

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
PATRICK D. BOYLE
President
AGNES QUEEN
Commissioner
ROD WYMAN
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MEETING AGENDA
MONDAY, JANUARY 23, 2017**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM John Breen, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, January 19, 2017 upon request. (*action required*)

APPOINTMENTS

- 3. None**

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agenda:** The Upshur County Commission Meeting Agenda for January 19, 2016 is presented for review. (*information only*)
- 5. Lewis County Animal Control Monthly and Annual Report:** Report of activities for the month of December, 2016 and the 2016 calendar year by the Lewis County Animal Control Officer including number of complaints, number of animal picked up, number of animals dropped at the Animal Control Facility, bounty collected and mileage driven. (*information only*)
- 6. Lewis Upshur Animal Control Facility Monthly Feline Report:** December, 2016 report of felines in the Lewis Upshur Animal Control Facility including: agency/individual conveying felines to the facility and disposition. (*information only*)
- 7. West Virginia Public Service Commission Quarterly Disbursement of Wireless E-911 Fees:** October, November and December, 2016 disbursement of E-911 (wireless) fees for Lewis County in the amount of \$115,367.62 was received. Distribution for the first quarter of the fiscal year was \$104,364.41. (increase of \$11,003.21) (*information only*)
- 8. Suddenlink Cable Changes:** Effective February 13, 2017, Suddenlink will no longer carry the Esquire Channel. (*information only*)
- 9. Lewis County Second Quarter 25% Coal Severance Tax Distribution:** The West Virginia State Tax Department has distributed the October through December, 2016 25% Coal Severance Tax. Lewis County received \$6,356.57. The first quarter distribution was \$5,947.64. The second quarter FY 2016 disbursement was \$8,923.49. (*information only*)

BUSINESS

- 10. Board(s) and Committees Boards and Committee(s) Reports:** Reports by Commissioners of any board or committee(s) attended including: Central West Virginia Community Action Agency, Lewis Gilmer Solid Waste Authority, Lewis Upshur Local Emergency Planning Council, Region VI Workforce Investment Board, and Planning Commission. *(information only)*
- 11. Lewis County Emergency Ambulance Service Authority Board Appointment :** The Lewis County Emergency Ambulance Authority request Tom Fealy be appointed as a member. His term of office will expire December 31, 2019 *(action required)*
- 12. Citizen Ride Along Request:** John T. Koon requests permission to ride along with the Lewis County Sheriff's Department to fulfill a college internship. This will be for a duration of one month. *(action required)*
- 13. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. *(information only).*
- 14. Timesheets and Leave Requests** *(action required)*

ACTIONS, ESTATE SETTLEMENTS, ORDERS AND PAYMENT OF EXPENDITURES:

- 15. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request on Thursday, January 19, 2017. *(action required)*
- 16. Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, January 19, 2017. *(action required)*
- 17. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration:** Draft copies will be available for review upon request Thursday, January 129, 2017. *(action required)*
- 18. Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, January 19, 2017. *(action required)*

ADJOURNMENT:

- 19. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 19, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• January 12, 2017

9:30 a.m. Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41

1:00 p.m. Supervisor Meeting

2:00 p.m. Policy Board Meeting

Items for Discussion / Action / Approval:

1. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Federal Energy Regulatory Commission Notice of Availability of the Draft Environmental Impact Statement for the Proposed Atlantic Coast Pipeline, Supply Header Project, and Capacity Lease Proposal dated December 30, 2016
2. Lewis-Upshur Animal Control Facility Adoption Financial Transaction – December 2016
3. Newsletters and/or Event Notifications:
 - James W. Curry Public Library Calendar of Events – February 2017
4. Agendas and/or Notice of Meetings:
 - Upshur County Senior Center January 11, 2017
 - Upshur County Farmland Protection Board January 19, 2017
 - WesMonTy RC&D Board of Directors January 24, 2017
 - Elkins Road PSD February 7, 2017
5. Meeting Minutes:
 - Upshur County Board of Health September 19, 2016
 - Upshur County Board of Health October 19, 2016
 - Upshur County Board of Health November 17, 2016
 - Elkins Road PSD December 7, 2016

- Upshur County Board of Health
- Upshur County Senior Center

December 9, 2016
December 14, 2016

6. Meetings:

- 02/07/17 5:30 p.m. Elkins Road PSD
- 02/07/17 4:00 p.m. Hodgesville PSD
- 02/02/17 7:00 p.m. Banks District VFD
- 02/02/17 7:00 p.m. Selbyville VFD
- 02/13/17 12:00 p.m. Upshur County Family Resource Network
- 02/13/17 4:30 p.m. Upshur County Solid Waste Authority
- 02/13/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 02/13/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
- 02/14/17 7:30 p.m. Adrian VFD
- 03/02/17 6:00 p.m. Buckhannon-Upshur Board of Health
- 02/15/17 7:00 a.m. Upshur County Development Authority – Executive Board
- 02/08/17 12:00 p.m. Upshur County Senior Center Board
- 02/09/17 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 02/08/17 6:00 p.m. Upshur County Citizens Corp – CERT
- 02/08/17 7:30 p.m. Warren District VFD
- 02/09/17 1:00 p.m. Adrian PSD
- 02/08/17 3:00 p.m. Tennerton PSD
- 02/09/17 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 02/09/17 7:30 p.m. Buckhannon VFD
- 02/09/17 4:00 p.m. Buckhannon Upshur Airport Authority
- 01/19/17 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
- 02/19/17 6:00 p.m. Washington District VFD
- 02/20/17 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- TBA 4:00 p.m. Upshur County Public Library Board
- 01/24/17 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 02/21/17 6:30 p.m. Upshur County Fire Board
- 02/21/17 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/08/17 7:00 p.m. Ellamore VFD
- 01/18/17 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 03/22/17 10:00 a.m. James W. Curry Advisory Board
- 01/19/17 3:00 p.m. Upshur County Farmland Protection Board – Farm Bureau Office
- 01/30/17 6:00 p.m. Upshur County Fire Fighters Association
- 02/08/17 7:00 p.m. Buckhannon River Watershed Association - Board of Directors
- 02/27/17 10:00 a.m. Mountain CAP of West Virginia, CDC

7. Appointments Needed or Upcoming:

- Upshur County Building Commission (Joe Malcolm – 11-10-16) --- Commission
- Upshur County Farmland Protection Board (unexpired term – 6-30-2019) – Farmer
- Upshur County Safe Structures and Sites Enforcement Board (unexpired term – 6-30-2018) – Community Member

8. Board of Review & Equalization Meeting Schedule

- 02/01/2017 1:00 p.m. No appointments ---Review Property Books

- 02/03/2017 9:00 a.m.
- 02/06/2017 1:00 p.m. Coal, Oil & Gas and Industrial Appointments (3:00 p.m.)
- 02/09/2017 1:00 p.m.
- 02/14/2017 9:00 a.m.
- 02/16/2017 9:00 a.m. Adjournment

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

The County Commission will sit as the Board of Review & Equalization beginning at 1:00 p.m. on the 1st day of February, 2017, and shall continue until the work is complete but will adjourn no later than the close of business on the 16th day of February, 2017.

Next Regular Meeting of the Upshur County Commission
January 26, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex

LEWIS COUNTY

ANIMAL CONTROL MONTHLY REPORT

MONTH December YEAR 2016

NUMBER OF COMPLAINTS 74

NUMBER DOGS PICKED UP 11

OTHER ANIMALS PICKED UP 0

CATS PICKED UP 0

TOTAL NUMBER ANIMALS PICKED UP 11

CATS DROPPED OFF AT POUND 2

NUMBER OF CATS ADOPTED 1

NUMBER CATS RECLAIMED 2

NUMBER OF CATS EUTHANIZED 0

NUMBER OF DOGS RECLAIMED 2

NUMBER OF DOGS EUTHANIZED 1

NUMBER DOGS ADOPTED 8

BOUNTY MONEY \$1550

MONEY FROM POUND CHECKS 0

MONEY FROM POUND CASH \$13500

TOTAL MONEY FROM POUND \$13500

Dec 2016
Beg Mileage 89,975
Ending Mileage 90,834
859 miles

2016 Calendar Yr
Beg Mileage 75,023
Ending Mileage 90,834
15,811 miles

Adoption Financial Transactions

County: Lewis

Date Range: 12/01/2016 - 12/31/2016

Display

Animal ID	Agmt No	Adoption Fee	Adopt Fee Pd By	Adopt Fee Ck No	Adopt Fee Col By	Dtax Fee	County	Spay Dep	Board Dep	Amount Returned	Spay Dep Ret By	Spay Dep Ret Ckno	Returned By	County	User	Trans Date	Trans Time
6499	8293	30.00	Cash		JAN	3.00	Lewis							Lewis	JAN	12/01/2016	14:09:16
6624	8294	20.00	Cash		JAN	3.00	Upshur	50.00						Lewis	JAN	12/02/2016	11:11:09
6445	8210		Other		JAN		Lewis		10.00					Lewis	JAN	12/07/2016	09:30:19
6660	8298	30.00	Cash		JAN		None							Lewis	JAN	12/08/2016	13:06:13
6674	8303	10.00	Check		JAN		None	50.00						Lewis	JAN	12/17/2016	12:00:28
6623	8318		Cash		JAN		None		10.00					Lewis	JAN	12/22/2016	14:04:57
6686	8319	15.00	Cash		JAN		None							Lewis	JAN	12/23/2016	08:58:55
6508	8174						Upshur			50.00	Cr/Db Card		PC INVOICE 64495	Lewis	JAN	12/23/2016	09:36:47
6659	8323		Cash		JAN		None		10.00					Lewis	JAN	12/23/2016	11:34:22
6400	8035						None			50.00	Cr/Db Card		PC INVOICE 241235	Lewis	JAN	12/30/2016	09:11:38
Totals		105.00			Lewis	3.00	100.00	30.00	100.00								
					Upshur	3.00											
Total Received								241.00	100.00	Deposits Returned							
Main Menu																	

Adoptions 105.00
 Board/Rescue 30.00
 Total = 135.00

Spay deposit 100

Spay deposit returned 100

DOG Lewis
 1 Euth

The one who ate the ears off the calf.

2016	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
COMPLAINTS	45	63	84	60	59	77	72	72	55	71	38	74	770
DOG PICKED UP	15	34	20	20	15	24	25	29	24	26	17	11	260
OTHER ANIMALS	1	46	8	0	4	0	10	0	0	1	0	0	70
CATS PICKED UP	0	0	4	1	1	2	4	2	2	10	1	0	27
TOTAL ANIMALS	16	80	32	21	20	26	39	31	26	37	18	11	357
CATS DROPPED OFF	1	1	17	4	2	4	17	33	22	10	11	2	124
CATS ADOPTED	0	1	4	0	0	5	2	2	1	1	0	1	17
CATS RECLAIMED	0	0	0	0	0	0	0	0	0	1	0	2	3
CATS EUTHANIZED	0	0	3	1	2	4	15	21	9	10	4	0	69
DOGS RECLAIMED	2	3	5	1	5	4	3	7	6	5	3	2	46
DOGS EUTHANIZED	2	0	2	2	0	1	2	2	0	4	0	1	16
DOGS ADOPTED	10	14	15	19	5	26	15	12	15	19	15	8	173
BOUNTY MONEY	\$ 7.50	\$ 17.00	\$ 10.00	\$ 10.00	\$ 7.50	\$ 12.00	\$ 12.50	\$ 14.50	\$ 12.00	\$ 13.00	\$ 8.50	\$ 5.50	\$ 130
CHECKS	\$ -	\$ 23.00	\$ 70.00	\$ 80.00	\$ 30.00	\$ 60.00	\$ 66.00	\$ 92.00	\$ 60.00	\$ -	\$ 30.00	\$ -	511
CASH	\$ 180.00	\$ 227.00	\$ 170.00	\$ 20.00	\$ 250.00	\$ 180.00	\$ 204.00	\$ 378.00	\$ 280.00	\$ 285.00	\$ 175.00	\$ 135.00	2484
TOTAL MONEY	\$ 180.00	\$ 250.00	\$ 240.00	\$ 100.00	\$ 280.00	\$ 240.00	\$ 270.00	\$ 470.00	\$ 340.00	\$ 285.00	\$ 205.00	\$ 135.00	\$ 2,995.00

LEWIS COUNTY COMMISSION VEHICLE LOG

DRIVER 165 /169 2012 ford F-250

MONTH/YEAR OF LOG December 2016

DEPT. ANIMAL CONTROL

DATE	BEGINNING MILEAGE	ENDING MILEAGE	TRAVEL DESCRIPTION
1	0	0	
2	0	0	
3	0	0	
4	0	0	
5	89975	80057	
6	90057	90140	
7	90140	90199	
8	90199	90266	
9	90266	90329	
10	0	0	
11	0	0	
12	90329	90371	
13	90371	90446	
14	90446	96482	
15	90462	90483	
16	96483	90516	
17	0	0	
18	0	0	
19	0	0	
20	0	0	
21	0	0	
22	0	0	
23	90516	90579	
24	0	0	
25	0	0	
26	H	H	
27	90579	90638	
28	90638	90694	
29	90694	90730	
30	90730	90834	
31	0	0	

To: Upshur County Commission
From: Janella Cochran Supervisor of Animal Services
Subject: Report of Cats

The Following Is an Account of Cats in the Lewis-Upshur Animal Control Facility During
The Month of December 2016

Number of Cats brought in by Buckhannon City Trapper	___3_
Number of Cats brought in by Weston City Trapper	__0__
Number of Cats Brought in By John for Lewis County	__0
Number of Cats Brought in By Dustin for Upshur County	__0__
Number of Cats Brought in By Law Enforcement	__0__
Number of Cats Brought in By Lewis County Residence	__2_
Number of Cats Dropped Off by Upshur County Residence	_ 24 _
Number of Cats in Holding Box	__0
Number of Cats Adopted(Upshur)	_10_ (9) Upshur (1)Lewis
Number of Cats Returned to Owner	__2_ (0)_ Upshur (2) Lewis
Number of Cats/Kittens Rescued	17_(16)Upshur (1) was Lewis
No Charge	__17__
Number of Cats Euthanized	0_ (0) Upshur (0) of these were Lewis
Number of Cats Picked up by Lab	__0__

Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323



Phone: (304) 340-0300
Fax: (304) 340-0325

January 13, 2017

Lewis County Commission
110 Center Avenue
Weston, WV 26452

SUBJECT: Disbursement of Wireless E-911 Subscriber Fees

Dear County Commissioner:

A check in the amount of \$115,367.62 representing a disbursement of Wireless E-911 subscriber fees will be mailed directly from the West Virginia State Auditor's Office. This amount is your County's share of the fees remitted to the Public Service Commission for the months of October, November, and December 2016. The next disbursement will be in three months.

I can be reached at our toll-free number, 1-800-344-511, Extension 364, or direct at 304-340-0364, should you have any questions about the disbursement calculation or about the fees in general.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sandra Mitchell".

Sandra Mitchell
Budget & Finance Manager

SM:kp



January 12, 2017

The Honorable Agnes Queen, Commission President
County of Lewis
110 Center Avenue
Weston WV, 26452

Dear Commissioner Queen:

Suddenlink Communications ("Suddenlink") hereby notifies you that effective February 13, 2017 Esquire Network will no longer be carried on Suddenlink's channel lineup in your community.

Suddenlink continues to evaluate the channels we carry in order to make available programming that best meets the interests of customers in light of the costs of carrying such channels.

Customers are receiving 30-days' notice through on-screen messaging, legal notices in the local newspaper and bill messages.

If you have any questions please feel free to call me at 304-760-2020.

Sincerely,

A handwritten signature in black ink that reads "Fred Walkover". The signature is written in a cursive style.

Fred Walkover
Vice President of Operations
Suddenlink

[Print](#) | [Close Window](#)**Subject:** FWD: 25% Coal Severance Tax Distribution for January 2017**From:** crevis@lewiscountywv.org**Date:** Fri, Jan 13, 2017 1:29 pm**To:** "Cindy Whetsell" <lwhetsell@lewiscountywv.org>**Attach:** image001.gif

image002.jpg

image003.png

image004.png

image005.jpg

image006.png

Coal Taxes 25% - January 2017.pdf

Hi Cindy,

Attached is the 25% Coal Severance Tax Distribution for October 1 - December 31, 2016. Lewis County received \$6,356.57. The last distribution we received in October was \$5,947.64.

Distribution for October 1 - December 31, 2015 was \$8,923.49.

Please let me know if you have any questions.

Thanks,

Crystal Revis

Assistant Chief Tax Deputy

Lewis County Sheriff's Office

110 Center Avenue

Weston, WV 26452

304.269.8222 / phone

304.269.8698 / fax

----- Original Message -----

Subject: 25% Coal Severance Tax Distribution for January 2017

From: "Sullivan, Sherri" <sherri.sullivan@wvsto.com>

Date: 1/13/17 12:53 pm

To: "Hambleton" <hambletonth@frontier.com>, "Hamlin" <townofhamlin@zoominternet.net>, "Hampshire County Sheriff" <jwolford@hampshirewv.com>, "Hancock County" <klascola@hancockcountywv.org>, "Hancock County" <bvidas@hancockcountywv.org>, "Handley" <townofhandley@suddenlinkmail.com>, "Hardy County" <ralph.dean@hardycounty.com>, "Harpers Ferry" <harpersferry1@frontier.com>, "Harrison County" <dbook@harrisoncountywv.com>, "Harrisville" <tohww@zoominternet.net>, "Hartford" <hartfordwater@yahoo.com>, "Hedgesville" <hedgesvillewv@frontier.com>, "Hendricks" <solenapac@yahoo.com>, "Hillsboro" <townofhillsboro@frontiernet.net>, "Hinton" <hintoncitymanager@hotmail.com>, "Hundred" <townofhundred@frontiernet.net>, "Huntington" <blattj@cityofhuntington.com>, "Hurricane" <fray@hurricanewv.com>, "Huttonsville" <danteojr@frontiernet.net>, "laeger" <townofiaeger1@frontier.com>, "Jackson County" <sheila.randolph@jacksoncountywv.com>, "Jane Lew" <townofjanelew@juno.com>, "Jefferson County" <jenkinsteresa@hotmail.com>, "Kanawha County" <barrymccloud@kanawhasheriff.us>, "Kanawha County" <allenbleigh@kanawhasheriff.us>, "Kenova" <kenovacityclerk@yahoo.com>, "Kermit" <mayor@kermitwv.com>, "Keyser" <mayoramtower@cityofkeyser.com>, "Keyser" <finance@cityofkeyser.com>, "Keystone" <dorothy_young2000@yahoo.com>, "Kingwood" <citykgwd@labs.net>, "Lester" <all3630@aol.com>, "Lewis County" <crevis@lewiscountywv.org>, "Lewisburg" <sarbaugh@lewisburg-wv.com>, "Lincoln County" <mary_napier@aol.com>, "Lincoln County" <jjohn1021@aol.com>, "Logan" <gblevins1943@yahoo.com>, "Logan" <maryann_neil@yahoo.com>, "Logan County" <cgunnoe@mail.wvnet.edu>, "Lumberport" <lumberprt@aol.com>



Lewis County Emergency Ambulance Service Authority

155 West Second Street • P. O. Box 228 • Weston, West Virginia 26452

Emergency Phone: Dial 911

Office Phone: (304) 269-8207

James C Taylor
Weston Lewis County EMS
PO Box 228
155 W 2nd ST
Weston WV 26452

October 12, 2016

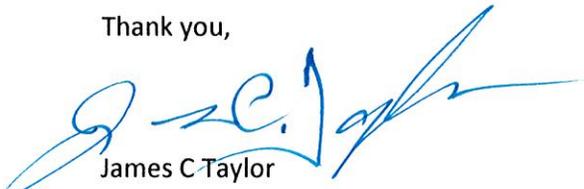
Lewis County Commission
110 Center Avenue, 2nd Floor
Weston, WV 26452

Dear Sirs and Madam:

On December 16, 2017 I nominated Tom Fealy for the position of Weston Lewis County Ambulance Authority Member recently vacated by Leland Kesner. After Leland's tragic passing the logical choice as his replacement was Tom Fealy.

The current members of the authority board have voted and approved of Mr. Fealy's placement. It is their recommendation and mine that he become a member. I would like the Lewis County Commission's formal approval of Mr. Fealy as an Authority Board Member.

Thank you,



James C Taylor
Coordinator
Weston Lewis County EMS