

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

**LEWIS COUNTY COMMISSION
AMENDED MEETING AGENDA
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MONDAY, April 11, 2016
10:00 AM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00 AM** **Call Meeting to Order** (*action required*)
2. **10:05 AM** **T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Thursday, April 7, 2016.
(*action required*)

APPOINTMENTS

3. **10:10 AM** **Cary Smith, Region VII Planning and Development Council**
RE: Public hearing regarding application for Small Cities Block Grant.
All views of citizens, especially persons of moderate and low income,
and residents of blighted and deteriorated areas, on Community
Development and Housing Needs are requested. (*action required*)
4. **10:20 AM** **Proclamation Declaring April 10-16, 2016 as Telecommunicator's
Week in Lewis County and Presentation of the Dispatcher of the Year
Award**

CORRESPONDENCE

5. **Upshur County Commission Meeting Agenda:** Upshur County Commission Agenda
for Thursday, April 8, 2016(*information only*)
6. **Lewis Animal Control Monthly Report:** Lewis County Animal Control Officer
monthly report for February, 2016 including: call totals, complaints, animals picked up,
animals adopted/reclaimed and bounty collected(*information only*)
7. **Lewis Upshur Animal Control Facility Monthly Report:** February 2016 report of
activities of the Lewis Upshur Animal Control Facility including: number of animals
brought in by agency, number of animals returned to owner and number of animals sent
to rescue. (*information only*)
8. **West Virginia State Auditor Notification of Levy Estimate Approval:** Notification
that the Lewis County Fiscal Year 2017 Levy Estimate has been approved by the West
Virginia Auditor's Office in accordance with Chapter 11, Article 8 of the WV State Code.
Lewis County Commission shall meet on April 19, 2016 to official adopt the levy rates
(*information only*)

9. **Sheriff's Monthly Vehicle Report:** Sheriff's Monthly Vehicle report for March 2016 including mileage and maintenance for the fleet (*information only*)
10. **Letter of Appreciation for Ride A Long:** Katelyn Squires extends a Thank You for allowing her to ride-along with John Snyder, Animal Control Officer. (*information only*)
11. **Stonewall Resort Cottage Dedication Ceremony:** A dedication ceremony will be held at the new Cottage Area at Stonewall Resort at 11:30am on Friday, April 8, 2016. (*information only*)
12. **Lewis Gilmer Emergency 911 Monthly Call Report:** March 2016 call report for the Lewis Gilmer Emergency 911 Center including: number of calls, disposition of calls, agency totals. (*information only*)

BUSINESS

13. **Boards and Committee(s) Reports:** Reports from Commissioners from any board(s) or Committee(s) meetings attended including: Ambulance Authority, Lewis County Convention and Visitors Bureau, Fire Levy Public Meeting, Make it Shine Day (*information only*)
14. **Lewis County Judicial Annex X-Ray Screening Equipment Maintenance Contract:** The X-Ray Screening Equipment at the Lewis County Judicial Annex was recently calibrated. During this test, the technician suggested the county consider a maintenance contract on the equipment. There are two plan options ranging in price from \$4,387.00 to \$5,280.00 annually. (*action required*)
15. **Replacement of the Wattstopper Panel at eh Lewis County Judicial Annex:** The Lewis County Commission reviewed the estimate from Tri-County Electric for replacement of the Wattstopper Panel at the Lewis County Judicial Annex. Additional quotes were requested. These are presented for review. (*action required*)
16. **Industrial Access Road Resolution:** Approval and Signature of the Industrial Access Road Resolution for the Lewis County Economic Development(*action required*)
17. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron. (*information only*)
18. **Timesheets and Leave Requests** (*action required*)

ACTIONS, ORDERS AND PAYMENT OF EXPENDITURES:

19. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, April 7, 2016 (*action required*)
20. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration:** Draft copies will be available for review upon request Thursday, April 7, 2016 (*action required*)
21. **Expenses for the current period presented for consideration of payment:** Draft copies will be available for review upon request Thursday, April 7, 2016. (*action required*)

ADJOURNMENT:

22. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.

- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and
input.*