COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commission
THOMAS V. FEALY
Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
Monday, October 17, 2016
10:00 AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order** (*action required)*
2. **10:05 AM** **T. Chad Kelley, Lewis County Assessor**
   RE: Exonerations, Consolidations, Apportionments
   Draft copies will be available for review upon request
   on Thursday, October 13, 2016 (*action required)*

APPOINTMENTS

3. **10:10 AM** **William Rowan, E911/Office of Emergency Management Director**
   RE: Mr. Rowan and the Lewis County Commission present certificates of appreciation to: *(action required)*
   a) Rick Stout for 25 years of service as Assistant Director of Emergency Management and Advisory Board Member.
   b) James Gum for 22 years of service to the E911/Office of Emergency Management.
4. **10:20 AM** **Chris Richards, Executive Director Lewis County Convention and Visitors Bureau**
   RE: Quarterly report (July, August, September, 2016) of activities of the Lewis County Convention and Visitors Bureau *(information only)*

CORRESPONDENCE

5. **Upshur County Commission Meeting Agendas:** Upshur County Commission Meeting Agendas for October 6, 2016 and October 13, 2016 *(information only)*
6. **Jane Lew Public Service District Regular Meeting Agenda:** Agenda for the October 13, 2016 Jane Lew Public Service District Regular Meeting. (*information only)*
7. **Sheriff's Monthly Vehicle Report:** Report of mileage and vehicle maintenance for the fleet for September, 2016. *(information only*)
8. **Lewis-Gilmer Emergency 911 Monthly Call Report**: Lewi- Gilmer Emergency 911 Monthly Call Report including number of calls received by agency, disposition of calls and call totals. *(information only)*
9. **Lewis County Sheriff's Monthly Settlement:** Lewis County Sheriff's Monthly Settlement (reconciliation) of Lewis County financial accounts for September, 2016. *(information only)*
10. **West Virginia Public Service Commission Distribution of Quarterly Lewis County Wireless E911 Subscriber Fees:** The West Virginia Public Service Commission has released the July, August and September 2016 Lewis County quarterly Wireless E911 subscriber fees in the amount of $116,511.03. Last quarter Lewis County's distribution was $108,940.76. *(information only)*
11. **September, 2016 Lewis County Regional Jail and Correctional Facility Invoice:** Invoice for Lewis County inmates housed at a West Virginia Regional Jail and Correctional Facility in September, 2016 in the amount of $85,402.50 (1,770 inmate days X 48.25 per diem). *(information only)*

12. **Lewis-Gilmer Emergency 911 Advisory Board Meeting Minutes:** Minutes from the October 11, 2016 Lewis-Gilmer Emergency 911 Advisory Board Meeting Minutes. *(information only)*

BUSINESS

13. **Board(s) and Committee(s) Reports:** Commissioners will give a report on any board(s) or committee(s) they have attended including: Tour of Latham Pool facility; Lewis County 4-H Open House, Lewis County Chamber of Commerce Annual Dinner.*(information only)*
14. **Lewis County Sheriff Adam M. Gissy Fiscal Year 2016 Sheriff's Settlement:** Sheriff Adam M. Gissy submits the Fiscal Year 2016 Sheriff's Settlement of accounts for the commission's approval. (*action required)*
15. **Lewis Upshur Animal Control Facility Volunteer Form and Guidelines**: The Upshur County Commission has approved a modification to the volunteer policy previously approved by the Lewis County Commission. This change raised the age limit for volunteer service from 16 years of age to 18 years of age. The modified Volunteer Application Form and Guidelines are presented for review and approval. (*action required)*
16. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron. *(information only)*
17. **Timesheets and Leave Requests** *(action required)*

a)	Michael Herron	September Monthly Time Sheet	
b)	Tom Alkire	Friday, September 30, 2016	Annual Leave
c)	Barabara Winans	Monday, October 31, 2016	Annual Leave
		Thursday, November 3, 2016	Annual Leave
		Tuesday, November 15, 2016	Annual Leave

ACTIONS, ORDERS , ESTATE SETTLEMENTS AND PAYMENT OF EXPENDITURES:

18. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the County Commission for approval. Draft copies will be available for review upon request Thursday, October 13, 2016. *(action required)*
19. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration:** Draft copies will be available for review upon request Thursday, October 13, 2016. *(action required)*
20. **Approval of Estate Settlements:** County Clerk Cynthia S. Rowan presents the Estates ready for Settlement to the Lewis County Commission for approval. Draft Copies will be available for review upon request Thursday, October 13, 2016. *(action required)*
21. **Expenses for the current period presented for consideration of payment:** Draft copies will be available for review upon request Thursday, October 13, 2016 *(action required)*

ADJOURNMENT:

22. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION
MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and input.

Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 6, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- September 29, 2016

9:15 a.m. Addie Helmick, Women's Aid in Crisis – Presentation of Domestic Violence Awareness Month Proclamation – October 2016

9:30 a.m. Discussion regarding email correspondence from Mr. and Mrs. Robert Ware regarding a missing street sign for Sunny Acres Drive in French Creek, WV. Approval and signature of correspondence in response.

Items for Discussion / Action / Approval:

1. Approval of Upshur County Public Library Roof Replacement Project Manual prepared by WYK Associates, Inc. and advertisement of project. This manual includes an Invitation for Bids for the replacement of the Upshur County Public Library roof. There will be a mandatory pre-bid conference at 2:30 p.m. on Thursday, October 27, 2016. All sealed bids must be received no later than 9:15 a.m. on Thursday, November 10, 2016. Sealed bids will be opened, reviewed and read aloud by the Upshur County Commission at 9:30 a.m. on Thursday, November 10, 2016.

2. Approval and signature of correspondence to Gerald Zirkle, President of the Upshur County Youth Baseball Association, regarding a revision to the building permit requirement contained in the Property Use Agreement dated March 12, 2015. This revision is due to the City's annexation of the property.

3. Approval of Order Directing Release of Funds in the Estate of Madeline Thomas, deceased. The Commission approved a request from the Upshur County Sheriff during a regularly scheduled meeting held on August 25, 2016 to release funds from oil and gas royalties being held by Mountain V Oil & Gas, Inc. in order to satisfy claims against the Estate.

4. Approval and signature of Upshur County Commission Chimney Repair Change Order dated September 29, 2016. The change contained in this order allows for chimney joint repointing in the amount of $800. Upon approval, the remaining contingency allowance will be $2,950.

5. Correspondence from Lourie Hommema, President of the Tennerton Elementary School PTO, requesting a donation to be used as prizes in a raffle drawing to be conducted during November called "30 Days of November". There will be a drawing every day of November with a grand prize awarded.

6. Approval of Non-Conversion Agreement for Structures in the 100-year Floodplain.

7. Correspondence from David E. Godwin, Prosecuting Attorney, requesting the consideration of reinstating the $2,000 appropriation the Child Advocacy Center received in FY 2016 into the FY 17 budget. This organization did not receive County funds for FY 2017.

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from John M. Anguilli, Field Regulatory Specialist for SWN Production Company, LLC, enclosing the Maintenance Plan/Monitoring and Emergency Action Plan for the Upshur County Freshwater Impoundments.

2. Upshur County Building Permits – September 2016

3. National 4-H Week Flyer – October 2nd through 8th

4. Buckhannon-Upshur Chamber of Commerce Newsletter – October 3, 2016

5. Upshur County E911 Communication Reports ---September 2016
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report

6. Agendas and/or Notice of Meetings:
   - James W. Curry Library/Park Advisory Board — September 28, 2016
   - Upshur County Family Resource Network — October 3, 2016
   - Elkins Road PSD — October 4, 2016
   - City Council of Buckhannon — October 6, 2016
   - Upshur County Solid Waste Authority — October 10, 2016

7. Meeting Minutes:
   - Upshur County Farmland Protection Board — June 30, 2016
   - Upshur County Farmland Protection Board — July 28, 2016
   - Upshur County Youth Camp Board — August 24, 2016
   - James W. Curry Library and Park Advisory Board — August 24, 2016

8. Meetings:
   - 10/04/16 5:30 p.m. Elkins Road PSD
   - 10/04/16 6:00 p.m. Hodgesville PSD
   - 10/06/16 7:00 p.m. Banks District VFD
   - 10/06/16 7:00 p.m. Selbyville VFD
   - 10/10/16 12:00 p.m. Upshur County Family Resource Network – Cancelled
   - 10/03/16 12:00 p.m. Upshur County Family Resource Network – Special Meeting
   - 10/10/16 4:30 p.m. Upshur County Solid Waste Authority
   - 10/10/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board –Cancelled
   - 10/17/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board – Special Meeting
   - 10/10/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Upshur County
   - 10/11/16 6:00 p.m. Buckhannon River Watershed Association

- 10/11/16 7:30 p.m. Adrian VFD
- 10/19/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 10/19/16 7:00 a.m. Upshur County Development Authority
- 10/05/16 7:00 a.m. Upshur County Development Authority – Executive Board - Cancelled
- 10/12/16 12:00 p.m. Upshur County Senior Center Board
- 10/26/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 10/12/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 10/12/16 7:30 p.m. Warren District VFD
- 10/13/16 1:00 p.m. Adrian PSD
- 10/13/16 3:00 p.m. Tennerton PSD
- 10/13/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 10/13/16 7:30 p.m. Buckhannon VFD
- 10/13/16 4:00 p.m. Buckhannon Upshur Airport Authority–UCDA Office
- 10/20/16 6:30 p.m. Upshur County Youth Camp Board
- 10/16/16 6:00 p.m. Washington District VFD
- 10/17/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 10/18/16 4:00 p.m. Upshur County Public Library Board
- 10/18/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 10/18/16 6:30 p.m. Upshur County Fire Board
- 10/18/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 10/12/16 7:00 p.m. Ellamore VFD
- 10/19/16 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 10/26/16 10:00 a.m. James W. Curry Advisory Board
- 10/27/16 4:00 p.m. Upshur County Farmland Protection Board – Cancelled
- 10/24/16 4:00 p.m. Upshur County Farmland Protection Board – Special Meeting
- 10/31/16 6:00 p.m. Upshur County Fire Fighters Association
- 10/24/16 10:00 a.m. Mountain CAP of West Virginia, CDC

9. Appointments Needed or Upcoming:
    - Buckhannon-Upshur Parks & Recreation Advisory Board (Vacant Position – 6-30-18)- Commission

<u>Tabled Items</u>

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Robin Keough requesting a revision of the Lewis-Upshur Animal Control Facility Volunteer Program. Ms. Keogh requests (1) the volunteer age limit be changed from 18 years of age to 16 years of age with the stipulation that the volunteer be supervised by an adult volunteer, (2) the volunteer application be modified to address younger applicants and (3) hours for volunteering be expanded on Saturday to 9:00 a.m. to 12:00 p.m. and offer Sunday hours.

2. Review and discuss US Cellular services for local government.

Next Regular Meeting of the Upshur County Commission
October 13, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex

Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 13, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- October 6, 2016

9:15 a.m. Lori Ulderich Harvey, Upshur County Family Resource Network Director – Presentation of Unity Day – Together Against Bullying - United for Kindness, Acceptance, and Inclusion Proclamation – October 19, 2016

Items for Discussion / Action / Approval:

1. Discuss correspondence to property owner of French Creek Estates regarding street signage.

2. Review and Approval --- Financing for Sheriff's Department Vehicle

3. Review and approval of the Upshur County Emergency Communications Center Policy & Procedure for the retention and release of records and information.

4. Approval of Upshur County Office of Emergency Management Volunteer Intern, Jordan Barnes.

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Press Release – Atlantic Coast delays in-service date to 2019

2. WV Courthouse Facilities Improvement Authority Fund 13th Cycle – Progress Report for the Courthouse Roof Repair Project

3. Newsletters and/or Event Notifications:
   - Revised Couponing with the Nifty Thrifty Lady Flyer – 12:00 p.m. on October 17th at the James W. Curry Public Library
   - Buckhannon Police Department Press Release – Trunk or Treat – October 28th from 6:00 p.m. to 7:00 p.m. at the Public Safety Complex parking lot across from Jawbone Park
   - 2016-2017 Upshur County 4-H Calendar
   - Buckhannon-Upshur Chamber of Commerce Newsletter – October 10, 2016
   - Dominion Transmission, Inc. – Atlantic Coast Pipeline - Project Update: October 2016 – Special Edition

4. Agendas and/or Notice of Meetings:
   - Upshur County Convention & Visitors Bureau — October 13, 2016
   - Upshur County Safe Structures and Sites Enforcement Board — October 13, 2016
   - Lewis-Upshur Community Corrections Board — October 17, 2016
   - Upshur County Fire Board, Inc. — October 18, 2016

5. Meeting Minutes:
   - Upshur County Solid Waste Authority — September 12, 2016

6. Meetings:
   - 10/04/16 5:30 p.m. Elkins Road PSD
   - 10/04/16 6:00 p.m. Hodgesville PSD
   - 10/06/16 7:00 p.m. Banks District VFD
   - 10/06/16 7:00 p.m. Selbyville VFD
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   - 10/17/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board – Special Meeting
   - 10/10/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County – cancelled
   - 10/17/16 6:00 p.m. Lewis-Upshur Community Corrections Board -Special meeting – Lewis County
   - 10/11/16 6:00 p.m. Buckhannon River Watershed Association
   - 10/11/16 7:30 p.m. Adrian VFD
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7. Appointments Needed or Upcoming:
    - Buckhannon-Upshur Parks & Recreation Advisory Board (Vacant Position – 6-30-18)- Commission

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
October 20, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex

Jane Lew Public Service District

Regular Meeting October 13, 2016

~~ Public Board Meeting Agenda ~~

1. Call to Order
2. Minutes (09/08/16)
3. General Manager's September Reports (Gee)
   - **A.** WATER:
     1. Water Bills
     2. Water Treasury Report
     3. Water Adjustments Report
     4. Water Purchase, Sales & Loss Report
     5. Water Preventive Maintenance Report
     6. Water Repairs Report *(fixing unplanned breakdowns)*
     7. Leak Detection Report
     8. Cross Connections/Backflow Report
     9. New Taps (non-project)
     10. Other
   - **B.** WASTEWATER:
     1. Wastewater Bills
     2. Wastewater Treasury Report
     3. Wastewater Adjustments Report
     4. Wastewater Treatment Purchase & Sales Report
     5. Wastewater Preventive Maintenance Report
     6. Wastewater Repairs Report *(fixing unplanned breakdowns)*
     7. I & I Report
     8. New Taps (non-project)
     9. Other
4. Announcements:
5. Correspondence:

~~ OLD BUSINESS ~~

6. Update: Phase II Sewer Upgrade - *Case # 09-1043-PSD-42T-PC-PW-CN* (Gee)
7. Update: Pending Extensions and Road Bores (Gee)
8. Update: PSD Policies and Job Descriptions (Flaxer)
9. Update: Personnel (Gee)

~~ NEW BUSINESS ~~

10. New: Civil Action No.: 16-C-74 John H Brooks, Plaintiff v Jane Lew PSD, Oscar Mills, Dinah Mills, Skylar Bryce Mills Christy Malena-Marie Mills
11. Late-Received Agenda Items (Gee)
12. Adjournment

SEPTEMBER 2016 . ..LEAGE REQUEST

UNIT LIC.

150 Gissy 6LB698 / 14 CHARGER 18,346

151 Hyre Temp / 14 EXPLORER 32,022

152 Moneypenny 3170 / 13 POLICE INTERCEPTOR 49,593

153 Carpenter 3169 / 13 POLICE INTERCEPTOR 59,620

154 Moran 1643 / 11 TAHOE 56,342

155 Lopez 1910 / 13 POLICE INTERCEPTOR 38,791

156 Tonkin 1234 / 13 POLICE INTERCEPTOR 28,642

157 Clark 2824 / 11 TAHOE 78,884

158 Hendershot 2829 / 11 TAHOE 64,561

159 Carey 2726 / 11 TAHOE 133,572

162 VANMETER
~~160 Hummel~~ 1232 / 07 CROWN VIC 87,739

161 Minney 2868 / 10 TAHOE 112,538

170 Cayton 3184 / 09 RAM TRK 109,909

171 Kirkpatrick 2727 / 10 TAHOE 96,901

Spare 2511 / 07 CROWN VIC 114,781

174 Bush 1233 / 07 EXPLORER 105,321

1500 Deputy Reserves 1696 / 03 DURANGO 122,457

Spare 2001 JEEP 200,796

2007 Chevy Sub. 74,482

1995 JEEP CHEROKEE 156,724

160 Hummel
~~**Spare**~~ **2966 / 12 CHEV CAPRICE** 68,785

There have been a number of vehicle reassignments. Need actual mileage from each unit.

Thank You

LEWIS-GILMER E-911 YEARLY TOTALS

CAD #	DATE 2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
	LEWIS COUNTY													
15	LEWIS SHERIFF	603	546	527	479	738	630	631	862	733				5749
10	WESTON PD	255	284	244	251	373	280	347	348	365				2747
250	LEWIS DPS	119	109	152	127	98	134	154	126	115				1134
230	LEWIS DNR	29	21	15	16	19	14	39	20	22				195
208	LEWIS EMS	284	233	277	284	280	313	278	261	243				2453
201	WESTON FD	54	40	28	38	47	61	52	43	31				394
202	JANE LEW FD	33	16	12	23	29	25	37	21	31				227
203	PRICETOWN FD	12	8	8	5	8	16	15	4	5				81
204	WALKERSVILLE FD	26	19	17	23	23	35	23	38	22				226
205	JACKSON MILL FD	15	10	7	10	15	15	21	6	17				116
206	MIDWAY FD	2	6	1	5	4	4	1	2	2				27
	ANIMAL CONTROL	45	63	84	60	59	77	72	72	55				587
	DOGS PICKED UP	15	34	32	20	20	24	37	31	24				237
													Total	13936

	GILMER COUNTY													
104	GILMER SHERIFF	72	85	86	69	73	93	91	109	76				754
102	GLENVILLE PD	87	100	110	120	61	112	96	122	130				938
103	CAMPUS PD	14	6	7	11	10	5	5	3	11				72
150	GILMER DPS	113	100	91	122	112	78	113	98	62				889
130	GILMER DNR	16	13	10	10	11	12	3	4	14				93
175	GILMER EMS	108	87	67	87	80	60	78	102	80				749
101	GLENVILLE FD	18	24	17	27	20	23	15	17	13				174
105	NORMANTOWN FD	0	0	3	0	1	2	3	1	1				11
106	SAND FORK FD	12	21	9	13	15	13	13	11	9				116
107	CEDARVILLE FD	1	1	2	0	0	2	0	0	2				8
108	TROY FD	1	5	1	8	7	2	1	0	1				26
	ANIMAL CONTROL	0	7	5	2	3	1	4	1	2				25
													Total	3855

	Total by Month	1934	1838	1812	1810	2106	2031	2129	2302	2066	0	0	0	

DATE 2016 **********	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTALS
PICKENS COUNTY	11	7	4	8	10	6	6	8	5				65
PICKENS OWNER	9	8	11	3	4	4	6	5	4				54
PICKENS SERVICE	2	1	0	1	1	1	0	2	1				9
PICKENS TOTAL	22	16	15	12	15	11	12	15	10				128
M & J COUNTY	11	7	4	8	10	6	6	8	6				66
M & J OWNER	1	3	3	3	1	2	4	3	0				20
M & J SERVICE	2	1	0	1	1	0	0	1	1				7
M & J LARGE	8	2	0	1	1	0	0	1	1				14
M & J TOTAL	22	13	7	13	13	8	10	13	8				107
HITT'S COUNTY	10	6	5	7	10	6	7	8	6				65
HITT'S OWNER	6	0	2	2	3	4	1	3	4				25
HITT'S SERVICE	2	0	1	0	2	1	0	2	1				9
HITT'S TOTAL	18	6	8	9	15	11	8	13	11				99
LIPP'S COUNTY	11	6	5	7	10	6	7	7	6				65
LIPP'S OWNER	7	4	1	1	4	1	3	1	1				23
LIPP'S SERVICE	2	1	0	1	1	1	0	1	2				9
LIPP'S LARGE	7	2	1	0	1	0	0	2	0				13
LIPP'S TOTAL	27	13	7	9	16	8	10	11	9				110
QUALITY COUNTY	11	6	5	7	7	6	7	7	6				62
QUALITY OWNER	1	1	0	0	2	0	1	2	2				9
QUALITY SERVICE	1	1	0	1	1	1	0	3	1				9
QUALITY TOTAL	13	8	5	8	10	7	8	12	9				80
TOLANDS COUNTY								2	6				8
TOLANDS OWNER								0	0				0
TOLANDS SERVICE								1	2				3
TOLANDS TOTAL								3	8				11
GILMER COUNTY TOWING OWNERS	0	0	0	0	1	0	0	0	0				1
GLEN- AUTO COUNTY	4	3	2	2	2	1	2	3	3				22
GLEN- AUTO OWNERS	7	6	8	4	3	10	3	6	4				51
GLEN- AUTO SERVICE	2	0	0	0	0	0	0	0	0				2
GLEN- AUTO TOTALS	13	9	10	6	5	11	5	9	7				75
A and S COUNTY	0	4	1	3	2	1	2	2	4				19
A and S OWNERS	0	3	1	1	1	0	0	2	0				8
A and S SERVICE	0	1	0	0	0	0	0	0	0				1
A and S TOTAL	0	7	2	4	3	1	2	4	4				27

2016 LEWIS-GILMER E-911 TELETYPE REPORT

LEWIS		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
COUNTY	10-27	581	511	409	366	682	572	479	677	720				4997
	10-28	502	458	365	322	582	461	381	689	580				4340
	III & CIB	437	411	257	204	309	266	209	263	243				2599
	OTHER	23	33	51	32	154	50	26	55	27				451
	DVP	0	7	10	2	0	1	4	3	0				27
CITY	10-27	163	238	149	178	333	126	222	234	275				1918
	10-28	131	113	156	136	246	123	164	214	232				1515
	III & CIB	22	23	19	50	44	22	17	46	44				287
	OTHER	9	2	0	16	11	6	9	6	10				69
	DVP	0	0	1	1	1	1	0	0	0				4
STATE	10-27	105	54	121	84	134	96	75	89	89				847
	10-28	59	54	85	54	55	59	72	54	37				529
	III & CIB	22	8	38	36	23	32	11	18	31				219
	OTHER	7	4	0	2	3	5	2	6	8				37
	DVP	0	0	3	0	0	0	3	0	0				6
DNR	10-27	16	14	19	29	24	11	32	21	4				170
	10-28	29	19	11	14	15	4	13	16	6				127
	III & CIB	4	0	0	15	0	4	3	4	4				34
	OTHER	2	0	0	4	2	4	2	3	0				17
	DVP	0	0	1	0	0	0	0	0	0				1
PROSECUTOR	10-27	20	17	9	3	5	12	4	27	11				108
	10-28	0	8	0	0	0	0	0	1	2				11
	III & CIB	75	9	40	19	42	59	27	71	60				402
	OTHER	0	0	0	0	0	0	0	2	0				2
	DVP	0	0	0	0	0	0	0	0	0				0
ADULT PROB	10-27	2	3	0	4	16	6	3	4	6				44
	10-28	1	0	0	0	0	0	0	4	1				6
	III & CIB	12	43	18	19	25	17	5	9	19				167
	OTHER	0	7	0	0	8	0	0	0	0				15
	DVP	0	0	0	0	0	0	0	0	0				0
JUV PROB	10-27	0	0	1	0	0	0	0	1	0				2
	10-28	0	0	0	0	0	0	0	0	0				0
	III & CIB	0	0	4	0	0	0	0	3	0				7
	OTHER	0	0	0	0	0	0	0	0	0				0
	DVP	0	0	0	0	0	0	0	0	0				0

2016 LEWIS-GILMER E-911 TELETYPE REPORT

LEWIS											TOTAL
SWJS PARK	10-27	0	0	0	0	0	1	0	0	1	2
	10-28	0	3	0	0	0	1	2	0	0	6
	III & CIB	0	0	0	0	0	0	0	0	0	0
	OTHER	0	0	0	0	0	0	0	0	0	0
	DVP	0	0	0	0	0	0	0	0	0	0
DAY REPORT	10-27	0	0	0	0	0	0	10	0	1	11
	10-28	0	0	0	0	0	0	0	0	0	0
	III & CIB	4	2	0	0	0	0	20	0	5	31
	OTHER	0	0	0	0	0	0	19	0	9	28
	DVP	0	0	0	0	0	0	0	0	0	0
										TOTAL TRANSACTIONS	19036

2016 LEWIS-GILMER E-911 TELETYPE REPORT

GILMER		JAN.	FEB.	MAR.	APR.	MAY.	JUN.	JULY.	AUG.	SEP.	OCT.	NOV.	DEC.	TOTAL
COUNTY	10-27	50	46	41	44	49	52	40	57	28				407
	10-28	50	39	27	25	39	33	27	52	51				343
	III & CIB	137	137	50	73	73	75	53	65	38				701
	OTHER	4	20	8	3	1	1	8	16	0				61
CITY	10-27	57	64	84	67	35	76	39	56	62				540
	10-28	127	104	93	68	38	84	71	66	64				715
	III & CIB	16	24	20	14	10	28	8	11	19				150
	OTHER	5	2	0	1	1	7	0	5	3				24
STATE	10-27	54	49	46	57	85	46	44	25	48				454
	10-28	96	66	67	77	83	33	60	44	39				565
	III & CIB	0	11	3	11	12	4	22	11	2				76
	OTHER	0	0	0	1	1	4	3	0	0				9
DNR	10-27	14	11	0	16	12	6	7	5	17				88
	10-28	14	13	5	4	11	5	4	6	19				81
	III & CIB	2	11	0	4	0	0	6	5	4				32
	OTHER	1	1	0	0	0	0	1	3	0				6
PROSECUTOR	10-27	1	2	0	0	1	1	9	0	4				18
	10-28	0	0	0	0	0	0	0	0	0				0
	III & CIB	37	42	32	21	41	15	38	21	30				277
	OTHER	0	0	0	0	0	0	0	0	0				0
CAMPUS	10-27	2	10	1	0	2	2	0	1	2				20
	10-28	3	6	3	3	6	2	1	95	8				127
	III & CIB	0	13	0	0	0	0	0	0	0				13
	OTHER	0	0	0	0	0	0	0	0	0				0

Total Transactions 4707

Call Center Overview

From: 09/01/2016 00:00:00
To: 09/30/2016 23:59:59

Call Distribution Summary

Call Type	Count	Percent of Total
All Calls	5,866	
Inbound Calls	4,322	73.7%
Land Line Calls	3,495	59.6%
Abandoned Land Line Calls	34	0.6%
Wireless Calls	716	12.2%
Abandoned Wireless Calls	77	1.3%
Hit Calls	0	0.0%
Outbound Calls	1,544	26.3%

Lewis County, West Virginia
Sheriff's Monthly Settlement
September 30, 2016

Fund	Beginning Balance	All Other Revenues	All Taxes Collected	Less: Orders Issued	Ending Balance
General County	3,849,751.90	293,384.31	334,338.97	750,506.73	3,726,968.45
Coal Severance	8,962.00	0.74	0.00	0.00	8,962.74
General School	54,671.82	6,699.52	0.00	0.00	61,371.34
Magistrate Court	514.73	1,415.25	0.00	334.01	1,595.97
Worthless Check	69,772.76	100.00	0.00	8,776.99	61,095.77
Dog and Kennel	3,914.12	3,076.40	0.00	437.07	6,553.45
Home Detention	3,578.89	5,943.51	0.00	8,011.73	1,510.67
Emergency 911 Fund	2,832,233.28	114,156.74	0.00	59,881.60	2,886,508.42
Lewis County Aquatic Fund	291,743.21	38,499.31	0.00	0.00	330,242.52
Citizens Education	9,466.71	1,650.00	0.00	104.16	11,012.55
Federal Equitable	0.71	0.00	0.00	0.00	0.71
Fire Fees	0.00	2,670.34	0.00	2,670.34	0.00
LC Flood Relief Fund	2,100.44	0.00	0.00	0.00	2,100.44
North West Acquisition Project	0.00	0.00	0.00	0.00	0.00
Sheriff Special Account-state	16,040.91	140.45	0.00	1,907.30	14,274.06
Acquatic Excess Levy	0.00	6.89	38,471.23	38,478.12	0.00
County Building	569,627.00	29.31	0.00	0.00	569,656.31
Board of Health	413,137.38	27,645.67	0.00	35,110.65	405,672.40
Tax Lien	558,374.23	0.00	1,216.42	18,823.69	540,766.96
Delinquent Nonentered	6,999.84	0.00	0.00	0.00	6,999.84
Concealed Weapons	62,921.48	767.51	0.00	150.00	63,538.99
Assessor Valuaton	181,912.65	23,903.57	0.00	10,648.19	195,168.03
Voters Registration	5,233.59	147.32	0.00	0.00	5,380.91
State Current	0.00	1.04	5,829.25	5,830.29	0.00
Criminal Charges	0.00	1,946.40	0.00	1,946.40	0.00
Court Reporter	0.00	169.00	0.00	169.00	0.00
State Police	0.00	265.00	0.00	265.00	0.00
Vehicle License	0.00	22,965.00	0.00	22,965.00	0.00
State Fines	0.00	0.00	0.00	0.00	0.00
State Jury	0.00	0.00	0.00	0.00	0.00
WV Deputies Fund	693.00	709.50	0.00	692.00	710.50
General Current Expenses	0.00	78.69	439,170.59	439,249.28	0.00
Excess Levy	0.00	43.12	240,645.99	240,689.11	0.00
Weston Current	0.00	6.02	33,607.19	33,613.21	0.00
Jane Lew Current	0.00	0.96	5,341.30	5,342.26	0.00
TOTALS	8,941,650.65	546,421.57	1,098,620.94	1,686,602.13	8,900,091.03

Balance in County Depositories - End of Month	$	9,814,098.25		
Less: Orders Outstanding	-	(1,414,822.69)		
Add: Deposits in Transit	+	497,315.47		
Cash in Office at End of Month	+	3,500.00		
Misc. Adjustments (+ or -)				
			Bank Errors	
Total in County Depositories and Office	$	8,900,091.03	Total	0.00

True Balance	**$8,900,091.03**

I, Adam M. Gissy, Sheriff of Lewis County, West Virginia, do hereby certify that the foregoing is a true and correct statement of the finances of Lewis County, West Virginia, for the month ending referenced above. The amount received, the amount distributed and the amount remaining in the Treasury and County Depositories.

Difference	$0.00

Adam M. Gissy

ADAM M. GISSY
SHERIFF & TREASURER
LEWIS COUNTY

10/7/2016
DATE

LEWIS COUNTY COUNTY CLERK
10/07/2016
09:36:35 AM

Public Service Commission
of West Virginia

201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323

Phone: (304) 340-0300
Fax: (304) 340-0325

October 4, 2016

Lincoln County Commission
P.O. Box 497
Hamlin, WV 25523-0497

SUBJECT: Disbursement of Wireless E-911 Subscriber Fees

Dear County Commissioner:

A check in the amount of $116,511.03 representing a disbursement of Wireless E-911 subscriber fees will be mailed directly from the West Virginia State Auditor's Office. This amount is your County's share of the fees remitted to the Public Service Commission for the months of July, August, and September 2016. The next disbursement will be in three months.

I can be reached at our toll-free number, 1-800-344-511, Extension 364, or direct at 304-340-0364, should you have any questions about the disbursement calculation or about the fees in general.

Sincerely,

Sandra Mitchell
Budget & Finance Manager

SM:kp

STATE OF WEST VIRGINIA

WEST VIRGINIA REGIONAL JAIL AND CORRECTIONAL FACILITY AUTHORITY
1325 VIRGINIA STREET, EAST
CHARLESTON, WV 25301-3011
(304) 558-2110
FAX: (304) 558-2115

EARL RAY TOMBLIN
Governor

JOSEPH C. THORNTON
Cabinet Secretary

THE HONORABLE AGNES QUEEN, PRESIDENT
LEWIS COUNTY COMMISSION
LEWIS COUNTY COURTHOUSE
WESTON, WV 26452

Statement Number: 91162a8e
Statement Date: 10/7/2016
Month Of Service: September, 2016

Pursuant to subsection 10, Article 20, Chapter 31 of the West Virginia Code, the West Virginia Regional Jail and Correctional Facility Authority hereby provides you with a monthly statement of charges and costs of inmate maintenance and operational costs for LEWIS for the month of September, 2016.

The costs per day for inmate maintenance and operation were determined by the Authority according to criteria, procedures, and regulations promulgated in the code of state Regulations at 94 CSR 7, in accordance with article 3, Chapter 29a of the West Virginia Code.

Detail information, including names of inmates and the number of days of inmate maintenance, to support this invoice is attached.

Month: September

NUMBER OF INMATE DAYS: 1770

PER DIEM RATE: $48.25

AMOUNT DUE - September, 2016 $85,402.50

This statement amount is due and payable upon receipt.

Please Remit Payment to:
WV Regional Jail and Correctional Facility Authority
P O Box 40258
Charleston, WV 25364

Lewis-Gilmer E-911 Advisory Board 10-11-16

The Meeting was called to order by L. Gerwig at 14:03 in Lewis County.

Members Present: L. Gerwig, J. Gum, B. Rowan, J. Taylor, J. Spray, J. Heater, R. Hyre

Also attending: L. Slaughter, S. Moneypenny

Motion was made by J. Taylor and seconded by R. Hyre to approve the minutes from the previous meeting. Motion was approved.

Committee Reports

Executive Committee:
B. Rowan reported that there was a budget meeting held and the Commission wanted to know where we stood and had a couple questions. Answers were provided.

Building and Operations:
J. Gum reported that we have received approval to hang the new antennas on the new tower. Crews have been on the site working on installation. A new agreement has been written with the remarks that Mike Ross requested regarding the 10-15 foot right-of-way. Once that has been signed, the electric installation will begin.

No other information regarding Frontier. We have asked for a quote for their best price to replace the phone system.

B. Rowan stated that a meeting with Micrologic will be held next week. Their equipment specs are less than a radio and we will discuss his needs.

Budget and Finance:
B. Rowan commented that all is well with the budget.

Public Relations:
B. Rowan reported that 2 employees, P. Moran and L. Slaughter, have been helping J. Snyder with Fire Prevention Week. They will be helping all week at the schools throughout the county.

Personnel Committee:
B. Rowan questioned the board regarding their "points" system used during the application process. He asked if 911 should use something comparable. R. Hyre and J. Taylor commented that it might increase the value of the applicants.

B. Rowan commented that K. Heater retired and 3 of the trainees have quit, leaving us with 4 open positions. Three of the open positions are for Supervisor, B. Rowan noted that the current employees are not ready to be promoted to that position.

R. Hyre moved that a scoring process to include military service, college degree and previous experience be implemented to the application. J. Spray seconded the motion. The motion was voted upon and passed.

B. Rowan noted that he will only advertise in Lewis and Upshur County publications this time.

J. Spray inquired when the hiring would begin. B. Rowan stated that as soon as the application is updated we will begin advertising, hopefully by next week. J. Gum stated that it will most likely be January 1st before any new employee would start. Discussion ensued regarding the hiring process.

EMD/Training Committee:
J. Taylor reported that there was only 1 incident to review, which was down from 3 the prior month. J. Spray commented that it seemed that the dispatcher seemed to be bouncing between 2 cards and some questions fell through the cracks.

Old Business:
J. Spray inquired about the landing zone and hydrant addresses being completed. J. Gum noted that they were not complete. J. Spray commented that the hydrant project needs to be a priority because water is about to be turned on.

New Business:
No report

Addressing Report:
As reported. S. Moneypenny reviewed the report noting that calls and walk-ins are down from August.

S. Moneypenny noted that there would no longer be a sign placed at Cherokee Lane due to the road not being passable.

New road signs for Lewis Co will be submitted and a new road name Graceland Drive has been approved.

S. Moneypenny noted that he will distribute updated driving directions to agencies.

Chairman's Time:
No report

Director's Report:
B. Rowan reported that there is a new wrecker company, Toland's Wrecker Service. They have been in business for a couple months and have no complaints at this time. They are located at Hickory Hills but are impounding vehicles at the old Elite Well Service on Fisher Hill.

B. Rowan noted that S. Currey has multiple addresses listed on the Secretary of State and PSC websites. More investigation will be conducted before decision will be made.

Benefit of the Organization:
No report

A motion to adjourn was made by J. Taylor and seconded by R. Hyre. The motion passed. The next meeting will be Monday, November 14, at 14:00 in Gilmer County.

Rick Stout, Secretary **Larry Gerwig, Chairman**

Sheriff's Settlement

Lewis County

Weston, West Virginia

For The Fiscal Year Ending June 30, 2016

Presented by:
Adam M. Gissy,
Sheriff

West Virginia Code 6-8-5				Page 1
	SHERIFF'S SETTLEMENT			
Line No.	Lewis County Adam M. Gissy, Sheriff For the period of July 1, 2015 Through June 30, 2016	Total Governmental Funds Nos. 001-270	Total Fiduciary Funds Nos. 281-450	Grand Total All Funds
1.	Unpaid Taxes 07/01/15	230,045.32	471,775.52	701,820.84
2.	Adjustments to Unpaid Taxes	(14,409.71)	(30,241.22)	(44,650.93)
3.	Current Year Taxes	4,109,110.36	8,124,559.89	12,233,670.25
4.	Additional Levies	158,672.85	328,319.80	486,992.65
5.	**Total Taxes Receivable**	4,483,418.82	8,894,413.99	13,377,832.81
6.	Interest and Fees - Collected on Taxes	114,589.80	71,064.64	185,654.44
7.	Computer Differences (+ or -)	2,846.33	6,726.72	9,573.05
8.	Deduct: Taxes Exonerated W/O Refund	(3,806.05)	(7,456.73)	(11,262.78)
9.	Discounts	(76,748.11)	(151,300.26)	(228,048.37)
10.	Land Sales Deductions	(6,821.13)	(15,927.74)	(22,748.87)
11.	Ending Tax Receivables - 6/30/16	(255,823.02)	(520,253.26)	(776,076.28)
12.	Net Taxes Collections	4,257,656.64	8,277,267.36	12,534,924.00
13.	Deduct: Taxes Exonerated With Refund	(392.59)	(973.15)	(1,365.74)
14.	Sheriff's Commission	(5,111.74)	(9,888.26)	(15,000.00)
15.	Assessor's Valuation	(94,178.24)	(136,128.84)	(230,307.08)
16.	Add: Manual Distribution & Public Utilities	1,302,317.72	2,426,274.56	3,728,592.28
17.	**Total Taxes Collected**	5,460,291.79	10,556,551.67	16,016,843.46
18.	Other Taxes	847,028.59	0.00	847,028.59
19.	Licenses and Permits	26,167.00	9,175.00	35,342.00
20.	Intergovernmental: Federal	104,470.10	0.00	104,470.10
21.	State	302,540.00	0.00	302,540.00
22.	Local	57,996.32	0.00	57,996.32
23.	Charges for Services: Sheriff	23,911.00	280,803.00	304,714.00
24.	County Clerk	131,490.94	442.78	131,933.72
25.	Circuit Court	37,225.78	0.00	37,225.78
26.	Magistrate Clerk	23,554.27	0.00	23,554.27
27.	Assessor	419.00	0.00	419.00
28.	Other	1,402,308.92	518,686.28	1,920,995.20
29.	Fines and Forfeits	166,992.90	2,050.00	169,042.90
30.	Interest on investments	15,686.14	1,205.24	16,891.38
31.	Miscellaneous	2,279,644.68	358,276.70	2,637,921.38
32.	**Total Revenues and Receipts**	10,879,727.43	11,727,190.67	22,606,918.10
33.	Disbursements: Orders Issued	12,627,226.76	11,667,298.73	24,294,525.49
34.	Bank charges	0.00	0.00	0.00
35.	Other Disbursements	0.00	0.00	0.00
36.	**Total Disbursements**	12,627,226.76	11,667,298.73	24,294,525.49
37.	Excess of Revenues over Expenditures	(1,747,499.33)	59,891.94	(1,687,607.39)
38.	Transfers (+ or -)	1,057,776.34	0.00	1,057,776.34
39.	Beginning balances 07/01/15	7,361,434.57	908,907.49	8,270,342.06
40.	Audit adjustments	0.00	0.00	0.00
41.	**Ending Balances 06/30/16**	6,671,711.58	968,799.43	7,640,511.01

Reconcilation of Cash to Sheriff's Settlement

CID Page 2

West Virginia Code 6-8-5 06/30/16

Lewis County **Adam M. Gissy, Sheriff**

Bank Name	Fund Name	Bank Balance	Deposits in Transit	Outstanding Checks	Net Balance
Citizens National Bank	General County	331,290.93	125,598.94	178,409.99	278,479.88
Citizens National Bank	General County	2,639,019.94	0.00	0.00	2,639,019.94
Citizens National Bank	Coal Severance	1,935.22	0.00	0.00	1,935.22
Citizens National Bank	General School	44,650.57	0.00	0.00	44,650.57
Citizens National Bank	Magistrate Court	1,633.45	20.00	184.06	1,469.39
Citizens National Bank	Worthless Check	72,350.37	0.00	814.91	71,535.46
Citizens National Bank	Dog and Kennel	2,397.97	0.00	1,047.29	1,350.68
Citizens National Bank	Home Detention	6,273.80	2,671.00	7,328.90	1,615.90
Citizens National Bank	Emergency 911	2,862,177.20	0.00	68,293.91	2,793,883.29
Citizens National Bank	Ciitizens Education	9,982.61	0.00	0.00	9,982.61
Citizens National Bank	Federal Equitable Sharin	0.71	0.00	0.00	0.71
Citizens National Bank	Fire Fees	74,536.06	1,325.00	75,861.06	0.00
Citizens National Bank	LC Flood Relief	1,162.13	0.00	0.00	1,162.13
Citizens National Bank	Sheriff's Sp. Acct-State	30,234.26	0.00	3,305.20	26,929.06
Citizens National Bank	Voters Registration	5,233.59	0.00	0.00	5,233.59
Citizens National Bank	County Building	356,540.24	0.00	0.00	356,540.24
Citizens National Bank	County Building	212,865.23	0.00	0.00	212,865.23
Citizens National	LC Aquatic Center	83,263.25	4,619.88	0.07	87,883.06
Citizens National Bank	Board of Health	52,367.21	2,119.01	10,970.33	43,515.89
Citizens National Bank	Board of Health	281,014.26	0.00	0.00	281,014.26
Citizens National Bank	Board of Health	70,000.00	0.00	0.00	70,000.00
Citizens National Bank	Tax Lien	565,492.83	0.00	3,693.48	561,799.35
Citizens National Bank	Delinquent Nonentered	6,592.28	0.00	12.44	6,579.84
Citizens National Bank	Assessor's Valuation	86,433.48	0.00	10,024.30	76,409.18
Citizens National Bank	Concealed Weapons	54,967.38	0.00	210.00	54,757.38
Citizens National Bank	Concealed Weapons	7,741.65	0.00	0.00	7,741.65
Citizens National Bank	State Clearing	950.13	703.05	1,653.18	0.00
Citizens National Bank	Tax Account	135,725.18	14,931.86	150,657.04	0.00
Citizens National Bank	DMV	9,772.60	2,693.11	12,465.71	0.00
Citizens National Bank	WV Deputies Retirement	613.54	43.00	0.04	656.50
Total in Bank Accounts		8,007,218.07	154,724.85	524,931.91	7,637,011.01
Investments					
Total Investments					0.00
Cash on hand					3,500.00
Total Cash in Bank and on hand				$	7,640,511.01
Settlement Ending Balances					7,640,511.01
Differences				$	0.00

Governmental Funds	SHERIFF'S SETTLEMENT (Continued)				
For the period of July 1, 2015 Through June 30, 2016	General County	Coal Severance	Dog and Kennel	General School	Magistrate Court
1. Unpaid Taxes 07/01/15	210,209.21	0.00	0.00	0.00	0.00
2. Adjustments to Unpaid Taxes	(14,409.71)	0.00	0.00	0.00	0.00
3. Current Year Taxes	3,684,030.04	0.00	0.00	0.00	0.00
4. Additional Levies	142,270.72	0.00	0.00	0.00	0.00
5. Total Taxes Receivable	4,022,100.26	0.00	0.00	0.00	0.00
6. Interest and Fees - Collected on Taxes	111,036.47	0.00	0.00	0.00	0.00
7. Computer Differences (+ or -)	2,406.60	0.00	0.00	0.00	0.00
8. Deduct: Taxes Exonerated W/O Refund	(3,412.37)	0.00	0.00	0.00	0.00
9. Discounts	(68,808.73)	0.00	0.00	0.00	0.00
10. Land Sales Deductions	(6,083.64)	0.00	0.00	0.00	0.00
11. Ending Tax Receivables - 6/30/1	(231,826.48)	0.00	0.00	0.00	0.00
12. Net Taxes Collections	3,825,412.11	0.00	0.00	0.00	0.00
13. Deduct: Taxes Exonerated With Refund	(352.03)	0.00	0.00	0.00	0.00
14. Sheriff's Commission	(4,595.00)	0.00	0.00	0.00	0.00
15. Assessor's Valuation	(94,178.24)	0.00	0.00	0.00	0.00
16. Add: Manual Distribution & Public Utilit	1,167,802.44	0.00	0.00	0.00	0.00
17. Total Taxes Collected	4,894,089.28	0.00	0.00	0.00	0.00
18. Other Taxes	806,763.20	31,926.20	8,339.19	0.00	0.00
19. Licenses and Permits	292.00	0.00	0.00	0.00	0.00
20. Intergovernmental: Federal	104,470.10	0.00	0.00	0.00	0.00
21. State	160,240.00	0.00	0.00	0.00	0.00
22. Local	57,996.32	0.00	0.00	0.00	0.00
23. Charges for Services: Sheriff	23,911.00	0.00	0.00	0.00	0.00
24. County Clerk	131,490.94	0.00	0.00	0.00	0.00
25. Circuit Court	37,225.78	0.00	0.00	0.00	0.00
26. Magistrate Clerk	0.00	0.00	0.00	0.00	23,554.27
27. Assessor	0.00	0.00	0.00	0.00	0.00
28. Other	202,250.00	0.00	3,030.00	0.00	0.00
29. Fines and Forfeits	77,159.71	0.00	0.00	87,248.70	499.49
30. Interest on investments	11,363.74	18.90	0.00	57.98	0.00
31. Miscellaneous	1,335,493.49	0.00	8.40	(0.00)	120.88
32. Total Revenues and Receipts	7,842,745.56	31,945.10	11,377.59	87,306.68	24,174.64
33. Disbursements: Orders Issued	9,550,425.20	30,013.00	78,718.95	108,838.37	24,995.31
34. Bank charges	0.00	0.00	0.00	0.00	0.00
35. Other Disbursements	0.00	0.00	0.00	0.00	0.00
36. Total Disbursements	9,550,425.20	30,013.00	78,718.95	108,838.37	24,995.31
37. Excess of Revenues over Expenditures	(1,707,679.64)	1,932.10	(67,341.36)	(21,531.69)	(820.67)
38. Transfers (+ or -)	952,763.34	0.00	50,000.00	0.00	0.00
39. Beginning balances 07/01/15	3,675,916.12	3.12	18,692.04	66,182.26	2,290.06
40. Audit adjustments	0.00	0.00	0.00	0.00	0.00
41. Ending Balances 06/30/16	2,920,999.82	1,935.22	1,350.68	44,650.57	1,469.39

Governmental Funds **SHERIFF'S SETTLEMENT (Continued)**

Worthless Check	Emergency 911 Fund	Home Detention	Lewis County Aquatic Fund	Citizens Education	Federal Equitable	Fire Fees
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	1,001,045.57	54,565.00	0.00	0.00	0.00	133,727.50
2,085.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	2,686.54	28.09	293.86	0.00	0.00	14.79
0.00	72,138.93	3,221.00	573,931.49	15,266.29	0.00	240.00
2,085.00	1,075,871.04	57,814.09	574,225.35	15,266.29	0.00	133,982.29
10,890.70	903,999.62	111,423.17	582,553.35	9,293.71	0.00	133,982.29
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
10,890.70	903,999.62	111,423.17	582,553.35	9,293.71	0.00	133,982.29
(8,805.70)	171,871.42	(53,609.08)	(8,328.00)	5,972.58	0.00	0.00
0.00	55,013.00	0.00	0.00	0.00	0.00	0.00
80,341.16	2,566,998.87	55,224.98	96,211.06	4,010.03	0.71	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
71,535.46	2,793,883.29	1,615.90	87,883.06	9,982.61	0.71	0.00

Governmental Funds — **SHERIFF'S SETTLEMENT (Continued)**

		LC Flood Relief Fund	North West Acquisition Project	Sheriff Special Account-State	Acquatic Excess Levy
1.	Unpaid Taxes 07/01/15	0.00	0.00	0.00	19,836.11
2.	Adjustments to Unpaid Taxes	0.00	0.00	0.00	0.00
3.	Current Year Taxes	0.00	0.00	0.00	425,080.32
4.	Additional Levies	0.00	0.00	0.00	16,402.13
5.	Total Taxes Receivable	0.00	0.00	0.00	461,318.56
6.	Interest and Fees - Collected on Taxes	0.00	0.00	0.00	3,553.33
7.	Computer Differences (+ or -)	0.00	0.00	0.00	439.73
8.	Deduct: Taxes Exonerated W/O Refund	0.00	0.00	0.00	(393.68)
9.	Discounts	0.00	0.00	0.00	(7,939.38)
10.	Land Sales Deductions	0.00	0.00	0.00	(737.49)
11.	Ending Tax Receivables - 6/30/16	0.00	0.00	0.00	(23,996.54)
12.	Net Taxes Collections	0.00	0.00	0.00	432,244.53
13.	Deduct: Taxes Exonerated With Refund	0.00	0.00	0.00	(40.56)
14.	Sheriff's Commission	0.00	0.00	0.00	(516.74)
15.	Assessor's Valuation	0.00	0.00	0.00	0.00
16.	Add: Manual Distribution & Public Utilitie	0.00	0.00	0.00	134,515.28
17.	Total Taxes Collected	0.00	0.00	0.00	566,202.51
18.	Other Taxes	0.00	0.00	0.00	0.00
19.	Licenses and Permits	0.00	0.00	0.00	0.00
20.	Intergovernmental: Federal	0.00	0.00	0.00	0.00
21.	State	0.00	142,300.00	0.00	0.00
22.	Local	0.00	0.00	0.00	0.00
23.	Charges for Services: Sheriff	0.00	0.00	0.00	0.00
24.	County Clerk	0.00	0.00	0.00	0.00
25.	Circuit Court	0.00	0.00	0.00	0.00
26.	Magistrate Clerk	0.00	0.00	0.00	0.00
27.	Assessor	0.00	0.00	0.00	0.00
28.	Other	0.00	0.00	0.00	7,690.85
29.	Fines and Forfeits	0.00	0.00	0.00	0.00
30.	Interest on investments	0.00	0.00	19.46	38.13
31.	Miscellaneous	1,162.13	0.00	47,664.99	0.00
32.	Total Revenues and Receipts	1,162.13	142,300.00	47,684.45	573,931.49
33.	Disbursements: Orders Issued	0.00	142,300.00	21,209.51	573,931.49
34.	Bank charges	0.00	0.00	0.00	0.00
35.	Other Disbursements	0.00	0.00	0.00	0.00
36.	Total Disbursements	0.00	142,300.00	21,209.51	573,931.49
37.	Excess of Revenues over Expenditures	1,162.13	0.00	26,474.94	0.00
38.	Transfers (+ or -)	0.00	0.00	0.00	0.00
39.	Beginning balances 07/01/15	0.00	0.00	454.12	0.00
40.	Audit adjustments	0.00	0.00	0.00	0.00
41.	Ending Balances 06/30/16	1,162.13	0.00	26,929.06	0.00

Governmental Funds **SHERIFF'S SETTLEMENT (Continued)**

		LC Flood Relief Fund	North West Acquisition Project	Sheriff Special Account-State
1.	Unpaid Taxes 07/01/15	0.00	0.00	0.00
2.	Adjustments to Unpaid Taxes	0.00	0.00	0.00
3.	Current Year Taxes	0.00	0.00	0.00
4.	Additional Levies	0.00	0.00	0.00
5.	Total Taxes Receivable	0.00	0.00	0.00
6.	Interest and Fees - Collected on Taxes	0.00	0.00	0.00
7.	Computer Differences (+ or -)	0.00	0.00	0.00
8.	Deduct: Taxes Exonerated W/O Refund	0.00	0.00	0.00
9.	Discounts	0.00	0.00	0.00
10.	Land Sales Deductions	0.00	0.00	0.00
11.	Ending Tax Receivables - 6/30/16	0.00	0.00	0.00
12.	Net Taxes Collections	0.00	0.00	0.00
13.	Deduct: Taxes Exonerated With Refund	0.00	0.00	0.00
14.	Sheriff's Commission	0.00	0.00	0.00
15.	Assessor's Valuation	0.00	0.00	0.00
16.	Add: Manual Distribution & Public Utilitie	0.00	0.00	0.00
17.	Total Taxes Collected	0.00	0.00	0.00
18.	Other Taxes	0.00	0.00	0.00
19.	Licenses and Permits	0.00	0.00	0.00
20.	Intergovernmental: Federal	0.00	0.00	0.00
21.	State	0.00	142,300.00	0.00
22.	Local	0.00	0.00	0.00
23.	Charges for Services: Sheriff	0.00	0.00	0.00
24.	County Clerk	0.00	0.00	0.00
25.	Circuit Court	0.00	0.00	0.00
26.	Magistrate Clerk	0.00	0.00	0.00
27.	Assessor	0.00	0.00	0.00
28.	Other	0.00	0.00	0.00
29.	Fines and Forfeits	0.00	0.00	0.00
30.	Interest on investments	0.00	0.00	19.46
31.	Miscellaneous	1,162.13	0.00	47,664.99
32.	Total Revenues and Receipts	1,162.13	142,300.00	47,684.45
33.	Disbursements: Orders Issued	0.00	142,300.00	21,209.51
34.	Bank charges	0.00	0.00	0.00
35.	Other Disbursements	0.00	0.00	0.00
36.	Total Disbursements	0.00	142,300.00	21,209.51
37.	Excess of Revenues over Expenditures	1,162.13	0.00	26,474.94
38.	Transfers (+ or -)	0.00	0.00	0.00
39.	Beginning balances 07/01/15	0.00	0.00	454.12
40.	Audit adjustments	0.00	0.00	0.00
41.	Ending Balances 06/30/16	1,162.13	0.00	26,929.06

	Governmental Funds			Page 6
		Concealed Weapons	Assessor Valuaton	County Building
1.	Unpaid Taxes 07/01/15	0.00	0.00	0.00
2.	Adjustments to Unpaid Taxes	0.00	0.00	0.00
3.	Current Year Taxes	0.00	0.00	0.00
4.	Additional Levies	0.00	0.00	0.00
5.	Total Taxes Receivable	0.00	0.00	0.00
6.	Interest and Fees - Collected on Taxes	0.00	0.00	0.00
7.	Computer Differences (+ or -)	0.00	0.00	0.00
8.	Deduct: Taxes Exonerated W/O Refund	0.00	0.00	0.00
9.	Discounts	0.00	0.00	0.00
10.	Land Sales Deductions	0.00	0.00	0.00
11.	Ending Tax Receivables - 6/30/16	0.00	0.00	0.00
12.	Net Taxes Collections	0.00	0.00	0.00
13.	Deduct: Taxes Exonerated With Refund	0.00	0.00	0.00
14.	Sheriff's Commission	0.00	0.00	0.00
15.	Assessor's Valuation	0.00	0.00	0.00
16.	Add: Manual Distribution & Public Utilities	0.00	0.00	0.00
17.	Total Taxes Collected	0.00	0.00	0.00
18.	Other Taxes	0.00	0.00	0.00
19.	Licenses and Permits	25,875.00	0.00	0.00
20.	Intergovernmental: Federal	0.00	0.00	0.00
21.	State	0.00	0.00	0.00
22.	Local	0.00	0.00	0.00
23.	Charges for Services: Sheriff	0.00	0.00	0.00
24.	County Clerk	0.00	0.00	0.00
25.	Circuit Court	0.00	0.00	0.00
26.	Magistrate Clerk	0.00	0.00	0.00
27.	Assessor	0.00	419.00	0.00
28.	Other	0.00	0.00	0.00
29.	Fines and Forfeits	0.00	0.00	0.00
30.	Interest on investments	58.57	109.63	996.45
31.	Miscellaneous	90.00	230,307.08	0.00
32.	Total Revenues and Receipts	26,023.57	230,835.71	996.45
33.	Disbursements: Orders Issued	10,054.90	334,597.19	0.00
34.	Bank charges	0.00	0.00	0.00
35.	Other Disbursements	0.00	0.00	0.00
36.	Total Disbursements	10,054.90	334,597.19	0.00
37.	Excess of Revenues over Expenditures	15,968.67	(103,761.48)	996.45
38.	Transfers (+ or -)	0.00	0.00	0.00
39.	Beginning balances 07/01/15	46,530.36	180,170.66	568,409.02
40.	Audit adjustments	0.00	0.00	0.00
41.	Ending Balances 06/30/16	62,499.03	76,409.18	569,405.47

Fiduciary Funds **SHERIFF'S SETTLEMENT (Continued)**

		Vehicle License	Criminal Charges	Court Reporter	State Fines	State Police
1.	Unpaid Taxes 07/01/15	0.00	0.00	0.00	0.00	0.00
2.	Adjustments to Unpaid Taxes	0.00	0.00	0.00	0.00	0.00
3.	Current Year Taxes	0.00	0.00	0.00	0.00	0.00
4.	Additional Levies	0.00	0.00	0.00	0.00	0.00
5.	Total Taxes Receivable	0.00	0.00	0.00	0.00	0.00
6.	Interest and Fees - Collected on Taxe	0.00	0.00	0.00	0.00	0.00
7.	Computer Differences (+ or -)	0.00	0.00	0.00	0.00	0.00
8.	Deduct: Taxes Exonerated W/O R	0.00	0.00	0.00	0.00	0.00
9.	Discounts	0.00	0.00	0.00	0.00	0.00
10.	Land Sales Deductions	0.00	0.00	0.00	0.00	0.00
11.	Ending Tax Receivables -	0.00	0.00	0.00	0.00	0.00
12.	Net Taxes Collections	0.00	0.00	0.00	0.00	0.00
13.	Deduct: Taxes Exonerated With R	0.00	0.00	0.00	0.00	0.00
14.	Sheriff's Commission	0.00	0.00	0.00	0.00	0.00
15.	Assessor's Valuation	0.00	0.00	0.00	0.00	0.00
16.	Add: Manual Distribution & Publ	0.00	0.00	0.00	0.00	0.00
17.	Total Taxes Collected	0.00	0.00	0.00	0.00	0.00
18.	Other Taxes	0.00	0.00	0.00	0.00	0.00
19.	Licenses and Permits	0.00	0.00	0.00	0.00	9,175.00
20.	Intergovernmental: Federal	0.00	0.00	0.00	0.00	0.00
21.	State	0.00	0.00	0.00	0.00	0.00
22.	Local	0.00	0.00	0.00	0.00	0.00
23.	Charges for Services: Sheriff	273,200.00	0.00	0.00	0.00	0.00
24.	County Clerk	0.00	0.00	0.00	0.00	0.00
25.	Circuit Court	0.00	0.00	0.00	0.00	0.00
26.	Magistrate Cl	0.00	0.00	0.00	0.00	0.00
27.	Assessor	0.00	0.00	0.00	0.00	0.00
28.	Other	0.00	20,853.57	1,563.38	0.00	0.00
29.	Fines and Forfeits	0.00	0.00	0.00	2,050.00	0.00
30.	Interest on investments	0.00	0.00	0.00	0.00	0.00
31.	Miscellaneous	0.00	0.00	0.00	0.00	0.00
32.	Total Revenues and Receipts	273,200.00	20,853.57	1,563.38	2,050.00	9,175.00
33.	Disbursements: Orders Issued	273,200.00	20,853.57	1,563.38	2,050.00	9,175.00
34.	Bank charges	0.00	0.00	0.00	0.00	0.00
35.	Other Disburseme	0.00	0.00	0.00	0.00	0.00
36.	Total Disbursements	273,200.00	20,853.57	1,563.38	2,050.00	9,175.00
37.	Excess of Revenues over Expenditur	0.00	0.00	0.00	0.00	0.00
38.	Transfers (+ or -)	0.00	0.00	0.00	0.00	0.00
39.	Beginning balances 07/01/15	0.00	0.00	0.00	0.00	0.00
40.	Audit adjustments	0.00	0.00	0.00	0.00	0.00
41.	Ending Balances 06/30/16	0.00	0.00	0.00	0.00	0.00

Fiduciary Funds

SHERIFF'S SETTLEMENT (Continued)

State Current	State Jury	Board of Health	Tax Lien	Delinquent Nonentered
3,674.83	0.00	0.00	0.00	0.00
(251.94)	0.00	0.00	0.00	0.00
64,406.00	0.00	0.00	0.00	0.00
2,487.07	0.00	0.00	0.00	0.00
70,315.96	0.00	0.00	0.00	0.00
540.08	0.00	0.00	0.00	0.00
37.33	0.00	0.00	0.00	0.00
(59.60)	0.00	0.00	0.00	0.00
(1,202.87)	0.00	0.00	0.00	0.00
(105.10)	0.00	0.00	0.00	0.00
(4,052.65)	0.00	0.00	0.00	0.00
65,473.15	0.00	0.00	0.00	0.00
(6.10)	0.00	0.00	0.00	0.00
(78.41)	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
65,388.64	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
0.00	0.00	357,209.32	0.00	0.00
0.00	0.00	0.00	0.00	0.00
3.98	0.00	488.90	0.00	0.00
0.00	0.00	782.41	354,953.30	2,540.99
65,392.62	0.00	358,480.63	354,953.30	2,540.99
65,392.62	0.00	364,637.72	287,798.56	2,713.41
0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00
65,392.62	0.00	364,637.72	287,798.56	2,713.41
0.00	0.00	(6,157.09)	67,154.74	(172.42)
0.00	0.00	0.00	0.00	0.00
0.00	0.00	400,687.24	494,644.61	6,752.26
0.00	0.00	0.00	0.00	0.00
0.00	0.00	394,530.15	561,799.35	6,579.84

Fiduciary Funds	SHERIFF'S SETTLEMENT (Continued)			
		WV Deputies Fund	Voters Registration	General Current Expenses
1.	Unpaid Taxes 07/01/15	0.00	0.00	285,179.05
2.	Adjustments to Unpaid Taxes	0.00	0.00	(19,548.83)
3.	Current Year Taxes	0.00	0.00	4,997,914.90
4.	Additional Levies	0.00	0.00	193,010.66
5.	Total Taxes Receivable	0.00	0.00	5,456,555.78
6.	Interest and Fees - Collected on Taxes	0.00	0.00	41,938.70
7.	Computer Differences (+ or -)	0.00	0.00	3,348.55
8.	Deduct: Taxes Exonerated W/O Refund	0.00	0.00	(4,629.40)
9.	Discounts	0.00	0.00	(93,348.94)
10.	Land Sales Deductions	0.00	0.00	(8,156.27)
11.	Ending Tax Receivables - 6/30/16	0.00	0.00	(314,505.96)
12.	Net Taxes Collections	0.00	0.00	5,081,202.46
13.	Deduct: Taxes Exonerated With Refund	0.00	0.00	(477.59)
14.	Sheriff's Commission	0.00	0.00	(6,085.23)
15.	Assessor's Valuation	0.00	0.00	(127,193.26)
16.	Add: Manual Distribution & Public Utilitie	0.00	0.00	1,583,124.56
17.	Total Taxes Collected	0.00	0.00	6,530,570.94
18.	Other Taxes	0.00	0.00	0.00
19.	Licenses and Permits	0.00	0.00	0.00
20.	Intergovernmental: Federal	0.00	0.00	0.00
21.	State	0.00	0.00	0.00
22.	Local	0.00	0.00	0.00
23.	Charges for Services: Sheriff	7,603.00	0.00	0.00
24.	County Clerk	0.00	442.78	0.00
25.	Circuit Court	0.00	0.00	0.00
26.	Magistrate Clerk	0.00	0.00	0.00
27.	Assessor	0.00	0.00	0.00
28.	Other	315.00	217.00	90,425.42
29.	Fines and Forfeits	0.00	0.00	0.00
30.	Interest on investments	0.00	6.21	441.52
31.	Miscellaneous	0.00	0.00	0.00
32.	Total Revenues and Receipts	7,918.00	665.99	6,621,437.88
33.	Disbursements: Orders Issued	7,915.50	1,601.78	6,621,437.88
34.	Bank charges	0.00	0.00	0.00
35.	Other Disbursements	0.00	0.00	0.00
36.	Total Disbursements	7,915.50	1,601.78	6,621,437.88
37.	Excess of Revenues over Expenditures	2.50	(935.79)	0.00
38.	Transfers (+ or -)	0.00	0.00	0.00
39.	Beginning balances 07/01/15	654.00	6,169.38	0.00
40.	Audit adjustments	0.00	0.00	0.00
41.	Ending Balances 06/30/16	656.50	5,233.59	0.00

Fiduciary Funds		SHERIFF'S SETTLEMENT (Continued)	
Excess Levy	Weston Current	Jane Lew Current	Total Fiduciary
151,703.37	28,868.85	2,349.42	471,775.52
(10,399.17)	(52.13)	10.85	(30,241.22)
2,658,684.58	364,809.90	38,744.51	8,124,559.89
102,673.62	16,692.92	13,455.53	328,319.80
2,902,662.40	410,319.54	54,560.31	8,894,413.99
22,309.46	4,987.39	1,289.01	71,064.64
1,779.35	1,375.46	186.03	6,726.72
(2,462.61)	(270.93)	(34.19)	(7,456.73)
(49,657.75)	(6,299.17)	(791.53)	(151,300.26)
(4,338.76)	(3,327.61)	0.00	(15,927.74)
(167,304.06)	(31,858.40)	(2,532.19)	(520,253.26)
2,702,988.03	374,926.28	52,677.44	8,277,267.36
(254.03)	(202.25)	(33.18)	(973.15)
(3,237.95)	(429.22)	(57.45)	(9,888.26)
0.00	(7,899.57)	(1,036.01)	(136,128.84)
842,156.96	993.04	0.00	2,426,274.56
3,541,653.01	367,388.28	51,550.80	10,556,551.67
0.00	0.00	0.00	0.00
0.00	0.00	0.00	9,175.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	280,803.00
0.00	0.00	0.00	442.78
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
48,102.59	0.00	0.00	518,686.28
0.00	0.00	0.00	2,050.00
238.54	22.68	3.41	1,205.24
0.00	0.00	0.00	358,276.70
3,589,994.14	367,410.96	51,554.21	11,727,190.67
3,589,994.14	367,410.96	51,554.21	11,667,298.73
0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00
3,589,994.14	367,410.96	51,554.21	11,667,298.73
0.00	0.00	0.00	59,891.94
0.00	0.00	0.00	0.00
0.00	0.00	0.00	908,907.49
0.00	0.00	0.00	0.00
0.00	0.00	0.00	968,799.43

Lewis County
Sheriff's Commission Calculations
For The Fiscal Year Ending June 30, 2016

Ln. 3 Total Current Tax Receivables	12,233,670.25		
Ln. 4 Total Additional Tax Receivables	486,992.65		
A. Total Taxes Levied		12,233,670.25	
Less:			
Ln # 8 Exeronation W/O Refunds (Current)	8,468.16		
Ln # 9 Exeronation W/ Refunds (Current)	563.73		
		(9,031.89)	
B. Total Net Levy		12,224,638.36	
Less:			
Ending Current Receivables 06/30/16	480,724.29		
		(480,724.29)	
Section C			
C. Net prior year tax collection		11,743,914.07	
Less 85% of Net Levy		-10,390,942.61	
Current year Taxes over 85%		1,352,971.46	
Less: 5% of net levy		-611231.92	
D. Collections over 90%		741,739.55	
Less: 5% of net levy		-611231.92	
E. Collections over 95%		130,507.63	
2.5 % of collections over 85% Level (Row D)		33,824.29	
1 % of collections over 90% Level (Row E)		7,417.40	
1.5 % of collections over 95% Level (Row F)		(26,241.68)	To reduce to Allowable
Commission due (not to exceed $ 15,000)		15,000.00	Total Due

Lewis County
Sheriff's Commission Distribution
For The Fiscal Year Ending June 30, 2016

	Total Tax Collections	Per Cent of Total	Per Cent Due from Each
General County	3,825,412.11	30.5180%	4,577.71
Acquatic Excess Levy	432,244.53	3.4483%	517.25
State Current	65,473.15	0.5223%	78.35
General Current Expenses	5,081,202.46	40.5364%	6,080.46
Excess Levy	2,702,988.03	21.5637%	3,234.55
Weston Current	374,926.28	2.9911%	448.66
Jane Lew Current	52,677.44	0.4202%	63.04
	12,534,924.00	100.0000%	15,000.00

Lewis-Upshur Animal Control Facility (LUACF) Volunteer Form

Revised 10/06/2016

318 Mud Lick Rd
Buckhannon, WV 26201
304-472-3865

General Information

Name: _____

Address: _____

Phone Number / Email: _____

Are you at least 18 years of age? ☐ Yes ☐ No

If you are under the age of 18, you must provide proof of being at least 16 years of age and a Junior or Senior in high school ~~must be provided.~~. For example, a copy of your driver's license or birth certificate and school class schedule. Volunteers under the age of 18 must be accompanied by an adult volunteer at all times. For a list of adult volunteers and their volunteer schedules, please see Jan Cochran, Facility Supervisor.

Are you affiliated with any other organization? College? Please list: _____

_____

Animal Handling Skills, Training, or Experience:

_____

_____

_____

_____

_____.

Availability

How many hours a week are you available to volunteer? _____

Days you are available to volunteer: ☐ Monday ☐ Tuesday ☐ Wednesday
☐ Thursday ☐ Friday ☐ Saturday

What area would you like to serve? *Check all that apply.*

☐ Cleaning kennels	☐ Bathing / Grooming Animals
☐ Cleaning cat cages	☐ Dog Walking
☐ Taking Pictures	☐ Vaccination Assistance
☐ Transportation (to rescues)	☐ Evaluation for Rescue
*Must be at least 18 y.o.a.	*Must be at least 18 y.o.a

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☐ Adoption Events ☐ Writing Descriptions for Website / Rescue

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What experience do you have with your areas of interest for volunteering? _____

_____

_____

_____.

Special Skills

Please detail any special skills that you have that could be useful during your volunteer service at LUACF (i.e. handler training, public speaking, grooming, photography etc.)

_____

_____.

Tell Us About Yourself

Why do you want to volunteer at LUACF? (Personal enrichment, school credit, required community service). Have you volunteered with other shelters? If yes, please list and explain.

_____

_____

_____

_____.

Have you ever been arrested?~~convicted of a crime that is substantially related to the volunteer activities you will perform at the Lewis Upshur Animal Control Facility?~~ ☐ Yes ☐ No

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If yes, explain the number of arrests~~conviction~~(s), nature of offense(s) leading to ~~conviction~~arrest(s), how recently such ~~conviction(s) were~~arrest occurred~~committed~~,~~sentence(s) imposed~~, the disposition of the arrest(s) and types of rehabilitation.

_____

_____

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References

Name: _____

Address: _____

Phone: _____

Email: _____

Name: _____

Address: _____

Phone: _____

Email: _____

I authorize the Lewis County Commission and/or the Upshur County Commission to contact any reference, present and/or previous employer listed above. I understand that the Lewis County Commission and the Upshur County Commission may discontinue the services of any volunteer at any time for any reason. By volunteering at the LUACF, you acknowledge that you are neither an employee of the LUACF nor are you an independent contractor of the LUACF.

_____ _____

Signature Date

_____

Parent Signature Date

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Under 18 Volunteer Signature Date

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Witness Signature Date

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Release of Liability & Assumption of Risk
Adult Volunteers

~~I, _____, do herby forever release and hold harmless Lewis County and/or Upshur County officials, employees and/or their agents for any damages and/or injuries that I may incur as a result of my volunteer services. I understand that any service that I perform or provide is a volunteer and no compensation, medical coverage, worker's compensation coverage, or any other financial benefit will be provided to any volunteer and assume any and all risk involved in this activity. I understand that volunteers may be required to attend certain training activities as determined necessary by the Lewis County Commission or the Upshur County Commission before approval will be granted for volunteer to provide services.~~

The staff of the Lewis Upshur Animal Control Facility welcomes you to our facility and thanks you for your volunteer services. However, we must be clear that certain dangers exist that you should be aware of before assisting with animal rescue.

Risks of fostering animals include but are not limited to being bitten by an animal, scratched by an animal, falling, illnesses, and other various ~~obvious and not so obvious perils~~dangers. Many animals have been traumatized, some are sick, all are unpredictable, and may either bite or injure you or cause you to fall or hurt yourself. ~~Please be careful with dehydration, overheating, lifting heavy objects, and unauthorized personnel.~~

By signing up as a volunteer ~~I~~I agree that if ~~you are~~I am injured for any reason while ~~the~~assisting the LUACF~~with this operation~~, I ~~am~~ solely responsible for ~~your own~~said injuries, medical expenses or any other losses of any kind whatsoever.

If you do not have your own health insurance, you are not allowed to participate. Any individual who does not have health insurance may not volunteer for the LUACF.

~~If you are not willing to agree to the full assumption of risk for any and all injuries, please do not volunteer to participate in any activity at the Animal Shelter.~~

I expressly assume the risk for any and all potential injuries which may arise during my volunteer work with the LUACF.

I understand that my participation is strictly voluntary and I freely chose to participate. I voluntarily agree to assume all risks of injury and/or death and, on my own behalf and on behalf of my heirs, next of kin, and all representatives, after having been advised of the potential hazards of this activity, do hereby WAIVE AND RELEASE all demands and claims, whether in law or in equity, that I or my heirs, next of kin, and all representatives might otherwise have against the Lewis Upshur Animal Control Facility, Upshur County Commission and Lewis County Commission and all Commissioners, agents, employees, and officers thereof as well as

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Commented [WMS1]: Are you trying to say that a person with no health insurance may not volunteer?
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any other entity, organization or individual who is assisting with any animal care or interaction at the Lewis Upshur Animal Control Facility on account of any injuries, disabilities, death, property damage or losses and expenses of any nature whatsoever, resulting from my volunteer activities for the Lewis Upshur Animal Control Facility.

——I understand that certain federal and/or state statutes may grant immunity or limit my personal liability in the event that personal injury or harm comes to another as a result of my volunteer activities. However, I understand that this is not complete and total immunity and that I may be held personally liable in certain situations including, but not necessarily limited to , willful or criminal misconduct; reckless misconduct; conscious and/or fragrant indifference to the rights or safety of others; harm resulting from the operation of a vehicle.

I further agree to indemnify, defend and hold harmless, the Lewis Upshur Animal Control Facility, Upshur County Commission and Lewis County Commission, and its Commissioners, agents, employees and volunteers from any claims, dangerssuits, and actions of any kind or nature, whether at law or in equity, arising from my volunteer activities at the Lewis Upshur Animal Control Facility.

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_____ _____

Signature Date

State of West Virginia
County of: _____

I,_____, Notary Public in and for said County and State to affirm and attest that the above individual appeared before me and executed this document on this _____day of _____, 20____.

(Seal)

_____

(Notary Public)

My Commission Expires on: _____

_____

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Release of Liability & Assumption of Risk
Minor Volunteers

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The staff of the Lewis Upshur Animal Control Facility welcomes your child to our facility and thanks you for allowing your child to volunteer his/her services. However, we must be clear that certain dangers exist that you should be aware of before agreeing to allow your child to assist with animal rescue.

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Risks of volunteering at the Animal Shelter include but are not limited to being bitten by an animal, scratched by an animal, ~~illnesses~~falling, illnesses, and other various perils~~and other obvious and not so obvious dangers~~. Many animals have been traumatized, some are sick, all are unpredictable, and may either bite or injure your child or cause your child to fall or hurt himself/herself. Please talk to your child about being careful with dehydration, overheating, lifting heavy objects, and unauthorized personnel.

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By allowing your child to sign up as a volunteer you agree that if he/she is injured for any reason while assisting with ~~this operation~~the LUACF, you ~~shall~~are ~~be~~ solely responsible for your child's injuries, medical expenses or any other losses of any kind whatsoever.

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If your child does not have health insurance, he/she is not allowed to participate.

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If you are not willing to agree to the full assumption of risk for any and all injuries your child may sustain, please do not allow your child to volunteer to participate in any activity at the Animal Shelter. By signing this agreement, you expressly assume the risk for any and all potential injuries which may arise during your child's volunteer work with the LUACF.

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I understand that my child's participation is strictly voluntary and I freely chose to allow him/her to participate. I voluntarily agree to assume all risks of injury and or death and, on my own behalf and on behalf of my child, heirs, next of kin, and all representatives, after having been advised of the potential hazards of this activity, do hereby WAIVE AND RELEASE all demands

and claims, whether in law or in equity, that I, my child or my heirs, next of kin, and all representatives might otherwise have against the Lewis Upshur Animal Control Facility, Upshur County Commission and Lewis County Commission and all Commissioners, agents, employees, and officers thereof as well as any other entity, organization or individual who is assisting with any animal care or interaction at the Lewis Upshur Animal Control Facility on account of any injuries, disabilities, death, property damage or losses and expenses of any nature whatsoever, resulting from my child's volunteer activities for the Lewis Upshur Animal Control Facility.

I understand that certain federal and/or state statutes may grant immunity or limit my personal liability in the event that personal injury or harm comes to another as a result of my child's volunteer activities. However, I understand that this is not complete and total immunity and that I may be held personally liable in certain situations including, but not ~~necessarily~~ limited to: ~~,~~ willful or criminal misconduct; reckless misconduct; conscious and/or ~~fragrant~~flagrant indifference to the rights or safety of others; harm resulting from the operation of a vehicle.

I further agree to indemnify, defend and hold harmless, the Lewis Upshur Animal Control Facility, Upshur County Commission and Lewis County Commission, and its Commissioners, agents, employees and volunteers from any claims, suits, ~~dang~~and actions of any kind or nature, whether at law or in equity, arising from my child's volunteer activities for the Lewis Upshur Animal Control Facility.

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_____

Under 18 Volunteer Signature Date

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_____

Parent Signature Date

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State of West Virginia
County of: _____

I, _____, Notary Public in and for said County and State to affirm and attest that the above individuals appeared before me and executed this document on this _____ day of _____, 20____.

(Seal)

(Notary Public)

My Commission Expires on: _____

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Lewis-Upshur Animal Control Facility
318 Mud Lick Road
Buckhannon, WV 26201
(304) 472-3865

VOLUNTEER PROGRAM POLICIES AND PROCEDURES
REVISED 10/06/2016

GOALS OF THE VOLUNTEER PROGRAM:

- To provide a formal framework of policies, procedures, and standards for the recruitment, training, evaluation, and recognition of the Lewis-Upshur Animal Control Facility (hereinafter referred to as the "Facility")
- To provide orientation and training to volunteers to ensure that each person has adequate knowledge and skills to make positive experiences for our animals and volunteers alike.
- To provide volunteers a means to support the Facility and its animals in the way they feel most comfortable, through direct services (exercising dogs, socializing cats, cleaning and maintaining facility) or indirect services (fundraising, clerical work, etc.)
- To increase community and individual awareness of animal issues, such as overpopulation and responsible pet ownership, by forming and maintaining a group of volunteers committed to the common goals of the Facility.

VOLUNTEER ETHICS & RULES OF CONDUCT:

- Show a genuine interest in the vision and mission of the Lewis-Upshur Animal Control Facility.
- Be present and on time for your commitments made. The animals and other volunteers rely on you to honor your scheduled shift times.
- Respect the confidentiality of information.
- Take pride in your work. Maintain a neat and clean appearance. Your appearance and conduct reflect directly on the Facility.
- Working with animals is not always easy. Dealing with people and animals, at times, can cause strong emotional reactions. Regardless of what happens during the day, it is important that you do not express negative feelings and emotions to the public. What you do and say affects the public's view of the Facility, so be courteous and empathetic at all times.
- If an unresolved problem develops, bring it to the attention of the Facility Supervisor.
- Demonstrate loyalty to the Facility programs, services and Staff. Do not discuss or challenge Facility polices when customers are present. If you have concerns, bring them up to the attention of the Facility Supervisor or County Commission/Administrator.

VOLUNTEER GUIDELINES

- Familiarize yourself with, and adhere to the Facilities policies.
- Familiarize yourself with the literature in the center so you can give appropriate information to the public if they have questions.
- Learn the jurisdictions over our center and others so you can correctly advise people as to where and how they should continue looking for their lost pet.
- Familiarize yourself with the behavioral tendencies noted on animal cages prior to initiating physical contact with the animal.
- Discuss behavior observations of the animal with the Facility Supervisor.
- Be empathetic to people and ~~companion to~~ animals.
- Report any signs of illness in an animal to an animal care staff member or the Supervisor of the Facility.
- Wash your hands between handling each animal and use all required supplies to protect the animals against the spread of disease.
- Clean up after yourself, whether in the office, kennel or laundry room.
- Follow all Facility policies. Do not use your personal feelings or opinions as expertise when talking to the public.
- **DO NOT~~N'T~~** involve yourself with any business being handled by the Facility staff unless requested to do so.
- **DO NOT~~N'T~~** involve yourself in any decisions to euthanize an animal and do not openly question, criticize, publicize, or post on any social media website the decisions made by the staff of the Facility to perform euthanasia on an animal.
- **DO NOT~~N'T~~** remove any animals from the premises without the express written permission of the Supervisor of Facility.
- **DO NOT~~N'T~~** feed the animals unless you have specifically been assigned to do so.
- **DO NOT~~N'T~~** attempt to break up a dog or cat fight. Report the incident to the Supervisor of Animal Services.
- **DO NOT~~N'T~~** bring your children to the Facility without prior approval and express written consent of the Upshur County Commissioners, Upshur County Administrator and Supervisor of the Facility.

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VOLUNTEER DUTIES:

- We at the Lewis-Upshur Animal Control Facility value our volunteers and the effort put forth by our volunteers for the benefit and welfare of our "furry friends.". As a volunteer at the Lewis-Upshur Animal Control Facility, you will be asked to performdo different duties and a list of those duties shall be provided to you during your scheduled shift by the Supervisor of Animal Services. Those duties include, but are not limited to the following:

    1. Cleaning. Cleaning may consist of emptying and sanitizing litter boxes, cat cages, dog kennels, both inside and out, or any other cleaning necessary of the Lewis-Upshur Animal Control Facility.
    2. Exercising and walking the dogs.
    3. Socializing cats.
    4. Laundry.
    5. Unloading of supplies.
    6. Bathing and/or brushing dogs and/or cats.
    7. Assist with vaccinations and weighing of animals.
    8. All duties as requested and assigned by the Supervisor of the Facility.

8.• Volunteers under the age of 18 must be accompanied by an adult volunteer at all times. For a list of adult volunteers and their volunteer schedules, please see Jan Cochran, Facility Supervisor.

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TERMINATIONDISMISSAL OF VOLUNTEER:

Occasionally, a situation or circumstances may arise that requires the dismissal or termination of a volunteer from his or her volunteer position. Dependent upon the circumstances of each case, the process is generally, but not limited to, the following:

Initially, the Supervisor of Facility will address the issue with the Volunteer. Secondly, contingent upon the circumstances, a letter will be issued by the Supervisor of Animal Control specifying the terms of probationary requirements. Finally, if all attempts to correct the recurrent problem fail, and after consultingdiscussion with the County Administrator, a letter of dismissal will be issued by the Facility Supervisor and the County Administrator.

REASONS FOR DISMISSAL MAY INCLUDE BUT ARE NOT LIMITED TO:

- Inhumane treatment of animals.Treating any animal in an inhumane fashion.
- Failing to adhere to Lewis-Upshur Animal Control Facility Volunteer Program Policies and Procedures.
- Insubordination.
- Intoxication or Uusing intoxicating beverages on duty.

- Being intoxicated on duty.
- Possessingsion or usinge of drugs/narcotics on duty.
- Any Ddefacing anyof Lewis-Upshur Animal Control property.
- Failing to follow the chain of command.
- Disclosing or publicizing confidential information.
- Theft ofStealing Lewis-Upshur Animal Services property or animals.
- Failingure to maintain a harmonious relationship with staff/volunteers/public.
- Providing false information about the Lewis-Upshur Animal Control Facility or any employee to a member of the public or media.
- Engaging in Nnegligence or willful misconduct causing personal injury, harm to an animal or property damage.
- Being arrested.

In summary, it is our hope that your volunteer efforts will be enjoyable and rewarding for you, the animals, and the volunteers and staff you work with. Please discuss any concerns you may have with the Supervisor of our Facility. It is important that we resolve problems that arise so that we can work together effectively as a team.

I have read the above referenced guidelines and agree to abide by them. Signed this _____ day of _____, _____.

_____ _____

Volunteer Applicant Signature Jan Cochran, Supervisor of the Lewis-Upshur Animal Control Facility

_____ _____

Under 18 Volunteer Applicant Signature Parent Signature

State of West Virginia
County of: _____

I, _____, Notary Public in and for said County and State to affirm and attest that the above individuals appeared before me and executed this document on this _____ day of _____, 20____.

(Seal)

_____
(Notary Public)

My Commission Expires on: _____

Reviewed and Approved on this ____ day of _____, ____.

_____
Jan Cochran, Supervisor of the
Lewis-Upshur Animal Control Facility

Reviewed and Approved on this ____ day of _____, ____.

_____
Upshur County Commission