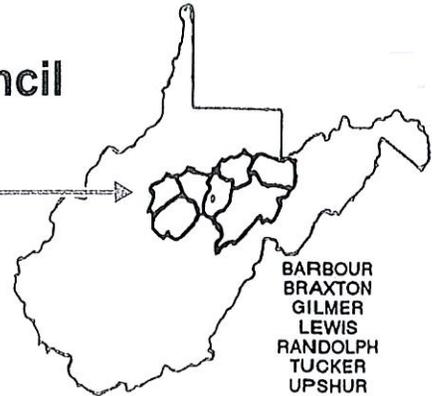
We appreciate your longstanding support of the Emergency Medical Services System!

Respectfully,

Glen M. Satterfield, President
Board of Directors

Region VII Planning and Development Council

99 EDMISTON WAY • SUITE 225 • BUCKHANNON, WV 26201
PHONE: (304) 472-6564 • FAX (304) 472-6590



January 13, 2017

TO: Region VII Planning & Development Council Members
FROM: Shane Whitehair, Executive Director *SWW*
RE: Region VII PDC Quarterly Council Meeting—January 23, 2017

The next quarterly meeting of the Region VII Planning & Development Council will be on **Monday, January 23, 2017 at 12:00 p.m.** The meeting will be held in the Region VII PDC conference room located on the second floor of the Upshur County Business Center in Buckhannon, WV. Lunch will be provided. **Please RSVP by Thursday, January 19, 2016 by calling us at (304) 472.6564 or by emailing me at swhitehair@regionvii.com.**

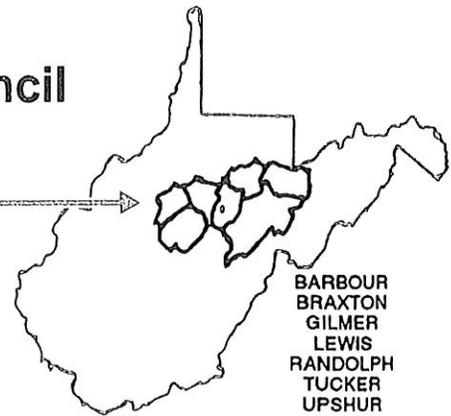
For your convenience, the agenda, minutes and financial statements have been uploaded to our website for your review. To see these reports, go to www.regionvii.com/resources. Please remember that the financial statements are not audited statements; they are simply progress reports of the current fiscal year. If you have any problems, please call us @ (304) 472.6564. Copies of these documents will be available at the meeting.

If you have trouble accessing any of the above-mentioned information on our website or have any questions concerning the information enclosed, please do not hesitate to contact me at swhitehair@regionvii.com, (304) 472.6564 (office) or (304) 613.1386 (cell). We look forward to seeing you on January 23, 2016.

Thanks

Region VII Planning and Development Council

99 EDMISTON WAY • SUITE 225 • BUCKHANNON, WV 26201
PHONE: (304) 472-6564 • FAX (304) 472-6590

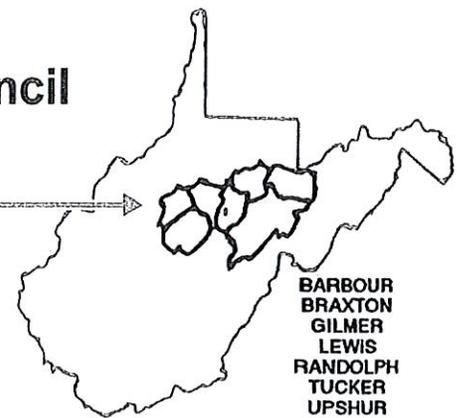


AGENDA January 23, 2017

- 12:00 p.m.
1. Call to Order
 2. Moment of Silence
 3. Pledge of Allegiance
 4. Introductions
 5. Approve minutes from October 24, 2016 meeting
 6. Treasurer's Report
 7. Chairman's Report
 8. Executive Director's Report
 9. Report/Discussion on Projects and/or Issues from Member Governments
 10. ARC Application—GIS Analysis and Mapping Project
 11. Regional Hazard Mitigation Plan
 12. Consider Projects for Review
 13. Adjournment

Region VII Planning and Development Council

99 EDMISTON WAY • SUITE 225 • BUCKHANNON, WV 26201
PHONE: (304) 472-6564 • FAX (304) 472-6590



MINUTES OF THE OCTOBER 24, 2016 QUARTERLY COUNCIL MEETING HELD AT BRUSHY FORK EVENT CENTER.

Due to Chairman Agnes Queen being absent (attending Lewis County Commission meetings), Vice Chairman Lowell Moore conducted the meeting and called the meeting to order at 12:07 p.m.

ATTENDANCE:

Council Members:

- | | |
|------------------------|--------------------------------|
| 1. Tim McDaniel | Barbour County Commission |
| 2. Ben Propst | Barbour County Private Sector |
| 3. J.R. Spencer | Braxton County Private Sector |
| 4. Robert Hardman | Gilmer County Private Sector |
| 5. Greg Cunningham | Lewis County Private Sector |
| 6. Mike Herron | Lewis County Private Sector |
| 7. Mike Taylor | Randolph County Commission |
| 8. Mark Doak | Randolph County Private Sector |
| 9. Lowell Moore | Tucker County Commission |
| 10. Dorothy Judy | Mayor, City of Parsons |
| 11. Pam Balch | Upshur County Private Sector |
| 12. Mike Feola | Upshur County Private Sector |
| 13. A.G. Trusler | Upshur County Private Sector |
| 14. Matt Quattro | Mayor, City of Thomas |
| 15. James Tatman | Mayor of Sand Fork |
| 16. Richard Bonnett | Lewis County Private Sector |
| 17. Connie Tenney | Upshur County Private Sector |
| 18. Dennis Fitzpatrick | Mayor, City of Glenville |
| 19. Jim Rossi | Mayor of Coalton |

Guests:

- | | |
|---------------------|---|
| 20. Lynn Phillips | Regional Representative, Governor's Office |
| 21. Danny Wagner | WV House of Delegates |
| 22. Donna Haddix | Randolph County Administrator |
| 23. George Skidmore | Braxton County Commission |
| 24. Dot Underwood | Regional Representative, Governor's Office |
| 25. Pam Krushansky | Representative, Attorney General Morrissey's Office |
| 26. Amanda Hayes | Record Delta Newspaper |
| 27. Tracey Rowan | WV Economic Development Rep., US EDA |

Executive Director and Staff:

28. Shane Whitehair	Executive Director
29. Cary Smith	Project Manager
30. Cam Matheny	Financial Consultant
31. Elaina Massey	Administrative Assistant
32. Dionne Allen	Project Specialist

Agenda Items 1, 2, 3

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE:

After calling the meeting to order and welcoming all in attendance, Vice Chairman Moore led the group in a moment of silent meditation, prayer and the "Pledge of Allegiance".

Agenda Item 4

INTRODUCTIONS:

Vice Chairman Moore requested that everyone in attendance introduce themselves.

Agenda Item 5

PREVIOUS MEETING MINUTES:

Vice Chairman Moore asked if there were any additions or corrections to the previous meeting minutes from the August 1, 2016 annual meeting. With no corrections or additions indicated, Mike Feola made a motion to accept the minutes as recorded, and Bob Hardman seconded the motion, which passed unanimously.

Agenda Item 6

TREASURER'S REPORT:

Cam Matheny reviewed both the balance sheet and profit and loss statement. No questions were asked regarding the financial reports. Cam also reviewed a letter presented by Gibbons and Kawash pertaining to the upcoming audit.

Agenda Item 7

CHAIRMAN'S REPORT:

Vice Chairman Moore stated that he did not have anything to present at this time.

Agenda Item 8

SPECIAL PRESENTATION: TRACEY ROWAN, WV EDA and US EDA Representative

Shane introduced Tracey Rowan to the Council. Tracey, the WV Economic Development Representative for the US Economic Development Administration (USEDA), explained the different programs offered by the US EDA. She explained that EDA is one of the few programs that can give money for job training and/or job creation projects. Average US EDA awards are \$1 million to \$1.5 million. Tracey also explained the POWER initiative that deals with coal

impacted areas. She spoke briefly about the projects that have been funded for our region using the POWER initiative. Of the \$7 million awarded to West Virginia, Region VII PDC was able to capture \$4 million for two projects.

Agenda Item 9

DIRECTOR'S REPORT:

Administrative Assistant – Shane mentioned that Elaina Massey's last day would be October 28th. She will be taking a new position somewhere else. Shane wished her well on her new job. Shane will be looking at options to fill the position and will keep the Council informed.

Annual Report – The annual report has been completed and is now on the website. If you have any questions please feel free to call the office. Shane did review a few things that were reported in the annual report. For instance, Region VII staff managed over \$80 million of public works projects.

Small Cities Block Grant Update – It is the Region VII PDC staff's understanding that the WV Development Office has finished their review of the applications and recommendations have been made to the Governor's office. Region VII staff have no idea on the projected date for the awards.

ARC Applications—The Governor will be making announcements tomorrow on which projects will be recommended for ARC funding.

Regional Hazard Mitigation Plan—Region VII PDC's five-year update is due August 2017. The application has been submitted but not funded at this time. FEMA has been contacted and they do not have an idea of when that will be funded and Shane is not comfortable with starting the project without having funds in place to complete the plan. He has reached out to a consultant which stated that if the project is started in January we should be able to meet the deadline.

Regional Broadband Project – USDA Community Connect program application was submitted. Additional information has been requested and Shane is hopeful that this is a step closer to the project being funded. Over 100 applications were submitted and the region's project is still in the mix of receiving approval.

New Member Orientation—Shane apologized for having to cancel the scheduled meetings, however he stressed that if anyone would like to come in and speak with him at any time please give him a call or stop by the office.

Status Report – Report is included in the packet for Council to review.

Funding Deadlines – DOH Transportation Alternative letters of intent are due November 18th. The full applications will be due in January. The WV Bureau for Public Health has a new program available this year for the implementation of the local Source Water Protection Plans we assisted with. That deadline is November 30th.

Agenda Item 10

REPORT/DISCUSSION ON PROJECTS AND ISSUES FROM MEMBER GOVERNMENTS:

A representative from each county was asked to discuss the status of any project, concerns and/or issues from their respective county.

BARBOUR COUNTY: Commissioner McDaniel gave a brief update that the football field has been completed and the facility is very nice. Also that Barbour County has sewer upgrade needs as well in the community of Century.

BRAXTON COUNTY: Nothing to report at this time.

GILMER COUNTY: Mayor Tatman stated that Region VII is working very hard in helping with the Town of Sand Fork's sewer upgrades.

LEWIS COUNTY: Nothing to report at this time

RANDOLPH COUNTY: Mark Doak mentioned the different projects on the status report that Region VII has been working on that are not water and sewer (Upshur County Development Authority and Randolph County Development Authority) and how much impact that has for the region.

TUCKER COUNTY: Vice Chairman Moore stated that he appreciates the work Region VII has helped with the Hamrick PSD. He also mentioned the Diversion Dike Project that is also going to bid in the county that will help protect Parsons from flooding.

UPSHUR COUNTY: Nothing to report at this time.

Agenda Item 11

REGION VII PDC ECONOMIC RESILIENCY ANALYSIS AND GIS MAPPING APPLICATION:

As mentioned earlier at the August meeting, Shane briefly discussed the region's Economic Resiliency Analysis and GIS Mapping project. Region VII has requested \$150,000 which has not been approved yet and are currently reviewing other options. More details to come at the January meeting.

Agenda Item 12

APPROVAL OF WV REGIONAL PLANNING AND DEVELOPMENT FUNDS AGREEMENT AND RESOLUTION:

Shane went over the resolution briefly with the council. This is the allocation from the State of WV the region gets annually that helps match our federal planning grants. A hand count is needed for this resolution to pass and must be turned in. Seventeen voted in favor of the resolution, zero voted against.

Agenda Item 13
CONSIDER PROJECTS FOR REVIEW:

No projects were up for review.

Agenda Item 14
LOCATION FOR CHRISTMAS DINNER:

Shane asked the council if anyone had suggestions for the location of the dinner. If so please let the staff know. Preparations will begin soon.

Agenda Item 16
ADJOURNMENT

With no further business to discuss, Mike Taylor made a motion to adjourn, which was seconded by Dennis Fitzpatrick before passing unanimously.

Respectfully submitted,

Chairperson

Date

Executive Director

Date

Shenandoah Cable Television, LLC
FRANCHISE FEE PAYMENT SUMMARY
Lewis Co, WV

January 12, 2017

Enclosed please find payment in accordance with our franchise agreement.

Payment Frequency:	Quarterly
Month(s) Covered:	Oct - Dec
Year(s) Covered:	2016
Percent of Revenue:	3%

Applicable Revenue:	\$324,242.01
Fee (%):	3%
Fee Due to Franchisor:	\$9,727.26

I certify that this information is true and correct to the best of my knowledge.



Sunnie Barr, Sr Tax Accountant
540-941-4220 ext (3043)

Budget Resolution

At a regular session of the County Commission, held **January 23, 2017**, the following order was made and entered:

SUBJECT: The revision of the Levy Estimate Budget of the **GENERAL COUNTY FUND, FY 2016/2017**, for the County of **LEWIS**. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number **4 (four)**, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____ the vote thereon was as follows:

(circle one)

_____	yes	no
Agnes G. Queen		
_____	yes	no
Patrick D. Boyle		
_____	yes	no
Roderick B. Wyman		

WHEREUPON, Agnes G. Queen, President, declared said resolution duly adopted, and it is therefore **ADJUDGED AND ORDERED** that said resolution be, and the same is, hereby adopted as so stated above, and the President is authorized to affix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
 FY: 2016/2017
 Fund: 1
 Rev. No. 4
 Pg. of No. 1 of 1

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

Lewis County Commission
 GOVERNMENT ENTITY

Person To Contact Regarding Request: 110 Center Avenue
 Name: Debra A. Hull STREET OR PO BOX
 Phone: 304-269-8215
 Fax: 304-269-8202 Weston WV 26452
 CITY ZIP CODE

COUNTY
 Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants	85,279	3,077		88,356
324	Other Grants	58,793	6,532		65,325
366	Miscellaneous Revenue	12,000	2,278		14,278
382	Refunds/Reimbursements (External Sources)	145,131	2,643		147,774
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			14,530		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
408	Statewide Computer Network	46,635	12,000		58,635
413	Elections-County Clerk	80,360	246		80,606
424	Courthouse	2,097,281	4,275		2,101,556
431	Economic Development	101,563	2,278		103,841
699	Contingencies	907,942		15,784	892,158
700	Sheriff-Law Enforcement	732,363	699		733,062
728	Local Law Enforcement Grant	49,415	3,000		52,415
729	Local Law Enforcement Grant	7,816	7,816		15,632
	#N/A				
NET INCREASE/(DECREASE) Expenditures			14,530		

APPROVED BY THE STATE AUDITOR
 BY: _____ Date _____
 Deputy State Auditor, Local Government Services Div.

AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE



Budget Revision Query

Wednesday, January 18, 2017
3:15:26 PM

Acct#	Type	Dept	Account Name	Description	Amount
322-008.0	1	322	Voca Grant	Addition Award \$	\$3,077.00
	1			Acct. # Subtotal	\$3,077.00
				Subtotal	\$3,077.00
324-005.0	1	324	Misc Grants	DUI/CT Grant	\$6,532.00
	1			Acct. # Subtotal	\$6,532.00
				Subtotal	\$6,532.00
366-000.0	1	366	Misc Rev	Coal Bed Methane Tax Distribution	\$2,278.00
	1			Acct. # Subtotal	\$2,278.00
				Subtotal	\$2,278.00
382-002.0	1	382	Misc Rev	Customs/Border Protection LE OT	\$599.00
382-002.0	1	382	Misc Rev	From Voter Registration Fund	\$231.00
382-002.0	1	382	Misc Rev	Reimb JL Elemetary School	\$15.00
382-002.0	1	382	Misc Rev	Vinson Restitution	\$100.00
	4			Acct. # Subtotal	\$945.00
382-003.0	1	382	Insurance claims	Addn Revenue	\$1,698.00

Acct#	Type	Dept	Account Name	Description	Amount
1				Acct. # Subtotal	\$1,698.00
	5			Subtotal	\$2,643.00
	8			Type Subtotal	\$14,530.00
408-349.0	2	408	Statewide Computer Network	Addn Funds Needed	\$12,000.00
1				Acct. # Subtotal	\$12,000.00
	1			Subtotal	\$12,000.00
413-341.0	2	413	Supplies & Materials	From Voter Registration Fund	\$231.00
413-341.0	2	413	Supplies & Materials	Reimb JL Elemetary School	\$15.00
2				Acct. # Subtotal	\$246.00
	2			Subtotal	\$246.00
424-217.0	2	424	Crthse R&M Vehicles	Minney Tahoe	\$4,198.00
1				Acct. # Subtotal	\$4,198.00
424-226-6	2	424	Unemployment	Voca Addn Rev	\$77.00
1				Acct. # Subtotal	\$77.00
	2			Subtotal	\$4,275.00
431-458.0	2	431	EDA CoalBd methane	Coal Bed Methane Tax Distribution	\$2,278.00

Acct#	Type	Dept	Account Name	Description	Amount
1				Acct. # Subtotal	\$2,278.00
<hr/>					
		1		Subtotal	\$2,278.00
699-000.0	2	699	Contingencies	DUI/CT Grant Benefits	(\$1,284.00)
699-000.0	2	699	Contingencies	Statewide Computer Network	(\$12,000.00)
699-000.0	2	699	Contingencies	Balance On Minney Tahoe	(\$2,500.00)
3				Acct. # Subtotal	(\$15,784.00)
<hr/>					
		3		Subtotal	(\$15,784.00)
700-103.30	2	700	LE Wages	Customs/Border Protection LE OT	\$501.00
1				Acct. # Subtotal	\$501.00
700-104.0	2	700	LE Fica	Customs/Border Protection LE OT	\$38.00
1				Acct. # Subtotal	\$38.00
700-106.0	2	700	LE Retr	Customs/Border Protection LE OT	\$60.00
1				Acct. # Subtotal	\$60.00
700-233.0	2	700	Investigation Line	Vinson Restitution	\$100.00
1				Acct. # Subtotal	\$100.00
<hr/>					
		4		Subtotal	\$699.00
728-341.0	2	728	Voca Grant	Addition Award \$	\$3,000.00

Acct#	Type	Dept	Account Name	Description	Amount
1				Acct. # Subtotal	\$3,000.00
<hr/>					
		1		Subtotal	\$3,000.00
729-104.0	2	729	DUI - Fica	Grant	\$190.00
	1			Acct. # Subtotal	\$190.00
729-104.2	2	729	CT-Fica	Grant	\$308.00
	1			Acct. # Subtotal	\$308.00
729-106.0	2	729	DUI-Retr	Grant	\$304.00
	1			Acct. # Subtotal	\$304.00
729-106.2	2	729	CT-Retr	Grant	\$482.00
	1			Acct. # Subtotal	\$482.00
729-108.0	2	729	DUI Wages	Grant	\$2,520.00
	1			Acct. # Subtotal	\$2,520.00
729-108.2	2	729	CT Wages	Grant	\$4,012.00
	1			Acct. # Subtotal	\$4,012.00
<hr/>					
		6		Subtotal	\$7,816.00
		20		Type Subtotal	\$14,530.00



CHARLES R. "RUSTY" WEBB

Lewisburg (304) 647-WEBB (9322)
Madison (304) 369-WEBB (9322)

716 Lee Street East
Charleston, WV 25301
(304) 344-WEBB (9322)
Fax (304) 344-1157

rusty@rustywebb.com
www.rustywebb.com

-FOR ADVERTISING PURPOSES-

January 12, 2016

Agnes Queen
President of Lewis County Commission
Lewis County Courthouse
PO Box 466
Weston, WV 26452
By Facsimile Transmission: 304/269-8202

Re: Drug Manufacturer Lawsuits

Dear Commissioner Queen:

Recently the State of West Virginia settled its case against drug manufacturers resulting in 47 million dollars in damages paid to the State for costs it has incurred over several years as it relates to abuse of prescription pain drugs.

These drug manufacturers were motivated by financial gain by dumping millions of prescription pills in our State without regard to the welfare of our residents. This epidemic has devastated resident's lives and...devastated county budgets. West Virginia counties have determined that they too have incurred considerable costs associated with these same drug manufacturers' excessive distribution of pills in their counties.

These counties are beginning to file, or investigating the filing of lawsuits against these same drug manufacturers, most notably, McDowell County. Cabell County and Kanawha County are expected to follow.

I'LL BRING JUSTICE TO YOU!

The damages counties have incurred include but are not limited to: increased expenses of drug abuse treatment, the costs Naloxone (education, training and use), prevention and training costs (for law enforcement, hospitals and schools), youth development community programs, medical care and hospitalizations, increased costs of law enforcement, fire departments, paramedics, first responders, costs of repair for property damage, and costs for data collection and analysis around opioid misuse and overdose, including tracking of fatal and nonfatal opioid-involved overdoses, increased costs of prosecutions and incarcerations, **and perhaps most importantly, regional jail fees.**

We are experienced in this area of the law and would like the opportunity to speak with you about these suits or come to your county to discuss the same. If your county has suffered similar damages, please contact us so we can assist you in filing suit against these notorious drug companies.

Please find enclosed for your review in advance, a draft of a *Complaint* which I have prepared for Lewis County as well as a draft contract and my résumé.

25% flat contingency fee/no costs!

Very truly yours,

Charles R. Webb (C) 539-9372

Charles "Rusty" Webb

CRW/crc
Enclosure

REPRESENTATION AGREEMENT

Re: Pursuit of the Lewis County Commission's ("Lewis County")
Claims against Prescription Drug Manufactures and Physicians

This agreement sets forth the proposed terms of the Webb Law Center's ("the Attorney") representation of the Lewis County Commission in pursuing legal claims regarding the distribution of prescription drugs against drug manufactures and physicians, and related affiliates ("the Defendants").

1) **Attorney Fees.** As attorney fees, the Lewis County Commission's attorneys shall be entitled to the greater of the following:

- 25 percent of the gross sum recovered through settlement or judgment recovered prior to commencement of any trial, or 25 percent of the gross sum recovered through settlement or judgment on or after the commencement of any trial. Forgiveness of debt and attorney fee awards may be included in the "gross sum recovered"; or
- Any amount the Court awards for attorneys' fees.

2) **All Attorney Fees are Contingent.** The Lewis County Commission will not have to pay its lawyers any fee unless a recovery is obtained for it by judgment or settlement resolution.

3) The attorney may represent additional Counties. This may present a conflict of Interest and there are certain risks associated with this kind of arrangement of which the Lewis County Commission should be aware. We will inform the Lewis County Commission promptly and work with it on how best to proceed in accordance with the West Virginia Rules of Professional Conduct. Potential conflicts of interest include:

- a. We discover that there is a limited pool of assets from which recovery is reasonably likely (for example, an insurance policy) and those assets insufficient to pay Counties full value for their claims;
- b. The Defendants offer an aggregate or "lump sum" settlement to all Counties does not specify the amount each client will receive;
- c. The Defendants offer to settle, but only if a certain percentage, or even all, Counties to accept the proposed deal; and
- d. We may be required by the applicable Rules of Professional Conduct to share material information about Lewis County's claims and negotiating position with other Counties.

In addition we represent municipalizes for individuals for similar claims. It is possible that during the time that we are providing legal services under this agreement, some of our present or future Clients will have disputes, litigation, or transactions with or against Lewis

County. Such matters could pose a variety of risks, direct or indirect, to your business, legal, financial or other interests. Notwithstanding such risks, both known or unknown, you agree that we may continue to represent or may undertake in the future to represent existing or new clients in such matters, including the prosecution or legal defense of litigation, even though such matters are directly or indirectly adverse in any respect to Lewis County or any persons or entities related to the Lewis County Commission, as long as the matters are *not substantially related to the present matter*.

4) **Association with Other Counsel.** The Attorney may associate with other counsel in this case as they see fit. If the Attorney associates with other counsel, they will be responsible for paying the associated counsel and the fees will not be greater than those set forth above.

5) **Settlement.** The Lewis County Commission agrees not to make any settlement of any claim unless its attorney, or their representatives, is present and receive payment in accordance with this agreement.

6) **Designated Representative.** The Lewis County Commission’s President will serve as the designated representative of Lewis County for purposes of discussing litigation strategy, making initial settlement decisions (subject to the Lewis County Commission ‘s approval), and receiving status updates regarding the case.

The Lewis County Commission has fully reviewed this agreement before it signing it. The County Prosecuting Attorney has explained it to the Lewis County Commission and gave the Lewis County Commission a copy of this agreement.

President of the Lewis County Commission Date _____

Charles R. “Rusty” Webb _____
The Webb Law Centre, PLLC Date



CHARLES R. "RUSTY" WEBB
The Webb Law Centre, PLLC
716 Lee St. E
Charleston, West Virginia 25301
304-344-WEBB (9322)
304-344-1157
rusty@rustywebb.com

Employment:

The Webb Law Centre, PLLC February, 2006 to Present
716 Lee Street, East
Charleston, West Virginia

Personal injury, class actions, mass torts, employment law, mining and industrial accidents, prescription drug product liability, medical malpractice, nursing home abuse and neglect

Law Partnership February, 1996-January, 2006
118 Capitol Street
Charleston, West Virginia

Personal injury

Pepper & Nason March, 1993 – February, 1996
8 Hale Street
Charleston, West Virginia

General civil litigation, insurance subrogation

West Virginia House of Delegates 1993 Legislative Session
General Counsel
Finance Committee
Del. George Farley (D) Wood
Room 465M, Bldg. 1
1900 Kanawha Blvd., East
Charleston, West Virginia

R. Joseph Zak & Associates
P.O. Box 6508
Charleston, West Virginia

March 1990 – December 1992

General civil litigation, insurance subrogation

West Virginia State Senate

1990 Legislative Session

General Counsel

Finance Committee

Senator Earl Ray Tomblin (D) Logan

Subcommittee Counsel- Senator Joe Manchin (D) Marion

Room 462M, Bldg. 1

1900 Kanawha Blvd. East

Charleston, West Virginia

Goodwin & Goodwin, LLP

May, 1987 – December, 1989

300 Summers Street

Charleston, West Virginia

Business defense, insurance defense, mass tort defense, general defense litigation,
Supervising Partner: R. Joseph Goodwin (now Judge, Southern District of
WV)

Drafted the incorporation documents for the foundation to support the U.S.S.
West Virginia, an Ohio-Class ballistic missile submarine, commissioned on
October 20, 1990.

Drafted the incorporation documents for the formation of the nonprofit
corporation for the Governor's Honor's Academy on behalf of Governor Gaston
Caperton (D) who founded the Academy in West Virginia.

Admitted to Practice:

West Virginia Supreme Court

U.S. District Court, Southern District of West Virginia

U.S. Court of Appeals for the Fourth Circuit

Class Action Counsel and Mass Torts:

Taylor Bates et al. v. Salem International University, LLC et al., Civil Action No: 13-C- 348-
3, Harrison County, West Virginia, West Virginia Supreme Court of Appeals
Docket No. 15-0948, Loss of Accreditation, (Pending Arbitration Waiver in
WVSCA)(WV 2016) [Arbitration Law]

Cheryl Dougherty, et. al. v. Ramona Cerra, et, al., Civil Action No. 08-C-2080, Kanawha
County, West Virginia, Teachers' Pension Litigation, [Settlement- 1.6575 million]

Dale Burger, et. al. v. Mountain State University, Inc., a West Virginia corporation, d/b/a The College of West Virginia, Inc., Civil Action No.: 11-C-1293, Master Case No. 12-C-9000, **Kanawha County**, West Virginia, Loss of Accreditation, [Settlement- 11.3 million]

Desimone Hospitality Services, LLC. v. West Virginia American Water, Lead Civil Action No.: 2:14-1484, USDCSDWV, Kanawha County, West Virginia, Water Contamination [Settlement- 151 million]

West Virginia Department of Transportation and Division of Highways v. West Virginia Paving, Inc., Southern West Virginia Paving, Inc., Southern West Virginia Asphalt., Kelly Paving, Inc., Camden Materials, LLC, American Asphalt & Aggregate, Inc., American Asphalt of West Virginia, LLC, Blacktop Industries and Equipment Company, And John and Jane Does 1-25, Cabell County, West Virginia Civil Action No: 16-C-1561 representing the City of Huntington in addition to other parties [Pending]

West Virginia Department of Transportation and Division of Highways v. West Virginia Paving, Inc., Southern West Virginia Paving, Inc., Southern West Virginia Asphalt., Kelly Paving, Inc., Camden Materials, LLC, American Asphalt & Aggregate, Inc., American Asphalt of West Virginia, LLC, Blacktop Industries and Equipment Company, And John and Jane Does 1-25, Kanawha County, West Virginia Civil Action No: 16-C-1561 [Pending]

The Bakery, LLC, et al. v. Kenneth Pritt, et al., Civil Action No. 15-C-10, **Greenbrier County**, West Virginia, Water Contamination, [Pending]

WV Supreme Court Decisions:

Taylor Bates et al. v. Salem International University, LLC et al., Civil Action No: 13-C- 348-3, Harrison County, West Virginia, West Virginia Supreme Court of Appeals Docket No. 15-0948, Loss of Accreditation, (Pending Arbitration Waiver in WVSCA)(WV 2016) [Arbitration Law]

Connie Flannigan v. Thomas Flannigan, Appeal No. 14-0697 (WV 2014) [Alimony]

Chen v. Chen, Appeal No. 11-1056 (WV 2010) [Statute of Limitations]

Rocco S. Fucillo, WVDHHR v. Cynthia Kerner, Appeal No. 11-1783 (WV 2010) [Class Action/Statute of Limitations/Sovereign Immunity]

Short v. Damron, 649 S.E.2d 283 (WV 2009) [Child Support]

Stuck v. Stuck, Lexis 218 WV 605, 625 SE2d 363 (WV 2006) [Equitable Distribution]

Lucas v. Lucas, 592 SE2d 646, 212 W. Va. 721; 575 S.E.2d 331, 2002 (WV 2003)
[Equitable Distribution Law]

Hager v. Hager, 591 S.E.2d 177 (WV 2003) [Divorce]

State ex rel. Drake v. Hill, 585 S.E.2d 47 (W.V. 2003) [Legislative Immunity]

W. Va. Department of Health & Human Res. v. Lambert [Child Support];

Zirkle v. Zirkle, 208 W. Va. 374, 540 SE2d 591 (WV 2000) [Custody]

Tom's Convenient Food Mart, Inc. v. West Virginia Human Rights Commission, 206 W.Va. 611, 527 SE2d 155 (WV 1999) [Employment Law]

Pauley v. Gilbert, 206 W.Va. 114, 522 SE2d 208 (WV 1999) [Trust Law]

Provident Life & Accident v. Bennett, 199 W.Va. 236, 483 S.E.2d 819 (WV 1997)
[Subrogation Law]

State v. Jones, 193 W.Va. 378, 456 S.E.2d 459 (WV 1995) [Criminal Defense]

Robert Darrell O. v. Theresa Ann O., 192 W.Va. 461, 452 S.E.2d 919 (WV 1994)
[Custody]

Education:

Doctor of Jurisprudence May, 1987
West Virginia University College of Law
Morgantown, West Virginia

President, Student Bar Association

University of Notre Dame London Law Programme Summer, 1985
Notre Dame London Law Centre
1 Suffolk Street
London, United Kingdom
University of Notre Dame Law School

Claude W. Pettit College of Law Fall, 1984 – Spring, 1985
Ohio Northern University
525 South Main Street
Ada, Ohio

Marshall University Graduate College Fall, 1983 – Spring, 1984

Political Science
Marshall University
One John Marshall Drive
Huntington, West Virginia

Bachelor of Arts, Political Science
(minor in economics, music)
Marshall University
One John Marshall Drive
Huntington, West Virginia

May, 1983

Judicial Service:

WV Bail Bondsman Commission 2007-2008
West Virginia Supreme Court of Appeals
Appointed by Chief Justice Elliot “Spike” Maynard (D), Mingo
State Capitol, Building 1, Room E-316
Charleston, West Virginia

Vice Chair, West Virginia Child Health Care Commission 2000-2001
West Virginia Supreme Court of Appeals
Appointed by Chief Justice Elliot “Spike” Maynard (D), Mingo
State Capitol, Building 1, Room E-316
Charleston, West Virginia

Legislative Service:

Elected to the West Virginia House of Delegates 1996, 1998, 2000, 2002
32nd District- Two-year term, **Republican**
Kanawha County, West Virginia
“The Four Horsemen”- Rusty Webb, Ron Walters, Steve Harrison [now Clerk of the House], Tim Armstead [now Speaker of the House]

West Virginia House of Delegates Legislative Committees 2003-2004
Judiciary
Veteran’s Affairs and Homeland Security
Constitutional Revision (minority vice-chair)

West Virginia House of Delegates Legislative Committees 2001-2002
Judiciary
Banking and Insurance
Constitutional Revision (minority vice-chair)
Senate-House Conference Committee (Family Court System)

West Virginia House of Delegates Legislative Committees 1998-2000
Judiciary
Industry and Labor (minority chair)
Constitutional Revision (minority vice-chair)
Subcommittee B, Joint Committee on the Judiciary (Custody)

West Virginia House of Delegates Legislative Committees 1997-1999
Education
Industry and Labor
Constitutional Revision
Select Committee to Study Court Facilities

Public Service:

Appointed to January 17, 2017
Charleston City Council
501 Virginia St. East
Charleston, West Virginia
Mayor Danny Jones (R)

City Attorney July 2016- present
Town of Renick, Greenbrier County
Renick, West Virginia
Mayor Patrick Roberts (D)

Commissioner March 2010-present
Charleston Urban Renewal Authority [CURA]
Appointed by Mayor Danny Jones (R)
815 Quarrier St #244
Charleston, West Virginia

Special Assistant City Attorney 1997
City of Charleston
501 Virginia Street, East
Charleston, West Virginia

West Virginia Bureau for Child Support Enforcement's
Access and Visitation Task Force

Internships:

Frasure-Singleton Legislative Internship 1983
West Virginia House of Delegates
Del. Sammy Dalton (D) Lincoln
Building 1, Room 314W
1900 Kanawha Blvd. East

Charleston, West Virginia

Dwight D. Eisenhower Congressional Internship 1981
Representative Mick Staton (R), 3rd Congressional District
Cannon House Office Building, Washington, D.C. 20003

Professional Association/Recognition:

American Bar Association 1987-present

- Labor and Employment Section

Association of Trial Lawyers of America (ATLA) 2003-present
n/k/a American Association of Justice

- National College of Advocacy
- Sole Practitioner and Small Firm Practice Section

West Virginia Bar Association 1987-present

- Family Law Committee

Kanawha County Bar Association

National Football League Player's Association 1999-2004
Contract Advisor

Former Registered West Virginia Athlete Agent 1999-2004

**Current Civic, Non-Profit, and
Community Organizations:**

A Vision for the Future

Assisted June Flood Victims (see attached article)

American Legion Mountaineer Boy's State- Lewis County

Bible Center Church

Big Green at The Greenbrier

Boy Scouts of America, Assistant Scoutmaster, Troop 195

CAMC Foundation

Candlelight Christmas

Capital City Challenge

Capitol Challenge Make-A-Wish

Capitol High School Basketball

Capitol High School Football

Capitol High School Performing Arts Department

Capitol High School Soccer

Capitol Market

Carnegie Hall, Lewisburg West Virginia- Greenbrier County

Charleston Parks and Recreation Department

Christ Church United Methodist/Fund for the Arts
City of Charleston Fire Department
Coal River Group- **Boone, Lincoln, Kanawha Counties**
Cougar Soccer Foundation
Davis Youth Center
Dento Bushido Kai
Ducks Unlimited
Failure Is Not An Option (FINAO program)
Family Counseling Connection
Fellowship of Christian Athletes
Fire Victim's Fund
First Baptist Church of Charleston
Goodwill
Gideons
Great Greenbrier River Race- **Pocahontas County**
Greenbrier River Trail Association- **Pocahontas, Greenbrier Counties**
Habitat for Humanity
Horance Mann Middle School
HMMS Lady Eagles Soccer
Horace Mann Middle School
Hospice Care
Hughes Creek Community Church
Junior League of Charleston
Juvenile Diabetes Research Foundation (JDRF)
Kanawha Civil War Roundtable
Kanawha County Special Olympics
Life with Hope
Lustgarten Foundation (Lake Sherwood Recreation Area)
Make-a-Wish
Marshall University Alumni Association- **Cabell County**
Marshall University- Big Green Scholarship Foundation- **Cabell County**
Messages for Hope
Morris Enrichment Center
Mount Herman Methodist Church, Renick, WV
Mountain Mission
Mountaineer Spina Bifida Camp
Marshall & Friends Tennis Tournament
Marshall Athletics Association
Marshall University College of Liberal Arts
Marshall University Foundation
Marshall Quarterback Club of Charleston
Marshall Quarterback Club of Huntington
Marshall University Foundation- **Cabell County**
Mental Health Association
Michael J. Fox Foundation for Parkinson's Research
Mid Valley AAU Basketball Team

Mountaineer Athletic Club, a WVU Foundation- **Monongalia County**
Muscular Dystrophy Association
National Parks Conservation Association
National Rifle Association
Order of Kentucky Colonels
Pocahontas County Valley CVB- **Pocahontas County**
Pumpkin in the Park 5k
REACH WV
River Ridge Church
Run for the River Triathlon- **Boone, Lincoln, Kanawha Counties**
Run with A COP 5K
Ruritan Club, Renick, WV- **Greenbrier County**
Shriner's Hospital for Children
Scott High School Band, Madison, WV- **Boone County**
Shum IL Bir Club
Simon Perry Center for Constitutional Democracy- **Cabell County**
Singleton Drive Sports Academy
South Charleston Boys Basketball Camp
St. George's Ladies Guild
Strong Foundation (Boone Memorial Hospital) - **Boone County**
Strong Foundation Healthy Future
Susan G. Komen Foundation
The Education Alliance
Theron J. Denson Fundraiser
Trout Unlimited
United Way of Greenbrier County- **Greenbrier County**
Vision Campaign for Marshall University
Volunteer Work Program-West Virginia Division of Natural Resources and Recreation
Walk to Cure Diabetes
West Virginia Adopt A Trails [founder]
West Virginia Branch of JDRF Walk For A Cure
West Virginia Division of Natural Resources and Recreation
West Virginia Junior College
West Virginia Law Enforcement Torch Run Fund
West Virginia Preservation Alliance
West Virginia Trophy Hunter's Association
West Virginia University Foundation- **Monongalia County**
West Virginia University Intercollegiate Athletics- **Monongalia County**
West Virginia Wildlife Federation
West Virginia Youth Academy
West Virginia Youth Symphony
Woman Song
YMCA
YWCA
YWCA Women of Achievement Committee



Lewis County Sheriff's Office



Deputy J.I. Minney

117 court St
Weston, WV 26452

jminney@lewiscountywv.org
Phone: (304) 269-8251
Fax: (304) 269-2644

January 23, 2017

Dear Sheriff Gissy & Chief Hyre

Please accept this letter as to formally notify you that I am resigning from my position as Deputy Sheriff with the Lewis County Sheriff's Department.

My last day of employment will be January 31, 2017.

I appreciate the opportunities I have been given at this department and your professional guidance and support. I wish you and the Department success in the future.

Best Regards,

A handwritten signature in black ink that reads "J. I. Minney".

Deputy J. I. Minney

[Print](#) | [Close Window](#)

Subject: [FWD: Vacation Time Transfer]
From: dhull@lewiscountywv.org
Date: Tue, Jan 24, 2017 2:08 pm
To: "Cindy Whetsell" <lwhetsell@lewiscountywv.org>

The amount is 4 hours of annual time.

If you have any questions, please contact me.

Thank you,

Debra A. Hull, Deputy County Clerk
Lewis County Clerk's Office
110 Center Avenue
Weston WV 26452
304-269-8215

----- Original Message -----

Subject: Vacation Time Transfer
From: Charlie Kirkpatrick <gnarley23@hotmail.com>
Date: Tue, January 24, 2017 11:19 am
To: "dhull@lewiscountywv.org" <dhull@lewiscountywv.org>

I am submitting this email to request for the amount of vacation time that cannot be carried over to 2017 year be transferred over to my sick time.

Thank you,
Deputy C.A. Kirkpatrick

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Approved 01/30/2017

X