

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
lewiscountycommission@lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

LEWIS COUNTY COMMISSION
MEETING AGENDA
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
December 5, 2016
8:30 AM

PLEASE NOTE THE REGULAR SESSION OF THE LEWIS COUNTY COMMISSION MONDAY, DECEMBER 5, 2016 WILL BEGIN AT 8:30 AM.

THE LEWIS COUNTY COMMISSION SITTING AS A BOARD OF CANVASSERS WILL BEGIN THE REQUESTED RECOUNT OF THE 12TH SENATORIAL DISTRICT RACE AT 10:00 AM DECEMBER 5, 2016 IN THE COMMISSION MEETING ROOM.

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00 AM Call Meeting to Order (*action required*)
2. 10:05 AM T. Chad Kelley, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review upon request on Thursday, December 1, 2016. (*action required*)

APPOINTMENTS

3. None

CORRESPONDENCE

4. **Suddenlink Cable Franchise Fee Remittance for the 3rd Quarter of 2016:**
SuddenLink Cable remitted \$1,415.40 in cable franchises fees to Lewis County for the months of July, August and September, 2016. (*information only*)
5. **Certification of Lands Sold For Non-Payment of 2015 Taxes:**
Lewis County Sheriff, Adam M. Gissy submits a certified list of lands sold for non-payment of 2015 taxes. (*information only*) Large Mass available by request

BUSINESS

- 6. Board(s) and Committee(s):** Reports from Commissioners from any board(s) or committee(s) meetings attended including: County Commissioner's Association of West Virginia Veteran and Newly Elected Commissioner Training. *(information only)*
- 7. Request to Schedule a Hearing to Review a Will Admitted to Probate in Solemn Form:** Lewis County Clerk, Cynthia S. Rowan requests the Lewis County Commission schedule a hearing to review the will of Harold J. Knight, Sr. admitted to probate in solemn form. *(action required)*
- 8. Timesheets and Leave Requests** *(action required)*
None

ACTIONS, SETTLEMENT OF ESTATES, ORDERS AND PAYMENT OF EXPENDITURES:

- 9. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, December 1, 2016. *(action required)*
- 10. Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the estates ready for settlement to the Lewis County Commission for approval. Draft copies will be available for review upon request Thursday, December 1, 2016. *(action required)*
- 11. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration:** Draft copies will be available for review upon request Thursday, December 1, 2016. *(action required)*
- 12. Expenses for the current period presented for consideration of payment:** Draft copies will be available for review upon request Thursday, December 1, 2016. *(action required)*

ADJOURNMENT:

- 13. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.*

Check Date: Oct/19/2016

Supplier Number: 0000007803

Check No: 362760

| Invoice Number | Invoice Date | Voucher ID | Comments | Gross Amount | Disc Taken | Paid Amount |
|---------------------------|--------------|------------|----------|--------------|------------|-------------|
| 402000.360530 09/30/16 | Sep/30/2016 | 01309136 | QE 09/16 | 192.40 | 0.00 | 192.40 |
| 402000.360540 09/30/16 | Sep/30/2016 | 01309008 | QE 09/16 | 576.84 | 0.00 | 576.84 |
| 402000.363450 09/30/16 | Sep/30/2016 | 01309394 | QE 09/16 | 646.16 | 0.00 | 646.16 |

| Check Number | Date | Total Gross Amount | Total Discounts | Total Paid Amount |
|--------------|-------------|--------------------|-----------------|-------------------|
| 362760 | Oct/19/2016 | \$1,415.40 | \$0.00 | \$1,415.40 |

Suddenlink Communications

3015 South Southeast Loop 323
Tyler TX 75701

U.S. Bank
Memphis MO

362760

Date Oct/19/2016

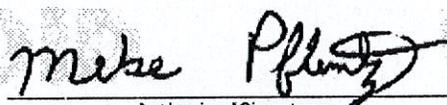
Pay Amount

\$1,415.40***

Pay ****One thousand four hundred fifteen and 40/100 Dollar ****

To The
Order Of

LEWIS COUNTY
110 Center Avenue
WESTON WV 26452



Authorized Signature

VOID AFTER 120 DAYS

⑈ 362760 ⑈ ⑆ 081517693 ⑆ 152302015424 ⑈



0000007803
25080.402000.360530

Company: Cequel III Communications II, LLC
d/b/a: Suddenlink Communications
Franchise: Lewis County, WV

10/19/2016

Below is a calculation of the fees due in accordance with our Cable Television Franchise Agreement.

For the Quarter Ending September 2016

| <u>Revenue</u> | <u>Jul</u> | <u>Aug</u> | <u>Sep</u> |
|-----------------|-----------------|-----------------|-----------------|
| Basic | 821.27 | 870.61 | 876.94 |
| Exp. Basic | 927.39 | 954.30 | 947.46 |
| Digital | 62.74 | 71.74 | 72.74 |
| Equip. Rental | 245.80 | 278.90 | 272.49 |
| Other | 29.96 | 27.00 | 41.00 |
| Bad Debt | 0.00 | 0.00 | (86.35) |
| Total | 2,087.16 | 2,202.55 | 2,124.28 |

| | |
|----------------|---------------|
| Total | 6,413.99 |
| Rate | .03 |
| Payable | 192.40 |

Amount Due: \$192.40

The above calculations have been prepared in accordance with the terms of our Franchise Agreement. We have prepared all items with due care and believe all to be accurate. Should you have any questions regarding this payment, please contact Becky Shirley, Accounting Manager at (903)579-3101.

Kellie Wheeler, CPA
Director Corp. Accounting



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25080.402000.360540

Company: Cequel III Communications II, LLC
d/b/a: Suddenlink Communications
Franchise: Lewis County, WV

10/19/2016

Below is a calculation of the fees due in accordance with our Cable Television Franchise Agreement.

For the Quarter Ending September 2016

| <u>Revenue</u> | <u>Jul</u> | <u>Aug</u> | <u>Sep</u> |
|----------------|-----------------|-----------------|-----------------|
| Basic | 2,445.01 | 2,429.71 | 2,392.12 |
| Exp. Basic | 2,802.78 | 2,768.33 | 2,656.43 |
| Digital | 347.30 | 347.33 | 368.98 |
| Equip. Rental | 777.72 | 782.76 | 774.61 |
| Other | 66.16 | 169.30 | 100.00 |
| Total | 6,438.97 | 6,497.43 | 6,292.14 |

| | |
|----------------|---------------|
| Total | 19,228.54 |
| Rate | .03 |
| Payable | 576.84 |

Amount Due: \$576.84

The above calculations have been prepared in accordance with the terms of our Franchise Agreement. We have prepared all items with due care and believe all to be accurate. Should you have any questions regarding this payment, please contact Becky Shirley, Accounting Manager at (903)579-3101.

Kellie Wheeler, CPA
Director Corp. Accounting



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25080.402000.363450

Company: Cequel III Communications II, LLC
d/b/a: Suddenlink Communications
Franchise: Lewis County, WV

10/19/2016

Below is a calculation of the fees due in accordance with our Cable Television Franchise Agreement.

For the Quarter Ending September 2016

| <u>Revenue</u> | <u>Jul</u> | <u>Aug</u> | <u>Sep</u> |
|-----------------|-----------------|-----------------|-----------------|
| Basic | 2,874.27 | 2,928.73 | 2,922.87 |
| Exp. Basic | 3,182.89 | 3,137.41 | 3,093.49 |
| Digital | 276.91 | 281.58 | 286.91 |
| Equip. Rental | 821.97 | 838.71 | 836.73 |
| Other | 88.76 | 161.77 | 126.70 |
| <u>Bad Debt</u> | <u>(181.08)</u> | <u>(139.45)</u> | <u>0.00</u> |
| Total | 7,063.72 | 7,208.75 | 7,266.70 |

| | |
|----------------|---------------|
| Total | 21,539.17 |
| Rate | .03 |
| <u>Payable</u> | <u>646.16</u> |

Amount Due: \$646.16

The above calculations have been prepared in accordance with the terms of our Franchise Agreement. We have prepared all items with due care and believe all to be accurate. Should you have any questions regarding this payment, please contact Becky Shirley, Accounting Manager at (903)579-3101.

Kellie Wheeler, CPA
Director Corp. Accounting