

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
Commissioner
PATRICK D. BOYLE
Commissioner
ROD WYMAN
Commissioner

LEWIS COUNTY COMMISSION ORGANIZATIONAL MEETING AGENDA JANUARY 3, 2017

1. **Call to order 10:00 AM**
2. **Election of President for the 2017 Year (in accordance with WV Code Chapter 7, Article 1, Section 1) (action required)**
3. **Oath of Office for the Commission President (action required)**
4. **Hours of Operation (action required)**
 - Currently Monday-Friday 8:00 AM to 4:00 PM except on holidays as determined under item 8 of this agenda
5. **Notice and Schedule of County Commission Meeting for 2017 (action required) (list attached)**
6. **Agenda: Notice of Meetings and Meeting Management (action required)**
 - a. Regular Meeting Agendas will be posted and available to the public before closure two business days prior to the meeting date.
 - b. Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the County Commission or as required by statute.
 - c. Appointment to speak with the County Commission must be scheduled before 10:00 AM three business days prior to the meeting. Appointments will be given a 10 minute time allowance.
 - d. Open discuss by the Commission unless executive session is motioned per WV Code §6-9A-4.
 - e. Input or recommendation from other constitutional officials, staff or public that are not listed specifically on the agenda will only be allowed if requested by the Commission or if required by statute.
 - f. If not scheduled on the agenda you must sign up for public comment 15 minutes at a minimum prior to the start of a meeting. No decisions can be made by the Commission. Public Comment is limited to 5 minutes per person.
 - g. Motion required for consideration of vote-no second required.
 - h. All votes unanimous unless otherwise stated.
 - i. Roberts Rules of Order are utilized as a guide only. The Commission controls meeting management, discussion and input.

7. Schedule Board of Equalization Meetings *(action required)*

- Designate February 1, February 6, February 10, February 16, February 22 (Minerals only as set by the WV State Tax Department), and February 28, 2017 for Board of Equalization and Review. All meetings will be held at 9:00 AM in the Lewis County Commission Meeting Room, Lewis County Courthouse, 110 Center Avenue, 2nd Floor, Weston, WV 26452 with the exception of the February 22, 2017 Mineral Hearing Date which will begin at 10:00 AM at the same location.

8. Date to Lay the Levy (as set by WV Code) *(action required)*

- Lewis County Commission will meet to lay the levy for the 2017-18 Fiscal Year the 3rd Tuesday in April (April 18, 2017) at 9:00 AM

9. Appointment of Lewis County Commission or a representative to boards/committees for 2017 *(action required) (list of boards and committees attached)*

10. Approval of 2017 Holiday Schedule *(action required) (list attached)*

**The Lewis County Commission will now continue with the
January 3, 2017 Regular Meeting.**

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LEWIS COUNTY COMMISSION MEETING DATES 2017

| | | |
|----------------------------|----------------------------|----------------------------|
| Tuesday, January 3, 2017 | Monday, January 9, 2017 | Tuesday, January 17, 2017 |
| Monday, January 23, 2017 | Monday, January 30, 2017 | Monday, February 6, 2017 |
| Monday, February 13, 2017 | Tuesday, February 21, 2017 | Monday, February 27, 2017 |
| Monday, March 6, 2017 | Monday, March 13, 2017 | Monday, March 20, 2017 |
| Monday, March 27, 2017 | Monday, April 3, 2017 | Monday, April 10, 2017 |
| Monday, April 17, 2017 | Monday, April 24, 2017 | Monday, May 1, 2017 |
| Monday, May 8, 2017 | Monday, May 15, 2017 | Monday, May 22, 2017 |
| Tuesday, May 30, 2017 | Monday, June 5, 2017 | Monday, June 12, 2017 |
| Monday, June 19, 2017 | Monday, June 26, 2017 | Monday, July 3, 2017 |
| Monday, July 10, 2017 | Monday, July 17, 2017 | Monday, July 24, 2017 |
| Monday, July 31, 2017 | Monday, August 7, 2017 | Monday, August 14, 2017 |
| Monday, August 21, 2017 | Monday, August 28, 2017 | Tuesday, September 5, 2017 |
| Monday, September 11, 2017 | Monday, September 18, 2017 | Monday, September 25, 2017 |
| Monday, October 2, 2017 | Tuesday, October 10, 2017 | Monday, October 16, 2017 |
| Monday, October 23, 2017 | Monday, October 30, 2017 | Monday, November 6, 2017 |
| Monday, November 13, 2017 | Monday, November 20, 2017 | Monday, November 27, 2017 |
| Monday, December 4, 2017 | Monday, December 11, 2017 | Monday December 18, 2017 |
| Tuesday, December 26, 2017 | | |

APPROVED:

JANUARY 3, 2017

PRESIDENT

COUNTY COMMISSION OF LEWIS COUNTY

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LEWIS COUNTY BOARD OF EQUALIZATION AND REVIEW 2017

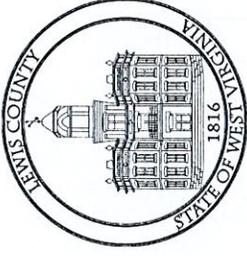
The Lewis County Commission sitting as a Board of Equalization and Review at the Lewis County Courthouse, 110 Center Avenue, 2nd Floor Meeting Room, Weston, West Virginia will convene on the following dates at 9:00 AM unless otherwise noted:

| | |
|-----------|--|
| Wednesday | February 1, 2017 |
| Monday | February 6, 2017 |
| Friday | February 10, 2017 |
| Thursday | February 16, 2017 |
| Wednesday | February 22, 2017 (Minerals Only to begin at 10:00 AM) |
| Tuesday | February 28, 2017 |

The Board of Equalization and Review will recess at the end of each of the above dates, reconvening on this schedule and will adjourn as a Board of Equalization and Review, Sine Di, upon completion of all meeting above. As always the public and all interested parties are invited to attend.

APPROVED: JANUARY 3, 2017

PRESIDENT



**LEWIS COUNTY COMMISSION
BOARD/COMMITTEE APPOINTMENTS
2017**

| BOARD/COMMITTEE | 2016 REPRESENTATIVE | 2017 REPRESENTATIVE |
|---|-------------------------------|----------------------------|
| Lewis County Ambulance Authority | Commissioner Fealy | |
| 26 th Judicial Circuit Community Corrections | Commissioner Fealy | |
| Lewis County Convention & Visitors Bureau | Commissioner Boyle | |
| Lewis County 911 Advisory Board | Commissioner Boyle | |
| Lewis County Fire Board | Commissioner Boyle | |
| Lewis Upshur Local Emergency Planning Committee | Cindy Whetsell, Administrator | |
| Lewis County Economic Development Authority | Commissioner Queen | |
| Lewis County Safe Sites and Structures | Commissioner Boyle | |
| Lewis County Park Board | Commissioner Queen | |
| Region VII Planning & Development Council | Commissioner Queen | |
| Central WV Community Action | Cindy Whetsell, Administrator | |
| WVU Extension Service | Commissioner Queen | |
| Region VI Workforce Investment Board | Commissioner Fealy | |
| Lewis County Planning Commission | Cindy Whetsell, Administrator | |

Any Commissioner may attend the following:
 Lewis County Firefighters Association
 Lewis Gilmer Solid Waste
 Lewis County REAP

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LEWIS COUNTY HOLIDAY LIST 2017

| | |
|-----------------------------|------------------------|
| Monday, January 2, 2017 | New Year's Day |
| Monday, January 16, 2017 | Martin Luther King Day |
| Monday, February 20, 2017 | President's Day |
| Monday, May 29, 2017 | Memorial Day |
| Tuesday, June 20, 2017 | WV Day |
| Tuesday, July 4, 2017 | Independence Day |
| Monday, September 4, 2017 | Labor Day |
| Monday, October 9, 2017 | Columbus Day |
| Friday, November 10, 2017 | Veterans Day |
| Thursday, November 23, 2017 | Thanksgiving |
| Friday, November 24, 2017 | Thanksgiving |
| Monday, December 25, 2017 | Christmas |
| Monday, January 1, 2018 | New Year's |

OR ANY OTHER LEGAL HOLIDAY DECLARED BY THE PRESIDENT OR GOVERNOR

APPROVED:

JANUARY 3, 2017

PRESIDENT

Holiday/Semi-Monthly Pay Day Calendar

2017

10.5 JANUARY 11.5

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

2 – New Year's Day (observed)
16 – Martin Luther King, Jr. Day

10 FEBRUARY 10

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

20 – President's Day

11.5 MARCH 11.5

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

10 APRIL 10

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

11.5 MAY 11.5

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

29 - Memorial Day

11 JUNE 11

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

20 – WV Day

10 JULY 11

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

4 – Independence Day

11.5 AUGUST 11.5

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

11 SEPTEMBER 10

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

4 – Labor Day

10.5 OCTOBER 11.5

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

9 – Columbus Day

11 NOVEMBER 11

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

10 – Veteran's Day (observed)

23 – Thanksgiving Day

24 – Day after Thanksgiving

11 DECEMBER 10

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

25 - Christmas

GREEN = PAY DAYS **RED = HOLIDAYS**
CREATED BY WV DIVISION OF PERSONNEL